Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**INDIRA GANDHI MAHILA MAHAVIDYALAYA**
Name of the head of the Institution	**Mrs. Arti Garg (Offg. Principal)**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01746222336**
Mobile no.	**9416835374**
Registered Email	**igmmvkaithal@gmail.com**
Alternate Email	**loggargarti@gmail.com**
Address	**Karnal Road , Opp. S.P. Residence**
City/Town	**Kaithal**
State/UT	**Haryana**
Pincode	**136027**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mrs. Monika Rani**
Phone no/Alternate Phone no.	**01746222336**
Mobile no.	**9315468506**
Registered Email	**monikaguglani43@gmail.com**
Alternate Email	**igmmvkaithal@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.igmmvkaithal.com/wp-content/uploads/2021/01/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.igmmvkaithal.com/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**B+**	**2.61**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**26-May-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	NILL	NILL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC ensures that the college maintains a conducive learning and teaching environment. For this purpose IQAC meetings are held quartely to discuss the academic standards of the college. Teaching and student performance are thoroughly discussed and suggestions are offered for developing intellectual standards, curricular and cocurricular aspect, teaching learning process etc. Faculty members are encouraged to enhance their research skills by participating in research programmes, conferences, orientation programmes, seminars, workshops etc. Feedback from all stakeholders is collected, being analysed and action is taken for further improvement. A strong mentormentee system is established to guide the students to satisfy their queries and efforts are done to enhance their academic skills. Remedial measures like extra classes for week students, regular classes are also taken by the faculty members. Best practices such as tree plantation, Yoga day celebration, camps, campaigns, Peacful environment conducive to good learning are also performed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
File Attached in Excel Format. Please find the attachment.	File Attached in Excel Format. Please find the attachment.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Role of Management Information system (MIS) in education sector has become inevitable these days. Most of the institutions are looking for an optimum distribution of services and resources to yield maximum benefits to students, teachers and the management alike. MIS in our college includes Lecture Shortage through SMS, Student Fee Software, attendance of staff and students (SCBC). The college provides facilities for online student admission process, examination procedure, bus pass through Haryana Transport Site and various other administration modes. Database of students are also maintained. Job applications are invited via online system including website, email system etc. A well managed Inventory Management System overseeing the monitoring and maintenance of stocked products has been systematized. This online system supports the details of transport, hostel, website and system administration also very efficiently.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute is affiliated to Kurukshetra University, Kurukshetra and strictly follows the curriculum as prescribed by the university. As the semester starts, Meeting is scheduled by the Principal along with IQAC members, Vice Principal, Heads of all the Departments. Academic Calender is being discussed and finalized ace to the prescribed syllabus and calendar of the University. The college follows a specific Time Table designed for the effective delivery and transaction of the curriculum. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course objectives and outcomes of the subjects are set in the meeting by the respective subject incharges in accordance with the university prescribed syllabus. Details of the various curricular aspects are given: 1. Detail of Certificate/Diploma/Skill development courses etc offered by the institution – Functional English 2. Range of Core/Elective options offered by the university: A. Core-option: Humanities B.A. (3 Year Programme) (i) English (ii) Hindi B.A. Elective Options B.A. (3 Year Programme) 1. Sanskrit 2. Geography 3. Political Science 4. History 5. Economics 6. Maths 7. Home science 8. Music (Vocal) 9. Commercial Art 10. Health & Physical Education 11. Psychology 12. Computer Science 13. Music (Instrumental) - Commerce (3 Year Programme) 1. B. Com (General) Science (3 Year Programme) 1. B.Sc. (Non-Medical) - Mathematics, Physics, Chemistry, English in 1st Year, Hindi/Sanskrit in 2nd Year. 2. B.Sc. (Medical) – Botany, Zoology, Chemistry, English in 1st Year, Hindi/Sanskrit in 2nd Year. 3. B.Sc. (Computer Science) – Mathematics, Physics, Computer Science, English in 1st Year, Hindi/Sanskrit in 2nd Year. B.C.A. (3 Year Programme) B.M.C. (3 Year Programme) Post Graduate Courses (2 Year Programme) Opportunity for progression to higher education. 1.M.Sc. (Mathematics) 2. M.A. (English) 3. M.A. (Economics) 4. M.Com. Post Graduate Diploma (1 Year Programme) 1. PGDCA • No provision for choice based credit-system. • No provision for course in modular form. • Credit transfer & accumulation facility not applicable in our affiliating university. • Only 1st Year students are allowed mobility from one course to another course/disciplined Subject with in a limited period of one month from the last date of admission. • No flexibility to lateral & vertical mobility with in & across programmes. • Add-on- courses such as " Functional English" acts as an enrichment course. • Compulsory papers in Environmental Studies and Computer Science. (Awareness level-1 are taught to all the students during 1st year of the 3 years by programmes (B.A., B.Com, B.Sc, B.C.A, B.M.C) to sensitize them regarding environment hazards & make them computer literate.) • Workshops, Extension lectures, Excursion tours and other activities are organized to enrich & supplement the knowledge of students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NILL	NILL	Nil	0	NILL	NILL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NILL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NILL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NILL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Fish Farm Project/Zoology	45
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback forms are designed for the stakeholders Students, Parents , Alumni, Faculty and employers. Feedback is collected on different aspects of curriculum. Feedback from students is taken twice in a year on different aspects and is analysed by the HODs and corrective measures are taken for concerned faculty members. Feedback is also being analysed to improve infrastructure facilities. The college maintains an IQAC as a consistent quality enhancement measure. In supervision of IQAC, various departments, committees like Career Guidance, Anti Ragging Sexual Harassment Committee etc. reinforce the curriculum by incorporating updated information diurnal social issues. Institute collects the feedback physically from stakeholders viz, students, parents, teachers on curriculum which is prescribed by the university, further college website invites stakeholders to provide feedback through online. The provided feedback data is presented at the Academic Council Meeting for necessary implementation in curriculum. • Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year. • Whenever any alumni visit the college, feedback is taken. • Further, college website invites alumni to provide feedback through online. • Feedback from industry, professional bodies are also obtained.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	MATH	60	79	21
MCom	COMMERCE	66	145	60
MA	ECONOMICS	40	45	19
MA	ENGLISH	40	67	31
BA (Journalism)	MASS COMMUNICATION	40	91	40
BCA	COMPUTER APPLICATION	40	53	12
BSc	MEDICAL	60	116	33
BSc	NON MEDICAL	160	194	65
BCom	COMMERCE	180	348	159
BA	ARTS	440	1173	440
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2633	275	Nill	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
72	36	7	11	11	107
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System plays a crucial role in mentoring the students. IGMMV offers a highly efficient mentoring system through which a group of 40 students is assigned to a faculty member at the commencement of the program, students and their mentors share the responsibility for ensuring productive and rewarding mentoring relationships. For students, a mentor is someone who serves as a guide throughout the year to resolve day to day academic problems and this remains a continuous process. Guidance is being provided to the students by their mentors regarding their courses, classes, careers, higher studies, job opportunities etc. the mentoring system of IGMMV ensures that the students adopt to the dynamic learning environment and lead their ways into highly successful career. Under this integrated system, a faculty members acts as a link between the students

