

YEARLY STATUS REPORT - 2022-2023

Part A			
Data of the	Data of the Institution		
1.Name of the Institution	Indira Gandhi Mahila Mahavidyalaya		
Name of the Head of the institution	Dr. Arti Garg (Offg. Principal)		
• Designation	Principal		
• Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	01746222336		
Mobile no	9416835374		
Registered e-mail	igmmvkaithal@gmail.com		
Alternate e-mail	loggargarti@gmail.com		
• Address	Karnal Road, Opp. S.P. Residence		
• City/Town	Kaithal		
• State/UT	Haryana		
• Pin Code	136027		
2.Institutional status			
Affiliated /Constituent	Affiliated		
Type of Institution	Women		
• Location	Urban		

• Financial Status	Grants-in aid
 Name of the Affiliating University Name of the IQAC Coordinator 	Kurukshetra University Dr. Monika Rani
Phone No.	01746222336
Alternate phone No.	9416835374
• Mobile	9315468506
IQAC e-mail address	igmmviqac@gmail.com
Alternate Email address	monikaguglani43@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.igmmvkaithal.com/wp-content/uploads/2023/12/21-22-1.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.igmmvkaithal.com/wp-content/uploads/2023/01/Academic-calendar-2022-23.pdf
5.Accreditation Details	·

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	71	2003	21/03/2003	20/03/2008
Cycle 2	B+	2.61	2016	05/11/2016	04/11/2021

6.Date of Establishment of IQAC 26/05/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of	View File	

IQAC	
9.No. of IQAC meetings held during the year	04
 Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
If yes, mention the amount	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. As per the demand of the time, IQAC provides every possible platform to enhance the curricular and co-curricular capabilities of the students. During the last academic year, IQAC took an initiative to organize Late. Lala Amarnath Khurania State Level Cultural Fest to provide the students a platform to explore their co-curricular capabilities. 2. IQAC also encouraged and inspired all the faculty members to promote research aptitude and research ethics to enrich quality research culture through outcome based events. 3. Digital infrastructure was also updated in the college premises. 4. To maintain the campus green and eco-friendly, every possible effort was taken by IQAC. The main objective was to lay emphasis on various practices related to environment eq. water conservation, maintaining greenery, rain harvesting system, etc. 5. IQAC was also instrumental in organizing various awareness programmes, workshops and seminars eg. Financial Wealth Assistance seminar for faculty members to ensure women empowerment. As this is a girls' college, every possible effort is taken to ensure the safety and security of girl students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Need based training of faculty members	According to needs of time, faculty members were trained for utilizing digital equipments and innovative practices for maximum utilization of time
Upgradation and maintainance of Digital Infrastructure	Successfully Done
Quality initiatives for Research by creating awareness	Extension lectures cum seminars were organized
To explore the provisions of New Education Policy 2020	IQAC decided to promote research opportunities for the faculty members of the college. The IQAC has created a lobby for interfaculty discussion on various research avenues.
Regular upgradation of website	Successfully upgraded
Upgradation of ROs	Successfully upgraded
Upgrading Wi-Fi system	Contractor was contacted and Wi- Fi system was upgraded successfully.
Updation of Administrative offices	Principal office and Management office was updated
Infrastructural upgradation of the class rooms	Successfully Completed
Maintaince of seperate staff rooms in seperate buildings	Successfully Done
White Washing the college building	Successfully Done
Construction of new entrance gate	Successfully Constructed
Renovation of Cafeteria for girl students	College canteen was upgraded successfully
Assistance of Air Conditioners in Offices.	Services are done timely
Financial Assistance to	Students achieving first

deserving students	university positions are given fee concessions as per their needs
Schedule of Academic and extracurricular activities as per university calender for the session 2022-23	Academic and extracurricular activities plan as per university calender wax planned and uploaded on the website
Organization of State/National Level Seminar/Quizzes	A number of Online State/National Level Quizzez were conducted during the session
Feedback from stakeholders	Feedback forms from various stakeholders i.e. students, alumni, teachers and parents are taken
Planned the Activity Calender by the Teaching Departments	The Activity Calender of various departments and cells were planned in the beginning of the session for the smooth functioning of academics and co- curricular activities
Remedial Classes for slow learners	Remedial classes were conducted for academically disadvantaged students as oer the requirement
Advance constitution of committees	Committee was constituted as per the precedence of New Education Policy 2020 before the commencement of new academic session i.e. 2023-24
Exam reforms at institutional level	Result analysis was performed and the courses for which the pass percentage was not up to mark were identified, the fidings were communicated to various departments to implement necessary corrective measures.
Conducting Inter-College Fest	Late Lala Amarnath Khurania State Level Cultural Fest was successfully organized
Maintainance of eco-friendly	IQAC promoted better

campus	environmental practices in the college campus
To promote innovative teaching learning	Teaching-learning infrastructure was improved by development of course file with annexure on teaching plan, pegagogy, and content, assessment plan, and increased integration of ICT in teaching-learning

13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	22/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	24/12/2022

15. Multidisciplinary / interdisciplinary

Vibrant multidisciplinary environment is significant to the academic endeavour of any college. I.G.(P.G)M.M.V Kaithal is affiliated to Kurukshetra University Kurukshetra. The university has framed its curriculum related to various disciplines. Presently, the institute strives towards the holistic development of the students with Humanities, Science and Commerce streams having various allied fields/ apart from their core subjects. Detailes of the various curricular aspects are given: 1. Certificate/Diploma/Skill development courses etc offered by the institution - Functional English 2. Range of Core/Elective options offered by the university: A. Core-option: Humanities B.A. (3 Year Programme) (i) English (ii) Hindi B.A. Elective Options B.A. (3 Year Programme) 1. Sanskrit 2. Geography 3. Political Science 4. History 5. Economics 6. Maths 7. Home science 8. Music (Vocal) 9. Commercial Art 10. Health & Physical Education 11. Psychology 12. Computer Science 13. Music (Instrumental) - Commerce (3 Year Programme) 1. B. Com (General) Science (3 Year Programme) 1. B.Sc. (Non-Medical) - Mathematics, Physics, Chemistry, English in 1st Year, Hindi/Sanskrit in 2nd Year.

