

Self–Study Report

Submitted to

**National Assessment and
Accreditation Council**

(NAAC)

for

ASSESSMENT

and

ACCREDITATION CYCLE –II

2014-15



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PREFACE

For centuries women have been the vulnerable victims of discrimination, traditional denigration and under estimation of their potentialities, capabilities and talents. Higher education to women is a panacea for all the ills as it empowers women and enables them to realize their worth and their role in the development of family, society and nation. So, Indira Gandhi Mahila Mahavidyalaya, Kaithal, came into existence in 1970 when there was a dire need of an institution for women's higher education in Kaithal as the girls' education was confined to school because the people of this area were reluctant to send their girls to a co-educational institute for higher education due to their conservative attitude and traditional biasness.

Reckoning the need of the hour, a great educationist & social reformer Late Smt. Om Prabha Jain, the then Finance Minister, Haryana took the challenge of establishing a women's college. In this Herculean task she was supported by the worthy members of Bal Shiksha Samiti-Mahashai Brij Lal, Sh. Ram Gopal Latka, Sh. Bhagwan Dass and Sh. Mohan Bahadur Khurania. Many philanthropists like Sh. Durga Prasad opened their treasures to contribute in this great task. The then Chief Minister, Ch. Bansi Lal, laid the foundation stone on 10th April, 1970.

The first session of the college was started during the construction stage of the building. It was affiliated to Panjab University, Chandigarh. Pre-university and B.A. Part –I & Part-II were immediately opened and highly qualified staff was appointed. Arrangements were made for imparting education in English, Mathematics, Sanskrit, Hindi, Political Science, History, Economics, Music Vocal, Music Instrumental and later on Commercial Arts and Physical Education. The college made a very encouraging start with about 200 students on roll in the very year of its inception. With the aid of "Amateur Artists Association", Delhi, our students presented a play, "Dharti Ki Muskan," which was inaugurated by Sh. Rajinder Singh, then Food Supply Minister of Haryana. On 19th November 1971, the college was dedicated to Smt. Indira Gandhi, the Prime Minister of India. The dedication ceremony was performed by Sh. Hemvati Nandan Bahuguna, the then Union Minister & the college was named as Indira Gandhi Mahila Mahavidyalaya. A historic dance ballet, "Amarpali", was successfully staged by our college students and Govt. College students, Chandigarh, under the direction of a world famous dancer, Shobha Kosar. Ramayana was also staged in the same year by the artist of BHARTIYA Kala Kendra and Hon'ble, Minister of Revenue, Pt. Chiranji Lal Sharma was the Chief guest. The first session of Home Science was begun with

well equipped labs in 1971. For the first time the college Day was celebrated in 1973 which synchronized with the birthday of our Prime Minister, Smt. Indira Gandhi and the Union Minister for Tourism and Civil Aviation, Dr. Sarojini Mahishi, presided over the function. Since then the college is celebrating the College Day on 19th Nov. every year.

After the progressive span of forty four years now college possesses a group of well equipped buildings: Administrative Block with software networking, Computerized Library, Smt. Om Prabha Jain Commercial Art Block, Lala Amar Nath Khurania Commerce and P.G. Block, Multipurpose Block- Sports Room, NCC Room, N.S.S. Room, Auditorium, Play Grounds, sprawling lawns with flowers beds, open-air stage, O.P Jindal Memorial Gym, Dr. Shanno Devi Seminar Hall, Rajiv Arora Memorial Fitness Hall, Functional English Lab, three AC Computer Labs with Internet facility, four A.C. Staff Rooms, Reading Room etc. By the unflinching efforts of our Management a new Pt. Chiranji Lal Sharma Science Block has been added in the infrastructure of the college in July 2014. The foundation stone of the Science Block was laid by Sh. Shamsheer Singh Surjewala, Chairman All India Kisan Khet Mazdoor Congress on 1st sep 2012. Fully equipped Medical/Non-Medical Science Labs are also provided to complete the requirement. A new well furnished canteen with modernized facilities & having the capacity of 200 seats was also constructed in the session: 2013-14.

Today, the college aims at achieving the higher qualitative academic performance. Special emphasis is given on the all- round development of the students. Now above 2300 girls are on roll. Looking at the changing scenario and demand various new courses and subjects have been introduced with the sincere efforts of our benevolent Management and dedicated Principal. Math, Psychology and Geography have been introduced at U.G. Level. Simultaneously our college got the P.G. status by opening regular M.A. in English and Economics, M.Com, M.Sc Maths and P.G.D.C.A. The beginning of B.Sc. Medical/Non – Medical/Computer Science has proved a boon for the girls of the town and nearby villages. In the relaxed and secured atmosphere girls move freely and learn a lot. Top positions in University merit lists are the proofs that the Management, Principal and Staffs have left no stone upturned in realizing the dreams of the founder president.

Our Governing Body is working very efficiently for the welfare of the college, under the able guidance of our unopposed president: Sh. Surjeet Bahadur

Khurania since 2002. The day since Sh. Jagdish Bahadur Khurania has taken the charge of Mahila Mahavidyalaya Samiti, as an elected president of Samiti, the college has added new dimensions of achievement and progress. From the time of Smt. Om Prabha Jain, Sh. Mohan Bahadur Khurania has been a source of inspiration and guidance for the management, staff and students. Our enthusiastic Vice-President, Sh. Ram Bhadur Khurania has been working tirelessly for the progress of the college. Dr. Sadhna Thukral who took the charge of principal ship in 2007, is working hard for the progress of the college. Recently she has been honoured by Ch. Dharamveer Singh(C.P.S.) for her excellent works & good results at District Level on Republic Day, 2014 and she has also honoured by Smt. Savitri Jindal(Minister of Haryana) w/o Late Shri O.P Jindal in 2014 on Sewa Shakti march rally. She has also been honoured by Lions club, Bhartiya Vikas Parishad and IMA from time to time.

Many dignitaries have visited and appreciated the efforts of our benevolent Management in the field of education. Israel diplomat: Ephram Duke, Chinese diplomat: Jiang-Weiming, 1st lady Prime Minister: Smt. Indira Gandhi, a great dancer of International fame: Yamini Krishnamurti, Sh. O.P. Jindal, Sh. Bhajan Lal, Sh. Khurshid Ahmed Khan, Sh. Lachman Dass Arora, Judges from High Court, I.A.S. Officers, eminent politicians like Sh. Shamsheer Singh Surjewala, Sh. Randeep Singh Surjewala, Sh. Kuldeep Sharma, Naveen Jindal(M.P.) and many other famous personalities Dr. Mahaveer Singh(Commissioner, Ambala Division), Sh. Yogesh Bahadur Khurania (D.I.G. Bhuvneshwar), Sh. Vimal Vashishtha(Chief Commissioner of Income Tax, Chandigarh), Sh. R.S. Malik(IAS Retd.) and Dr. Rohit Jain, (son of Late Smt. Om Prabha Jain) were also added in the list of distinguished guests in the session 2006-07. Ineffable contribution and guidance of the Hon'ble Minister PWD (B&R), Sh. Randeep Singh Surjewala has always encouraged us to opt for new projects and subjects. All these eminent personalities appreciated our college and encouraged the students and staff for doing constructive work in the field of education and other extra-curricular activities so that girls of this college may be empowered and be made financially-independent.

The NAAC team visited the college in 2003 and awarded 'B' Grade to our college. The State & National Level Seminars have become a common feature of every session. Eminent & learned scholars of International fame visit our college and contribute to the all round development of the students. For the last five years 20-25 students of our college have been attaining positions in the top ten of K.U.K. every year. In 2009 Ms. Poonam (B.A 1st) stood first in K.U.K and Ms. Gajal

topped the University in M.A(English) in 2013. Ms. Gazal secured 1st position in KUK in B.Sc. 4th Semester and Ms. Kanika topped the University in B.Com. 2nd Semester in 2014. The participants in cultural activities of Youth Festival, Inter Zonal Youth Festivals, Inter College competitions etc. are recommended and commended every year and make the college proud. Our college students participate in district, state and national level competitions and bring laurels for the college. The flawless efforts and full dedication of the Management and Principal, Staff to the cause of girl-education are remarkable. The aim of the college is to empower the weak & dependent girls so that they shall be able to play constructive & useful roles in the progress of their families, society & nation.

Executive Summary

The SWOC Analysis of the institution

S-Strengths

1. Dedicated, committed, progressive, motivating and encouraging Managing Committee.
2. Huge campus of 5 acres with covered area of 3813.19 sq. meters.
3. Easy accessibility from bus stand and the college is situated in the heart of city on the main Karnal road.
4. Infrastructure consisting of fully equipped labs, properly ventilated classrooms, Auditorium with capacity of 1500 seats, Playgrounds, Medical Room, Gymnasium, Canteen and Hostel having the living space for 116 students with other allied facilities.
5. Fully computerized library with books, reading area and number of journals, magazines and newspapers.
6. Large number of programs and subjects for the students with varied interests i.e. B.A. with five practical subjects (Commercial Art, Music, Geography, Psychology, Health and Physical Education) along with other regular subjects, B.Sc., Non-Medical /Medical/Computer Science, B.Com General and B.C.A., M.Com., M.A. English/Economics, MSC Maths & PGDCA.
7. One add-on-course which provide skill development among students.
8. Various new courses have been introduced in the last five years i.e. seven main courses PGDCA, BCA, BMC, B.Sc., Non-Medical/Medical/Computer Science, MSC Maths, M.A. English,
9. Strengthening the existing courses i.e. we got sanction of additional seats by the university in the courses of B.Sc. Non-Medical, B.Sc. with Computer Science, B.Com General, M.Com for meeting the increasing demand.
10. Good Academic Results which are always better than university results. About 20-25 students every year get place in the top tens of university in different streams, 80-100 students per session get above 75% marks. A large number of students get 1st and 2nd divisions.
11. In college, the students' strength is increasing every session i.e. 1909 in 2013-2014 and 2321 in 2014-2015.
12. Our college is the first choice of the parents and the students of Kaithal and its surrounding area, as there is no other girl's college within 75 kilometers of radius and various UG and PG courses in Science along with Humanities and Commerce.
13. Government provide 95% grant in aid for deficit in the salaries of regular staff and scholarships for SC, BC, Minority and Meritorious students. It is a source of great strength as it helps in appointing and retaining of quality teachers and number of students.
14. The various grants provided by UGC are also a great source of strength that help

us to strengthen the infrastructure, teaching resources, seminars and research.

15. Highly qualified dedicated teachers under the guidance of these regular teachers, temporary/contractual/ad-hoc teaching staff also work hard as far as the teaching and their own academic development is concerned.
16. Encouraging and motivating, dynamic versatile & hard working Principal who has humanistic approach in all matters and concentrates on college growth and quality education.
17. Active N.S.S. Units, Environment Society, Women Cell, Legal Literacy and Grievance cell, Ragging & Harassment cell .Various subject associations play key role in the personality development of students through various activities.
18. Co-curricular and extra-curricular activities like participation and achievements of students in youth festivals, Legal Literacy Competitions at state and national level and Fine Art workshops and other inter-college competitions all over the state are the regular feature of the college.
19. Our college is paying special attention on the development of research attitude among teachers through attending and presenting papers in various national/international seminars. They are so encouraged to publish papers in different national/international/electronic journals and books. College also motivates the teachers to do Major and Minor research projects of UGC. By organizing national seminars/state level and workshops in every session.
20. Healthy practices like environment awareness, discussion on current topics in monthly tutorials bring awareness among the students. Spiritual feeling is imbibed among students through weekly prayers, mantracharan and yajnas.
21. Dedicated, hard working, skilled and honest non-teaching staff.
22. To encourage the students, the President of the college Sh. Surjeet Bahadur Khurania, gives cash prizes to the meritorious and toppers of the University and college. The amount of these prizes is more than 1 lakh rupees every year. The faculty is also being honoured separately by the President.

W-Weaknesses:

1. In spite of best efforts college is not able to pay good salaries to the self financed staff because of lack of funds due to the minimum fee structure as decided by the university.
2. Most of the students of the college belong to poor section of society who always seek help from college for fee concessions. To check the drop out rate of students, college has to provide them with the fee concessions.
3. Drop out of students especially in B.A. programme because of socio- cultural taboos and mindset of parents.
4. Most of the students are from rural area having language problem and poor communication skill due to the lack of exposure.

O-Opportunities:

1. Owing to the ever increasing strength of students, college has potential to become a big college by introducing new UG and PG programmes in all faculties.
2. Infrastructure including building, equipments and books can be improved with the help of UGC and other funding agencies.
3. More students can be given the opportunities to improve their skills by introducing more add on courses.
4. Placement Cell can be come more active and make more efforts for the placements and career guidance.
5. Teachers can be motivated to apply for Major/Minor research projects of UGC.
7. More seminars can be organized with the help of DGHE Haryana, UGC, ICSSR, ICHR and State Language Academies.
8. MOUs can be signed with NGO's, industries and institutions to Provide training and placement to our students.
9. After fresh accreditation by NAAC, we can apply for other UGC grants.
10. Local philanthropists can be motivated to provide more support to poor and meritorious students.
11. College can strengthen the sports & cultural activities even more.
12. Number of smart classrooms can be increased.

C-Challenges:

1. To control the drop out rate, especially in the faculty of humanities because girl students drop whenever they get admission in other courses, get married or they are unable to pay the fees and funds in spite of liberal concessions. More over they have to face difficult situations because of domestic problems.
2. The Re-appear system in new semester system has freed the students from the fear of getting failed. So it is a big challenge to make students cautious about studies.
3. To cope up with rapidly changing technology is also very challenging.
4. To motivate the students for their personality development and improvement of their communication skill.
5. Competing with Govt. Colleges and various institutes situated in near by areas is also a challenge for the college.
6. To arrange funds to provide more fee concessions to the economically backward students.
7. To retain capable, experienced teachers (contractual/ temporary staff) as they get attracted to other jobs i.e. school jobs, state government's guest teachers scheme and surrounding professional, self financing institutes who offer better salaries to them.

PROFILE OF THE COLLEGE

1. Name and Address of the College:

Name:	INDIRA GANDHI MAHILA MAHAVIDAYALA	
Address:	Karnal Road, Kaithal	
City: KAITHAL	Pin:136027	State: HARYANA
Website:	www.igpgmmv.com	

2. For Communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. (Mrs.) Sadhna Thakral	O:01746-222336	9466521006	01746-234546	igmmvkaithal@gmail.com
Steering Committee Co-ordinator	Mrs. Neerja Uppal	O:01746-222336	9896725020		igmmvkaithal@gmail.com neerja1958@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

✓

4. Type of Institution:

a. By Gender

i) For Men

ii) For Women

iii) Co-education

✓

b. By Shift

- i) Regular
- ii) Day
- iii) Evening

✓

5. It is are cognized minority institution?

Yes

--

No

✓

If yes specify the minority status (Religious/linguistic/any other) and provide document are evidence. N.A

6. Sources of funding:

- Government
- Grant-in-aid
- Self-financing
- Any other

✓
✓

7. a. Date of establishment the college: 10 April 1970

b. University to which the college is affiliated

/or which governs the college

(If it is a constituent college)

:- Kurukshetra University, Kurukshetra

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks(if any)
i.2(f)	30.06.1974	
ii.12 (B)	31.03.2006	

Enclosed the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act
Enclosed **Annexure-I**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) A: N.A

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC),on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Ye ☐ No ☒

9. Is the college recognized

a. By UGC as a College with Potential for Excellence(CPE)

Yes ☐ No ☒

If yes, date of recognition:.....(dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency:..... and
Date of recognition:.....(dd/mm/yyyy).