and the institution. The primary objectives of this practice followed by the institute remain: • To monitor the students' regularity and discipline, punctuality • Improvement of Teacher Student relationship • Counseling of the students for solving their problems and to provide confidence to improve their quality of life as well as education • Guiding the students to choose right career path, good job opportunities and better options for higher studies • Co-ordinating with parents regarding the progress of the students The Head of Department (HODS) of various departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs will meet all mentors of his/her department at least once a month for the reviewing of proper implantation of the system. They suggest and advise mentors whenever necessary. They give a detailed report of the mentoring system to the head of the institution time to time. Out of the system: • The attendance percentage of the students has increased to a greater extent. • The number of detainment of students has decreased consistently. • In course of direct communication between mentor and the student there was a good improvement in the teacher student relationship. • The above said affected in attaining a better academic performance. Benefits of Mentoring system: • Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. • Individual recognition and encouragement. • Psychosocial support at the time of need. • Routine advice on balancing of academic and professional responsibilities. • Students get access to a support system during the crucial stages of their academic, professional and intellectual development. • The mentors lay the foundation for the students to reach greater heights in their professional lives. Thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2908	72	40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	Nill	19	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NILL	Nill	NILL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Math	Final / 4th Sem	18/09/2020	11/11/2020
MCom	Commerce	Final / 4th Sem	28/09/2020	11/12/2020
MA	Economics	Final / 4th Sem	21/09/2020	Nill
MA	English	Final / 4th Sem	26/09/2020	Nill
BA	Mass	Final / 6th	21/09/2020	06/11/2020