2. B.Sc. (Medical) - Botany, Zoology, Chemistry, English in 1st Year, Hindi/Sanskrit in 2nd Year. 3. B.Sc. (Computer Science) -Mathematics, Physics, Computer Science, English in 1st Year, Hindi/Sanskrit in 2nd Year. B.C.A. (3 Year Programme) B.M.C. (3 Year Programme) Post Graduate Courses (2 Year Programme) Opportunity for progression to higher education. 1.M.Sc. (Mathematics) 2. M.A. (English) 3. M.A. (Economics) 4. M.Com. Post Graduate Diploma (1 Year Programme) 1. PGDCA • No provision for choice based creditsystem. • No provision for course in modular form. • Credit transfer & accumulation facility not applicable in our affiliating university. • Only 1st Year students are allowed mobility from one course to another Course/Discipline/Subject with in a limited period of one month from the last date of admission. • No flexibility to lateral & vertical mobility with in & across the programmes. • Addon- courses such as "Functional English" acts as an enrichment course. • Compulsory papers in Environmental Studies and Computer Science. (Awareness level-1 are taught to all the students during 1st year of the 3 years programmes (B.A., B.Com, B.Sc, B.C.A, B.A.M.C) to sensitize them regarding environment hazards & make them computer literate.) • Workshops, Extension lectures, Excursion tours and other activities are organized to enrich & supplement the knowledge of students.

16.Academic bank of credits (ABC):

The institute is affiliated to KUK. So, it looks forward to the guidelines from the University and DGHE. The university has already designed the framework as per NEP-2020. To satisfy the purpose of ABC, The institute has to establish a link b/w centralised database and the database of the college. For storing the academic credits earned by the students from various courses. ABC will allow higher education institutions to maintain a digital repository of credits earned by students.

17.Skill development:

Affiliated to Kurukshetra University, Kurukshetra, The institute is trying hard to the development of skill education as it has been given special emphasis in NEP 2020. The institute follows the university guidelines to synthesise skill courses in the curriculum. e.g. (a.) ICT skills: Basic computer education is compulsory for Ist year students of all streams (b.) Communicating skills are developed. BAMC plays a major role in developing professional skills in students by such activities like:- news anchoring, captionwriting, Radio Jockey, News Reporting etc. (c.) Skill in fine arts are developed as commercial art plays its role as a subject for B.A students. (d.) Psychology, Geography, Home, science, Mathematics and

other practical subjects are also very important for personality development of the students as well as development of life skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute focuses on devising a teaching-learning process, having the aims & objectives of OBE. With the raising demands of time, the institute readily adopts the changing scenario and the new trends. For implementing new OBE based courses, the institute looks forward towards the guidelines of University and DGHE. Following the OBE policy ,our college keeps records of the results and the assessment of every student through online platform and mentor-mentee system

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Since ancient times, India language and culture have been the basis and vital component of our Indian education system. No curriculum is possible without involving Indian art, culture or tradition in the syllabi. Presently, we, at the college level follow the curriculum prescribed by the University (KUK). We are running degree courses B.A, B.Com, B.Sc at U.G level and at P.G level M.A, M.Sc, M.Com. Bilingual method of teaching is used in our college. Many commemorative days & festivals like Diwali, Holi, Neta Ji Subhash Chandra Bose Jayanti, Balmiki Jayanti, Agrasen Jayanti, Independence Day, Republic Day etc. are celebrated in the college premises to make aware the students about Indian culture and heritage. Sanskrit(Elective) is opted by many students of B.A stream which is another step towards the preservance of Indian languages. Commercial Arts as a subject is also very helpful to enhance the knowledge of the students about Indian art. Many medicinal plants are planted in the campus to strengthen the understanding of the students about the utility of those plants. Many tours, excursions etc. are also arranged for the students to impart the practical knowledge of Indian Culture among students. For future plans and implementation of courses, the institution looks forward to the guidelines and and instructions provided by the affiliating University and DGHE.

20.Distance education/online education:

Today, it has become evident that ICT has become need of the hour. So, the institute has successfully implemented the use of ICT in teaching methods. Several online programs, curricular and cocurricular activities using digital platforms have been organized to enhance the knowledge of the students. The study material is also being provided timely to the students through online platforms like Whatsapp, etc.

