

INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Notice of the Meeting

(2024-2025)

Date : 22. August 2024

1st Meeting of the code of conduct committee held on 24 Aug 2024 in the office of the Principal at 1:00 PM

Agenda for 1st meeting :-

- To approve the mission and strategic vision of the College, long-term academic plans by the governing body of the college.
- To provide an innovative and quality education to students by the teachers.
- To interact positively with parents and other stakeholders in educating the students.
- To instruct the students for carrying their Identity card inside the campus. Violation of this rule will lead to disciplinary action.
- To instruct the students to keep the institute campus neat and clean.
- To instruct students mobile phones during the lectures is strictly prohibited.
- To advise the students put their valuable suggestions/complaints if any, in the suggestion/ complaint box for the development of the Institution.
- To instruct students misuse or unauthorized use of the institute premises or items of property, including computer misuse, Library misuse etc. should lead to penalize action.
- To provide awareness to the students not involve in any kind of ragging activities. Any violation of this will lead to penal action as per the guidelines of the Supreme Court .

Coordinator
Ms. Meenakshi

Dr. Arti Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

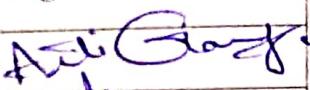
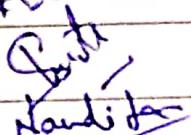
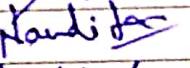
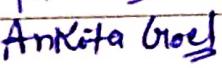
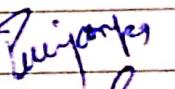
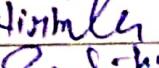
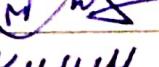
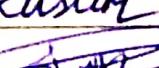
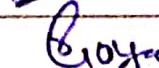
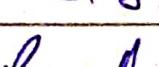
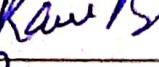
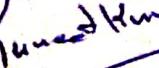
INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Minutes of the Meeting

(2024-2025)

The minutes of the meeting held on 24 Aug 2024 in the Office of Principal at 1:00 PM.
Following members attended the meeting.

Sr.No.	NAME OF THE MEMBER	DESIGNATION	Signature
1	Dr. Arti Garg	Offg. Principal	
2	Ms. Shweta Tanwar	Principal Incharge (Evening Session)	
3	Ms. Nandita	Coordinator, IQAC	
4	Ms. Ankita Goel	Head of Deptt., Mathematics	
5	Ms. Priyanka Bindlish	Head of Deptt., Commerce	
6	Ms. Nirmala	Assistant Professor	
7	Ms. Eishika	Assistant Professor	
8	Ms. Monika Mittal	Assistant Professor	
9	Ms. Kusum	Assistant Professor	
10	Ms. Aruna	Assistant Professor	
11	Mr. Amarnath Goel	Administration	
12	Ms. Seema Goel	Librarian	
13	Mr. Ram Bahadur Khurania	Management Representative	
14.	Mr. Puneet Gupta	Industrial Representative	


Offg. Principal
I.G.M.V. (PG) Mahila Mahavidyalaya
Kaithal (Haryana)



Kaithal, Haryana, India

65/10 Govind Singh Colony, Kaithal - Dhand Rd, near YES Bank Street, Adarsh Nagar,

Kaithal, Haryana 136027, India

Lat: 29.80372

Long: 76.40778

24/08/24 01:53 PM GMT +05:30

GPS Map Camera

Azi Garg

Offg. Principal

Sh. R. K. Public Mahavidyalaya
Kaithal-136027 (Haryana)

Action taken report of 1st meeting:-

- The long-term academic plan focusing on holistic student development with continuous monitoring has been finalized and implemented to ensure alignment of college's goals and objectives.
- New teaching aids and digital tools have been provided to support quality education. All students have been instructed to carry their ID cards at all times while on campus. Random checks are conducted by the administration, and violators are given warnings for the first offense and stricter disciplinary action for repeated offenses. And feedback form from students has been used to further improve teaching strategies for innovative learning.
- Parent-teacher meetings (PTMs) have been organized time to time to maintain positive communication and feedback loops with parents. Teachers and staff are also in constant communication with stakeholders to ensure transparency in student performance and institutional development.
- All students have been instructed to carry their ID cards at all times while on campus. Random checks are conducted by the administration, and violators are given warnings for the first offense and stricter disciplinary action for repeated offenses.
- Additional waste bins have been installed across the campus, and regular cleaning schedules are followed. Students who violate cleanliness norms are given warnings and penalized if needed.
- Teachers have been given the responsibility to monitor and ensure that mobile phones are not used during lectures. Students found using phones are asked to leave the class or are given a warning. Repeated violations result in confiscation of phones for a period of time.
- Suggestion/complaint boxes have been placed at specified position on campus. Monthly reviews of these suggestions and complaints are conducted by the administration, and actionable items are addressed promptly.
- Strict monitoring is in place to prevent the misuse of institute property, including libraries and computer labs. Students involved in unauthorized use are given warnings, and serious offenses lead to disciplinary action.
- Anti-ragging committees and awareness programs have been established to educate students on the consequences of ragging. In this reference, anti-ragging forms have also been filled up by the students according to government norms. And an anti-ragging week has also been celebrated to aware the students regarding the same.