(Journalism)	Commuciation	SemFinal / 6th Sem		
BCA	Computer Application	Final / 6th SemFinal / 6th Sem	30/09/2020	18/12/2020
BSc	Non Med/Med/Comp Sc	Final / 6th SemFinal / 6th Sem	30/09/2020	09/11/2020
BCom	Commerce	Final / 6th SemFinal / 6th Sem	26/09/2020	10/11/2020
BA	Arts	Final / 6th Sem	30/09/2020	10/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Centralized continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. To assess all the aspects of students, the institution follows CIE system on the continuous basis throughout the year. Orientation on Evaluation Process: Students are made aware of evaluation process by orientation programmers' at the beginning of the semester through public address system of the college. Academic calendar is issued by college every year with all details and displayed on the college and department Notice board. Result Analysis Review Meeting: Result analysis is done by the class teachers after every CIA test and percentage is calculated by the Head of Departments. Principal of college moniteres the performance of the students and provides necessary Feedback about students to the concerned Faculty members. The Principal conducts department wise meeting to teachers and discuss the ways of improving the performance of students in the examinations. Progress Reports: The institution continuously monitors the performance of students and send reports to the parents. Program reports of students are send to the parents timely. Parents are advised to take remedial measures if needed. Parent Teacher meeting are also conducted by the college. Remedial Classes: Remedial Class are conducted for willing students or the students who need improvement in subject Knowledge. External Examinations: External Examinations are conducted at the end of every semester for theory as well as practical papers. Students having 75 percentage attendance in each semester are considered eligible and can appear for University Examination. Supplementary Examinations: Supplementary Examinations are held for the students who failed in any one of the semester. Reappearing/Recounting: The updated information about Reappearing/Recounting is provided to the students. Revaluation is permitted for the written papers which should be done in a stipulated time given by re appear examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IGMMV is an institution which ensures the secure future of girls students with quality based education. The collage empowers the girls by offering variety of UG courses in various streams like B.A, B.COM, B.SC, BCA and BAMC. Post graduate courses are also offered which include M.A (English), M.A (Economics), M.COM, M.SC (Maths) and PGDCA. To develop the confidence and communicating skills among the students an ad-on course of Functional English has been included in the curriculum by our institution following the schedule of Kurukshetra University. Our College strictly follows the academic calendar of University and work accordingly. The college follows schedule, norms and details and guidelines of University regarding the procedure of Admissions,

Courses, Examinations, Lectures and Holidays (Summer Break/Winter Break/ Diwali Break/ Holi Break). Online applications of willing candidates are also accepted in our college for various courses available in Institution. The process of online application starts in the month of June/July every year. Our organisation hires students on Merit basis only. All or faculty members and students follow the time table according the norms of the college. Our college also sets extra classes for willing students or students who need. It is mandatory for all to devote at least one lecture per day in the library which includes not only students but also faculty members. Our institution aims at the overall development of students including Social, Moral and Physical. Special emphasis is given to the qualitative education. To enhance the knowledge and overall development of students various cultural and physical activities are included in the academic calender, which include Talent Hunt, Seminars, Departmental activities, Youth Festival, Alumni Meet etc. Moral and Ethical values are inculcated in the students through various programmes conducted by college which include units of NSS, Women Cell, Road Safety and Legal Literacy Cell etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.igmmvkaithal.com/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MSc	Math	27	27	100
Nill	MCom	Commerce	32	32	100
Nill	MA	Economics	23	Nill	Nill
Nill	MA	English	22	Nill	Nill
Nill	BA (Journalism)	Mass Communication	31	31	100
Nill	BCA	Computer Application	19	19	100
Nill	BSc	Non Med/Med/Comp Sc	203	203	100
Nill	BCom	Commerce	157	157	100
Nill	BA	Arts	472	469	99.36