Extended Profile		
1.Programme		
1.1	418	
Number of courses offered by the institution across during the year	s all programs	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	2429	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	528	
Number of seats earmarked for reserved category a Govt. rule during the year	s per GOI/ State	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	705	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	0	
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	

3.2	33
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution		
4.1	68	
Total number of Classrooms and Seminar halls		
4.2	273.80	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	76	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Kurukshetra University, Kurukshetra and strictly follows the curriculum as prescribed by the University. Our faculty members contribute significantly in effective curriculum delivery through systematic and strategicmechanism:

- 1. Academic Calender: The college follows the Academic Calender issued by the Kurukshetra University and executes it in a well planned manner. As the semester starts, meeting is scheduled by the Principal, along with IQAC members, Vice-Principal, Heads of all the Departments.
- 2. TimeTable: The College constitutes the Time-Table Committee. A specific Time table is designed by respective departments. Time-Tables are displayed on the Notice-Board.
- 3. Teaching Plan: Our faculty members strictly follow the teaching plans prepared by them at the beginning of academic year. Extra classes are taken by teaching faculty to ensure the optimum delivery

of the curriculum.

- 4. Library: All students are given access to the latest books available in the library through a well-planned system (College Library Automation System).
- 5. Feedback: Feedback is collected from the faculty, students, alumni and parents. Collected feedback is analyzed using different parameters.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.igmmvkaithal.com/lesson-plan-odd- semester/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar: Affiliated to Kurukshetra University, Kurukshetra, the college follows the curriculum planned and designed by the University. For the effective delivery of the curriculum, the college follows the Academic Calendar as designed by the University. The teaching days and examination dates are provided by the University. Teaching plans are maintained according to these dates. Assignments are submitted by the students as per the dates given by the teachers. Sessional exams are conducted as per the schedule of the Final examinations of the university. Internal Assessment is done on the basis of the attendance of the students, marks obtained in the sessional & evaluated assignments as per the criteria provided by the university.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://www.igmmvkaithal.com/academic- calendar/

1.1.3 - Teachers of the Institution participate in | E. None of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the

following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1	7	٦	۱
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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

408

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs the courses in Arts, Commerce and Science streams. Curriculum is designed by Kurukshetra University, Kurukshetra which included various topicscovering cross- cutting issues relevant to Gender Environment and Sustainability Human Values and Professional Ethics. Environmental studies is a compulsory subject for all ugfirst year students. All first year students are exposed to the environmental issues through a nongradial course which deals with air and water pollution and it's control. College has two NSSunits to involve the students in various activities like cleanliness, awaring Village children about hygiene, pollution control and social evils. They also conduct voters awareness programmes, tree plantation drives. Green campus initiatives and nukkad- nataks on important issues relevant to the society. College has a Women cell , Legal Literacy cell, Sexual Harassment cell, ICCASH and other cells to take up gender issues and empowerment of women. These cells organises programmes to increase awareness related to personal hygiene amongst girls, College has made provisions for safe, secure and congenial environment for girls to progress on equal basis. Ethical practices such as truthful information, are taught in content of syllabus.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

87

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.igmmvkaithal.com/feedback-form- analysis/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.igmmvkaithal.com/feedback-form- analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

925

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

499

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed in the institution. When students are enrolled in various streams slow learners and advanced learners are judged on the basis of their 10+2 marks. This evaluation is done on the basis of class tests also. Our faculty members extend valid support in identifying the students and to bridge the gap between the slow learners and advanced learners.

Slow learner

- The IA marks and attendance of the slow learners are informed to their parents through the phone.
- The tutorial and remedial classes are conducted to improve their academic performance.
- Counselling sessions are organized by our counselling expert's faculty members of psychology department.

Advanced learners

- Advanced learners are constantly guided and encouraged for participation in various competitions.
- The mentors identify their interest and talent in various domain and then guide & motivate them.
- Students are encouraged to participate in State and National Level events like paper presentation, poster presentation etc.
- Students are encouraged to participate in various activities like debate, group-discussion, quiz etc.

File Description	Documents
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
0	0

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance the learning experiences of the students, the institute practices student-centric approach in the teaching methodology. This methodology helps to transform the students from being passive recipients to active and involved learners. The teacher facilitates learning by allowing each individual student to know at their personal level by ensuring their involvement in class activities.

These include: seminars, mini projects, paper presentations, poster presentations, Role-play, Team-work, Debate, group discussion. Quizzes and case studies, nukkad natak etc. Nukkad natak, debates on contemporary issues are provides a comprehensive understanding to the students enabling them to self evaluate their views and ultimately develop their mentality. Student development programs and workshops are conducted to enhance the learning capabilities of the students.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.igmmvkaithal.com/naac-gallery/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technologies (ICT) play an important role in the learning process of student. Faculty combines technology with traditional mode of instruction to engage students in long term learning. Faculty most often use ICT for routine tasks like for preparing lesson plan, record keeping, and power point presentation.

ICT Tools:

- 1. Projectors 11projectors are available in different classrooms/labs
- 2. Desktop Arranged at Computer Labs and administrative block.
- 3. Printers- They is installed at Labs and all prominent places.
- 4. Photocopier machines Multifunction printers are available at all prominent places in the institute. There are Photostat machines available in campus.
- 5. Scanners- Multifunction printers are available at all prominent places.
- 6. Smart Board- smart board is installed in the campus.
- 7. Seminar room It is digitally equipped with mike, projector, cameras and computer system.
- 8. Online Classes through Zoom, Google Meet.