10. Location of the campus and area in sq.mts:

Location*	Urban
Campus area in sq.mts.	5 acre
Built up area in sq.mts.	3813.19

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11.Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has

an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities:

Auditorium	01
Seminar	01

• Sports facilities

Playground	✓
Swimming pool	-
Gymnasium	✓

• Hostel

• Boys' hostel	N.A
----------------	-----

- i) Number of hostels
- ii) Number of inmates

iii) Facilities (mention available facilities)

• Girls' hostel	Yes
-----------------	-----

i) Number of hostels	01
ii) Number of inmates	Nil

• Cafeteria

Canteen	01
---------	----

• Health center

First aid	Yes
-----------	-----

—Facilities like Banking, Post office, Book shops : NA

• Transport facilities to cater to the needs of students and staff: NA

• Animal house NO

• Biological waste disposal NO

• Generator or other facility for management/regulation of electricity and Voltage:- Two Generators of 82.5 Hp and 62 Hp

• Solid waste management facility NO

• Wastewater management NO

• Water harvesting NO

12. Details of programmes offered by the college (Give data for current academic year) 2014-2015

SNo	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under Graduate	B.A.	3years	10+2	Hindi/Eng.	500	884
		B.Sc. (Med)	3years	10+2	Eng	60	49
		B.Sc. (Non Med)	3years	10+2	Eng	160	416
		B.Sc. (Comp.Sc.)	3years	10+2	Eng	80	150
		BCA	3years	10+2	Eng	40	35
		B.Com.	3years	10+2	Hindi/Eng	180	474
		B.M.C	3years	10+2	Hindi/Eng	40	46
2	Post Graduate	M.A. (English)	2years	Graduation	Eng	60	50
		M.A. (Economics)	2years	Graduation	Hindi/Eng	40	51
		M.Sc. Maths	2years	Graduation	Hindi/Eng	60	55
		M.Com.	2years	B.Com.	Hindi/Eng	60	111
3	PG Diploma	P.G.D.C.A	1 Year	Graduation	English	40	49
		Functional English	1 Year	10+2	English	-	50

13. Does the college offer self-financed Programmes ?

Yes ☒ No ☐
 If yes, how many?

14. New programmes introduced in the college during the last five years if any ?

Yes ☒ No ☐
 Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.

Faculty	Departments	UG	PG	Research
Science	1. Physics 2. Chemistry 3. Computer Sc. & Application 4. Mathematics 5. Zoology 6. Botany	Yes Yes Yes Yes Yes Yes	- - - Yes - -	
Arts	1. English 2. Sanskrit 3. Commercial Arts 4. History 5. Political Sc. 6. Economics 7. Music(Vocal) 8. Health and Phy. Edu. 9. Psychology 10. Hindi 11. Geography 12. Maths 13. Music(Instrumental) 14. Home Science 15. Computer Science	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes yes	Yes - - - - Yes - - - - - - - -	
Commerce	Commerce	Yes	Yes	
Any Other (Specify)	Functional English	—	-	

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc., MA, M.Com...)

a. Annual system

01

b. Semester system

11

c. Trimester system

-

17. Number of Programmes with

a. Choice Based Credit System

-

b. Inter/Multidisciplinary Approach

-

c. Any other(specify and provide details)

-

18. Does the college offer UG and/ or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

- a. Year of Introduction of the programme (s).....(dd/mm/yyyy)
and number of batches that completed the programme .
- b. NCTE recognition details (if applicable) Notification
No.:..... Date:.....
(dd/mm/yyyy) Validity:.....
- c. Is the institution opting for assessment and accreditation of Teacher
Education Programme separately?

Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

- a. Year of Introduction of the programme(s).....(dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable) Notification No.:.....
Date:.....(dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Physical
Education Programme separately?

Yes ☐ No ☒

20. Number of teaching and non-teaching positions in the Institution

[illegible]

*M-Male*F-Female

21. Qualifications of the teaching staff :

Highest qualification	Professor		Asso. Prof.		Asstt. Prof.		Total
	Mal	Female	Mal	Female	Mal	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.				02			02
M.Phil.				01			01
PG				01			01
Temporary teachers							
Ph.D.							
M.Phil.						07	07
PG						53	53

22. Number of Visiting Faculty/Guest Faculty engaged with the College.

Nil

23. Furnish the number of the students admitted to the college during the last four academic years:

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		174		129		145		151
ST								
OBC		226		302		389		389
General		829		959		1172		1369
Others								

24. Details on students enrollment in the college during the current academic year(2013-2014):

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is	2054	212			2266
Students from other states of	Nil	Nil			Nil
NRI students	Nil	Nil			Nil
Foreign students	-	-			-
Total					2266

25. Drop out rate in UG and PG(average of the last two batches)

UG 2% below

PG 2% below

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total Number of students enrolled)

Including the salary component:-

Rs 12170

(b)excluding the salary component:-

Rs 5876

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ☒

If yes,

M.. Is it a registered center for offering distance education programmes of another University

Yes ☐ No ☐

b)Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher –student ratio for each of the programme /course offered:-

No	Name of the program/ Course	No. of teachers	No. of students	Ratio
Under Graduate Programmes:				
1.	B.A.	18	884	1:49
2.	B.Sc. (Medical)	10	49	1:61
3.	B.Sc.(Non Medical)	10	416	1:61
4.	B. Sc. (Comp Sc)	10	150	1:61
5.	BCA	4	35	1:9
6.	B.Com.(Gen)	7	474	1:67
7.	B.M.C	2	46	1:23
P.G. Programmes:				
1.	M.A.(English)	3	50	1:17
2.	M.Sc (Math)	2	55	1:27
3.	M.A. (Economic)	3	51	1:17
4.	M.Com	3	111	1:37

P.G. Diploma:					
1.	P.G.D.C.A.	-	-	-	
Add On Courses:					
10.	Functional English	Certificate	1	30	1:15

29. Is the college applying for

Accreditation: Cycle 1 ☐ Cycle2 ☒ Cycle3 ☐
☐ Cycle4

Assessment:

(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle4 refer store-accreditation)

30. Date of accreditation* (applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)

Cycle1:30/1/2003	Accreditation Outcome/Result:	B
Cycle2:(dd/mm/yyyy)	Accreditation Outcome/ Result	--
Cycle3:(dd/mm/yyyy)	Accreditation Outcome/ Result	--

***Kindly enclose copy of accreditation certificate and peer team report.**
Enclosed-Annexure-II

31.Number of working days during the last academic year.:- 210

32.Number of teaching days during the last academic year.:- 170

(Teaching days means days on which lecturers were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance

Cell (IQAC) 26-05-2014

34. Details regarding submission of Annual Quality Assurance

Reports (AQAR) to NAAC : N.A

35. Any other relevant data(not covered above) the college would like to include.(Do not include explanatory/descriptive information) Nil

CRITERION I

CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

To strengthen & sharpen the overall personality of the students in such a manner that they would be assets to the college, society, nation as well as the whole world.

Mission:

- To provide quality education through innovative methods and technology
- To inculcate moral values in the women from all strata of life.
- To maintain effectiveness of quality through proper utilization of available resources. The objectives of our institution are defined as per the alphabets used in the name of the college:

INDIRA GANDHI MAHILA MAHAVIDYALYA

I: Inculcating dignity of labour and hard work.

N: Nationalism through extracurricular activities.

D: Discipline in life.

I: Infusion of the spirit of discipline.

R: Respect for all.

A: Academic and professional courses.

G: Glorify the nation.

A: Assisting students with all the aids available in college.

N: National heritage to be preserved.

D: Doing good deeds.

H: Harmonious environment in the college.

I: Inculcation of the dignity of labour.

M: Motivation for social welfare.

A: Accountability towards to the society.

H: Hilarious achievements to be done by the students.

I: Instill the ability and the capability in girls to face and overcome the vicissitudes of life.

L: Longevity of quality education.

A: Accessibility to Principal, staff and resources.

M: Meaningful service to mankind.

A: Aiming at personality development.

H: Hectic efforts to fight social evils like female feticide.

A: Ambience of serenity.

V: Valuable teaching.

I : Injecting moral and social values.

D: Dedication in life.

Y: Yardstick of higher education.

A: Assessment of the inner capabilities of students.

L: Learning experience through technology and modern means.

Y: Yearning for quality education.

A: Ability to fight to social evils amongst to the women.

The above stated vision, mission and objectives are communicated to all stake holders through the college prospectus and the college website (www.igpgmmv.com).

1.1.2 How does the institution develop and deploy action plans for effective Implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- I. Effective time-table is provided keeping in view the local problems of the students.
- II. Periods are allotted as per as university norms.
- III. Departmental meetings are held.
- IV. Teaching is planned in such a manner that required class test are held and assignments are taken in teaching sessions.
- V. In free periods the teachers solve the problems of the students.
- VI. Extension lectures and curriculum related workshops, seminars are held.

1.1.3 What type of support(procedural and practical)do the teachers receive (from the university and/or institution) for effectively translating the curriculum and improving teaching practices ?

- University prescribes syllabi & books and organizes Orientation & Refresher courses, Seminars and Workshops for teachers
- College provides sufficient funds to various departments:
 - (i) To purchase text books & reference books.
 - (ii) To purchase latest teaching gadgets and equipment's to enhance effective teaching and learning.
- (iii) To organiz departmental activities through various subject associations and societies.
- (iv) Procedures are simplified according to the needs.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction of the curriculum provided by the affiliating university or other statutory agency.

- Internet connection is provided to various computer labs and offices.
- Educational tours are also organized.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum ?

Faculty members who are members of Board of Studies of various subjects in the university help to maintain a link between the college and the university.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university? (number of staff members/departments represented on the Board of Studies, Student feedback,

teachers feedback, stake holder feedback provided, specific suggestions etc.

Teacher from various subjects History, Home science, Economics are the member of board of the studies. Meetings in departments help in designing the curriculum..

- 1.1.7 Does the institution develop curriculum for any of the courses offered(other than those under the purview of the affiliation university) by it ? If ‘yes’, give details on the process(Needs Assessment, design, development and planning)and the courses for which the curriculum has been developed.**

The Curriculum of Add-on-Courses in functional English is designed according to the requirement of the job market.

- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation ?**

To evaluate student progression continuous evaluation is done through Class Tests, Assignments and Group discussions. The Students of computer departments are encouraged to make PPTs in competitions.

1.2 Academic Flexibility

- 1.2.1 Specifying the goals and objectives. Give details of the certificate /diploma/skill development courses etc., offered by the institution.**

Functional English

- 1.2.2 Does the institution offer programmes that facilitate twinning / dual degree ? If ‘yes’, give details.**

No twinning/dual degree is permissible by the affiliating University.

- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development , academic mobility, progression to higher studies and improved potential for employ ability.**

Issues may cover the following and beyond:

- ❖ Range of Core/Elective options offered by the University
- ❖ and those opted by the college.
- ❖ Choice Based Credit System and range of subject options.
- Courses offered in modular form.
- ❖ Credit transfer and accumulation facility.
- ❖ Lateral and vertical mobility within and across programmes and courses.
- ❖ Enrichment courses.

A: Core Options: Humanities

B.A. (Three Year programme)

(i) English

(ii) Hindi

B.A Elective Options:

B.A. (Three Year programme)

1. Sanskrit
2. Geography
3. Political Science
4. History
5. Economics
6. Maths
7. Home Science
8. Music (Vocal)
9. Commercial Art
10. Health & Physical Education
11. Psychology
12. Computer Science
13. Music (Instrumental)

(Any two of the above)

Commerce (Three Year Programme)

1. B.Com. (General)

Science (Three Year programme)

1. **B.Sc. (Non-Medical)**-Mathematics, Physics, Chemistry, (English in 1st year, Hindi/ Sanskrit in 2nd year.)
2. **B.Sc. (Medical)** -Botany, Zoology, Chemistry (English in 1st year, Hindi/ Sanskrit in 2nd year.)
3. **B.Sc. (Computer Science)** - Mathematics, Physics, Computer Science (English in 1st year, Hindi /Sanskrit in 2nd year.)
4. **B.C.A.**
5. **B.M.C**

C. Post Graduate Courses (Two years programme) Opportunity for Progression to higher education.

- (i) M.Sc.(Mathematics)
- (ii) M.A.(English)
- (iii) M.A. (Economics)
- (iv) M.Com.
- (v) PGDCA

- No provision for choice based credit system.
- No provision for course in modular form.
- Credit transfer and accumulation facility not applicable in our affiliating University.
- Only 1st year students are allowed mobility from one course to another course/discipline /subject within a limited period of one month from the last date of admission.
- No flexibility to lateral and vertical mobility within and across the programmes.
 - Add – on – Courses such as “ Functional English ”

act as an enrichment course.

- Compulsory papers in Environmental Studies and Computer Science.

(Awareness Level - 1 are taught to all the students during 1st year of the three years UG programmes (B.A., B.Com., B.Sc., BCA, BMC) to sensitize them regarding environment hazards and make them computer literate.)

- Workshops, extension lectures, excursion tours and other activities are organized to enrich & supplement the knowledge of students.

1.2.4 Does the institution offer self-financed programmes ? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers following courses under self-finance scheme:

Under Graduate Courses

- (i) B.A.(Subject under Self-finance scheme)
 - Maths
 - Geography
 - Psychology
 - Computer Science
- (ii) B.Com.
- (iii) BCA
- (iv) B.M.C
- (iv) B.Sc.(Non Medical, Comp. Sc., Medical)

Post Graduate Courses

- (i) M.A. (English)
- (ii) M.A(Economics)
- (iii) M.Sc.(Mathematics)
- (iv) M. Com.
- (v) PGDCA

There is no difference in self-financed and regular courses in terms of admission, curriculum, teachers' qualification and fee structure. University permits nominal additional self financing fee and development fund for different self-finance courses from time to time.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets ? If 'yes' provide details of such programme and the beneficiaries.

Regular students of the college are free to join add-on course in Functional English.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution

take advantage of such provision for the benefit of students?

Students can pursue one degree on conventional face-to-face basis and one certificate or diploma through correspondence.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated ?

In addition to regular curriculum prescribed by the university seminars, workshop, extensions, lectures by the guest faculty, are organized .

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so astocope with the needs of the dynamic employment market?

- The faculty members and the students make the best use of resources like internet and the library.
 - Workshops and extension lectures related to curriculum are organized from time to time to cope up with the dynamic employment market.
- Add-on-course is offered by the college as an additional course to the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., in to the curriculum ?

1. Environment Studies & Basic Computer education is compulsory in 1st year of all the students.
2. The College has Women Cell, Legal Cell, NCC and NSS which make the students aware of the problems related with Human-Rights, Gender Equality and Legal Rights. Special competitions are held to impart knowledge to the students about these issues.

1.3.4 What are the various value – added courses / enrichment programmes offered to ensure holistic development of students ? Moral and Ethical values Employ able and Life Skills Better Career Options Community Orientation

- The college provides moral and ethical values to the students in the form of “Hawan” which is performed time to time in college campus.
- College has NCC & NSS units which are actively involved in community service. These activities also enhance discipline and leadership qualities. The N.S.S volunteers visit the adopted village and organize various awareness drives and surveys.
- Different subject associations organize Poetry-Recitation,Declamation, Quiz, Poster-making, Power Point Presentation,Slogan Writing, Poster Making & other competitions to make the students conscious of various social issues.
- Time to time tree plantation is done to sensitize the students about environment related issues.

1.3.5 Citing a few examplese numerate on the extent of use of the feedback froms take holders in enriching the curriculum?

The feedback from stake holders is forwarded to the university for the needful to be done.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Institution has advisory committee of senior faculty members who take the feedback and evaluate the programmes. Recently the institution has formed Internal Quality Assurance Cell to monitor and evaluate the quality of its enrichment programmes.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University ? The faculty members who are members of the Board of Studies of various subjects, participate actively in curriculum development. For rest of the subjects the feed back of the alumni and students is forwarded to the concerned quarters for the needful to be done.

1.4.2 Is the real formal mechanism to obtain feedback from students and stakeholders on Curriculum ? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes ?

Feedback is taken from students. The suggestions regarding curriculum are conveyed to the university through teachers who are members of Board of Studies for necessary changes. While starting new courses suggestions are sought from all quarters.

1.4.3 How many new programmes /courses were introduced by the institution during the last four years ? What was the rationale for introducing new courses/programmes ?

Six courses have been introduced in the college in last four years namely-

- (i) B.Sc. Computer Science
- (ii) B.Sc. Medical
- (iii) PGDCA
- (iv) B.M.C
- (v) B.C.A
- (vi) M.Sc. Mathematics

●One Add-on-Course is also introduced- (i) Functional English

The rationale behind introducing the above courses is to provide:

- More choice of programmes at Under-Graduate level.
- Access to job oriented professional courses.
- Choice to more Post-Graduate courses.

CRITERION II

TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process ?

Complete admission process is printed in the college prospectus. The college notifies the dates and courses available through the college website, various newspapers, pamphlets and cable network

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i)merit(ii) common admission test conducted by state agencies and national agencies (iii)combination of merit and entrance test or merit, entrance test and interview (iv) any other)to various programmes of the Institution.