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NILL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NILL	NILL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nill	NILL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	HINDI	3	5.1

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Maths	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

				the publication	citation
NILL	NILL	NILL	Nill	0	NILL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NILL	NILL	Nill	Nill	Nill	NILL

<center>**No file uploaded.**</center>

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	15	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NILL	NILL	Nill	Nill

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NILL	NILL	NILL	Nill

<center>**No file uploaded.**</center>

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
File Attached in Excel Format. Please find the attachment.	Nill	Nill	Nill	Nill

<center>[View File](#)</center>

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	NILL	NILL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NILL	NILL	NILL	Nill	Nill	NILL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Nill	NILL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	6589534

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
C.L.A.S.	Partially	3.1	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	29802	5115078	105	220928	29907	5336006

Books						
Reference Books	275	62145	Nill	Nill	275	62145
Journals	33	18230	Nill	Nill	33	18230

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NILL	NILL	NILL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	90	3	2	3	0	1	20	6	0
Added	0	0	1	0	0	0	0	94	0
Total	90	3	3	3	0	1	20	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NILL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
16000000	15005130	4500000	2767063

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of available resources for maintenance of different Physical, Academic and support facilities. Various committees have been constituted for this purpose, meetings are held time to time regarding maintenance discussion about various requirements and needs. Laboratory: - Laboratory equipments and records are well maintained by Lab technicians, Lab Incharges and HOD's of the concerned departments. The calibration, repairing of the equipments for maintainance purpose is done by

the technicians of related owner enterprises. Library: - The requirement and list of books is taken from the HOD's concerned department. Finalized list is duly approved and signed by the Principal. Suggestions from faculty and students are always welcomed for library enrichment. Demand-Box is installed in the Library regarding taking the demands of books from students "No Dues" from the Library are mandatory for students before appearing in the exams. Other issues are resolved by Library committee. CLAS software is used in the Library for the smooth functioning. Sports: - The maintenance of sports equipments come under the supervision of sports incharge. Fully equipped Gymnasium is well maintained ensuring the health of the students participating. Computers: - Computers are installed in various departments according to the requirements. Three computer Labs having adequate number of computers with Internet facilities, Utilities software and LAN Connectivity are well maintained. This connectivity is properly distributed in different locales like Office, Laboratories, Library and Departments etc. These computer labs are accessible to faculty as well as students. Classrooms: - The ICT smart classrooms and the related systems are maintained by the corresponding service provider. Various committees for maintenance and upkeep of infrastructure are there HOD's of different streams submit their requirements to the Principal regarding classrooms furniture etc. Administrative staff supervises the infrastructural requirements as well. Provision of the budget for each and every type of maintenance is made by the college management. Activities like fumigation and cleaning are supervised by different incharges.

http://www.igmmvkaithal.com/wp-content/uploads/2021/02/Usage-of-Facilities19-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	File Attached in Excel Format. Please find the attachment.	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
PERSONAL COUNSELLING	02/09/2019	20	IGMMV, KAITHAL
YOGA AND MEDITATION	04/03/2019	52	IGMMV, KAITHAL
REMEDIAL COACHING	12/08/2019	2035	IGMMV, KAITHAL
LANGUAGE LAB	15/07/2019	474	IGMMV, KAITHAL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	UGC NET	40	Nill	1	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nill	Nill	Nill	Kaithal Breaking News and The Tribune Chandigarh	3	3

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	107	BSC, BA , BCOM	Science, Art, commerce	I.G.M.M.V. Kaithal, KUK	M.A. (ENG), M.A. (ECO), MSC, MCOM

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
File Attached in Excel Format. Please find the attachment.	Nill	Nill

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NILL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NILL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