Use of ICT by Faculty

- A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- C. Online quiz- Faculties prepare online quiz for students with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

${\bf 2.4.3 \cdot Number\ of\ years\ of\ teaching\ experience\ of\ full\ time\ teachers\ in\ the\ same\ institution\ (Data\ for\ the\ latest\ completed\ academic\ year)}$

2.4.3.1 - Total experience of full-time teachers

0

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Affiliated to Kurukshetra University, Kurukshetra, it follows rules and guidelines provided by the university regarding the assessment and evaluation process. The internal assessment is carried out in a systematic manner for all courses. For under graduate as well as P.G. courses Internal assessment is carried out in a systematic manner for all courses. For under-graduate as well as P.G. Internal assessment follows the criteria given here:

- 1. Two hand written Assignments (1st Assignment after one month and 2nd Assignment after two months): 10%
- 2. One class test (One period duration): 5%
- 3. Attendance: 5%

Marks for attendance are given as under:

- 1. 91% onwards 5 marks
- 2. 81% to 90% 4 marks
- 3. 75% to 80% 3 marks
- 4. 70% to 74% 2 marks
- 5. 65% to 69% 1 mark

College provides information regarding internal assessment to all the students through orientation programmes at the very first semester. Academic Calendar is strictly followed. Faculty members follow their lesson-plans. Internal examinations are conducted to evaluate the students' academic assessment. Internal assessment is done on the basis of these examinations, class attendance and assignments.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://www.igmmvkaithal.com/code-of-
	<u>conduct/</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the Institute level, University Examination committee, comprising of The Principal (Chief Superintendent of Examinations), Controller of Examination (COE), senior faculty and other teaching staff as members, is constituted to deal with examination related grievances. Grievances raised by students are effectively communicated to the University for Needful Actions. The responses for the grievances from the University are communicated to the students immediately. The end semester examination is conducted by university, and the students appear at center allotted by the university. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end semester examinations.

For conducting the internal assessment test, a department level coordinator/committee is constituted for smooth conduction of internal assessment.

- 1. Internal assessment tests are conducted each semester at department level.
- 2. Time table for test is prepared well in advance and communicated to the students earlier.
- 3. A proper seating plan is followed for internal assessment tests and it is displayed on the notice board.
- 4. After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.
- 5. If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- 6. By adopting the criteria as per the direction of affiliating

university, complete transparency is maintained

7. The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university ERP at the end of semester.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://www.igmmvkaithal.com/datesheetodd-
	<u>sem/</u>

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the programmes and course. The institution follows the following mechanism to communicate the outcomes to the teachers and students.

- Syllabi (hard copy) and learning outcomes are available in the dept. for the ready reference to the teachers and students.
- Outcomes are the communicated to the teachers through IQAC meetings and faculty meetings.
- The students are made aware of the outcomes through orientation, and in -class room as well.

The institution is running under graduate courses (B.A, B.COM, B.SC, B.CA, B.A.M.C), Post graduate courses (M.A IN Eng., M.A in Economics, M.S.C Mathematics, M.Com, PGDCA) and functional English add on courses. There are 21 subjects taught in college viz; English, Hindi, political science, History, Sanskrit, Mathematics, Physical Education, Commercial Art, Music Vocal, Home Science, Geography, Psychology, Computer, Science, Botany, Zoology, Physics, Chemistry, Commerce, Mass Communication and Environmental Studies.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.igmmvkaithal.com/programme- outcome/
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers Under Graduate & Post Graduate courses, PGDCA and Functional English (Add-on) course under the faculty of Arts, Commerce and Science. For these courses and programmes. Programme outcomes are set and evaluated by the institution and the same are communicated to the students and the teachers as well.

After evaluating the outcomes, it has been observed that the strength of the students as well as passing percentage of the students increased progressively. The students are getting top positions in University in Academics. Ratio of those students taking admission from U.G.Courses to P.G.Courses also increased. (In 2022-23, students from different streams were in Top 10 positions in University). The college was very conscious in attaining the P.O.'s and Co's and implemented the mechanism accordingly.

- The institute followed the Academic Calendar followed by the University.
- Subject teachers maintained their Teaching/lesson-plans.
- Subject teachers prepared semester wise evaluation reports.
- Internal examination committee analyzed evaluation reports of results.
- Feedback from the stakeholders was considered for the attainment of the outcomes.
- Students' progression report and placement records were maintained by Career Guidance & Placement Cell.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.igmmvkaithal.com/academic- achievements-2022-23/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

635

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.igmmvkaithal.com/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.igmmvkaithal.com/

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In Indira Gandhi Mahila Mahavidyalaya, as per the guidelines of UGC a committee was formed in November 2022 to establish a Research Development Cell. .As a result, thecell was established on 14th nov2022 The main objective of which is to create awareness about research among the faculty members of the college and also to make the girl students studying in post graduate course aware about research, under which, as per the instructions of the college Principal, a program was organized by the Commerce Department dated Dec6,2022in which faculty members and students of M.Com, M.A Eng, M.A Eco & M.Sc Mathsparticipated. PPT program for M.Com was organized. The students were made aware of the activity of paper writing a Seminar on the topic of General Research Tactics was organized by the English department of the college dated 15th February 2023 and . On 30th April2023, an international webinar was

organized under the joint aegis of Sanskrit Department of the college and Global Sanskrit Forum, New Delhi, the main topic of which was Srimad Bhagvadgita: Sankhya Yoga. About 200 people from India and abroad participated in this webinar and Prof. Sen Pathak ji from Florida, America was the keynote speaker.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize students towards the needs of the community and to promote institute-neighborhood community. Various extension activities are organized by our institution. These activities help youngsters to solve their problems. Number of cells/units are there in our college like NSS, Road safety cell, legal literacy cell, Anti tobacco electrol cell and women's cell etc transform the students as the leaders of social change to provide lasting solutions to social problems. Aseven days camp was also organized by NSS in nearby adopted Village chandana. People are awared about many social issues by NSS volunteers through various activities. Various activities like quiz competition, essay writing, slogan writing, poetry recitation, declamation play an important role in the development of overall personality of students. These activities are conducted by the various cells of our organization. These cells also aware

students about their personal health and hygiene, road safety diet awareness, tree plantation, blood group detection, health check up camps, dental check-up campetc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1321

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus of Indira Gandhi Mahila Mahavidyalya spans 5 acres, centrally located on Karnal Road, in the city.