Coordinator
Nimmi

Dr. Arti Garg

Offsg. Principal
Offsg. Principal
I.G. Mahila Mahavidyalaya
Karnataka (Maryana)

INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Notice of the Meeting

(2024-2025)

Date : 21. Nov. 2024

2nd Meeting of the code of conduct committee held on 23 Nov. 2024 in the office of the Principal at 1.30 PM

Agenda for 2nd meeting :-

- To review and confirm the minutes of the last meeting.
- To discuss about day to day working of college.
- Discussion on the smooth functioning of classes and examinations in the college through pictorial duties assigned to the teachers.
- To make proposal for books/ journals/ periodicals.
- To provide guidelines to the students to carry their library card and admit card during examinations and prohibition of any smart equipments.
- To discuss smooth running of classes for first and third semester.

Coordinator
Nishma

Dr. Arti Garg

Offg. Principal

Arti Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

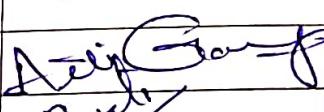
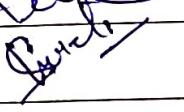
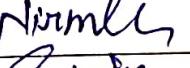
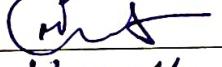
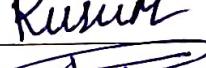
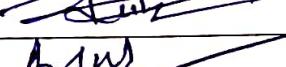
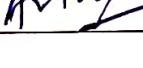
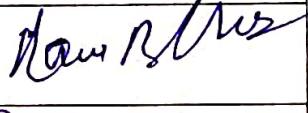
INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

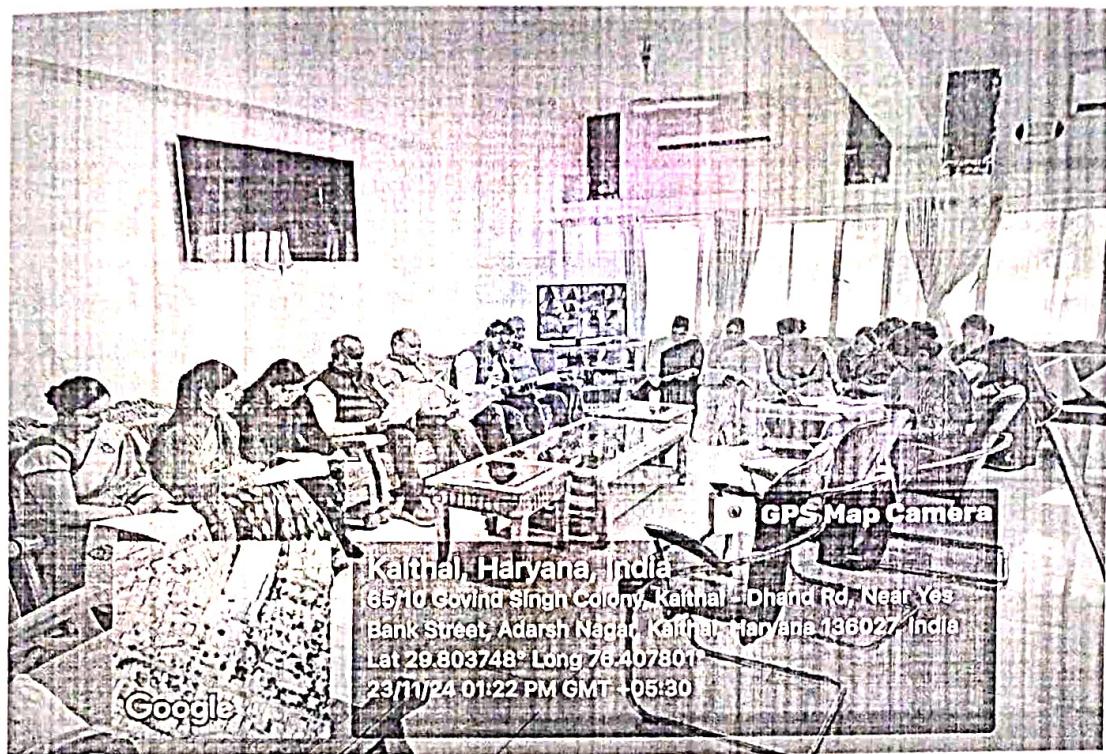
Minutes of the Meeting

(2024-2025)

The minutes of the meeting held on 23 Nov. 2024 in the Office of Principal at 1:00 P.M.
Following members attended the meeting.