143

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of institution is: • To provide education without discrimination to all girl students. • To generate equal opportunities for the students to make them feel independent, socially and economically empowered. • To build competent, confident, positively inclined individuals by sharpening and strengthening their overall personality. • To uphold cultural identity and conserve heritage. • To provide academically weak students access to higher education. The mission of the college is to empower and enlighten the girl students in a way that they would become instrumental in enhancing the quality of the society. Quality education is provided through innovative ideas, tools and technologies proving more effective in women empowerment. The college strives to expose and prepare the students to the global competition and also preserve the traditional values.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Research and Development	Research oriented workshops are recruited and developed. UG PG students are given research projects.
Teaching and Learning	1) Seminars, workshops and extension lectures are frequently organized by different departments to sensitize students and diverse concurrent, personality development and carrier guidance etc. 2) To meliorate the teaching learning process educational trips and visits are organized so that the students learn not only through their books but also through real experiences. 3) To make comprehensive use of ICT facilities such as smart boards projectors and internet with WiFi facilities. 4) Teachers use want grade teaching approaches like lecturemethod, PowerPoint Presentations, audiovisual aids, group discussions and assignments etc.
Curriculum Development	1) The college is rigorously bound to follow the syllabi prescribed by the Kurukshetra University for all conventional courses. 2) College teachers have the Sovereignty to frame the syllabi for the addoncourses in Functional English. 3) E-learning approaches are introduced for Curriculur developement implementation. 4) The action plan for efficacious execution of the curriculum takes place at the departmental level.
Examination and Evaluation	1) Examination and evaluation process is followed as per the Kurukshetra University norms. 2) Internal assessment carried 20 percent of total marks of UG and PG programmes is based upon group discussion, class test, Assignments and seminars. 3) The college follows university norms strictly for evaluation: a) Regular Class tests in each semester. b) Two assignments in each semester. c) Fixed percentage of classroom attendance in each semester. 4) Practicals, Vivavoce and Project works in each semester.
Human Resource Management	1) The college management assures a supportive environment and the quality of human resource is steadily improved and upgraded. 2) Orientation programmes for faculty are held on various occasions. 3) College has developed a complacent and harmonious work culture over the years. 4) Recruitment from internal and external sources. 5) Hawan

| | for spiritual enrichment for both faculty and students. 6) Parties and get togethers are organized, time to time. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Administration of the college including principal office, administrative office functions with Egovernance system. By inhouse built system all these offices Coordinate and frame policies regarding admission process, recruitment.
Finance and Accounts	The college maintains transparency in its finances as all the fee, funds and dues are received from students through the college MIS, receipt is generated electronically and a copy is given to the students. The MIS of the college generates Day Register, Consolidated Register, Class Wise Register, and Bank Lists of cheques/cash received and sent to the bank at the end of day. Grants and funds are obtained electronically from various organizations DGHE, UGC, Red Cross, Welfare Dept. The expenditure of the college is comprised of payment of salaries, infrastructure development and other day to day expenses. The payment is made via banks, online transfers and cheques.
Student Admission and Support	Through University Online Portal, Students apply for admission. The college has extended helping counter for the students which provides them services such as Admission form filling, examination form filling, scholarship form filling at one place etc. All this is done free of cost. Once admission is done, roll no is generated containing students personal information, course information and subjects. The college/ institute conducts two types of exams as per the conditions of the University/KUK in each semester, for final exam, the date is sent on the University portal and the college ports the data through MIS to the University Portal. After verification, the university generates the roll numbers of the students. For house examinations student and subject information is obtained through MIS, then date sheets are planned and examination process is executed.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NILL	NILL	NILL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NILL	NILL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NILL	Nill	Nill	Nill	0

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, loan facility and maternity leave, Pension and gratuity for staff under aided structure, Interestfree wheat loan, A welfare society of the members from teaching and non-teaching employees for extreme exigencies.	Group insurance, loan facility and maternity leave, Pension and gratuity for staff under aided structure, Interestfree wheat loan, uniform for Class IV employees, A welfare society of the members from teaching and non-teaching employees for extreme exigencies.	Financial help in form of a large number of scholarships instituted by Alumni and philanthropists. Special aid from SAF towards admission fee and book bank for needy students. The Student Welfare Committee is working as nodal agency for this purpose.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the college has conducted the audit of all the funds at their own level regularly by hiring the private auditor and the external auditors from Director General Office as well as Audit General Office also conduct the financial audit of different funds like- A. Fund, Salary Account, Pension Account, UGC, Scholarship Account and NSS account regularly. The college audit is updated till this session.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	NILL
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KUK	Yes	Academic Council
Administrative	Yes	A. G. Office, DGHE	Yes	Managaement/Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Association has been working efficiently. During teaching days, the Parents are well informed about the performance of their wards. Parents are allowed to share feedback, problems, Suggestions and Complaints. These feedback remarks are further beneficial for the progression of the institute. It helps the Management/Principal to take further initiatives in the direction of students progression.