Exceptional Facilities such as well ventilated classrooms, laboratories, library with spacious reading rooms, ICT enabled seminar hall, well furnished computer labs, auditorium, rest rooms, sprawling lawns, open air stage and hostel building are provided in the institution for teaching-learning activities.

Sr. No.

Building Name

Infrastructural Resources

1.

Administrative Block

- 1 Principal Office
- 1 Administrative Office
- 1 Computer Lab
- 1 Staff Room
- 10 Rooms

2.

Pt. Chiranji Lal Sharma

Science Block

- 8 Rooms
- 2 Store rooms
- 2 Physics labs
- 2 Chemistry labs
- 1 Staff Room
- 1 Dark room
- 1 Zoology lab
- 1 Botany lab
- 1 Computer lab

3.

Lala Amar Nath Khurania

Commerce & P.G.

Block

- 15 Rooms
- 2 Staff Rooms
- 1 Computer Lab
- 1 Geography Lab

4.

Newly Constructed Block

- 9 Rooms
- 1 Home Science Lab

5.

New Post-graduate Block

- 4 Rooms
- 1 Psychology Lab
- 1 Mass Communication lab

6.

Om Prabha Jain Commercial

Art Block

- 1 Functional English Lab
- 1 Music Room
- 1 Gym
- 1 Hall
- 1 Store Room

7.

Tara Mateshwari Library &

Common Hall

- 1 Teacher Reading Room
- 1 Student reading Room
- 1 Librarian Room
- 1 Book Bank Section

8.

Cultural Event venue

- 1 Dr. Shanno Devi Seminar Hall
- 1 Auditorium

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities

As a part of cultural activities, I.G.M.M.V promotes students engagement in the cultural pursuits fostering participation in college events such as Youth festival, Observance of Commemorative days of National and International significance, Ratnawali, Haryana Day, Inter-College Cultural fest, Talent Hunt and farewell. Student

activities are classified into art, literature and drama, encompassing solo and group dance, singing, symposium, quiz, declamation, clay modeling, cartooning, flower arrangement etc.

Sports Activities

The campus provides both basic infrastructure for education and sports. The outdoor games like football, volleyball, badminton, lawn tennis, kabaddi and indoor games such as table tennis underneath the standard sport activities of India are conducted.

Campus has a spacious and well-equipped Gym so that students can utilize the different equipment of Gym to maintain their physical health.

Yoga classes for the mental and physical fitness of the students are also conducted.

Sports and Cultural Activities Infrastructure

Sr. No.

Facility

Area/size

1.

GYM

15*20 sq. feet

2.

Sports Ground

0.6 Acres

3.

Indoor Games

40*200 sq. feet

4.

Music Room

15*15 sq. feet

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.13

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated with College Library Automation System with version 3.1 and it was fully automated in 2016-17. The various housekeeping activities of the library such data entry, issue, returns and renewal of books are done through the software.

The books are being bar coded and classified according to Dewey Decimal classification.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.igmmvkaithal.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.57

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

I.G.M.M.V has a team of dedicated IT staff to cater the needs related to IT infrastructure and maintenance. IT facilities have been upgraded on the regular basis as per the requirements. All the departments of the college are provided with computers and other related accessories and the students of the college have access to the computer labs. All teaching staff members use ICT in the classrooms and laboratories, whenever needed. The institute has all time Wi-Fi facility in the campus.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

- 1. Anti-virus (Quick Heal) is regularly installed in Computer. All the computers have Anti-virus.
- 2. Computer is formatted on regular basis.
- 3. Wi-Fi connectivity is available in Principal's Office, Administrative Office, various departments including library and laboratories.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/

4.3.2 - Number of Computers

76

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.12

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

- 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.
 - 1. Laboratory All the labs are utilized for regular academic activities according to the pre established time-table formulated at the beginning of every semester. Each laboratory has a designated teacher overseeing equipment upkeep, aligning with syllabus changes. Lab attendants verify stock regularly

- and Heads of the Departments conduct annual stock checks.
- 2. Library- Students and teachers need to register their name, department, entry and exit time at the library entrance to access reading rooms. A qualified Librarian, supported by support staff manages the library. Subject faculties propose book purchases to the library committee, seeking management approval. To ensure return of books, "NO DUES" from library is mandatory for students before appearing in exams.
- 3. Sports facility- All the students have access to sports facilities throughout the year. Physical Education teacher of the institute supervises the sports activities and facilities. An sports equipment required by the students is made available by the faculty.
- 4. IT facility- Computers enhance learning with audio, video and graphics. Teachers utilize them for lesson planning, improving quality and outcomes. The laboratory technician and system administrator maintain the IT facility in the institute. In case of major issues, the maintenance vendors are hired.
- 5. Classroom- Classrooms are utilized for routine academic activities (teaching and examination) following the time-table. The cleanliness and fulfillment of all requirements are periodically monitored by the head of the institution.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.igmmvkaithal.com/naac-gallery/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1024