Sr.No.	NAME OF THE MEMBER	DESIGNATION	Signature
1	Dr. Arti Garg	Offg. Principal	
2	Ms. Shweta Tanwar	Principal Incharge (Evening Session)	
3	Ms. Nandita	Coordinator, IQAC	
4	Ms. Priyanka Bindlish	Head of Deptt., Commerce	
5	Ms. Nirmala	Assistant Professor	
6	Ms. Eishika	Assistant Professor	
7	Ms. Radha	Assistant Professor	
8	Ms. Monika Mittal	Assistant Professor	
9	Ms. Kusum	Assistant Professor	
10	Ms. Aruna	Assistant Professor	
11	Mr. Amarnath Goel	Administration	
12	Ms. Seema Goel	Librarian	
13	Mr. Ram Bahadur Khurania	Management Representative	
14.	Mr. Puneet Gupta	Industrial Representative	


Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)



Asi Bank
Officer
J.G. Arunima Mahavir
Kaithal-136027 (Haryana)

Action taken report of 2nd meeting:-

- The minutes of the previous meeting were reviewed and unanimously approved without modifications.
- Feedback was collected from staff and students regarding daily operations.
- Teachers were instructed to follow the updated schedule for classes and examinations. Pictorial duty assignments were confirmed and displayed in the staff room for easy access. Necessary adjustments in the seating plan were made to ensure a conducive examination environment.
- A list of required books and journals was compiled after consulting department heads. The procurement process for additional resources has been initiated in collaboration with the library staff.
- Notices were issued to students emphasizing the importance of carrying library and admit cards during examinations. A strict ban on the use of smart devices during exams was enforced with invigilators instructed to ensure compliance.
- Updated timetables were distributed to ensure a smooth flow of classes for first and third-semester students.



Kaithal, Haryana, India
B/19, Canal Colony, Adarsh Nagar, Kaithal, Haryana
136027, India
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Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Notice of the Meeting

(2024-2025)

Date : ... 6 March, 2025

3rd Meeting of the code of conduct committee held on 7 March 2025 in the office of the Principal at 2:00 P.M.

Agenda for 3rd meeting :-

- To review and confirm the minutes of the last meeting.
- To discuss about day to day working of college.
- To discuss smooth running of all UG and PG classes.
- Discussion on the smooth functioning of classes in the college through pictorial duties assigned to the teachers.
- To highlight how internships can align with the goals of the National Education Policy (NEP).
- To discuss academic activities and future plans of the action of the college.
- To orient the students about prevention of sexual harassment .

*Coordinator
Nishtha*

Aziz Gaur
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

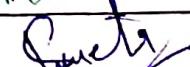
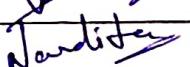
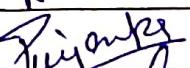
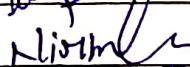
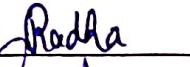
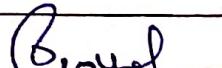
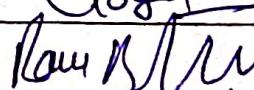
INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Minutes of the Meeting

(2024-2025)

The minutes of the meeting held on 7 March 2025 in the Office of Principal at 2:00 P.M.. Following members attended the meeting.

Sr.No.	NAME OF THE MEMBER	DESIGNATION	Signature
1	Dr. Arti Garg	Principal	
2	Ms. Shweta Tanwar	Principal Incharge (Evening Session)	
3	Ms. Nandita	Coordinator, IQAC	
4	Ms. Priyanka Bindlish	Head of Deptt., Commerce	
5	Ms. Nirmala	Assistant Professor	
6	Ms. Deepika	Assistant Professor	
7	Ms. Radha	Assistant Professor	
8	Ms. Monika Mittal	Assistant Professor	
9	Ms. Kusum	Assistant Professor	
10	Ms. Aruna	Assistant Professor	
11	Mr. Amarnath Goel	Administration	
12	Ms. Seema Goel	Librarian	
13	Mr. Ram Bahadur Khurania	Management Representative	
14.	Mr. Puneet Gupta	Industrial Representative	


Dr. Arti Garg
Off. Principal
I.G. Mahila Maha Vidyalaya
Kaithal-136027 (Haryana)

Action taken report of 3rd meeting:-

- The minutes of the previous meeting were reviewed and unanimously approved by all members present.
- Regular inspections and coordination meetings with departmental heads were scheduled to ensure smooth functioning.
- Timetables were reviewed and updated where necessary.
- A pictorial duty chart was prepared and circulated.
- Departments were directed to collaborate with industries and local organizations to initiate internship programs in line with NEP.
- A calendar of academic and co-curricular activities was drafted. Proposals for seminars, workshops, and skill development programs were invited from departments.

Coordinator
Nimmy


Asli Gaur
Officer-in-Charge
J.G. Mahila Mahavidyalaya
Kairali-136027 (Haryana)

INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Notice of the Meeting

(2024-2025)

Date : ... 8. May 2025

4th Meeting of the code of conduct committee held on 9 May 2025 in the office
of the Principal at 11:00 AM

Agenda for 4th meeting :-

- To review and confirm the minutes of the last meeting.
- To evaluate the overall functioning and effectiveness of the Code of Conduct Committee during the session.
- To assess the impact of implemented initiatives such as internship integration and NEP alignment.
- To review feedback from faculty and students on academic and disciplinary measures.
- To present the Annual Report of all activities during the session.
- To recommend improvements and suggest a roadmap for the upcoming academic session.
- To discuss any other matter with the permission of the Chair.

Coordinator
Nimmi

Asli Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

INDIRA GANDHI (PG) MAHILA MAHAVIDYALAYA, KAITHAL

CODE OF CONDUCT COMMITTEE

Minutes of the Meeting

(2024-2025)

The minutes of the meeting held on 9 May 2025 in the Office of Principal at 11:00 A.M. Following members attended the meeting.