The process of admission is merit-wise as per the State Government/ the university rules. All the submitted admission forms are scrutinized and arranged merit-wise and cut lists are put-upon the notice board. The cut lists are prepared according to different categories as instructed by the university. Then the candidates take admission after meeting the concerned admission- committees and the Principal.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The minimum percentage for entry to various courses offered by the college has been prescribed by the university

UG Level			
Sr. No.	Class	Max. %age	Min. %age
1	BA-1	92	46
2	B.Com-1(General)	92	55
4	BCA-1	86	57
5	B.Sc-1(N.M	87	54
6	B.Sc-1(C.Sc)	84	52
7	B.Sc-1(Med)	88	56
8	B.M.C	87	51
PG Level			
1	M.A-1(English)	70	53
2	M.A-1(Economics)	70	53
3	M.Com	73	50
4	M.Sc (Math)	78	53
Diploma			
1	PGDCA	62	50

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the out come of such an effort and how has it contributed to the improvement of the process ?

Admission process is reviewed annually and changes if any are made strictly according to the university guidelines. Students' profiles are also checked at the time of admission in 2nd and 3rd year of their degree course.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how admission policy of the institution and its student profiles demonstrate /reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

The state government has fixed reservation policy which is followed in letter and spirit. The college administration can only help the needy students by offering fee - concessions, books and scholarships.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends .i.e. Reasons for increase/decrease and actions initiated for improvement.

2010-2011

Programmes	No. of seats sanctioned	Number of applications	No.of students	Demand Ratio
<u>U G Level</u>				
BA-1	500	295	295	0.1
B.Com-1(General)	180	104	104	0.1
BCA-1	40	8	8	0.1
BMC	40	12	12	0.1
<u>P G Level</u>				
M.A1(Economics)	40	28	28	0.1
M.A-1(English)	40	40	40	0.1
M.Com	60	29	29	0.1
PGDCA	40	15	15	0.1

2011-2012

Programmes	No. of seats sanctioned	Number of applications	No. of students	Demand Ratio
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<u>U G Level</u>				
BA-1	500	335	335	0.1
B.Com-1(General)	180	135	135	0.1
BCA-1	40	18	18	0.1
BMC	40	18	18	0.1
BSC(NM)	160	137	137	0.1
<u>P G Level</u>				
M.A1(Economics)	40	26	26	0.1
M.A-1(English)	40	32	32	0.1
M.Com	60	44	44	0.1
PGDCA	40	15	15	0.1

2012-2013

Programmes	No. of seats sanctioned	Number of applications	No. of students	Demand Ratio
<u>U G Level</u>				
BA-1	500	313	313	0.1
B.Com-1(General)	180	171	171	0.1
BCA-1	40	10	10	0.1
BMC	40	10	10	0.1
B.Sc(NM)	160	126	126	0.1
B.Sc(CS)	80	36	36	0.1
<u>P G Level</u>				
M.A1(Economics)	40	30	30	0.1
M.A-1(English)	40	39	39	0.1
M.Com	60	62	62	0.1
PGDCA	40	09	09	0.1

2013-14

Programmes	No. of seats sanctioned	Number of applications	No. of students	Demand Ratio
<u>U G Level</u>				
BA-1	500	275	275	0.1
B.Com-1(General)	180	172	172	0.1
BCA-1	40	11	11	0.1
BMC	40	12	12	0.1
B.Sc(NM)	160	157	157	0.1
B.Sc(CS)	80	42	42	0.1
<u>P G Level</u>				
M.A1(Economics)	40	23	23	0.1
M.A-1(English)	40	21	21	0.1
M.Com	60	55	55	0.1
PGDCA	40	09	09	0.1

2014-2015

Programmes	No. of seats sanctioned	Number of applications	No. of students	Demand Ratio
U GLevel				
BA-1	500	452	452	0.1
B.Com-1(General)	180**	186	186	0.1
BCA-1	40	21	21	0.1
BMC	40	30	30	0.1
B.Sc(NM)	160**	162	162	0.1
BSC(Med.)	60	49	49	0.1
B.Sc.(CS)	80	70	70	0.1
P GLevel				
M.A1(Economics)	40	31	31	0.1
M.A-1(English)	40	31	31	0.1
M.Com	60	58	58	0.1
M.Sc (Maths)	60	55	55	0.1

10% extra seats are sanctioned by the university on year to year basis.

** Special permission of the Vice Chancellor, KUK.

Trends

- B.Sc. (Non Med) and B.Com. are attracting more and more students. Even B.Sc. Medical is attracting more students than ever before since the last two years.
- BCA is losing popularity which had once been the most sought-after course.

Noticing the above trends the college took following actions:

- Increased the number of seats in B.Com. (General) from 60 to 180, B.Sc.(N. Med.) from 80 to 160 and B.Sc. (Comp. Sc.) from 40 to 80.
- Additional infrastructure raised to meet the needs of the increasing number of students by constructing additional labs Computer Science and a new science block.
- New Equipment's worth lacs of Rupees have been purchased.
- Multipurpose block has been constructed.
- Teaching staff on temporary basis appointed during every session.
- One Add-on-course in Functional English has been introduced to provide professional skills and employability.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college abides by the reservation policies of the government for differently abled students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme ? If 'yes', give details on the process.

No such mechanism exists.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students(Bridge/Remedial/Add- on/ Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The knowledge and understanding of the students is accessed by interaction of the faculty members with the students. On the basis of their observations , some specific steps are taken to bridge the knowledge gap to enable them to cope up with the programme to which they are admitted. Special classes for weak students and extension lectures also help to fill the gap of knowledge.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The various issues handled by various activities done by N.S.S, Women Cell ,Legal literacy Cell, Environment Society,Red Ribbon Club and Employment Cell.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The special learning needs of advanced learners are met by giving them special attention and special guidance by the concerned teachers. Recognition and cash prizes by the Management motivate such students to perform better and even excel. They are guided to use internet and reference books available in the college library.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Such cases are enlisted and steps are taken by counseling the concerned students individually/group wise and by inviting their parents, if necessary.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blueprint, etc.)

Everything is done according to the Academic calendar provided by the university. Teaching schedules are decided by taking in account the syllabus, learning level of the concerned students and time constraints of the semester system. For the betterment of the students and the completion of the syllabus, special classes are organized in university holidays according to the need of the particular class and subject. A schedule for class tests, assignments, project reports and seminars as per syllabus is prepared and notified to the students along with the university examination schedule.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

IQAC gives suggestions and helps in planning to improve the

infrastructure and learning resources. Strength and weakness of various departments are taken into consideration and accordingly suggestions are given.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more student - centric by holding interactive sessions in class rooms through various activities, quiz, debates, group-discussions and presentations. The students are motivated to be inquisitive. Special attention is paid to weak and poor students by devoting extra time to their problems on various topics in zero lectures and holidays.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life- long learners and innovators?

The students are encouraged and motivated to participate in various inter and intra college activities like exhibitions, working models, quiz [subject based and general], career guidance talks, power-point presentations, poster making, slogan writing, writing for college magazine– (Sangeeta), essay writing competitions, youth festivals, sports activities to nurture critical thinking, creativity, and scientific temper among the students to transform them into life-long learners and innovators.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching ? Eg : Virtual laboratories, e-learning-Resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT),open educational resources, mobile education, etc.

Lectures by EDU-SAT, smart boards and projectors are made available by the faculty for effective teaching. Library fulfills the demands of teachers and students. Internet facility is also used by the faculty members.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Extension lectures, Seminars and Workshops are held for giving exposure to advanced level of knowledge to students and faculty.

2.3.7 Detail (process and the number of students\benefitted) on the academic, personal and psycho-social support and guidance services(professional counseling/ mentoring/ academic advise) provided to students?

Number of talks, Seminars and Workshops by various cells like Legal Literacy Cell, Women Cell etc help in guiding all the students. These cells empower the students with the knowledge of their legal and human rights, which make them strong.

2.3.8 Provide details of innovative teaching approaches/ methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Computers with internet facility, Lectures by EDU-SAT, smart boards and projectors, have been provided by the institution. The teachers use the combination of traditional and as well as advanced methodology to make the innovative teaching. Education trips are also arranged by different departments to compliment the teaching learning process. The institution has organized a state level seminar on “Teaching and Learning of English in India –Problems ,Scope and its Efficacy” on 7th Aug. 2010.

2.3.9 How are library resources used to augment the teaching-learning process?

Library of the college is equipped with 23487 books, Internet, and reference books along with magazines related to various fields are used to augment the teaching-learning process. Teachers and students are motivated to visit the library regularly for their academic growth.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar ? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

No, all the syllabi are completed within the time frame and schedule of the university. If required, special classes are arranged in the university holidays.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Teaching learning is evaluated through results in the university exams, Class tests, assignments and lab work. The institute monitors and evaluates teaching-learning through feed back by students. For monitoring, departmental meetings are held where the results are discussed and necessary steps are taken care of.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

2013-14

Highest qualification	Professor		Asso.Prof.		Asstt.Prof.		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.				02			02
M.Phil.				01			01
PG				01			01
Temporary teachers							
Ph.D.							
M.Phil.						07	07
PG						53	53
Part-time teachers							

Ph.D.							
M.Phil.							
PG							

The college recruits teachers on the basis of merit criterion of the State Government. The college also retains the contractual teachers according to their competence.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced(Biotechnology, IT, Bio informatics etc.)?Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

N.A

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes :-

N.A

b) Faculty Training programmes organized by the institution empower and enable the use of various tools and technology for improved teaching-learning

- Teaching learning methods/ approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio visual Aids/ multimedia
- OER's
- Teaching learning material development,selection and use

The institution has organized a state level seminar on "Teaching and Learning of English in India –Problems ,Scope and its Efficacy" on 7th Aug. 2010. New curriculum is discussed in departmental meetings and necessary steps are taken. The students are motivated to use the enrichment material in the preparation of assignments. Their assessment is done on the basis of their assignments. Audio visual aids and multi media are used for effective teaching and learning.

c) Percentage of faculty

- **Invited as resource persons in Workshops / Seminars/Conferences organized by external professional agencies:-**

N.A

- **Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies:-**

N.A

Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies:-

N.A

2.4.4 What policies/systems are in place to recharge teachers? eg: providing

research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.

The college works with a vision for professional development of the faculty. The faculty is encouraged to attend seminars, conferences, workshops etc.

- Seminar proceedings titled “Teaching and Learning of English in India: Problems, Scope and its Efficacy” edited by Dr.(Mrs.) Meenakshi Vasistha.
- Seminar proceedings titled “HINDI BHASHA KA SWAROOP AUR MEHTAV”, edited by Dr.(Mrs.) Rashmi Prabha.
- Seminar proceedings titled “Relevance of Gandhian Philosophy for Women Empowerment in the Present Scenario” edited by Dr.(Mrs.) Meenakshi Vasistha.
- Seminar proceedings titled “E-Commerce: The Future of Commerce” edited by Miss Renu Bindlish.
- Seminar proceedings titled “Issues, Challenges and Strategies for Poverty Alleviation,” edited by Ms. Meenu Gupta.
- **Research Paper** by Dr.(Mrs.) Meenakshi Vasistha, titled “From Sin to Salvation :Temple Drake in William Faulkner’s Fiction” was published in Kurukshetra University Research Journals(Art and Humanities) Volume-XLII
- **Research Paper** by Dr.(Mrs.) Meenakshi Vasistha, titled “Sin in William Faulkner’s Fiction” was published in Chintan(International Referred) .
- **Research Paper** by Dr. (Mrs.) Meenakshi Vasistha. titled“ Matriarchal Force in William Faulkner’s Fiction” was published in Purv Mimansa .

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty:- Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has not introduced the objective evaluation of teachers by The students and the external peers. However, general feedback is taken from graduates at the time of convocation. This feedback is analyzed and used for improving all aspects of the institution including academics.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stake holders of the institution especially students and faculty are aware of the evaluation processes?

All guidelines regarding evaluation process are communicated to the students and staff through prospectus, college website and by displaying notices on college notice boards and also through discussions in tutorials.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The college follows the university norms strictly for evaluation:

- Regular class tests in each semester.
- Fixed percentage of class room attendance.
- Two assignments per subject in each semester.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college strictly follows the rules of the university by preparing a faculty-wise schedule for class tests and fixing the dates for submission of assignments by the students. All the faculty members are instructed to follow all the instructions in toto.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Scheduled class tests and assignments are given to the students to assess them and there is a semester system for summative evaluation by the university.

2.5.5 Detail on the significant improvements made in ensuring rig or and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Scheduled class tests, performance, submission of assignments and

Regular attendance in classes ensure the rigor and transparency in the internal assessment. In the university system no separate weightage is assigned for the overall development of the students. However, college on its own honors the students who bring laurels to the institution.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students.

We concentrate on all around development of students which helps them to become financially independent which is a panacea for all the social ills, particularly affecting girls. We inculcate among them: humanity, responsibility, patriotism, social and environmental awareness.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level ?

In case of grievances of students related to the evaluation at the College level are taken care of/redressed by the concerned teacher at class level. If it is at the university level, then the university has its own mechanism of revaluation system.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes ? If 'yes' give details on how the students and staff are made aware of these?

The learning outcomes are clearly mentioned in the syllabi of the concerned subject provided by the university and they are followed in letter and spirit by the

students and staff.

- 2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the students results /achievement (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

2010-11

Programme s	Semester	Total students	Pass	No. of 1 st division	No of 2 nd division	Achieve- ments/ Position in university
BA-I	Sem.I	254	154	52	65	
	Sem II	224	153	61	83	
BAII	Annual	219	188	43	91	
BA-III	Annual	262	227	92	84	
B.Com.-I(G)	1	82	56	10	28	
B.Com.-I(G)	2	82	67	40	27	
B.Com.-II(G)	3rd	66	55	17	18	
B.Com.-III(G)	4 th	65	48	28	19	
B.Com.III	Annual	50	39	19	16	
BCA-I	1	7	7	5	2	
BCA-I	2	7	-	-	-	
BMC I	1	8	7	3	2	
BMC I	2	7	5	2	1	
MA English(P)	1	32	20	-	06	
MA English(P)	2	32	17	-	05	
MA English(P)	3	18	02	-	-	
MA English(P)	4	18	03	-	-	
MA Eco(P)	1	21	10	-	05	
MA Eco(P)	2	21	19	09	09	
MA Eco(F)	3	12	10	05	05	
MA Eco(F)	4	12	10	02	04	
M.Com(p)	1	29	25	17	07	
M.Com(p)	2	29	26	25	01	
M.Com(p)	3	31	27	25	02	
M.Com(p)	4	29	28	21	07	
PGDCA	Annual	14	-	-	-	

2011-2012

Program mes	Semester	Total students	Pass	No.of1 st division	Noof2 nd division	Achieve m-ents/ Position in University
BA-I	1	262	161	47	36	
BA-I	2	232	149	43	57	
BA-II	3	198	89	29	40	
	4	194	71	31	30	
BA-III	Annual	205	167	47	83	
B.Sc.-I(N.Med)	1	125	90	36	25	Ms. Pooja 5 th Position
B.Sc.-I(N.Med)	2	125	90	39	27	
B.Com.-I (G)	1	145	88	47	36	Ms. Jai Shree 4 th Position
B.Com.-I (G)	2	115	52	27	20	
B.Com.-II(G)	3	78	32	09	10	
B.Com.-II(G)	4	77	58	29	23	
B.Com.-III(G)	5	64	46	16	17	
B.Com.-III(G)	6	64	52	13	13	
BCA-I	1	15	14	11	03	
BCA-I	2	15	09	06	03	
BCA-II	3	07	06	05	-	
BCA-II	4	07	05	05	-	
BCA-III	Annual	-	-	-	-	
BMC I	1	09	09	08	01	
BMC I	2	09	07	04	03	
BMC II	3	7	3	1	1	
BMC II	4	7	5	2	1	
MA English(P)	1	25	21	05	12	
MA English(P)	2	24	20	05	11	
MA English(P)	3	25	23	-	04	
MA English(P)	4	25	18	-	04	
MA Eco(P)	1	21	20	12	07	
MA Eco(P)	2	21	21	18	02	
MA Eco(F)	3	18	15	-	09	
MA Eco(F)	4	18	18	-	11	
M.Com(P)	1	43	40	30	10	
M.Com(P)	2	43	35	28	04	
M.Com(P)	3	27	24	19	05	
M.Com(P)	4	27	26	20	02	
PGDCA	Annual	14	08	03	05	