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

84

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

В.	3	of	the	above
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File Description	Documents
Link to Institutional website	https://www.igmmvkaithal.com/activities- regarding-skills/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01-01-2024 11:18:37

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, cocurricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement. 1.Sports Committee 2. Cultural Committee 3. Internal Quality Assurance Cell

4. N.S.S

File Description	Documents
Paste link for additional information	https://www.igmmvkaithal.com/best- performers/
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution

participated during the year

20

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni association but the college organizes Alumni meet every year since 2007. Documents related to previous alumni meet are attached herewith

Old student's association came into existence in the session 2007. Till then aluminium meet has also been organised every year. To freshen up the old memories again, the alumni meet was organised in the college premises on 7th October, 2022. President of Governing Body Shri Ram Bahadur Khurania was the Chief Guest. He told about the glorious past of the college and gave his best wishes to all students who came from far off places to attend the function. 110 alumnae have attended the meet. Alumnae shared their past experiences. Alumnae presently working in the college and other respective sectors were appreciated by the Chief Guest and the Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year	E. <1Lakhs
(INR in Lakhs)	

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To strengthen and sharpen the overall personality of the students in such a manner that they would be assets to the college , society , nation as well as the whole world

Our mission

- 1. To provide the quality education through innovative methods and technology .
- 2. To inculcate moral values in the women from all strata of life
- 3. To maintain effectiveness of quality through proper utilization of available resources . the objectiveness of our institution are defined as per the alphabets used in the name of the college.

File Description	Documents
Paste link for additional information	https://www.igmmvkaithal.com/college-mission- and-vision/
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a governing body which has members from college management, college staff, academic personals and civil society members. The Institution has adopted the decentralization and participative management. Governing Body gives generous freedom and flexibility to the Principal together with the Staff members to lead all the academic, non academic and administrative activities of the college. The Principal after consulting the senior staff members constitutes various committees and all the faculty members are

included as member or convener. Through IQAC different cells and committees organizes various competitions and events throughout the year for encouraging students to display their talents.

Decentralization is seen as a means of improving the quality of educational services. The Management, Principal and Vice-Principal follow an 'Open Door Policy' for the staff as well as students. Both staff and the students are allowed to share the suggestions aiming at the development of institution. The suggestions and opinions that are expressed in the meetings and through the suggestion boxes, are given due consideration .All The Committees of college are uploaded on college website.

File Description	Documents
Paste link for additional information	https://www.igmmvkaithal.com/organogram/
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institute has prepared a strategic plan to fulfill infrastructure of the institute academic development, extra curriculum development activities, sports, culture and define targets for the development of institute. These targets have been set with extensive consultation with all stakeholders, staff, faculty, alumni and management. The institution has perspective plan includes: Guest Lecture, Industrial and Field Visits, Alumni interaction, Beautification of auditorium and seminar hall, plan to convocation and prize distribution, Enhancement of infrastructure, emphasize on multi-dimensional evaluation of student learning, integration of technology in the teaching-learning process, Enhancement of student support systems, improved teaching and learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Late Smt. Om Prabha Jain was supported by the worthy members of Bal Shiksha Samiti in the challenging venture to establish a girl's college in 1970. The foundation stone was laid by then Chief Minister, Ch. Bansi Lal on 10th April, 1970. Our Governing body and Smiti is working very efficiently for the upliftment of the college under the guidance of our unopposed President, Sh. Ram Bahadur Khurania, and Sh. Jagdish Bahadur Khurania (President Smiti) who has been working tirelessly for the progress of college. The governing body and Smiti recent election was conducted on 5 feb. 2023 by following Haryana government guidelines under kurukshetra university to formaulate the policy matters Governing body comprises 21 members - President(Sh. Ram Bahadur Khurania) , Vice-President , Gen. Secretary , Treasurer , Nominated Members (11) , Member Secretary (Principal) , Teacher Representative (2), Non-Teaching Representative , V.C. Nominee , DHE Nominee . Management of the college is vested with the Principal . The Principal is also assisted by advisory council . The Principal in consultation with IQAC and Staff Council constitute various committees for planning and implementation of academic , administrative and functions .

File Description	Documents
Paste link for additional information	https://www.igmmvkaithal.com/management/
Link to Organogram of the institution webpage	https://www.igmmvkaithal.com/organogram/
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and

A. All of the above

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

SR.NO.

TEACHING STAFF WELFARE MEASURES

- 1.Loan facility and advances.
- 2. Gratuity for staff under aided structure.

3for extreme exigencies.

- 4.Casual leaves
- 5. Emergency leaves.

SR. NO.

NON TEACHING WELFARE MEASURES

- 1.Loan facility and advances . .
- 2. Pension and gratuity for staff under aided structure.
- 3.Uniform for class IV employees.
- 4. Casual leaves
- 5. Emergency leaves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Appraisal system for teaching and non-teaching staff

During the appraisal the staff members are given opportunities to pen down there special achievements which can upgrade their overall performance;

- 1. Special consideration to NET , PHD qualified during recruitment and salary .
- 2. Honouring support staff by giving cash prize , memento and gift for better work and enhancement of qualification .
- 3. Distribute gifts to teaching and non-teaching staff on various festivals such as Independent day ,Teacher's day , Diwali etc
- 4. Various trips organised for refreshing and entertaining them

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Institute. In Igmmv regularly conducts internal audit of all the funds at their own level by hiring the private auditor of different

funds like - fund, salary account, pension account, UGC, scholarship account and NSS account. The purpose of internal audit is to provide an objective source of information to the management with a view to the efficient conduct of activities of the institute, safeguarding assets, preventing and detecting fraud and other unlawful acts, completeness & accuracy of financial records, and timely preparation of financial statements. The audit also includes evaluating the appropriateness of accounting policies used and the reasonability of the accounting estimates made as well as evaluating the overall presentation of the financial statements. The college audit is updated till this session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All the administrative and academic heads along with coordinators of different cells (viz., research committee, placement cell, library advisory committee (for the purchase of books / journals), purchase committee (for repair and maintenance cost) software and internet charges, printing and stationary, equipment and consumables, furniture and fixtures), NSS cell, sports, cultural committee etc., will submit the budget requirements. The college prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management.