Sr.No.	NAME OF THE MEMBER	DESIGNATION	Signature
1	Dr. Arti Garg	Principal	Arti Garg
2	Ms. Shweta Tanwar	Principal Incharge (Evening Session)	Shweta
3	Ms. Nandita	Coordinator, IQAC	Nandita
4	Ms. Priyanka Bindlish	Head of Deptt., Commerce	Priyanka
5	Ms. Nirmala	Assistant Professor	Nirmala
6	Ms. Deepika	Assistant Professor	Deepika
7	Ms. Manisha	Assistant Professor	Manisha
8	Ms. Monika Mittal	Assistant Professor	Monika
9	Ms. Kusum	Assistant Professor	Kusum
10	Ms. Aruna	Assistant Professor	Aruna
11	Mr. Amarnath Goel	Administration	Amarnath
12	Ms. Seema Goel	Librarian	Seema
13	Mr. Ram Bahadur Khurania	Management Representative	Ram Bahadur
14.	Mr. Puneet Gupta	Industrial Representative	Puneet

Arti Garg
Offig. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)



Azi Gurj
Offg. Principal
I.G. Pothila Mahavidyalaya
Kaithal-136027 (Haryana)

Awareness Programs on Professional ethics

I.G. (P.G.) M.M.V. Kaithal organizes professional ethics programs for students, teachers and staff separately. Hawan ceremony was organised for the beginning of the session.

Students and teachers attend an orientation program in the college organized by COCC.

On 21st October 2024, the Public Health Engineering Department, Kaithal, organized an event at I.G.M.M.V. College on Water Conservation under AMRUT 2.0. Sh. Deepak Kumar delivered a motivational talk on reducing water wastage and emphasized the 5 Rs: Reduce, Reuse, Recharge, Recycle, and Respect. The event was coordinated by Ms. Deepika, with hosting support from Ms. Manisha, Ms. Geetanjali, and Ms. Pooja.



[Signature]
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

On 29 October 2024, students of Indira Gandhi College, Kaithal participated in the Nasha Mukti Abhiyan by performing a street play (nukkad natak). The aim was to raise awareness about the harmful effects of drug addiction. The program was organized under the supervision of Principal Dr. Renu Khandelwal and coordinated by Prof. Reena Jakhar. Over 100 students took part with great enthusiasm, spreading the message of a drug-free and healthy lifestyle.



On 5th November 2024, Krishi Vigyan Kendra, Kaithal (under CCS HAU, Hisar), organized a College-Level CRM Awareness Camp at R.G.M.M.V. College to spread awareness about the harmful effects of stubble burning. Key speakers included Dr. Deepak Kumar, Dr. Jasbir Singh, and Dr. Anil Kumar. The event was coordinated by Ms. Deepika and Ms. Manisha on behalf of the college.


 Offg. Principal
 I.G.M.V. Maha. Mahavidyalaya
 Kaithal-136027 (Haryana)



On 24 November 2024, a road safety awareness program was organized at Indira Gandhi Mahila Mahavidyalaya, Kaithal under the Road Safety Campaign. During the session, ASI Seema Suman informed students about traffic rules, importance of helmets and seat belts, and the dangers of mobile phone use while driving. She emphasized the importance of youth participation in spreading road safety awareness. The session saw active involvement of students and faculty, including Dr. Renu Bala and Dr. Kumari Deepa.

At Indira Gandhi (P.G.)Mahila College, Kaithal, a yoga program was organized to ensure maximum participation in the “Har Ghar Parivar Surya Namaskar” campaign, held from Swami Vivekananda Jayanti (12 January 2025) to Maharshi Dayanand Saraswati Jayanti (12 February 2025).Sharing further details, the College Principal, Dr. Aarti Garg, stated that in accordance with the directions of the Haryana Yoga Commission, the college Yoga Club organized yoga activities throughout the week from 28 January to 3 February. These activities were shared

Aarti Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136021 (Haryana)

daily on social media platforms. The Chairman of the College Managing Committee, Shri Ram Bahadur Khurania, said that yoga is extremely beneficial for both physical and mental health. The In-charge Principal of the evening session, Ms. Shweta Tanwar, added that yoga has numerous benefits and helps keep the body healthy and disease-free. On this occasion, Yoga Club In-charge Prof. Monika Garg, Prof. Renu Bala, Prof. Aarti Singla, and Dr. Deepa were present.



Monika Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

On 3 feb 2025, Seminar on Research Organized by the Research Cell at Indira Gandhi (PG) Mahila Mahavidyalaya, Kaithal .A highly informative seminar on "The Importance and Process of Research" was organized by the Research Cell of Indira Gandhi (PG) Mahila Mahavidyalaya, Kaithal today. The seminar aimed to enlighten students about the fundamentals of research, its significance in academic growth, and the methodologies involved in conducting and presenting research effectively.



On the occasion of "World Cancer Day" an extension lecture was organised by Red Cross and Red Ribbon cell. In this lecture, students were enlightened regarding Cancer- Cervical Cancer, Breast Cancer, symptoms of cancers, Vaccination of Cervical cancer. In this lecture, students were also acquainted with knowledge

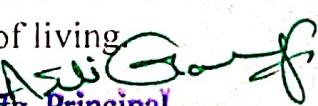
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Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

regarding AIDS, Drugs and TB and how they can protect themselves and the society from such diseases. In this lecture nodal officer incharge Priyanka Bindlish and Ritu Gupta along with Shweta Mittal from the commerce department were present.