2012-2013

Programmes	Semester	Total students	Pass	No. of 1st	No. of 2nd division	Achievements/ Position in university
BA-I	1	260	162	07	24	Ms. Sonia 1 st Position
BA-I	2	257	133	41	49	
BA-II	3	256	162	43	39	
BA-II	4	242	232	43	57	
BA-III	5	190	113	36	44	
B.A.III	6	186	80	22	29	
B.Sc.-I (NonMed)	1	102	90	37	18	
B.Sc.-I(Non Med)	2	101	90	80	10	
B.Sc.-II(NonMed)	3	116	110	53	43	
B.Sc.-II(NonMed)	4	115	112	43	34	
B.Sc.-I(C.Sc.)	1	33	31	14	10	Ms. Manisha 5 th Position
B.Sc.-I(C.Sc.)	2	32	28	12	12	
B.Com.-1G)	1	151	102	68	29	
B.Com.-1 (G)	2	150	104	50	46	
B.Com.-IIG)	3	111	90	37	46	Ms. Jai Shree 4 th Position
B.Com.-1 (G)	4	110	104	78	25	
B.Com.-III (G)	5	78	52	26	20	Ms. Neha 3 rd Position
B.Com.-III(G)	6	76	49	14	19	
BCA-I	1	06	01	01	-	
BCA-I	2	06	-	-	-	
BCA-II	3	15	07	07	-	
BCA-II	4	15	13	06	07	
BCA-III	5	07	06	05	-	
BCA-III	6	07	06	05	-	
BMC I	1	7	5	2	3	
BMC I	2	6	6	5	1	
BMC II	3	7	7	3	2	
BMC II	4	6	5	1	-	
BMC III	5	8	6	6	-	
BMC III	6	8	4	4	-	
MA English(P)	1	39	33	07	20	Ms. Jyoti 2 nd Position
MA English(P)	2	36	22	09	10	
MA English(F)	3	24	17	04	10	Ms. Anushita 9 th Position Ms. Gazal 10 th Position
MA English(F)	4	24	20	05	12	Ms. Gazal 1 st Position

MA Eco(P)	1	29	23	15	08	Ms. Ritu 2 nd Position Ms. Kavita 5 th Position Ms. Poonam 6 th Post. Ms. Neha 7 th Position
MA Eco(P)	2	29	26	14	12	
MA Eco(F)	3	21	19	16	03	Ms. Priyanka 4 th Post.
MA Eco(F)	4	21	19	13	06	Ms. Priyanka 8 th Post. Ms. Rekha 10 th Post.
M.Com(P)	1	61	59	11	14	
M.Com(P)	2	61	59	11	14	
M.Com(F)	3	42	37	30	07	
M.Com(F)	4	42	28	24	04	
PGDCA	Annual	7	-	-	-	

2013-2014

Program mes	Semester	Total students	Pass	No. of 1 st	No of 2 nd division	Achievem ents/ Position in university
BA-I	1	254	157	92	60	Ms. Kavita 3 rd Position Ms. Neelam 6 th Position Ms. Renu 8 th Position Ms. Reena 9 th Position
BA-I	2	240	125			
BA-II	3	228	116	48	44	
BA-I1	4	221	100	37	42	
BA-III	5	235	200	34	43	
BA-I11	6	232	201	36	41	
B.Sc.-I(N.Med)	1	156	138	59	59	
B.Sc.-I(N.Med)	2	157	134	22	12	
B.Sc.-II(N.Med)	3	98	96	76	18	Ms. Neha 5 th Position Ms. Gazal 6 th Position
B.Sc.-I1(N.Med)	4	97	68	68	-	Ms. Gazal 1 st Position Ms. Ritu 4 th Position
B.Sc.-III(N.Med)	5	115	112	43	34	
B.Sc.-III(N.Med)	6	118	114	46	44	
B.Sc.--I(C.Sc)	1	34	14	-	12	
B.Sc.--I(C.Sc)	2	33	13	2	9	
B.Sc.-II(C.Sc)	3	32	30	21	9	
B.Sc.-II(C.Sc)	4	32	28	17	10	Ms. Manisha 2 nd position
B.Com.-1(G)	1	150	60	25	32	
B.Com.-1(G)	2	128	88	59	27	Ms Kanika 1 st Position
B.Com.-II(G)	3	142	104	36	27	
B.Com.-II(G)	4	139	130	125	5	Ms. Sonia 2 nd Position Ms. Pooja 4 th Position Ms. Manisha 6 th Position
B.Com,-III(G)	5	104	101	59	37	Ms. Jai Shree 8 th Position

B.Com.-III(G)	6	101	96	47	49	
BCA-1	1	7	3	2	1	
BCA-1	2	5	2	2	-	
BCA-II	3	7	5	5	-	
BCA-11	4	6	5	2	3	
BCA-III	5	15	15	14	1	
BCA-111	6	15	15	7	8	
BMC I	1	11	2	1	1	
BMC I	2	10	6	1	3	
BMC II	3	6	5	4	1	
BMC II	4	6	4	4	-	
BMC III	5	8	8	7	1	
BMC III	6	8	8	6	2	
MA English(P)	1	20	19	12	7	
MA English(P)	2	20	20	17	3	
MA English(F)	3	33	29	7	15	Ms. Jyoti 9 th Position Ms. Monia 10 th Position
MA English(F)	4	32	25	6	13	Ms. Monia 10 th Position
MA Eco(P)	1	20	19	12	7	
MA Eco(P)	2	20	20	17	3	Ms. Rita 3 rd Position Ms. Anju 9 th Position
MA Eco(F)	3	29	28	20	8	
MA Eco(F)	4	28	27	17	8	Ms. Poonam 4 th Position Ms. Neha 5 th Position Ms. Kavita 6 th Position
M.Com(P)	1	55	35	26	9	
M.Com(P)	2	55				
M.Com(P)	3	61	59	14	11	
M.Com(P)	4	57	51	13	27	
PGDCA	Annual	8	7	7	-	

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Department and faculty-wise meetings are held from time to time in which discussions are held on the students related problems. Then the collective decisions are taken and strategies are decided to be adopted to facilitate the achievement of the intended learning outcomes.

2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Many activities e.g. extension lectures, seminars, workshops and lectures on career guidance are organized by the institution to enhance the social and economic relevance of courses offered. The students are encouraged to participate in off

campus placement drives.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The university results of various classes are compiled. The results are analyzed and discussed in departmental meetings and teachers plan for the improvement of the outcomes for the years to come.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution monitors and ensures the achievements of learning Outcomes through the recommendation of different departmental committees are used to ensure the achievement of learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If

‘yes’ provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes ,the teachers/ the college uses internal assessment/ evaluation as an indicator for evaluating student performance and achievement of learning objectives and planning.Many a times students coming from rural back ground, having just average marks, show better performance in the university examinations and such students are guided accordingly for their future ventures. Teaching learning is based on classroom teaching with traditional talk and chalk method, no doubt supplemented with e-learning, assignments, class tests, seminars, workshops and presentations etc.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/ organization ?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition ? Mention a few recommendations made by the committee for implementation and their impact.

No

Impact: Interest and awareness towards research among the faculty members has improved as Dr. Meenakshi Vasistha (Kaushal) completed Ph.D in English and Ms. Meenu got JRF for Ph.D. in Economics.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **Autonomy to the principal investigator**
- **Timely availability or release of resources**
- **Adequate infrastructure and human resources**
- **Time-off, reduced teaching load, special leave etc. to teachers:** YES

Faculty members are granted duty/special leave to participate in the national and international Seminars/Workshops etc.

- Support in terms of technology and information needs.
- Facilitate timely auditing and submission of utilization certificate to the funding authorities.

any other : The faculty members involved in research work are spared from some additional duties in the college.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among Students?

- College organizes regional/ national seminars/ workshops and Students are encouraged to attend. This helps in improving their inclination towards research and updates knowledge.
- Students are encouraged to participate in science quizzes & exhibitions to develop scientific temper and aptitude in them.
- Educational tours to various places are organized for students.
- Students are encouraged to attend extension lectures delivered by experts on the current and futuristic issues.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/

collaborative research activity, etc)

Students guided by faculty members for Ph.D. degree:	Nil
Students guided by faculty members for M.Phil. degree:	Nil
Students guided by faculty members for Master Degree Dissertation:	Nil
A. Ongoing Major/ Minor Research Projects:	Nil
B. Major Research Projects Completed:	Nil
C. Minor Research Projects Completed:	Nil
D. Other Research Projects:	Nil

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- i) English Seminar was held on 7th Aug. 2010 on the topic, “Teaching and Learning in India: Problems, Scope and its Efficacy,” sponsored by U.G.C.
- ii) On 30th Nov 2010 a seminar was arranged by Shri Randeep Singh Surjewala. The representatives of four Companies gave the Tips for communication-skill while the students face the interviews.
- iii) Hindi Seminar was held on 26th March 2011, on the topic,”Hindi Bhasha Ka Swaroop Aur Mehataav”, sponsored by U.G.C.
- iv) Computer Seminar was held on the 18th April, 2011, on personality development and tips for placements were also given to the U.G. & P.G. students. The seminar was organized by “Aspire” company under the banner of “Career Orientation”.
- v) A National level Seminar was organized by Women Cell on 22.2.2012 on the topic,“Relevance of Gandhian Philosophy for Women Empowerment in the Present Scenario” ,sponsored by U.G.C.
- vi) A National level seminar on “E-Commerce: The Future of Commerce” was organized by Commerce Deptt. On 24.3.2013.
- vii) A National Seminar on “Issues, Challenges & Strategies for Poverty Alleviation” was organized by the Department of Economics on 18th Aug.2012. it was sponsored by UGC.
- viii) One state level Seminar on “Environmental Issues and Ethics in Harmony with Nature” was held on 19th Jan.2013 sponsored by ICSSR.
- ix) Legal Cell & Women Cell have organized various Extension lectures, Essay Writing Completions and Slogan Writing Competitions .

3.1.7 Provide details of prioritized research areas and the expertise Available with the institution:

S.NO.	Prioritized Research Area	Name of Faculty	Name of Teacher
1	Paintings	Humanities (Commercial Arts)	Dr.(Mrs) Sadhna Thukral
2	American Fiction	Humanities (English)	Dr. Meenakshi Vasistha

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institute invites many researchers of eminence in seminars and workshops to interact with teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities ? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and else where to students and community (lab to land).

- Research Papers of teachers are published in journals, magazines and news papers which are made available to the students.
- Yoga classes are organized for students.
- N.S.S., Women Cell, & Legal Cell have organized various lectures to spread awareness about “Social Evils & Human Rights.”

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research ? Give details of major heads of expenditure, financial allocation and actual utilization.

Although no fixed percentage of the total budget is ear-marked for research, yet liberal expenditure is done for research related activities.

Total Expenditure:

- Women Cell Seminar 90747/-
- Seminar on E-Commerce 100721/-

• Hindi Seminar	107724/-
• English Seminar	65817/-
• Purchase of Journals & Books	242450/-
• Computers	1246951/-
• Economics & Seminar	107085/-

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research ? If so, specify the amount disbursed and the percentage of faculty that has availed the facility in the last four years?

No separate seed money is provided to the faculty members. In the last four years no faculty member has availed study leave.

3.2.3 What are the financial provisions made available student research projects by students to support :-

Nil

3.2.4 How does the various departments/ units/ staff of the institute interact in under taking inter-disciplinary research ?

Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

No inter-disciplinary research is carried out in the college.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students

The staff and students have free access to all the equipments and facilities available in the college.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility ? No
If 'yes' give details.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nil

3.3 Infrastructure for Research

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following facilities are provided to the students and scholars in the campus:-

- Three Computer Laboratories with Internet facility
- Language Lab
- Online Resources
- Books and Journals

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Whenever a researcher asks for any type of support it is provided according to the availability of resources.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?

If 'yes' what are the instruments/facilities created during the last four years.

No

3.3.4 What are there search facilities made available to the Students and research scholars outside the campus/other research laboratories?

N.A

3.3.5 Provide details on the library/information resource center or any other facilities availables pecifically for the researchers?

- Periodical Section in the library
- E- resources
- Reference section in the library

3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college? For ex. laboratories, library, instruments, computers, new technology etc.

No

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed(process and product) :-

Nil

Original research contributing to product improvement:-

Nil

Research studies or surveys benefiting the community or improving the service:-

Nil

Research inputs contributing to new initiatives and social development:-

Nil

Nil

3.4.2 Does the Institute publish or partner in publication of research journal(s)?If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database ?

No

3.4.3 Give details of publications by the faculty and students: Publication per faculty:- Please see Departmental Profiles

Number of papers published by faculty and students in peer reviewed journals (national / international):-

Faculty:

05

Students:

Nil

Number of publications listed in International Database(for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host etc)

Nil

Monographs

Nil

To be provided Chapter in Books	Nil
Books Edited	Nil
Books with ISBN/ISSN numbers with details of publishers	Nil
Citation Index	Nil
SNIP	Nil
SJR	Nil
Impact factor	Nil
h-index	Nil

3.4.4 Provide details (if any) of

- Research awards received by the faculty Nil
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally Nil
- Incentives given to faculty for receiving state, national and international recognitions for research contributions. Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface? Nil

**3.5.2 What is the stated policy of the institution to promote consultancy ?
How is the available expertise advocated and publicized ?** Nil

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services ?
The staff is encouraged through appreciation and sanctioning of duty leave.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.
There is no major consultancy service provided and revenue generated. However, the expertise of teachers issued by other educational institutions in establishing new labs, selection of books and teachers.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy(staff involved: Institution) and its use for institutional development ? N.A.

3.6 Institutional Social Responsibility (ISR) and Extension Activities 3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college students are involved in various activities contributing to good citizenship and service orientation through NSS, Environment Society, and Legal

Cell, Women Cell, by organizing, Poster-Making, Debates and Declamation Contests. Holistic development of students is ensured by organizing lots of co-curricular activities in Sports, NSS, Women Cell, Legal Cell.

- AIDS awareness program by NSS
- Road-Safety awareness lectures by NSS
- Awareness of voting rights by Legal Cell.
- Awareness of legal rights among students
- Adult Literacy Programmes by NSS
- Tree -Plantation Programmes by NSS
- Cleanliness-Drive in the campus by NSS
- Women Empowerment by Women Cell
- Medical counseling of students by a lady doctor .

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles ?

The college keeps the record of students involved in social activities, Literacy programmes, AIDS awareness, blood donors, NSS volunteers etc. Students are encouraged to take part in various activities organized in the college through NSS and different associations which inculcate the values of good citizenship.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Students and alumni give their feed back in classes and meetings. Other stakeholders express their views in various meetings and on other different occasions.

3.6.4 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In the beginning of a session the Principal, advisory committee and concerned committees of the college convene meetings and discuss the organization of various extension and outreach programmes such as blood donation, NSS camps on various themes, literacy programme, social awareness drives on special theme etc. Budgetary details for last four years are as under:-

S.NO.	Major Extension And Outreach Programmes	2010-11	2011-12	2012-13	2013-14
1.	NSS Units	58000/-	5800/-	26,644/-	84,451/-
2.	Red Cross	56,566/-	63,874/-	24,912/-	57,600/-
3.	Red Ribbon	-	9000/-	-	-

Out reach programme:

No

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

During the college assembly and tutorials, complete information about various extension activities like NSS, is shared in detail. The activities in-charges deliver motivational talks to promote participation of students in these activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- 1)The NSS Units of college have adopted villages Amargarh Colony & Khanpur, and conducted social and health surveys.
- 2)To ensure social justice and empowering the under-privileged students and vulnerable sections of society Women Cell and Legal Cell organize workshops, extension lectures and Inter College Essay Writing Competitions .
- 3)Besides government scholarships for SC and BC, the college provides fee-concessions to students of the under-privileged sections of the society.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The basic idea of extension activities is to inculcate self- discipline, team spirit, social awareness, leadership qualities, communal harmony and human values among the students which complement their academic learning experience. We are satisfied that with these activities students are becoming good citizens and good human beings.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college ensures the involvement of the community in its activities of organizing blood donation camps, plantation drives, Adult Literacy programme, rallies/marches on various social issues and oath-taking for social reforms. Reach-out programmes are implemented through the NSS unit of the college which has adopted village Amargarh Colony and Khanpur where adult literacy programme, health checkup camps and door-to-door awareness campaigns are organized. The villagers participate in all the activities enthusiastically. Some of the villagers are also invited to the college for inaugural and valedictory functions of NSS camps..

3.6.9 Give details on the constructive relationships forged (if any) with other

institutions of the locality for working on various outreach and extension activities.

NGO s like Lions Club, Art Of Living, Red Cross, local institutions of Kaithal like R.K.S.D. College, Govt. Ambedkar College, Jat College & NIILM University are also involved for out reach and extension activities.

