

INDIRA GANDHI (P.G.) MAHILA MAHAVIDYALAYA, KAITHAL

Affiliated to Kurukshetra University, Kurukshetra

Department Of Commerce

Lesson Plan (Session 2025-2026)

Class: B.A, B.AMC

Name of the Course: Personal Finance (MDC-1)

Dates: 22 July, 2025 – 24 Nov., 2025

Semester: **I**

Course Code: B23-COM-105

SYLLABUS

Maximum Marks: 50

End Term Exam Marks: 35 Marks

Time: 3 hours

Assessment: 15 Marks

Note: Examiner will be required to set nine questions in all. First question will be compulsory, consisting of short type question covering the entire syllabus in addition to that eight more questions will be set, two question from each unit. Students will be required to attempt in all. In addition to the compulsory question, student will have to attempt four more questions selecting one question from each unit.

Unit	Topics	Contact Hours
Unit: I	Personal finance: Concept, need, principles and scope; Financial objectives; Personal financial planning: Process, factors affecting; Financial planner: Role and functions; Sources of finance.	11
Unit: II	Basics of investment; Investment avenues and strategies; Shares and debentures: Concept and types; Mutual Funds: Concept, types, asset management companies, identifying mutual fund for investment; Investing in stock markets: Identifying stocks, holding, day trading, hedging instruments, etc.	12
Unit: III	Other investment Avenues: Gold bonds, sovereign bonds, tax saving instruments, PPF, Provident Fund, etc.; Tax treatment of investment; Likely causes of cheating and fraud in investment.	11
Unit: IV	Institutional framework for investing: An overview of SEBI, IRDA, RERA, AMFI, bank ombudsman; Retirement planning: Pension plans, NPS.	11

Text Books:

1. Alok Goyal, Mridula Goyal, Amit Joshi. Personal Finance. V.K.Publication.

Course Outcomes

After completing this course, the learner will be able to:

1. Understand the basic knowledge of personal finance and financial planning.
2. To know about the different investment avenues and knowledge about investment and managing finance.
3. To know about risk and return aspects of investment.

Lesson Plan

SR · No	Date	Course Content
		Theory (2) + Tutorial (1)
1	22 July -25July 2025	Personal finance: Concept, need.
2	28 July - 2 August	Personal finance: Principles and scope; financial objectives;
3	4 August -8 August	Personal financial planning: Process, factors affecting;
4	11 August - 14 August	Financial planner: Role and functions; sources of finance.
5	18 August - 23August	Basics of investment; investment avenues and strategies;
6	25 August -30 August	Shares and debentures: Concept and types;
7	1 Sept. - 6 Sept.	Shares and debentures: Concept and types;
8	8 Sept. - 13 Sept.	Mutual funds: Concept, types,
9	15 Sept. - 20 Sept.	Asset management companies, identifying mutual fund for investment;
10	22 Sept. - 27 Sept.	Investing in stock markets: Identifying stocks, holding, day trading, hedging instruments, etc.
11	29 Sept.- 4 Oct.	Other investment avenues: Gold bonds, sovereign bonds, tax saving instruments,
12	6 Oct.- 11 Oct.	PPF, provident fund, etc.
13	13 Oct.- 18 Oct.	Tax treatment of investment; likely causes of cheating and fraud in investment.
14	27 Oct. - 1 Nov.	Institutional framework for investing: An overview of sebi,
15	3 Nov. - 8Nov	IDRA, RERA
16	10 Nov-15 Nov	AMFI ,Bank ombudsman
17	17 Nov -22 Nov	Retirement planning: Pension plans, nps.
18	24 Nov.	Revision.

Signature of Teacher

Head of Department

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Lesson Plan (Session 2025-2026)

Class: B.A, B.AMC

Name of the Course: Fundamentals of Indian Capital Markets (MDC-3)

Dates: 22 July, 2025 – 24 Nov., 2025

Semester: **III**

Course Code: B23-COM-305

SYLLABUS

Maximum Marks: 50

End Term Exam Marks: 35 Marks

Time: 3 hours

Assessment: 15 Marks

Note: Examiner will be required to set nine questions in all. First question will be compulsory, consisting of short type question covering the entire syllabus in addition to that eight more questions will be set, two question from each unit. Students will be required to attempt in all. In addition to the compulsory question, student will have to attempt four more questions selecting one question from each unit.

Unit	Topics	Contact Hours
Unit: I	Capital market: Need and structure; Types of capital market: Primary and secondary market; Functions of primary and secondary market; Financial instruments in Indian capital market.	12
Unit: II	Regulation of Indian capital market: The Securities Exchange Board of India- Constitution, role of SEBI in regulating primary and secondary market; Investor protection and grievance redressal.	11
Unit: III	Stock Exchanges in India: Origin, role and functions; Listing of Securities: Concept, merits & demerits, listing requirements, procedure.	11
Unit: IV	Depository System in India: Role, function, dematerialisation of securities; Recent trends in Indian capital market.	11

Text Books:

1. Alok Goyal, Mridula Goyal. Fundamentals of Indian Capital Markets. V.K Publication.

Course Outcomes

After completing this course, the learner will be able to:

1. Understand the structure and functioning of Indian capital markets.
2. Explain the different types of securities and investment products.
3. Analyze the role of capital markets in mobilizing savings and allocating resources.
4. Evaluate the regulatory framework and market mechanisms in Indian capital markets

Lesson Plan

SR. No	Date	Course Content
		Theory (2) + Tutorial (1)
1	22 July -25July 2025	Capital market: Need and structure; Types of capital market:
2	28 July - 2 August	Primary market; Functions of primary market;
3	4 August -8 August	Primary market; Functions of primary market;
4	11 August - 14 August	Secondary market; Functions of secondary market;
5	18 August - 23August	Secondary market; Functions of secondary market;
6	25 August -30 August	Financial instruments in Indian capital market.
7	1 Sept. - 6 Sept.	Regulation of Indian capital market:
8	8 Sept. - 13 Sept.	The Securities Exchange Board of India- Constitution, role of SEBI
9	15 Sept. - 20 Sept.	role of SEBI in regulating primary and secondary market;
10	22 Sept. - 27 Sept.	Investor protection and grievance redressal.
11	29 Sept.- 4 Oct.	Stock Exchanges in India: Origin,
12	6 Oct.- 11 Oct.	Stock Exchanges in India: functions;
13	13 Oct.- 18 Oct.	Listing of Securities: Concept, merits & demerits,
14	27 Oct. - 1 Nov.	Listing requirements, procedure.
15	3 Nov. - 8Nov	Depository System in India: Role, function,
16	10 Nov-15 Nov	Dematerialization of securities;
17	17 Nov -22 Nov	Recent trends in Indian capital market.
18	24 Nov.	Revision.

Signature of Teacher

Head of Department