On 18 feb 2025 ,An extension lecture was organised by EDP(Entrepreneurship Development Program)cell with collaboration of Commerce Department. Entrepreneurship plays a vital role in the Indian economy, contributing significantly to its growth, development, and job creation. Entrepreneurship accounts for a significant share of India's GDP. Entrepreneurship is a significant source of employment in Indian Economy.Innovation and Competitiveness.

Entrepreneurship promotes innovation, competitiveness, and productivity in the Indian economy. Startups and MSMEs are driving innovation and key driver of economic growth in India. The growth of startups and MSMEs has led to increased economic activity, higher tax revenues, and improved standards of living.


Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)



On 19 feb 2025 ,A Seminar was organised by Career Guidance & Placement Cell.In this seminar cell incharge Priyanka Bindlish provide valuable information to students of Final year regarding how they can apply for internship programs schemes organised by government under Prime Minister Internship Scheme, it's eligibility criteria, educational qualification,duration, ineligibility criteria etc. In this scheme financial assistance will be provided to students of Rs. 5000 along with incidental expenses Rs. 6000.The students were awared how they can register themselves to the employment exchange through online mode and offline mode and what documents are required for the registration in employment exchange. Through registration in employment exchange students will get updated information regarding jobs availability. In this Seminar Ms.Shweta Mittal was also present there.


Offg. Principal
I.G. Mahila Maha Vidyalaya
Kalthal-136027 (Haryana)



The Department of Commerce of Indira Gandhi (P.G.) Mahila College, Kaithal on march 12, 2025 organized an industrial visit to Lekhraj Narendra Kumar Rice Mill, Kaithal, in which 50 interested students from the Commerce Department participated. The objective of this visit was to provide the students with practical knowledge about the processes involved in rice production and the overall functioning of a rice mill. The Managing Director of the rice mill, Mr. Narendra Kumar Miglani, helped the students understand the production process of the rice mill. He shared the technology related to rice production with the students and motivated them to enhance their knowledge of global trade. He also encouraged the students by asking questions related to general studies and appreciating those who answered correctly. Through this visit, the students gained information about industrial production processes, safety measures, quality testing, and related aspects. Upon the students' return to the college campus, the Chairman of the Managing Committee, Shri Ram Bahadur Khurania, and the Principal, Dr. Aarti

Aarti Garg
Off. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

Garg, congratulated all the teachers and students and wished them a bright future. The Chairman stated that such industrial visits provide students with practical knowledge and contribute to their overall development. He also highly appreciated the cooperation of the Rice Mill Managing Director, Mr. Narendra Kumar Miglani, and said that the visit was made possible due to his support. Refreshments were also provided to all the students by the rice mill management. To encourage the students, the In-charge Principal of the evening session, Ms. Shweta Tanwar, Commerce faculty members Ms. Ritu Gupta and Ms. Shweta Mittal accompanied them during the visit.




Asu Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

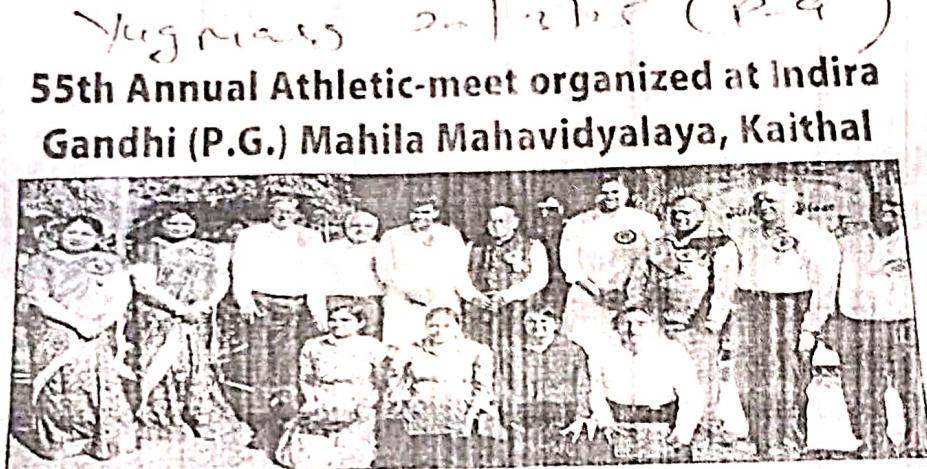
The Commerce Department of Indira Gandhi P.G. Mahila Mahavidyalaya, Kaithal, organized an awareness activity on World Consumer Rights Day on 15th March 2025 to educate students about consumer rights, complaint procedures, and strategies adopted by companies to maximize their profits while dealing with consumers. As part of this activity, a PowerPoint presentation, interactive sessions, and a video screening were conducted to showcase how modern businesses strategize to handle consumer interactions and increase their profits. The event saw active participation from both postgraduate and undergraduate students of the Commerce Department.