- 3.6.10 Give details of awards received by the institution for extension activities and/ contributions to the social/ community development during the last four years.** Nil

3.7 Collaborations

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

The details are given in point No. 4.1.3

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.** Nil

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/ up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/ library/ new technology/ placement services etc.**

- A. Donations received for creating infrastructure development in the college: Nil
B. Student support is received in the form of scholarships from the community.

Local Scholarships by the President, Governing Body-	1,00,000
Shanno Devi Award by Sh. Anurag Aggarwal (I.A.S.) -	6,000

- C. Placement Details: NA

- 3.7.4 Highlighting the names of eminent scientists/ participants, who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

Department of English organized State level Seminar :“Teaching And Learning Of English In India Problems, Scope And Its Efficacy” on 7, August 2010 sponsored by University Grants Commission.

List of Resource Persons:

1. Prof. K.K. Kathuria, Former Chairperson,
Kurukshetra

University, Kurukshetra.

2. Prof. Dinesh Kumar, Formerly Chairperson,
Kurukshetra
University, Kurukshetra.
3. Prof. Tejinder Kaur, Director, Distance Education,
Punjabi
University, Patiala.
4. Dr. Neena Malhotra, Associate Professor & Head,
P.G. Deptt. of English,
S.D. College, Ambala Cantt.

1) **Department of Hindi** organized a National Seminar-“Structure and Importance Of Hindi Language” on 26 March 2011.

List of Resource Persons:

1. Dr. Mukta, Director Hindi Literature Academy, Panchkula.
2. Dr. Naresh Mishra, Prof Hindi Deptt. M.D.U., Rohtak.
3. Dr. Jai Prakash Sharma, Prof.(Retd.) Hindi Deptt. P.U., Chandigarh.
4. Dr. Brahmanand, Ex- Director, Hindi Deptt., KUK.
5. Dr. Saroj Sethi, Prof.(Retd.) Adarsh Mahila Mahavidyalaya,
Bhiwani.
6. Dr. Babu Ram, Asst. Prof. Hindi Deptt. KUK.

2) **Women Cell** organized a National Seminar-
“Relevance Of Gandhian Philosophy For Women Empowerment
In Present Scenario” on 22Feb. 2012 sponsored by UGC.

List of Resource Persons:

1. Prof. Reicha Tanwar, Director, Women Study Centre, K.U.K.
2. Prof. Suman Gupta, Deptt. of Law, K.U.K.
3. Prof. Rakesh Batabyal, Deputy Director, Academic Staff
College, Jawahar Lal Nehru, University, Delhi.
4. Sr. Asst. Prof. Manish Sharma, Gandhian Study Centre, P.U.
Chandigarh.

4) **Department of Economics** organized a National Seminar-
“*Issues, Challenges & Strategies For Poverty Alleviation*” on
18, Aug. 2012 sponsored by UGC.

List of Resource Persons:

1. Dr. M.M. Goel, Dean, Faculty of Social Sciences ,K.U.K.
2. Dr.S.K. Garg, Secretary to V.C., H.P. University, Summer Hills Shimla.
3. Dr. S.C. Aggarwal, Director, SAJIMT, Ambala City.
4. Dr. Balwinder Singh Tiwana, Deptt.of Economics, P.U., Patiala.
5. Sh. Ashwani Kumar, Deptt. Of Economics, P.U. Patiala.
6. Dr. R.P. Gupta, I.A.S., Commissioner, Ambala Division, Ambala.

5) **Department of Environmental Studies** organized a National
Seminar-“*Environmental Issues And Ethics in Harmony with Nature*” on
19 Jan 2013 sponsored by I.C.S.S.R.

List of Resource Persons:

- i) Dr. Samita Chaudhary, Director, Institute of Environmental Studies, K.U.K.
- ii) Dr. Sharda Gupta, Prof. Emeritus, Deptt. Of Botany, K.U.K.
- iii) Ms. Kavita Malik, Lec. In Comp. Sc., Guru Nanak Khalsa College, Karnal.

- 6) **Department of Commerce** organized a National Seminar-
“The Utility Of Electronics Commerce ” on 24th March 2012,
 sponsored by UGC.

List of Resource Persons:

- i) Dr. Vikas Madan, Head Of Commerce Deptt., Sh. Ram College of Commerce, Delhi University, Delhi.
- ii) Dr. S.C. Darsar, Head Of Commerce, Deptt. K.U.K.
- iii) Sh. Sanjeev Bindlish, Regional Manager, Oracle India Pvt.Ltd., Gurgaon.
- iv) Mr. Ankit Khurania, C.A., Delhi.
- v) Mrs. Ishika Khurania Assistant Manager, Ernst & Young Pvt. Ltd. Gurgaon.

- 7) **Department Of Computer** organized a Seminar on,” **Preparation For Competitive Exams & Facing Interviews**” on 30.11.2010 Sponsored By Hon’ble Minister PWD(B&R) Sh. Randeep Singh Surjewala.

List of Resource Persons:

- i) The Representatives of four companies:
 Microsoft, Aurigo, Pratham & S.V.I.D.

- 8) **Department Of Computer** organized a National Seminar on “**Career Orientation**” which was sponsored by ASPIRE Company.

List of Resource Persons:

- i) Mr. Amit Bhatia, Founder & CEO, Aspire Human Capital Management.
- ii) Mr. Manish Jain, Operations Head, Aspire Human Capital Management.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

- | | |
|---|-----|
| a) Curriculum development/enrichment | Nil |
| b) Internship/ On-the-job training | 02 |
| c) Summer placement | Nil |
| d) Faculty exchange and professional development | Nil |
| e) Research | Nil |
| f) Consultancy | Nil |
| g) Extension | |
| •Panchayat of village Amargarh Colny & Khanpur Sarpanch | |
| •Lions Club Kaithal, Gold. | |
| h) Publication | Nil |
| i) Student Placement | - |

j) Twinning programmes Nil

k) Introduction of new courses :

- Director General Higher Education, Haryana
- Kurukshetra University, Kurukshetra.

l) Student exchange Nil

m) Any other -

3.7.6 Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

Efforts are always on to form new linkages/collaborations.

Any other relevant information regarding Research, Consultancy and extension which the college would like to include.

The college keeps on applying to various funding agencies for research projects, seminars, workshops etc.

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities:-

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Creation, expansion & upgradation of infrastructure to facilitate effective teaching & learning is planned as per the requirement of various courses & concerned departments in consultation with the management. It is ensured that things are ready before the beginning of the new session.`

4.1.2 Detail of the facilities available for

A) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, Seminar Room , tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipments for teaching, learning and research etc

The college possesses a vast campus with a group of well equipped buildings ; Administrative Block with Soft ware Networking, Computerized Library, Smt. Om Prabha Jain Commercial Art Block, Lala Amar Nath Khurania Commerce & P.G.Block, Multi Purpose Block, Sports Room, NCC & NSS Rooms, Auditoriaum, Play Grounds, Canteen, Open Air Stage, O.P.Jindal Memorial Gym, Dr. Shanno Devi Seminar Hall, Rajiv Arora Memorial Fitness Hall, Functional English Lab, Three Computer Labs with internet facilities, four AC Staff Room and Pt. Chiranji Lal Sharma Science Block:-

SNo.	Type of Room	Number
1.	Class Rooms	47
2.	Technology enabled learning space	03 Computer Labs and 06 Class Rooms with Smart Boards
3.	Seminar Hall	1 (Air conditioned)
4.	Tutorial Spaces	47
5.	Laboratories	Physics-2, Chemistry.-2,Botany-1,Store-1 Zoology-1,Dark Room-1 ,ComputerScience.-3(Air conditioned), ,CommercialArt-1, Physical Education-1, Music(Vocal)-1 (Air condition), Functional English-1

6.	Specialized facilities and equipments for teaching, learning and research etc	Almost all modern teaching learning aids are available in the college.
7.	Library	Central-1

b) Extra-curricular activities – Sports, Out-door and In-door games, Gymnasium, Auditorium, NSS, NCC, Cultural and Literary activities, Public Speaking, Communication Skills Development, Yoga, Health and Hygiene etc.

The college has a vast play ground & multi- purpose Auditorium for In-door & out-door games. The details are given below:-

•Sports:-

SNo.	Game
1	Kho-Kho
2	Judo
3	Badminton
4	Handball
5	Ball Badminton

•N S S:-

Our college has two NSS units. A separate office-cum-store has been provided for the smooth working of the units

•NCC:-

A platoon of SW was allotted to the college by 1 Har Girls Bn NCC, Ambala Cantt. In 1971. Now the college has applied for its attachment with second 2 Har Bn NCC, KUK.

a. Cultural and Literary Activities :-

- To promote all cultural & literary activities the college has a big multipurpose auditorium having a seating capacity of 1500. The college has a music room equipped with musical instruments including electrical keyboard, electrical tanpura, electrical tabla, five harmoniums, six tabla pairs, two manual tanpuras, TV & sound system. One open air stage is also available in the college premises
- The college also provides professional help to students for Dance, Music and commercial arts events and also organises workshops to train the students in these fields.

b. Public speaking events :-

Teachers provide motivation & guidance to students for public speaking. The students participate in various inter-college and university competitions. Various subject associations organise public speaking competitions such as

declamation, debate, extempore etc. There are lot of books and magazines in the college library which help the students in public speaking.

c. Communication skills

The college organises workshops. It has a language lab.

d. Yoga

The college has a well equipped Gym and a Yoga Room.

e. Health & Hygiene

- The College has engaged the services of a Dr (Mrs) Sunita Gupta who is M.D. in Gynecology`.
- She visits the college once a week but in case of emergency she is available 24X7.
 - There are six water coolers equipped with Aquaguards installed in the college.
 - Neat toilet facility for staff & students is provided on every floor.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

S.No	Augmented Infrastructure	Amount spent during last four years
1	Construction of B.Sc. Block,Roads,Prerna Sthal & Multipurpose Block	1,39,27,450
1	Maintenance of College	955404
2	Advertisement	57515
3	Genral Expenditure	639075
4	Function	864643
	Furniture Repair	171561
5	Fixture & fitting	604169
6	Printing & stainery	510212
7	Water & Electricity(Bill,Repair)	1568896
8	Students welfare	710698
9	Audit Fees	47000
10	Commercial Art Expenditure	15521
11	Postage	94068
12	Refreshment	202457
13	News Paper Magzine	87802
14	Travelling allowance	160439
15	Telephone & Internet	198972
16	New Courses	447500
17	White wash	1079418
18	Youth Festival	281060
19	B.Sc Equipments	394944
20	Music(Vocal) Expenditure	14245
21	Psychology equipments	36665
22	S.A.F	30000
23	Uniforms	20070

The development & augmentation of infrastructure is an on going process keeping in view the needs for upgradation and addition in consonance with the changes & needs of the system. Modern gadgets & infrastructure peripheral has been added and laboratories and academic blocks are made available as per requirements. During the past four years, there has been an addition in the number of class rooms. A new science block has been constructed. Commercial Art Block and Prerna Sthal have been renovated .Seminar room was furnished ,Multipurpose block was constructed.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

We ensure all possible help to such students according to their special requirements when ever they take admission in the college.

4.1.5 Give details on the residential facility and various provisions available

within them:

- **Hostel Facility** – Accommodation available for girls as follows:

Type	No. Of Rooms	Seats
Eight seaterRoom	15	116-120

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- First aid facility is available for staff and students with a rest bed.
- OPD of DR. Sunita Gupta MD (Gynaecology) is available on every Saturday .
- Vehicle is made available to cater to any emergency situation for taking students and staff to the near- by hospital/s.
- Special lectures on women related problems, Haemoglobin check up camps are also organised for students and staff to create health awareness.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has the following common facilities available on the campus: -

- 1.IQAC room with computer and internet.
- 2.Grievance Redressal Cell
- 3.Women Cell
- 4.Career Guidance and Placement Cell
- 5.First aid facility with rest bed and weekly visit of a lady doctor (MD Gyne).
- 6.Canteen.
- 7.Gymnasium & common room for recreation
- 8.Six water coolers fitted with aqua guards.
- 9.An auditorium with a seating capacity of 1500.
10. Seminar Room.
11. Four AC Staff Rooms.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a Committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The college has the library advisory committee which consists of the Principal, the Librarian & senior teachers representing different faculties.

- To make the library user- friendly it takes decisions regarding issue & return of books, & updating the required text books according to the latest syllabi.
- The college has a Book Bank from where books are issued to poor and meritorious students for the entire session.
- Books are also issued to students on refundable security during

examinations.

- Magazines, periodicals and newspapers are also issued for overnight.
- The teachers prepare the demand list of books related to their subjects as & when required.
- The Library has a separate section of reference books.

4.2.2 Provide details of the following:-

- **Total area of the library (in Sq. Mts.):** 267.67 Sq Mts
- **Total seating capacity:** 80 Persons
- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- **On Working Days** 9:00 am to 4:00 pm with lunch Break
- **On Holidays** : Closed
- **Before Exams** : As on Normal working days
- **During Exams** : As on Normal working days
- **During Vacations:** During Summer vacations the library is open on all working days.

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) The library is divided into ten sections as follows:-

- Circulation- cum- acquisition section
- Periodical section
- Librarian's office
- Reading area for UG students
- Reading area for PG student
- Reference Section
- Property Counter
- Store for old books & periodicals
- Stack area

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Current titles, text books, magazines and journals are purchased on the recommendation of the faculty members countersigned by HODs and approved by the Principal. Even students are encouraged to recommend books for the library.

Library Holdings	2010-11	2011-12	2012-13	2013-14

	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text Books	372	83332	1043	192466	1653	350664	934	121150
Reference books	09	2595	03	785	-	-	-	-
Periodicals/ Newspapers	231 119	10065 9062	237 109	10966 9079	234 147	12866 12319	218 148	11476 16542

*General books included

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC:** No
- **Electronic Resource Management package for e-journals:** No
- **Federated searching tools to search articles in multiple databases:** No
- **Library Website:** No
- **In-house/remote access to e-publications:** No
- **Library automation:** Yes
- **Total number of computers for public access:** No
- **Total numbers of printers for public access:** No
- **Internet band width/speed:** ✓ 100 Mbps
- **Institutional Repository:** Yes - old college magazines (SANGEETA) Seminar proceedings, book published, old photographs & newspapers' clippings of college activities & important issues of some magazines.
- **Content management system for e-learning:** No
- **Participation in Resource sharing networks/consortia (like Inflibnet):** No

4.2.5 Provide details on the following items:

1. **Average number of walk-ins:** 150 per day
2. **Average number of books issued/returned:** 160 per day
3. **Ratio of library books to students enrolled:** 1:10
4. **Average no. of books added during last three years:** 5395
5. **Average number of login to opac (OPAC):** NA
6. **Average number of login to e-resources:** NA
7. **Average number of e-resources downloaded/printed:** NA
8. **Number of information literacy trainings organized:** No
9. **Details of "weeding out" of books & other materials:** 4716

4.2.6 Give details of the specialized services provided by the library

1. **Manuscripts:** No
2. **Reference:** Yes
3. **Reprography:** No
4. **ILL (Inter Library Loan Service):** No

5.

6.

5.	Information deployment and notification(Information Deployment and Notification):	Yes
6.	Download:	No
7.	Printing:	No
8.	Reading list/ Bibliography compilation:	No
9.	In-house/remote access to e-resources:	No
10.	User Orientation and Awareness:	Yes
11.	Assistance in searching Databases:	Yes
12.	INFLIBNET/IUC facilities:	No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

• Open shelf system	No
• Computerised issue /return	Yes
• Downloading/	No
• Assistance to use OPAC	No
• Assistance in browsing e-resources	No
• Free Training to Library Science Graduates & Diploma holders	Yes
• Free service to concerned sister institutions.	Yes

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The library staff personally assists the physically challenged persons in obtaining specific books and other reading materials for reference.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

The library invites recommendation of library advisory committee. After analysis the suggestions are used for further improvement of the library services.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution. Number of computers with Configuration (provide actual number with exact configuration of each available system)

Sr. No.	No. of computer Terminals available	Configuration
1.	20	Simtronics ,Intel (R) core TM 2duo93 ghz, 1 GB RAM , HDD 320GB, DVD Writer
2.	11	Compaq Intel (R)dual core, HDD320GB, RAM 1GB, DVD Writer, 18.5” LCD
3.	15	Simtronics ,Intel (R) core TM 2duo93 ghz, 2 GB RAM ,500 GB HDD, DVD Writer including Warranty Window installation with service
		HDD 500GB 18”LCD
4	03	Compaq All-In-One Intel Dual core , RAM 2GB, HDD 160GB 18.5 DVD Writer
5	15	Simtronics ,Intel (R) core TM 2duo93 ghz, 1 GB RAM , HDD 320GB, DVD Writer
	1	Dell Laptop Core 2 nd gen, 2 GB RAM,320 GB HDD,WIN 7,14” LCD with bag
6	1	Acer Laptop(VS-471) C15/4/500 HD ,WIN 8
7	2	Acer DC 2 nd Generation RAM2GB,HDD500GB18.5 “LCD

• **Computer Student Ratio** 9:1

- **LAN Facility**
Yes
- **Wi-Fi facility & Net setter**
Yes

2. Licensed Software

Sr.No.	Software	Quantity
1	Antivirus(Guardian)	06
2	Microsoft Win	01

3. Number of nodes/computers with internet facility:
Broadband for 3

Node and Tata Net setter is also available all the time.