6.5.3 – Development programmes for support staff (at least three)

To strengthen the Academic skill of the faculty members the institute organizes Computer Literacy Workshop in collaboration with Deptt. of Computer Science at several intervals. Training is provided to the staff members so that they may acquaint with ICT tools, E-Learning, Internet surfing etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Extra classes for weak students always remain in practice. 2. Meritorious students are also guided positively so that they may make extra of their academic skills. 3. Special Books/Incentives in the form of Fee concession to needy students. 4. Incentives are provided to the meritorious students. 5. Online classes are also a regular part of the curriculum to make studies more mobilized. 6. Book journals are provided to faculty members to encourage them to participate for Research work. 7. Teachers' attendance register is maintained in the library as it is compulsory for every teacher to spend one lecture in the Library. 8. Duty leaves are provided to faculty members to attend the seminars and workshops.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Extra classes for the weak students/meritorious students	01/08/2019	01/08/2019	07/03/2020	1500
2019	Special/Books incentives in the form of fee concession.	01/08/2019	01/08/2019	30/09/2020	90
2019	Books /journals are provided to faculty members to encourage them to participate for Research.	01/08/2019	01/08/2020	02/11/2020	10
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NILL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NILL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	Nill	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	00	NILL	NILL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NILL	Nill	NILL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
File Attached in Excel Format. Please find the attachment.	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The institute is located having serene natural environment consisting of lush green lawns in front of almost every building. All members of teaching and non-teaching staff along with students are dedicated towards maintaining its natural hue and colour 2. To maintain this consciousness the college has taken some initiatives like: Solar Panel (2 KW) installed in the campus to make best use of renewable energy. 3. Rain water preservation and harvesting system is in operation. 4. Waste disposal measures are taken in an adequate manner like use of dustbins at different locations. 5. Use of Plastic is banned. 6. N.S.S volunteers also undertook cleanliness campaign under "Swachhta Pakhwada" drive "Tree Plantation" and "Environment-consciousness'" have also been the theme of some N.S.S camps to aware the students about the need of Eco-Friendly environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Quality Enrichment in Academics 2. Enrichment of environmental conscions among students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.igmmvkaithal.com/wp-content/uploads/2021/02/Best-Practice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As per the vision, the college always works with dedication to achieve excellence not only in academics but in all areas like cultural enrichment, promotion of human values, enlightenment of the student leading them to the betterment of the society. The college provides ample opportunities to the

students from different streams to prove their excellence in different fields like academics, sports, cultural and other extra-curricular activities organised through different society's cells and clubs. The college also encourages the faculty members as well as students to participate more and more in research work like Seminars/ Conferences and workshops conducive to a holistic teaching-learning environment. In Academics it is evident by University positions achieved by the students. The University result of the college holds 46 University positions in all Students continually participate in various games at National, State and District Level. It is also worth noting that we have 05 Gold Medals, 03 Silver Medals and 02 Bronze medals. Our music students also participate in various competitions like Youth-Festival, Ratnawali, Haryana Day Celebration, Inter College Competitions etc. Various items are commended and recommended. Folk song Haryanvi won a cash prize of Rs. 37,500/- with Second prize in State Level open Youth Festival. Moreover, the college provides job opportunities to the topper students.

Provide the weblink of the institution
https://www.igmmvkaithal.com/academic-achivements/achievements-2019-20/

8.Future Plans of Actions for Next Academic Year

 The college believes in creating new frontiers of Knowledge in quest of development of society with the following future plans for the next academic session to reach the target: • Planning more National seminars/workshops sponsored by DGHE, Haryana / UGC / ICSSR / Language Academes to promote research culture. • Initiating Integrated Teaching education Programs. • Adding two more units in B.A in Evening Session, One unit in B.Com in Evening Session and B.Com Honours. • Adding one more subject in B.A i.e. Sociology. • Implementing some more Add-on-Courses like: Early Childhood Care and Education. • Implementing more ICT tools / e-governance system to make the courses more mobilized.