The 55th Annual Athletic Meet on March 19, 2025 was successfully organized at Indira Gandhi (P.G.) Mahila Mahavidyalaya, Kaithal. The meet occurred into two sessions. In the morning session, the event commenced with flag hoisting and torch lighting ceremony by Principal, Dr. Arti Garg and Principal In-Charge, Evening Ms. Shweta Tanwar. Sports Committee warmly welcomed the guests with floral bouquets. The opening ceremony included the oath-taking ceremony marking the


Off. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

formal beginning of the events. Event Coordinator, Ms. Rani, informed about various athletic competitions such as 100m race, 200m race, three-leg race, matka race, shot put, discus throw, and relay race organized for students. Additionally, fun activities like the lemon race etc. were organised for the staff members as well as management members. In the evening session, Manish Kathwad, former District President, BJP chaired the dias as Chief Guest.



SANJAY SHARMA
KAITHAL: The 55th Annual Athletic Meet was successfully organized today at Indira Gandhi (P.G.) Mahila Mahavidyalaya, Kaithal. The Meet occurred into two sessions. In the morning session, the event commenced with flag hoisting and torch lightning ceremony by Principal, Dr. Arti Garg and Principal In-Charge, Evening Ms. Shweta Tanwar. Sports Committee warmly welcomed the guests with floral bouquets. The opening ceremony included the oath-taking ceremony marking the formal beginning of the events. Event Coordinator, Ms. Rani, informed about various athletic competitions such as 100m race, 200m race, three-leg race, matka race, shot put, discus throw, and relay race organized for students. Additionally, fun activities like the lemon race etc. were organised for the staff members as well as management members. In the evening session, Manish Kathwad, former District President, BJP chaired the dias as Chief - Guest.

Arti Garg
Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

I.G. College Campus, 8 May 2025 – In observance of World Red Cross Day, the Red Cross and Red Ribbon Cell of I.G. College organized a comprehensive health awareness program on the college campus. The event, held on May 8, 2025, aimed to promote awareness of life-threatening diseases and foster humanitarian values among students.



On the occasion of International Girl Child Day, a special lecture on 12 October was organized at Indira Gandhi College, Kaithal under the Women Cell. The event highlighted the importance of educating and empowering girls. The chief guest and speakers emphasized the need to provide equal opportunities to girls in all sectors. Various faculty members and students actively participated in the event, showing their support for girls' rights and education.


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इंदिरा गांधी कालेज में अंतरराष्ट्रीय बालिका दिवस पर व्याख्यान

लेखन संवाददाता • लेखक: इंदिरा गांधी (पीजी) महिला महाविद्यालय में अंतरराष्ट्रीय बालिका दिवस के अवसर पर महिला सेत के अंतर्गत प्रेरणाप्रकृत व्याख्यान का आयोजन विद्या में गया। कालेज प्राचार्य डा. आती गांधी ने छात्राओं को संबोधित करते हुए कहा कि इंटरनेशनल गर्ल चाइर्ल डे प्रत्येक वर्ष 11 अक्टूबर का मनाया जाता है।

इसका उद्देश्य लड़कियों के शिक्षिकरण और दृष्टिया भर में लड़कियों के सामन आने वाली चुनौतियों को मान्यता दी जा सके। महिला सेत इंचार्ज कुसूम ने छात्राओं ने उपने वक्तव्य में को इस दिन के



कार्यक्रम में उपरिथित रटाफ रादसा, प्रकाश समिति 8 फ्लॉर और छात्राएँ। प्रकाश महाव व के घर में बताया। कालेज को दिया। प्रत्येक संकायों में से बेहतरीन एमए इंश्लिश की छात्रा गुस्कान य छात्राओं को जेडर वींपन नियुक्त थीं तुतीय वर्ष की छात्रा रेणु ने भी किया। कालेज प्रबन्धक समिति यातिका दिवस पर अपना व्याख्यान के प्रश्न रामबालुर खुलानिया ने

छात्राओं को संबोधित करते हुए कहा कि आज महिलाएँ गुरुगों से भी आग प्रबन्धी प्रधारी रक्षा द्वारा बनाए गए हैं। इसलिए अप सभी बालिकाएँ सेत प्रधारी डा. मीनका गुलानी किसी से कम नहीं हो। इस मौके पर कलेज सम्बलान सब

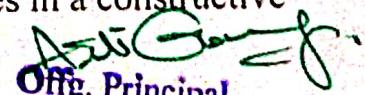

Offg. Principal
I.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

THE CODE OF CONDUCT FOR STUDENTS have been classified as:

- A) COC in College Premises
- B) Academic Integrity
- C) COC in Library
- D) COC in Classrooms and Practical Labs
- E) COC During Examinations

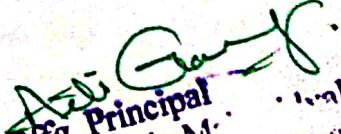
A) IN COLLEGE PREMISES

- 1) Students are required to bring their Identity card when they enter the college premises and produce it as and when asked for. In case the identity card has been lost/misplaced and not traceable, students are required to get the duplicate I-CARD made. Only bonafide students will be allowed to enter the college premises on producing their I-card.
- 2) Students are required to be properly attired and groomed in keeping with the dignity and decorum of the educational institutional culture and values.
- 3) Students are required to communicate in a decent and acceptable tone and language with their mentors, non-teaching, and teaching staff. While in the company of peers, use of foul language and shouting and screaming in corridors is to be strictly prohibited. Students should focus their energies in a constructive


Off. Principal
I.G.A. College, Malaya
Kurnool-136027 (Andhra Pradesh)

manner to learn, develop and enhance skills, competencies, attitudes, and values. It is to be noted that violent behavior and reckless yelling will be viewed as a serious case of misconduct, hence students are advised to remain calm, maintain their composure and refrain from contributing to the already existing noise pollution.