Any other:-

Footage of security cameras in the campus is accessible to the Principal.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- Dedicated TP-Link of 2MBPS dedicated bandwidth with Wi-Fi networking caters to all the Labs, Principal office.
- 1 Tata net setter .

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Up-gradation of IT infrastructure is an ongoing process. Smart boards and Projectors, visualizers have also been made available in few class rooms to facilitate academic growth of the students as well as assisting the members of the faculty in preparing and delivering lectures in an efficient manner. The institution plans to provide more such facilities in future also.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Provision is made in the annual budget for the purchase of the required number of computers. We also get grants from UGC for procurement, upgradation and maintenance of the computers and their accessories under different plans.

The amount allocated in last four years is as under:

Sr.No.	Procurements	2010-11	2011-12	2012-13	2013-14
1.	Computer Purchased	247500	599500	769400	-
2.	Up gradation and Maintenance of computers & their accessories	174551		221500	-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The Institute facilitates various ICT resources for the development of staff and students such as smart boards, projectors, speakers, mikes, printers, scanners, internet facilities, visualizers, computers with latest configuration. Learning material is also being provided for preparing lectures on Power Point by using graphics and multi-media features such as animation, designing, media printing. The ICT resources are also being used by each and every student of the college while studying compulsory computer subject. Students are provided a free hand to use these resources in library as well as in their respective departments and laboratories.

4.3.6 Elaborate giving suitable examples on how the learning activities and

technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Broadband connections are provided by Airtel that help students for independent learning & teachers for, gathering information to prepare lectures and update the students with the latest technology and happenings in the world.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ? No

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Year - wise detail of finances allotted & maintenance & upkeep regarding the period 2010 to 2014.

2010-11

Sr. No.		Allocated	Utilized
1.	Books & Journals	80000	80154
2.	Equipment	160000	251977
3.	Day Care	40000	42247
4.	Computer	200000	247500
5.	Internet Connection	30000	32150
6	Books & Journals SC/ST	160000	162296
7	Equipment for SC/ST	240000	305530
8	Remedial course	120000	120000
9	Computer	160000	174551
10	English Seminar	63500	65817
11	Hindi Seminar	101250	107724

2011-12

Sr. No		Allocated	Utilized
1	Generator Set 82.5	600000	626393
2	Inverter	100000	101600
3	Digital Camera	100000	13990
4	Computer	650000	599500
5	Sound System	150000	
6	LCD Panels & Smart Board	600000	449100
7	Photostat	120000	118781
8	Spiral Binding	300000	
9	Dev Sports	450000	516480
10	Women Cell Seminar	83250	90747
11	E-Commerce	82500	100721

2012-13

Sr. No		Allocated	Utilized
1	Generator Set 82.5	450000	460000
2	Inverter	35000	36900
3	Digital Camera	30000	30500
4	LCD Panels & Smart Board	850000	891325
5	Computer	750000	769400
6	Sound System	150000	170425
7	Xerox Machine	120000	128000
8	Digital Camera	-	93300
9	Sound System	-	184000
10	Computer	-	55500
11	LCD Panel	-	221500
12	Spiral Binding	-	29413
13	Books	90000	95190
14	Equipment	335000	335000
15	Seminar Economics	97500	102820

16	Environmental Studies	34500	34927
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4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

For maintenance and upkeep of the infrastructure, facilities and equipment the institute deploys plumber, carpenter, mason as per requirement. The college has deployed a permanent care taker for upkeep and maintenance of generator and other electrical equipments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

All the equipments/instruments/ apparatus of the institution are repaired at the local level as and when required. Only in case of major breakdown or fault services of the experts are hired.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

To tide over voltage fluctuation, stabilizers & UPS are used. To cope up with electricity failures, invertors and 2 generators of 82.5 and 62.5HP each are put to use. To ensure constant supply of water in addition to fresh water connection fitted with electric motor, there is tubewell in the campus which can be operated on generator. There are 10 water storage tanks placed at different locations.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V

STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually?

If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and

accountability?

The college publishes its prospectus annually which contains the following information:-

- Rules and regulations of eligibility and admissions.
- List of Courses offered with various subject options and combinations along with subject codes.
- Complete schedule for admissions.
- List of members of the Governing Body
- List of Teaching Faculty
- List of members of non-teaching, library and supporting staff.
- Academic Calendar
- Fee structure and fee schedule
- Eligibility rules for appearing in the university examinations
- List of facilities.
- Library rules. Leave rules and absentee fine rules
- Information regarding co-curricular and extension activities
- Information about University Employment Information and Guidance Bureau.
- Code of conduct
- Information regarding tutorials.
- Photographs of student-achievers and infrastructure.
- List of Scholarships.

The detailed information about college is also available on the college website www.igpgmmv.com

Various standing committees comprising of the faculty members and non-teaching staff are constituted to ensure the smooth functioning of the college. These committees meet periodically under the chairmanship of the concerned committee's convener/Principal to formulate the policies and its implementations. The committees are accountable to the principal for the task assigned.

5.1.2 Specify the type, number and amount of institutional scholarships/free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time? Following are the details of scholarships and free-ships given to the students:

(a) Details of free-ships by college:-

Sr. No.	Session	Number of students	Amount in Rupees
1.	2010-11	03	7630/-
2.	2011-12	02	9505/-
3.	2012-13	02	8970/-
4.	2013-14	02	9500/-

(b) Details of Scholarships

Sr. No	Name of scholarship/ Stipend	No. of students & amount	No. of students & amount	No. of students & amount	No. of students & amount
		2010-11	2011-12	2012-13	2013-14
1.	Schedule Caste	86 281385/-	68 399075/-	89 611015/-	50 412320/-
2.	Backward Caste	87 99090/-	47 103910/-	164 353970/-	----
3.	Radha Krishnan Foundation	Nil	Nil	Nil	03
4.	Rashtriya Skt Sansthaan Deemed Univ., New Delhi	27 108000/-	16 64000/-		
5.	Private Scholarship		05 6000/-		
6.	Haryana State Merit Scholarship			02 7200/-	03 16200/-
7.	University Merit Scholarship			03 11400/-	

Financial aid from the college is immediately made available as and when recommended by the committee. However the amount pertaining to other scholarships is disbursed as and when received from the concerned quarters.

5.1.3 What percentage of students receive financial assistance from the State Government, Central Government and other National agencies?

The state government has exempted the 100% girl students from tuition fee upto UG level . Girls were provided bus passes for govt. buses on very nominal amount. Now since Jan2014 girls got govt. bus passes totally free. About 32% students of the college avail this facility.

5.1.4 What are the specific support services/facilities available for students from :-

- SC/ST, OBC and economically weaker sections

(i) State Government provides scholarships to SC/BC/OBC Students and students from minority communities.

- Students with physical disabilities

Classrooms on ground floor are provided to the students having physical disabilities.

- **Overseas students**

The college does not have any overseas student.

- **Students who participate in various competitions-National and International**

Free-ships, fee and book concessions, travelling incentives, awards and honours are given according to the level of participation.

- **Medical assistance to students: health centre, health insurance etc.**

i) Renowned doctor of the city, Dr. Sunita Gupta, M.D.(Gynecology) visits the college on every Saturday and is available for consultation.

ii) There is a provision for students' Group Insurance while they go on Trips.

- **Organizing coaching classes for competitive exams**

i) This facility is provided on demand if sizable number of students are available.

ii) Books for all competitive examinations are available in the library.

- **Skill development (Spoken English, Computer Literacy, etc.,)**

i) Basic Computer Education is compulsory for all under-graduate students

ii) Seminars and workshops are organized for soft skills and Spoken English

iii) One Add-on -Course Functional English is available for skill development in various fields :-

- **Support for "slow learners"** Slow learners are paid special attention by the faculty in and outside the class room.

- **Exposures of students to other institution of higher learning/ corporate/business house etc.**

Educational and excursion trips are organized for students for exposure to outside world.

- **Publication of student magazines** College Magazine '*Sangeeta*' is published

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts. NA

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations

- special dietary requirements, sports uniform and materials

- any other

The college motivates the students to participate in extra-curricular and co-curricular activities by way of:-

- Offering free- ships and other concessions on the basis of the level of participation i.e. Inter-College, Inter-University, State, and National level

- Flexibility in class tests and assignment schedule is provided.

- Refreshment, travelling and dietary allowance.

- Sport kits, track suits and costumes to all team members as per university norms on non-refundable basis.

- To train the students for cultural activities professionals are also engaged
- Participants are always accompanied by the teacher incharge of the event.
- Special coaching/professional training is also provided by experts in the field of games and sports.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- (i) Students of PG classes are motivated to appear for UGC/NET/SLET exams.
- (ii) Reference Books and relevant books for competitive exams are made available in the library.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- Academic counseling is provided to students at the time of admission by members of various admission committees. Moreover academic counseling continues throughout the session.
- Personal counseling is given to students by NSS, The Women cell, The Legal Literacy Cell and teachers in tutorial periods.
- Counselling related to career is provided by Career Guidance and Placement cell.
- Senior faculty of the college is of great psychological support to the students in relation to their personal problems.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college has Career Guidance and Placement cell. This cell organizes extension lectures and workshops for career guidance and personality building. Students are informed about the job opportunities.

5.1.10 Does the institution have a Student Grievance Redressal Cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college has a Student Grievance Redressal Cell. There are no serious grievances as students are free to approach the teachers and the Principal any time and their problems are solved instantly. Complaint /suggestion box is also installed in the college which is opened at regular intervals. Thankfully no written complaint has ever been received.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

As per the State Government directive the college has a Grievance Redressal Committee which is responsible for resolving the issues of sexual harassment also, if any. The college also have committees like Legal Literacy Cell and

Women Cell in which senior and dedicated teachers look after gender sensitive issues.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. But no instances of ragging have ever been reported in the college.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The College has several welfare schemes as

- Scholarships and fee concessions for economically weak, meritorious and outstanding students.
- Free -ships and other incentives for outstanding sports persons.
- Books on annual basis are issued to poor and meritorious students.
- Extension lectures for personality development and health & hygiene are organized.
- Awareness of Legal and Human Rights through extension lectures organised by, The Legal Literacy Cell and Women Cell.
- Awareness lectures to the students on various socially relevant issues during NSS Camps.
- Group insurance for students when they go on trips.
- Hemoglobin check-up camp is organized and medicines are distributed to anemic students
- Weekly OPD at the college and free consultancy .
- Provision for payment of fee in easy installments.
- Judo and Karate classes are organized for self-defence.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- The college has an alumni association but it is not registered yet.
- Alumni meet is organized annually.

5.2 Student Progression

5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	20-40%
PG to M.Phil.	-

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated

by the university)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

(a) Pass percentage & Completion Rate of UG Classes batch wise for last four years:

2010-2011

Programme	Total Completion	PassPercentage
B.A.	210/262	80
B.Com.(Gen)	39/50	78
MA(Eng)	03/18	16
MCom.	28/29	96
MA(Eco)	10/12	83

2011-2012

Programme	Total Completion	PassPercentage
B.A.	167/205	81
B.Com.(Gen)	52/64	81.25
MA(Eng)	18/25	72
MCom.	26/27	96.29
MA(Eco)	18/18	100
PGDCA	8/14	57

(b) Pass percentage & Completion Rate of PG Classes batch wise for last four years:

2012-2013

Programme	Total Completion	PassPercentage
B.A	80/186	43
B.Com.(Gen)	49/76	64
BMC	5/7	71.42
BCA	5/6	83
MA(Eng)	20/24	83
MCom.	26/27	96
MA(Eco)	19/21	90

2013-2014

Programme	Total Completion	PassPercentage
B.A	201/235	85.5
B.Com.(Gen)	96/101	95
BSc	112/115	97
BMC	8/8	100
BCA	15/15	100
MA(Eng)	25/32	78

MCom.	51/57	89
MA(Eco)	27/28	96

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Career Guidance and Placement Cell of the college provides guidance for various Post-Graduate courses. Interactive extension lectures and workshops are organized for personality development and providing information related to the job market.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- The students who are at the risk of dropout because of reasons like financial constraints, non-availability of conveyance, marriage, disinterest/ignorance of family towards higher education or admission in some other courses are given guidance and counseling by the senior faculty.
- Academically weak students who are at risk of failure are paid special attention by the faculty in their free periods.
- Provision of remedial classes for low academic achievers`
- Special classes for players and participants.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and program calendar.

Student Participation and Activities

Students actively participate in various sports, games and extra-curricular and co-curricular activities. Details of participation and programme calendar of session 2010-13 is given below:-

(a) Sports activity calendar and participation 2010-13

Sr. No.	Game	Level of Comp.	Venue	Dates	Position
1.	Shot-Put	District Level	Jat Ground Ktl	Sep., 2010	1st
2.	Boxing	Inter college	Rajiv Gandhi Memorial College, Uchhana	Nov., 2010	3rd
3.	Kick Boxing		Faridabad	Dec., 2010	

4.	Bench-Press	Haryana State Level	Kaithal	Jan.,2011	2 nd
5.	WUSHU	Haryana State Level	Kaithal	Jan.,2011	1 st
6.	Ball Badminton	All India Inter Union	Chennai	Feb,2011	
7.	Arm Wrestling	33 rd National Championship	Delhi	Feb., 2011	1st
8	Ball Badminton	Inter college Tournament Of K.U.K.	Pundri	Oct., 2011	
9	Lawn Tennis	Inter college	K.U.K.	Nov., 2011	1 st
10	Judo Championship	Inter college	D.A.V. College, Pehowa	Nov., 2011	
11	Cross Country	Inter college	K.U.K.	Sep., 2012	
12	Badminton	Inter college Tournament	S.A. Jain Colege, Ambala	Sep., 2012	Runner-ups
13	Ball-Badminton	Inter College Tournament	K.M.V., Pundri	Sep., 2012	
14	Handball	Inter-Uni.	Hissar	Sep., 2012	
15	Arm Wrestling	State Level	Deep Palace, Kaithal	27th Oct, 2013	1st

(b) Cultural and other co-curricular activities calender 2010-13

Sr. No.	Date	Activity	Positions	Venue
1.	27 th -30 th Oct., 2010	State level Haryana Day "Ragini"	3rd	K.U.K.
2.	Nov., 2010	Inter College Competition "Singing"	1 st	Arya Kanya Mahavidyalya, Shahabad(M)
3.	Nov., 2010	Inter College Competition "Bhajan"	1 st	Govt. Girls College Karnal

4.	23 rd -25 th Oct., 2011	Zonal Youth Festival Folk Song(Haryanvi) Folk song(General) Haryanvi Gazal Light Vocal(Indian) Western Vocal(Solo) Western Group Song	Commended Commended Commended Commended Commended	B.P.R. College Of Education KKR
5.	2 nd -5 th Nov., 2011	State level Haryana Day Festival Haryanvi Lok Geet Haryanvi Gazal Haryanvi Group Song	1 st 4 th Commended	K.U.K.
6.	15 th Feb., 2012	Inter College Competition Folk Song General Bhajan	1 st 2 nd	Arya Kanya Mahavidyalya, Shahabad(M)
7.	10 th Mar., 2012	Inter College Competition Bhajan Folk Dance	3 rd 3 rd	Govt. Girls College Karnal
8.	17 th -19 th Oct., 2012	Zonal Youth Festival Haryanvi Gazal Haryanvi Folk Song Western Vocal Solo Western Group Song Group Song (General) Pop Song (Haryanvi) Group Dance(General)	ReCommende d ReCommende d ReCommende d ReCommende d	Jat College, Kaithal
9.	27 th -30 th Oct., 2012	Haryana Day State Level Festival”Ratnawali” Group Song Haryanvi Haryanvi Lok Geet Gazal & Haryanvi Bhajan	1 st 2 nd 3 rd	K.U.K
10.	3 rd -5 th Nov., 2012	Inter Zonal Youth Festival Haryanvi gazal	Re- Commended	D.H. College Hissar