The expenses of the funds are mainly due to the following

- 1. Salaries
- 2. Departmental expenses
- 3. Infrastructure
- 4. Maintenance etc.
- 5. Administrative expenses
- 6. Cultural & Co-curricular activities
- 7. Library and laboratory up gradation

Optimal utilization of resources:

- Sufficient funds are allocated for effective teaching-learning practices that include training programs, orientation programs, workshops, and interdisciplinary activities.
- Budget is utilized to meet day-to-day operational and administrative expenses and maintenance of fixed assets.
- Requisite funds are utilized every year towards the enhancement of library facilities to augment learning facilities.
- Adequate funds are utilized for the development of and maintenance of the infrastructure of the institute.
- Some funds are utilized for community development and social welfare activities.

The main motto of resource mobilization and utilization of resources is to put the IGMMV on standard with a view to achieving the best quality teaching and unique quality of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. IQAC of the institute persistently strives from framing strategies to bring an effective, cohesive and mutually beneficial networking between the members of the alumni, to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, skill development courses, arranging for industrial visit/training of students, assisting in placements, etc. IQAC encourages various committees/cells of the institute like NSS, career and development, red cross and red ribbon, alumni association to organize awareness camps, extension and service oriented activities. IQAC facilitates the creation of learner centric environment by adopting the required knowledge and technology for participatory teaching and learning process. IQAC

maintains institutional database, also analyzes feedback from various offline and online sources. IQAC periodically conducts academic and administrative audits and follow up procedures. IQAC prepares and submits Annual Quality Assurance Report as per the guidelines and parameters of NAAC. Industrial visits were carried out during the academic year for the students to enhance their practical knowledge. Development of problem based learning, improvement in creative, critical thinking, presentation skills and communication skills of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities
- A. The lesson plan is prepared by the faculty members for all the subjects they teach in that

particular semester.

B. The institute monitors the performance of the students regularly. It has specified procedure to

collect and analyze data on student learning outcomes; the following points are adopted by the

institute in this context:

- 1. Regular class tests and interactions
- 2. Midterm and continuous evaluation comprising of internal tests, assignments, group

discussions, and seminar presentations.

- 3. Semester system of examination for all courses
- 4. Providing Question bank of various subjects to the students.
- 5. Timely Redressal of students' grievances.

- 6. At least 75% Attendance is compulsory in each semester.
- 7. Extra classes for weak students to solve their problems.
- C. Effective internal examination and evaluation systems: Institute maintains an effective internal

examination and evaluation system.

Students' result analysis: Institute has the provision of analysis of students' performance after the

announcement of their semester results.

D. Teachers , Students & Parents feedback-They are also approached to know about their experiences with the college regarding admission procedure, work culture, sports and cultural activities ,academic discipline and examination system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.igmmvkaithal.com/annual-report/
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Cell organized Nukkad Natak on 09.12.2022 to aware students about Women Exploitation, Sexual Harassment, National Level Poster Making and Slogan Writing Competition under the theme "Stand up for women" on 25.04.2023 to aware the students about women's rights.A self-defense training programme was organized by ICCASH on 31st march 2023 to aware girls of their surroundings and be prepared for unexpected incident at any time. An Art of Living Happiness Program was organized by Dept. of Health and Physical Education on 24.02.2023. The program helped the girls and the staff to live the life the way they have always wanted to through a tried and tested combination of yoga, breathing exercises, meditation and practical wisdom and Training Camp of Yoga- 15 days was organized to train the girls to focus on yoga for strength, flexibility and relaxation. Health & Physical Awareness Camp was organized from 28.09.2023 to 29.03.2023 to make girls learn about specific health and wellness solution. Sexual Harassment and Grievance Cell organized a rally on StopSexualHarassment on 28.03.2023to make students aware about sexual harassment and acquaint the girls about the procedure to make complaints if they have any problem regarding sexual harassment.

File Description	Documents
Annual gender sensitization action plan	https://www.igmmvkaithal.com/gender- sensitization/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.igmmvkaithal.com/gender- sensitization/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Pollutionis the introduction of contanimantsinto the natural environment that cause adverse change.Pollution can take the form of any substance (solid, liquid, or gas) or energy (such as radioactivity, heat, sound, or light).

Solid waste can be categorized into three types: biodegradable, non-biodegradable and hazardous waste. Bio-degradable wastes include food wastes, canteen waste, wastes from toilets etc. Non-biodegradable wastes include plastic, tins and glass bottles etc. Hazardous waste is waste that is likely to be a threat to health or the environment like cleaning chemicals, acids and laboratory chemicals. Various activities of each department and office of I.G.(P.G.).M.M.V.KAITHAL generates waste material which is thrown in the small dustbins placed at each department and office.Further housekeeping staff of the college transfer the waste material to bigger bins.