- 4) Mobile phones are strictly banned for the students inside the college premises and if any student is caught with a mobile phone then strict action is taken against the student.
- 5) Students are required to attend and leave the college premises in a peaceful manner and avoid overcrowding or group gathering at all times. Students are advised to maintain queue discipline as this will help facilitate easy entry and exit and help control student traffic efficiently.
- 6) Students are advised to maintain cleanliness in the college premises and contribute to their holistic development. Students interested in sports activities, curricular and extra-curricular activities are required to read the details displayed on the notice board and register to participate.
- 7) Students are advised to behave in a decent manner while in college premises as the entire premises are under CCTV surveillance.
- 8) The college has constituted an Anti-ragging cell as per the directives of the University. Ragging is a serious offense attracting disciplinary action.


Asst. Principal
I.G. Mahila M.
Kaithal-136027 (Haryana)

- 9) At the time of admission, students are required to provide their correct current address, contact no (mobile), and their email id so that the student database can be updated. Any subsequent change of address or contact details are required to be communicated.

- 10) Students are required to maintain peaceful silence as they take the stairs and move towards their classrooms without creating any disturbance. Contribute and help maintain the positive conducive learning atmosphere of the college.

B) ACADEMIC INTEGRITY

Academic integrity refers to an essential quality that an institution must uphold to fulfill its academic objective and research mission, and its violation constitutes a serious offense. The Principles of Academic Integrity form an integral part of the code of conduct to which all the students of the institution must adhere.

The principles of academic integrity require that a student should:

- 1) Properly acknowledge and cite use of ideas, results, and material onwards of others.
- 2) Properly acknowledge all contributions to a given piece of work.
- 3) Make sure that all assignments submitted are original.

- 4) Affiliated to Kurukshetra University, Kurukshetra, it follows rules and guidelines provided by the university regarding the assessment and evaluation process. The internal assessment is carried out in a systematic manner for all courses. For undergraduate as well as P.G. courses, Internal assessment is carried


Offg. Principal
J.G. Mehta M. Ed. (Vidyalaya)
Kaithal-136027 (Haryana)

out in a systematic manner for all courses. For undergraduate as well as P.G. Internal assessment follows the criteria given here:

- Two hand-written Assignments (1st Assignment after one month and 2nd Assignment after two months): 10%
- One class test (One period duration): 5%
- Attendance: 5%

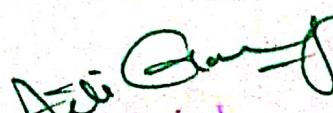
Marks for attendance are given as under:

- 91% onwards 5 marks
- 81% to 90% 4 marks
- 75% to 80% 3 marks
- 74% to 74% 2 marks
- 65% to 70% 1 mark

The college provides information regarding internal assessment to all the students through orientation programs at the very first semester. The Academic Calendar is strictly followed. Faculty members follow their lesson plans. Internal examinations are conducted to evaluate the students' academic assessment. Internal assessment is done on the basis of these examinations, class attendance, and assignments.

C) IN LIBRARY

- 1) Students are required to register themselves at the entrance desk.


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I.G. Mahila Maha Vidyalaya
Kaithal-136027 (Haryana)

2) Students are required to maintain silence in the library. No talking/discussion is allowed.

3) Students are required to comply with all the rules and regulations and follow the instructions given by the librarian/library staff from time to time.

4) Students are advised to take good care of books issued. Handle with care and return them in good condition. Do not mutilate the book or tear away pages from the book.

D) IN CLASSROOM/ PRACTICAL LABS-

1) Students are required to follow the class timetable and attend lectures/practicals as per the timetable.

2) Students have the right to learn without interference from others. Interruption, disruptions in class inhibit, prevent, and reduce the efficacy of teaching-learning. It is the duty of every student to ensure that the conducive atmosphere for teaching-learning is maintained in the classroom. Some examples of highly objectionable inappropriate behavior are: activities like using cell phones when the class is in progress, reading unrelated material, talking loudly so as to disturb the teacher and the class, entering the classroom late, passing offensive remarks or comments on fellow students. Such notorious and disgraceful activities are strongly condemned and discouraged.

3) Students must note the minimum attendance required as per the University Ordinance and ensure adequate attendance during the academic year. In case of extenuating circumstances like illness requiring hospitalization, the student is required to explain his/her absence in writing with adequate proof of hospitalization and the competent authority (Principal) may condone her absence


Offg. Principal
J.G. Mahila Mahavidyalaya
Kaithal-136027 (Haryana)

for the said period. The Principal at his/her discretion may decide "what constitutes extraordinary or extenuating circumstances".

4) Students are expected to submit all assignments and get their projects certified by the Teacher-in-Charge.