11.	Sep., 2010	District Level Competition On The Spot Painting Competition Slogan Writing Competition	1 st & 2 nd 2 nd	Govt. College Kaithal
12.	27 th Oct., 2010	Haryana Day Celebration Competition On The Spot Painting Competition		K.U.K
13.	24 th Nov., 2010	Divisional Level Competition On The Spot Painting Competition	1 st	Govt. College Ambala By Legal Literacy Cell
14.	9 th Feb., 2011	Inter College Competition Slogan Writing Competition	1 st	Govt. College For Girls Karnal
15.	15 th Feb., 2011	Inter College Competition On The Spot Painting Competition Collage Making	3 rd 3 rd	Arya College for Girls Shahabad
16.	18 th Feb., 2011	State Level On The Spot Painting Competition	2 nd	University College, Kurukshetra
17.	30 th July, 2011 11 th Aug., 2011 21 st Mar., 2011	Mehndi Competition Rakhi Making Thali Decoration Speech competition	1 st , 2 nd , 3 rd , 4 th , 5 th 1 st , 2 nd , 3 rd 3 rd	 I.G.(P.G.)M.M.V. Kaithal

18.	11 th Oct., 2011	State Level Competition On the Spot Painting Competition Slogan Writing competition	1 st & 3 rd 1 st & 2 nd	University College, Kurukshetra
19.	2 nd Nov., 2011	Haryana Day Competition On the Spot Painting Competition		K.U.K.
20.	18 th Nov., 2011	District Level Competition On the Spot Painting Competition Slogan Writing Competition	1 st & 2 nd 1 st	Ambedkar College Kaithal
21.	19 th Dec., 2011	District Level Competition Poster Making Competition Slogan Writing Competition	1 st & 2 nd 2 nd & 3 rd	R.K.S.D. College Kaithal
22.	15 th Feb., 2012	Inter College Competition Photography On the spot Painting Competition	1 st 2 nd	Arya Girls College
23.	25 th -29 th Feb., 2011	Inter Zonal youth Festival Fine Arts Competitions-cum- Workshops On the Spot Painting Competition Collage Making Competition Rangoli Competition	1 st 2 nd 2 nd	D.A.V. College Yamunanagar
24.	10 th Mar., 2012	Inter College Competition Slogan writing Competition	1 st	Govt. College for Girls Karnal
25.	10 th Feb., 2012	Divisional Level Competition On the spot Painting Competition Slogan Writing Competition		Govt. College Ambala Cantt.

26.	9 th Oct., 2012	District Level Competition On the spot Painting Competition Slogan Writing Competition	1 st & 2 nd 1 st & 2 nd	I.G.(P.G.)M.M.V. Kaithal
27.	Oct., 2012	State Level Competition	3 rd	D.A.V. School Faridabad
28.	16 th Nov., 2012	District Level Competition On the spot Painting Competition Slogan Writing Competition	1 st & 2 nd 1 st & 2 nd	Govt. College Kaithal
29.	Nov., 2012	Haryana Day Competitions On the spot Painting Competition		K.U.K.
30.	29 th Jan., 2013	Divisional Level Competition Slogan Writing Competition	1 st	Govt. College Ambala Cantt
31.	26 th Feb-2 nd Mar., 2013	Inter Zonal youth Festival Fine Arts Competitions-cum-Workshops On the Spot Painting Competition Collage Making Competition Rangoli Competition Poster Making Animation Cartooning Clay Modeling Photography	2 nd 3 rd 2 nd 2 nd 2 nd 1 st	R.K.S.D.College Kaithal
32.	12 th Mar., 2013	Inter College Competitions Rangoli Nail-Art	1 st 2 nd	G.I.M.T. KKR.

33.	Mar., 2013	State Level Slogan writing Competition	1 st	
34.	Mar., 2013	Educational Trip Of Fine Arts Department		K.U.K.
35.	1 st Nov., 2010	Speech Competition Organized By Power Nation Of India Ltd. Poem Recitation Competition	1 st	Dayal Singh College Karnal
36	9 th Mar., 2011	Speech Competition	2 nd	Govt. College for Women Karnal
37	30 th Sep., 2011	Gaurav Memorial Rotary Inter College Declamation		National College Shahabad
38		District Level Legal Literacy Club Competition Speech Competition	1 st	Govt. College Jagdishpura
39	18 th Feb., 2012	Poem Competition Speech Competition		Gandhi Memorial National College Ambala Cantt.
40	10 th Mar., 2012	Inter College Speech Competition		Govt. College for Women Karnal
41	26 th Mar., 2012	National Level Seminar Organized by Hindi Deptt.		I.G.(P.G.)M.M.V. Kaithal
42.	1 st Oct., 2012	Speech Competition		Shahabad

43	5 th Oct., 2012	Competition Organized by Haryana State Co-op. Development Federation Ltd. Speech Competition Poem Recitation	2 nd , 3 rd & 4 th	I.G.M.M.V. Kaithal
44	14 th Oct., 2012	Speech On Women Exploitation		I.G.M.M.V. Kaithal
45	19 th Oct., 2012	Speech Competition		K.U.K. Ratnawali
46	16 th Nov., 2012	District Level Debate Competition	1 st	Govt. College Jagdishpura
47	25 th Dec., 2012	Speech Competition on National Voters Day	2 nd	
48	2 nd Jan., 2013	Poem recitation Speech Competition		N.S.S. Camp
49	6 th Jan., 2013	State Level Competition Speech Competition		Karnal
50	25 th Jan., 2013	District Level Speech Competition	1 st	R.K.S.D. College Kaithal

51	29 th Jan., 2013	Divisional Level Competition Speech Contest	3 rd	Govt. Post Graduate College Ambala Cantt.
52	2 nd Mar., 2013	State Level Competition Declamation The Team Of Genius	1 st Running Trophy	M.D.S.D. Girls College Ambala
53	2013	Poem Recitation	1 st & 2 nd	Geeta Institute Of Mgmt. & Tech. K.U.K.
54.	7 th Aug., 2010	State Level Seminar Organized by English Deptt.		I.G.M.M.V. Kaithal
55	2011-12	Declamation Debate Poem Recitation		I.G.M.M.V. Kaithal
56	2012-13	On The Occasion of Talent Hunt Speech Debate Poem Recitation	1 st 1 st	I.G.M.M.V. Kaithal
57	2012-13	Literary Quiz Organized By English Deptt.		I.G.M.M.V. Kaithal
58	23 rd Jan., 2011	Fun Fair		I.G.M.M.V. Kaithal
59	5 th Feb., 2011	Convocation & Prize Distribution Function		I.G.M.M.V. Kaithal
60	1 st April, 2011	Anti-Ragging Day		I.G.M.M.V. Kaithal
61	2 nd April, 2011	Inauguration Of Day Care Centre		I.G.M.M.V. Kaithal

62	30 th july,2011	Celebration Of Teej Festival		I.G.M.M.V. Kaithal
63	24 th Aug., 2011	Seminar By I.N.I.F.D.		I.G.M.M.V. Kaithal
64	30 th Oct., 2011	Speech Competition Organized By Power Grid Corporation Of India Ltd.		I.G.M.M.V. Kaithal
65	24 th Sep., 2011	Knowledge Sharing Campaign		I.G.M.M.V. Kaithal
66	8 th Jan.,2012	New Year Celebration		I.G.M.M.V. Kaithal
67	14 th jan.,2012	Transportation Awareness Seminar		I.G(P.G.).M.M.V. Kaithal
68	12 th Feb.,2012	FunFair		I.G.M.M.V. Kaithal
69	15 th Feb.,2012	Seminar Organized By Election Commission		I.G.M.M.V. Kaithal
70	9 th Oct.2012	Debate Poster Making Slogan Writing Quiz	92 Participants	I.G.M.M.V. Kaithal
71	5 th Mar., 2013	Employment Awareness Rally		I.G.M.M.V. Kaithal

(c) Cultural and other co-curricular activities calendar2013-14

1	9 th April,2013	Self-Defence Campaign		I.G.M.M.V. Kaithal
2	21 st May,2013	State Level Slogan Writing Competition	1 st	Bhorkalan, Gurgaon
3	13 Aug., 2013	State Cooperative Development Federation Speech Competition	1 st & 3 rd	Dr.B.R. Ambedkar College Kaithal
4	17 Aug., 2013	Thali Decoration Total Participants:23 Rakhi Making Total Participants:27	1 st , 2 nd , 3 rd & Consolation 1 st , 2 nd , 3 rd & Consolation	I.G.M.M.V. Kaithal
5	16 July , 2013	Hwan Ceremony Of the Session of 2013-14		I.G.M.M.V Kaithal
6	8 Aug, 2013	Celebration Of Teej Festival Mahanadi Competition Total Participants-74		I.G.M.M.V Kaithal
7	13 Aug 2013	Haryana State Co-operative Development Federation Speech Competition	1 st , 2 nd & 3 rd	Dr. B.R Ambedker College Kaithal
8	9 Sep., 2013	District Level Competition Poster Making	1 st & 2 nd	I.G.M.M.V. Kaithal
9	25-01-2014	State Level Competition Poster Making	2 nd	D.A.V School Gurgaon
10	27 sep.,2013	Talent Hunt On The Spot Painting Slogan Writing Cartooning Collage Making Rangoli Mehndi Speech Competition	1 st , 2 nd , 3 rd & Consolation	I.G.M.M.V. Kaithal

11	Sep., 2013	Inter College Essay writing Competition by Women cell on the topic "Honour Killings in 21st Century"	2 nd & 3 rd	I.G.M.M.V. Kaithal
12	9 sep., 2013	District Level Competition Painting Competition Slogan Writing	1 st & 3 rd 1 st & 2 nd	Govt. College Kaithal
13	10 Oct., 2013	District level Science Quiz	1 st	Dr. B.R. Ambedkar College
14	27 Oct., 2013	State Level Science Essay Writing Competition	1 st , 4 th , 7 th , 9 th & 10 th	Dr. B.R. Ambedkar College
15	29 Oct, 2013	State Level Essay Writing Competition	1 st , 4 th , 7 th , 9 th & 10 th	Dr. B.R. Ambedkar College
16	31 Oct., 2013	Zonal Youth Festival & Ratanawali Group Dance General Folk Song Haryanavi Group Song General Western Group Song	2 nd Position In All	Parshuram College K.K.R.
17	11 Nov, 2013	36th Inter Zonal Youth Festival Group Song (Haryanvi Pop)	2 nd	K.U.K
18	13 Nov, 2013	District Legal Competition Painting Competition Slogan Writing Competition Debate Competition Speech Competition	1 st & 3 rd 1 st & 2 nd 2 nd 2 nd	Dr. B.R. Ambedkar College

19	25 Nov, 2013	Women's Day Celebration		I.G.M.M.V. Kaithal
20	20 Dec, 2013	40th Kamal Nayan Bajaj Memorial National Inter University Competition 2013 Speech Competition	1 st	K.U.K
21	21 st Jan, 2014	State Level Poster and Essay Writing Competition	1 st & 2 nd	I.G.M.M.V. Kaithal
22	22 nd Jan, 2014	District Election Office Organized Quiz Competition	1 st & 3 rd	I.G.M.M.V. Kaithal
23	24 th Jan, 2014	State Level Science Essay Writing Competition	Got 2 positions Among Top Fifteen	Ch. Charan Singh Agricultural University, Hissar
24	25 th Jan, 2014	Celebration of Voter's Day Organized by Election Commissions		I.G.M.M.V. Kaithal
25	28 th Jan, 2014	State Level Essay Level Competition Poster Making	1 st 2 nd	

26	10 Feb.,2014	Divisional Level Competition Painting Competition Slogan Writing	3 rd 2 nd	Govt. College Ambala Cantt.
27	14 Feb, 2014	Celebration Of Hindi Divas		I.G.M.M.V. Kaithal
28	24 th Feb ,2014	NSS Campaign Poster Making Competition Slogan Writing Competition		I.G.M.M.V. Kaithal
29	25 th Feb, 2014	Road Safety Awareness Seminar		I.G.M.M.V. Kaithal
30	24 th -27 th Feb 2014	NSS Campaign		I.G.M.M.V. Kaithal
31	20 th Feb to 8 th March	Save the Girl Child Campaign		I.G.M.M.V. Kaithal
32	18 May, 2014	State Level Competition Slogan Writing		Univ. College K.U.K.
33	14 th Feb.,2014	Exhibition Of Commercial Arts Poster Making Layout Making Illustration		I.G.M.M.V. Kaithal
34	22 Feb.,2014	Inter College Competition Rangoli Mehndi collage		Geeta Institute Of Mgmt. & Tech. (Kanipla) KKR.

35	18-22 Mar., 2014	Inter Zonal youth Festival Poster making Rangoli Photography Animation Cartooning On the Spot Painting Collage Making Clay Modelling	1 st 1 st 2 nd 2 nd	D.A.V. College for Girls Yamuna Nagar
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(d) Cultural and other co-curricular activities calendar 2014-15

1	20 th Aug 2014	Harmony Day Celebrated		I.G.M.M.V. Kaithal
2	24 th Aug, 2014	Alumni Meet		I.G.M.M.V. Kaithal
3	18 th Sep, 2014	State Level Competition Poem Recitation Speech Competition	1 st	R.K.S.D College, Kaithal
4	27 th Sep 2014	Talent Hunt Rangoli Speech Competition Slogan Writing On the Spot Painting Mehndi Group Dance Haryanvi Skit Solo Dance Lok Geet Classical Singing Gazal Bhazan Quiz Competition Poem Recitation Fashion Show	1 st , 2 nd & 3 rd in All	I.G.M.M.V. Kaithal

5	1 st Oct ,2014	Geography Quiz Competition	1 st	R.K.S.D College, Kaithal
6	16-18Oct., 2014	Zonal youth Festival Haryanvi Folk Song Solo Skit Haryanvi Solo Dance Haryanvi Group Dance'Rasiya'	Recommended Recommended Commended Commended	D.A.V. College Cheeka
7	27Sep-30Oct.,2014	Haryana Day State Level Ratnawali Festival Group Song Haryanvi Bhajan Haryanvi Ragini Lok Geet Haryanvi On The Spot Painting	1 st 2 nd 2 nd 3 rd 3 rd	K.U.K.
8	10-12 Nov.,2014	Inter Zonal youth Festival Folk Song Haryanvi Skit Haryanvi	Commended Commended	Guru Nanak Girls College Santpura Yamuna Nagar
9	14.11.2013	State level Literacy Cell Competitions:- Painting, Slogan Writing		

e) N.S.S activities calendar 2010-14

Sr. No.	Date	Camp	Activity	Venue
1	(25-31)/12/2010	Seven day camp by NSS unit-036	Cleanliness of Dharmshala & Gurudwara, "Kavita – Path", Tree plantation, paper bags making, yoga and awareness of villagers.	Sri Loka Ram Dharamshala, Siwan
2	21 st -31 st July 2011	Tree plantation week Approx.120 students participated	Tree plantation	I.G.M.M.V.kaithal
3	20 th Aug 2011	Celebration of Sadbhavna Divas Approx.120 students participated	Rally	I.G.M.M.V.kaithal
4	3 rd Sep 2011	Personality Development Seminar On NSS Day		I.G.M.M.V.kaithal
5	2 nd Oct 2011	Swachata Utsav One day camp with 35 volunteers Approx.100 students	Awareness of Traffic safety rules	I.G.M.M.V.kaithal
6	19 th Nov to 25 th Nov 2011	Communal Harmony Week	Guided the students to follow the Iron Lady Smt.Indira Gandhi	I.G.M.M.V.kaithal
7	28 th Jan to 3 rd Feb 2012	Seven day camp and Jagrukt Rally with intake of 47 girls	Cleanliness, Paper bag making, Poster making, Rangoli and Yoga. Jagrukta Rally on 'Female foeticide.'	Ramashram, Siwan