Liquid waste is generated from Science laboratories.Liquid wastes generated by the College are of two types: 1. Sewage waste. 2. Laboratory . this waste is collected and then discharged in to the municipal sewage system.

E-wastes are generated from computer laboratories, Physics Labs, administrative and academic offices and Chemistry Lab. The e-waste includes out of order equipment or obsolete items like lab instruments, desktops and accessories, printers, cartridges, display units, scientific instruments, wires etc. All these wastes are put to optimal use. All such equipments which cannot be reused or recycled are being disposed off through authorised vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways

4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organized several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

The college and the staff jointly celebrate the cultural and regional festivals, orientation and farewell program, Induction program, oath, plantation, Women'sday, Yoga day, and also many festivals. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

Besides academic and cultural activities, we have built up strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extracurricular activities. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and NSS at National level to strengthen nationwide bond and relation. The institution takes many initiatives like conducting awareness campaigns, organizing orientation programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations. Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition, competition on various contemporary legal issues. Various departments, cells of the institution and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.igmmvkaithal.com/sensitization- of-students-and-employees/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Different National/International Commemorative days, events and festivals are celebrated in the college premises to educate the staff and students, to enhance their knowledge and to keep them updated regarding various cultural, religious and moral aspects related to the world .Maximum number of days like World Mental Health day, National Youth Day, NationalScience Day, National Sports Day, World BicycleDay,National Girl Child Day, World Environment Day, World AIDS Day, World Earth Day,World Cycle Day, World Water Day, WorldHealth day ,World Sustainable Energy Day, No Smoking Day are celebrated in the premises of the College.

All National festivals like Republic Day, Independence Day are celebrated with great enthusiasm to inculcate a sense of patriotism in the students. Every year students come together and perform cultural programs like dance, singing, skits highlighting societal problems. The NSS unit and the studentscouncil organise many cultural programs to address prevailing social issues.

The Institution also commemorates the birth / death anniversaries of great Indian personalities like Dr.A.P.J Abdul Kalam, Sardar Vallabhbhai Patel, Netaji Subhash Chandra Bose, Guru Nanak Dev, Guru

Gobind Singh, Swami Vivekanand, Maharaja Aggarsainand Shanno Devietc. The students share the teachings of these eminent personalities through speeches. On Teachers day too, the studentscouncil express their love and gratitude for their teachers and salute the great Teacher Dr. Sarvepalli Radhakrishnan.

Apart from these, many events and guest lectures are regularly organized to instil a sense of National pride and gratitude towards sacrifices of great leaders of our country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two of the best practices followed at our Institute are mentioned below:

Best practice I

- 1. Title of practice: POLLUTION FREE CAMPUS
- 2. OBJECTIVES OF THE PRACTICE:

Clean and Green Practices aim at achieving sustainable environment.

- 3. THE CONTEXT: The college has taken initiative to free the college campus from the pollution.
- 4. THE PRACTICE:

The college started many campaigns like plastic free campus, etc. to reduce the air pollution and noise pollution.

5. Evidence of Success:

The College has also created an herbal garden.

6. Problems Encountered and Resources Required:

Financial constraints remain the biggest problem for expensive green initiatives.

BEST PRACTICE II

- 1. Title of practice: MENTORING SYSTEM FOR STUDENTS
 - 1. Objectives of the Practice:

To minimize dropouts, improve performance and reduce stress of the students through personal counseling.

1. The Context:

Students undergo various problems of stress, academic, physical, mental.

The Practice:

Each teacher is assigned around 45 students for the complete duration of their study.

1. Evidence of Success:

Evidence of success of the practice includes university ranks, better results in the examinations.

Problems Encountered and Resources Required:

This practice requires committed teaching staff that has the sire to help students beyond teaching hours.

File Description	Documents
Best practices in the Institutional website	https://www.igmmvkaithal.com/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The establishment of the I.G.M.M.V symbolizes the ascendance of plateau of achievement of academic excellence, in dissemination of quality education from U.G Level to P.G. Level. To recruit and retain well qualified motivated faculty and staff and provide an adequate infrastructure, equipment and machinery has been our main focus. Our college provides an adequate exposure to the students to the world of work. Library enrichment and providing teaching gadgets and process to promote effective teaching and learning remains the primary concerns of the college. Institute provides holistic education to develop skills, knowledge and values through wellstructured curriculum and instructions. The institution continuously works upon motivating students in enriching their potentials to achieve top university positions. It is the result of the hard work and dedication of the faculty that our 6 students got 1st position, 9 students got 2nd position, 4 students got 3rd position, 7 students got 4th position, 12 students got 5th position, 13 students got 6th position, 10 students got 7th position, 12 students got 8th position, 10 students got 9th position and 15 students got 10th position at U.G. and P.G. Level.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college plans to start the following courses from the nextsession:

- 1. B.A. Philosophy 1 unit
- 2. B.A. English Honours- 1 unit
- 3. M.A. English-1 more unit
- 4. M.A. (Pol. Science) -1 unit
- 5. M.A. Economics- 1 more unit
- 6. B.A. Mass Communication-1 unit
- 7. To recruit and retain well qualified motivated faculty.
- 8. To provide amenities and sports facilities in harmony with nature.
- 9. To provide holistic valuebased education and inculcate entrepreunal abilities in students to face the challenges of corporate world.

To arrange career guidance programmes