5) Students are expected to carefully listen and follow the instructions given by the teacher-in-charge while performing practicals and handling chemicals, acids, and other inflammable/hazardous solutions. It is the duty of the student to know the safety procedure and follow the safety norms.

6) Students must wear the lab coat for performing experiments in the lab.

7) In the classroom, students are required to actively participate in discussions on topics of academic interest and attend all lectures.

8) Save electricity by switching off fans and tube lights when not in use. While exiting the classroom, switch off all the fans and tube lights and conserve electricity.

9) Protect all college property from damage. No scribbling on walls, carving on benches, or destroying college furniture. Handle test tubes, glass, and other fragile lab equipment, chemicals, and acids safely and with care to minimize damages due to mishandling/breakage.


Offg. Principal
I.G. Mahila Maha Vidyalaya
Kaithal-136027 (Haryana)

10) Discipline is to be maintained in the classroom in the absence of a teacher in the classroom. Do not disturb the other classes.

11) Computers made available in computer labs are to be used for academic purposes only.

12) Indiscipline during any activity/function of the college will be viewed seriously and subject to punishment.

E) EXAMINATIONS

1) The college has adopted zero tolerance towards unfair means and cheating in the examination.

2) The college strongly advocates academic honesty in examinations and views academic dishonesty seriously.

3) Students are required to refer to the examination timetable and take the examination as per the schedule.

4) Students are required to follow the instructions given by the supervisors/senior supervisors during the examination.

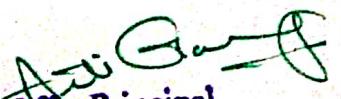


Om. Principal
J.G. Mahila
Kaihal-136021 (Haryana)

THE CODE OF CONDUCT FOR TEACHERS

Includes norms during teaching, evaluation, and interactions with students, authorities, colleagues, and seniors:

- 1) Wear an I-card at all times when present in the college.
- 2) Be punctual. Report on time for work – engaging lectures and practicals and for supervision during exams. Engage the lectures and practicals as per the individual timetable allotted.
- 3) Record presence by signing the attendance register.
- 4) Complete all teaching work allotted within the given time duration. All evaluation and exam-related work is to be completed within the stipulated time.
- 5) The teachers should deal justly and impartially with students regardless of their opinion, religion, caste, gender, political, economic, social, and physical characteristics.
- 6) Encourage students to improve their attainments, develop their personalities, and at the same time contribute to community welfare.


Offg. Principal
I.G. Mahila M...
Kaithal-136027 (Haryana)

- 7) Teachers should make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward.
- 8) Teachers should treat their colleagues and non-teaching staff respectfully and render assistance for professional betterment in the same manner as they themselves wish to be treated.
- 9) Teachers should refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
- 10) Teachers should cooperate in the formulation of policies of the institution and discharge responsibilities which such offices may demand without hampering their academic pursuits.
- 11) Teachers should give prior notice, information, or application to the office for any kind of emergency.
- 12) Teachers should recognize that education is a public service and strive to keep the public informed of the educational programs that are being provided.
- 13) Teachers should not obstruct staff of the institution from performing their lawful duties and indulging in any sort of agitation to coerce or embarrass institution authorities.

Asli Garg
Offg. Principal
J.G. Mahila M'w
Kaithal-136027 (Haryana)

- 14) Teachers should not misappropriate an institution's property, commit acts of theft, fraud, or embezzlement of funds.
- 15) Respect the dignity of the students in expressing his/her opinion. Encourage students to improve their attainments and develop their capability.

CODE OF CONDUCT FOR NON-TEACHING STAFF

Non-teaching staff of the college should provide assistance in all the affairs/activities of the educational institution other than teaching.

- 1) Report on time for work. Be punctual and discharge duties allotted promptly.
- 2) Behave decently in keeping with the discipline and decorum of the institution.
- 3) Consumption of alcohol, intoxicants, tobacco, smoking is strictly prohibited while on duty.
- 4) Know the service conditions, duties and responsibilities, rules and regulations regarding leave, salary, and other related matters.
- 5) Follow the organizational hierarchy and protocol.

Azi Gant
Offg. Principal
J.C. College of Engineering & Technology
Kannur-136021 (Kerala)
Kannur-136021 (Kerala)

6) Develop cooperative and friendly relationships with the faculty members of the institution.

Expected Outcomes

- 1) The constitution of a code of conduct committee, professional ethics following the guidelines regarding the maintenance of discipline in the college, prohibition of and punishment for ragging and sexual harassment, human rights, examination, classes, institutional values, and other support services.
- 2) The college has institutionalized mechanisms to sensitize all stakeholders regarding professional ethics, human values, gender equity, and environmental sustainability through its interdisciplinary approach and various academic and extracurricular endeavors.
- 3) In the classroom, all teachers ensure an inclusive learning space and adopt an interdisciplinary approach towards various sociocultural issues. Additionally, the college offers a paper on Environmental Sciences and consciousness for students of all the courses. This is in addition to the orientation programme on Ethics and Values, which helps in imparting value-based education to generate awareness.

Asi Garg
Offg. Principal
Kauhal Shila Mahavidyalaya
Kauhal-136027 (Haryana)