8	24 th March 2012	Anemia Prevention Camp	Team of 10 doctors guided the students about Anemia and HB level of about 700 students was checked	I.G.M.M.V.kaithal
9	Aug 2012	Vana Mahotsava	Plantation of 100 plants	I.G.M.M.V.kaithal
10	Aug 2012	Selection of 4 Students for Pre-Republic parade		Senate Hall, KKR
11	14 th Sep 2012	Rally regarding 'Rights of Voters' and 'Free Voting.'	Rally	I.G.M.M.V.kaithal
12	2 nd Oct 2012	Non Violence Week Celebration	Slogan writing competition	I.G.M.M.V.kaithal
13	8 th Jan 2013	Seven Day Camp by Unit-037	Rally against the Crime committed to the paramedical student of Delhi on Dec. 16 Pot-painting, cleanliness, Slogan writing competition	I.G.M.M.V.kaithal
14	22 nd March 2013	Seven Day Camp by Unit-036	Sapling of Plants, Pot Painting, Yoga, Jagrukta Rally	I.G.M.M.V.kaithal
15	19 th Nov 2013	Celebration of Indira Gandhi Birthday	Function	Seminar Hall, I.G.M.M.V.kaithal
16	09 th Feb 2014	One day camp	Cleanliness of building, Hall, Ground, Pot-painting, flower making, Cooking	I.G.M.M.V.kaithal

17	7 th -13 th March 2014	Seven Day Camp	Poster making on 'Beti Bachao' Rally on 'Beti Bachao' Flower making, Cleanliness, Mehandi Lectures on Personality Development Lectures on Fine Arts	I.G.M.M.V.kaithal
18	15 th -21 th July 2014	Vana Mahotsava	Plantation of more than 50 plants	I.G.M.M.V.kaithal
19	Aug 2014	Tree Plantation	Plantation of 100 plants brought from Forest Dept.	I.G.M.M.V.kaithal
20	15 th Aug 2014	One Day Camp	Flag Hosting Speeches Poem Recitation	I.G.M.M.V.kaithal
21	20 th Aug 2014	Sadbhavna Divas	Slogan writing competition Poster making competition Speech	I.G.M.M.V.kaithal
22	21 st Sept 2014	One Day Camp	Cleanliness of College Hall, Grounds and Rooms	I.G.M.M.V.kaithal
23	24 th Sept 2014	Occasion of NSS day	Presentation of various activities of NSS Dept. (I.G.M.M.V.kaithal)	Auditorium, KUK
24	2 nd Oct2014	Swachh Bharat Abhiyan	Tribute to Mhatma Gandhi Principal, NSS prog Officer, Teachers and students participated in campaign	I.G.M.M.V.kaithal

f) Report of Legal Literacy Cell 2011-14

S.No.	Date	Competition	Major Topics	Venue
1	26 th Aug 2011	Essay Writing Slogan Writing	Empowerment of Women	I.G.M.M.V.kaithal
2	3 rd Sep 2011	Declamation Contest	Democracy in India Cyber Law in India Mushrooming Growth of Coaching Centers	I.G.M.M.V.kaithal
3	5 th Sep 2011	Debate Poem Recitation	Social evils of 21 st Century Drug Abuse in the society Exploitation of Women in the Society Right to Information	I.G.M.M.V.kaithal
4	10 th Sep 2011	On the spot Painting Essay Writing Debate Declamation Poem Recitation		I.G.M.M.V.kaithal
5	10 th Oct 2012	Debate	Necessary Steps	I.G.M.M.V.kaithal

		<p>Declamation</p> <p>Poem Recitation</p>	<p>against Ragging</p> <p>Law For Common Man</p> <p>Democracy System in India</p> <p>Right to Speak/Express</p> <p>Mushrooming Growth of Coaching Centers</p>	
6	Oct 2012	<p>On the spot Painting</p> <p>Essay Writing</p> <p>Debate</p> <p>Declamation</p> <p>Poem Recitation</p>		I.G.M.M.V.kaithal
7	13 th Nov 2013	<p>On the spot Painting- Ist and IIIrd postion</p> <p>Slogan Writing- Ist and IInd position</p> <p>Speech- IInd position</p> <p>Debate- IInd position</p>		B.R.Ambedkar College, Kiathal
8	10 th Feb 2014	<p>Divisional Level Competition</p> <p>On the spot Painting-IIIrd position</p>		Govt. College, Ambala

		Slogan Writing- IInd position		
9	Sep 2014	District Legal Service Authority Meeting	Aims of District Legal Service Authority	Judicial Complex Conference Hall, Kaithal
10	17 th Sep 2014	Legal Awareness programme	Evils of Dowry System Female Foeticide Child Marriage	Seminar Hall, I.G.M.M.V.kaithal
11	1 st Oct to 7 th Oct 2014	Painting Essay Writing Debate Declamation Poem Recitation	Domestic violence Evils of Dowry System Female Foeticide Child Marriage Drug Addiction Sexual Harassment	Legal Littracy Cell, I.G.M.M.V.kaithal
12	Oct 2014	Lecture delivered by Dr. Shipra Gupta, Faculty of Law, Panjab University, Chd.	Growing No. of Crime and Violence against Women	Seminar Hall, I.G.M.M.V.kaithal
13	12 th Nov 2014	Organized by D.L.S.A. district level Competition Haryanvi Skit- Ist		B.R.Ambedkar College, Kiathal

		position On the Spot Painting- Ist position Slogan Writing- Ist position		
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e) Report Of Women Cell 2010-14

S.No.	Date	Competition	Major Topics	Venue
1	12-11-2010	Celebration of The Birthday of Maulana Abdul	Poster MAKing And Speech Competitions	IGMMV,Kaithal
2	19-11-2010	Celebration of The Birthday of Indira Gandhi	Life and Contributions of Indira Gandhi	IGMMV,Kaithal
3	24-11-2010	Celebration of Women's Day	Social Evils & Their Eradication	IGMMV,Kaithal
4	21-3-2011	A Seminar in Collabration with Red Ribbon Club Youth Red Cross Society & NSS	Female Foeticide,Child Marriage,Dowry System,Corruption & Unemplyment	IGMMV,Kaithal
5	22-02-2012	One Day National Level Seminar	Relevance of Gandhian Philosophy for Women Empowerment in Present	Seminar Hall, I.G.M.M.V.kaithal

			Scenario	
6	March,2012	InterCollege Essay Writing Competition	Status of Women In India,Indian Society & Sexual Discrimination ,Crime Against Women : Who is Responsible?, Changing Social Attitudes towards Woman & How much woman is aware of her right.	IGMMV,Kaithal
7	Oct.,2013	InterCollege Essay Writing Competition	Honour Killings in 21 st Century	IGMMV,Kaithal
8	15-2-14	InterCollege Essay Writing Competition	Osheen Got 2 nd Prize	SD Mahila Mahavidyalya, Narwana
9	6-8-2014	District Level Speech Competition	Akansha got 3 rd prize	Election Commission
10	16-9-2014	State Level Poetic Recitation	Akansha got 1st prize	RKSD College,Kaithal Golden Jubilee Fncion
11	Oct,2014	InterCollege Essay Writing Competition	Reservation Policy in Democracy :Is it Justified?	IGMMV,Kaithal
12	7-11-2014	National Level Inter College Quiz,Debate,Sketc	Sketch Making – Aruna 1 st	Arya PG College,Panipat

		h Making & Essay Writing Competitions	Debate – Genius & Kajal 2 nd Essay Writing – Manisha 2 nd Quiz – Pinki Jain & Aakansha 3 rd	
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5.3.2 Furnish the details of major student-achievements in co-curricular, extra-curricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Detail of major achievements of the students in Sports, Co-Curricular, Extra-Curricular and Cultural Activities are given below:

Major Achievements

Sr no	Session	Level	Achievements	Venue
1.	2010-2011	Haryana State Level Bench Press WUSHU	2 nd 1st	Kaithal
		33 rd National Championship Arm Wrestling	1st	Delhi
		State Level Arm Wrestling	1st	Deep Palace Ktl.
		State Level Haryana Day “Ragini”	3 rd	K.U.K.
		Zonal Youth Festival Folk Song(Haryanvi) Folk song(General) Haryanvi Gazal Light Vocal(Indian) Western Vocal(Solo) Western Group Song	Commended Commended Commended Commended Commended	B.P.R. College Of Education KKR
		Zonal Youth Festival Haryanvi Gazal Haryanvi Folk Song Western Vocal Solo Western Group Song Group Song (General) Pop Song (Haryanvi) Group Dance(General)	ReCommended ReCommended ReCommended ReCommended Commended Commended Commended	Jat College, Kaithal

		Haryana Day State Level Festival "Ratnawali" Group Song Haryanvi Haryanvi Lok Geet Gazal & Haryanvi Bhajan	1 st 2 nd 3 rd	K.U.K
		Inter Zonal Youth Festival Haryanvi gazal	Re-Commended	D.H. College Hissar
		District Level Competition On The Spot Painting Competition Slogan Writing Competition	1 st & 2 nd 2 nd	Govt. College Kaithal
		State Level On The Spot Painting Competition	2 nd	University College, Kurukshetra
		State Level Competition On the Spot Painting Competition Slogan Writing competition	1 st & 3 rd 1 st & 2 nd	University College, Kurukshetra
		Inter Zonal youth Festival Fine Arts Competitions- cum-Workshops On the Spot Painting Competition Collage Making Competition Rangoli Competition	1 st 2 nd 2 nd	D.A.V. College Yamunanagar

		Inter Zonal youth Festival Fine Arts Competitions- cum-Workshops On the Spot Painting Competition Collage Making Competition Rangoli Competition Poster Making Animation Cartooning Clay Modeling Photography	2 nd 3 rd 2 nd 2 nd 2 nd 1 st	R.K.S.D.College Kaithal
		State Level Slogan writing Competition	1 st	
		State Level Competition Declamation The Team Of Genius	1 st Running Third	M.D.S.D. Girls College Ambala
		State Level Slogan Writing Competition	1 st	Bhorkalan, Gurgaon
		State Level Science Essay Writing Competition	1 st , 4 th , 7 th , 9 th & 10 th	Dr. B.R. Ambedkar College
		Zonal Youth Festival & Ratanawali Group Dance General Folk Song Haryanavi Group Song General Western Group Song	2 nd Position In All	Parshuram College K.K.R.
		36th Inter Zonal Youth Festival Group Song (Haryanvi Pop)	2 nd	K.U.K

		40th Kamal Nayan Bajaj Memorial National Inter University Competition 2013 Speech Competition	1 st	K.U.K
		State Level Science Essay Writing Competition	Got 2 positions Among Top Fifteen	Ch. Charan Singh Agricultural University, Hissar
		Inter Zonal youth Festival Poster making Rangoli Photography Animation Cartooning On the Spot Painting Collage Making Clay Modelling	1 st 1 st 2 nd 2 nd	D.A.V. College for Girls Yamuna Nagar
2.	2011- 2012	State Level Competition Poem Recitation Speech Competition	1 st	R.K.S.D College, Kaithal
		Zonal youth Festival Haryanvi Folk Song Solo Skit Haryanvi Solo Dance Haryanvi Group Dance 'Rasiya'	Recommended Recommended Commended Commended	D.A.V. College Cheeka
		Haryana Day State Level Ratnawali Festival Group Song Haryanvi Bhajan Haryanvi Ragini Lok Geet Haryanvi On The Spot Painting	1 st 2 nd 2 nd 3 rd 3 rd	K.U.K.
		Inter Zonal Youth Festival Folk song Haryanvi Skit Haryanvi	Commended Commended	Guru Nanak girls College SantPura Yamuna Nagar

		Selection of 4 Students for Pre-Republic parade		Senate Hall, KKR.
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b) University Toppers of K.U.K.

Sr.No.	Year	Subjects/Names Of Students	Position
1	2011-2012	M.A.Eco.(1st Sem.) Ritu Kavita Poonam Neha	2 nd 5 th 6 th 7 th
2		M.A.Eng.(1st Sem.) Jyoti	2 nd
3		M.A.Eco.(3rd Sem.) Suman Sweety	11 th 17 th
4		M.A.Eng.(3rd Sem.) Anushita Grover	9 th
5		B.Com.(3rd Sem.) Jaishree	4 th
6		B.Com.(5th Sem.) Neha	3 rd
7		B.Sc.(2nd Sem.) Ritu Grover	2 nd (Maths)
8		B.A.(5th Sem.) Mamta	1 st (Geo.)
9	2013-2014	M.A.Eng. Gazal	1 st & Gold Medalist

10		M.A.Eng.(1st Sem.) Mehak Gurpreet Kr.	16 th 16 th
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5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The analysis of the University results is used to identify the strong and weak areas related to the functioning of the college which are then taken care of for enhancing the quality of education in the college. The suggestions from the Management of the college, representatives of state government and universities prove very useful for the betterment of the institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- Students are motivated to write articles for the college magazine ‘Sangeeta’ as editors and writers...
- Commercial Art and Science department also have wall magazine to show the creative work of the students and for sharing information as well.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- The College does not have student Council but Subject-associations are formed to carry out departmental activities.
- Funds required for the activities of these associations are provided By the college out of the students’ fund.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Various academic and administrative bodies having student representatives are listed below:-

- Science Association
- Commerce Association
- Hindi Parishad
- English Association
- Commercial Art/ Fine art Association
- Music Association
- Sports Cell
- Economics Association
- History Association
- Political Science Association

- Women Cell Association
- Awearness Club (NSS)
 - Employment and Guidenece Cell
 - Individual Development Cell
 - Cleanliness Committee
- Nature Association
- Sanskrit Association
- Red Ribbon Club
- Red Cross Society
- Legal Literacy Cell
 - Student Welfare Committee
 - Computer Association
 - Grievance Committee
 - Discipline Committee
 - Earn while you learn Scheme
- IQAC

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- The college organizes a function of Alumni Association annually.
- Former Faculty members are invited on all major functions of the college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The maximum student- strength comes from rural areas. The students are faced with problems like finances, conveyance, family support, mind set of the rural society and time- constraint. Keeping all these constrains in mind the college prepares the time table in such a way that maximum number of students can go home after 3 p.m. College provides a congenial academic environment to the students.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

As stated under 1.1.1 above, our vision is to strengthen & sharpen the overall personality of the students in such a manner that they would be assets to the college, society, nation as well as the whole world. Our mission is to provide quality education through innovative methods and technology. We want to inculcate moral values in the women from all strata of life. We try to maintain effectiveness of quality through proper utilization of available resources

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The top management has a progressive outlook towards the growth and development of the institution manifested in its quality policies and plans. The Principal plays a key role in designing and planning keeping in mind the suggestions, advisory committee and other stakeholders. The faculty plays a vital role by executing all the work-plans as a team through different committees, associations and cells under the guidance and supervision of the Principal.

6.1.3 What is the involvement of the leadership in ensuring:

- **the policy statements and action plans for fulfillment of the state mission**
- **for mu la tio n of a c ti o n p lan s fo r al l op era tio n s an d incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

1. Top management draws the line of aspiration through formulating policies and action plan to ensure the achievement of the mission of the institution.
2. To execute the action plans and achieve excellence, creativity and innovation, diligence of academicians, experts and technicians are convened.
3. Interaction with the stakeholders is ensured by the leadership at various levels. At college level, students, parents, staff and representatives of the society and other stakeholders. They are free to interact with the Principal. Suggestions, feedback, and novel ideas from all stakeholders are welcomed.

4. Yes, proper policy formulation/planning are done after detailed analysis, research inputs, deliberations and consultations with experts and stakeholders
5. Our institution has a culture of striving for excellence continuously which is reflected through laurels won in academics, sports, N.S.S. and cultural activities at state and national level.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

To monitor, evaluate, and make improvements, adequate arrangements are made by formulating various committees, cells and units like Advisory Committee, Admission Committee, Purchase Committee, Women Cell, NSS etc. Regular meetings of the Governing Body, Managing Committee, Advisory Committee are held to deliberate and formulate strategy and plans and make necessary improvements for the smooth functioning of the institution.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Managing committee and the Principal encourage the faculty to keep themselves abreast with the latest knowledge, expertise and practical knowledge by allowing them to organize and participate in conferences, seminars and workshops. The faculty is motivated to take-up research projects and to be the members of various organizations and bodies. The college library is well-stocked with books, periodicals, and reference books.

6.1.6 How does the college groom leadership at various levels?

The head of the institution has a democratic outlook which is evident through the delegation of various duties to the faculty members. She allots duties to various departments/ cells/ units as per their potential, capabilities and interests. Leadership quality in students is instilled through personality development programmes, workshops and extension lectures. They are also given responsibility of managing different events / functions that bring out their latent potential of leadership.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college delegates authority and freedom to the departments, HODs and different units of the institute in planning and execution of their curricular and co-curricular activities.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The administrative decisions are taken by the Apex body of the college through healthy, constructive and concrete discussions which are further planned accordingly and executed by the Principal and staff to attain the objective. Representatives of teaching, non-teaching staff, the Vice Chancellor Nominee and the State Government Nominee are the members of the governing body along

with members of Managing Committee.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

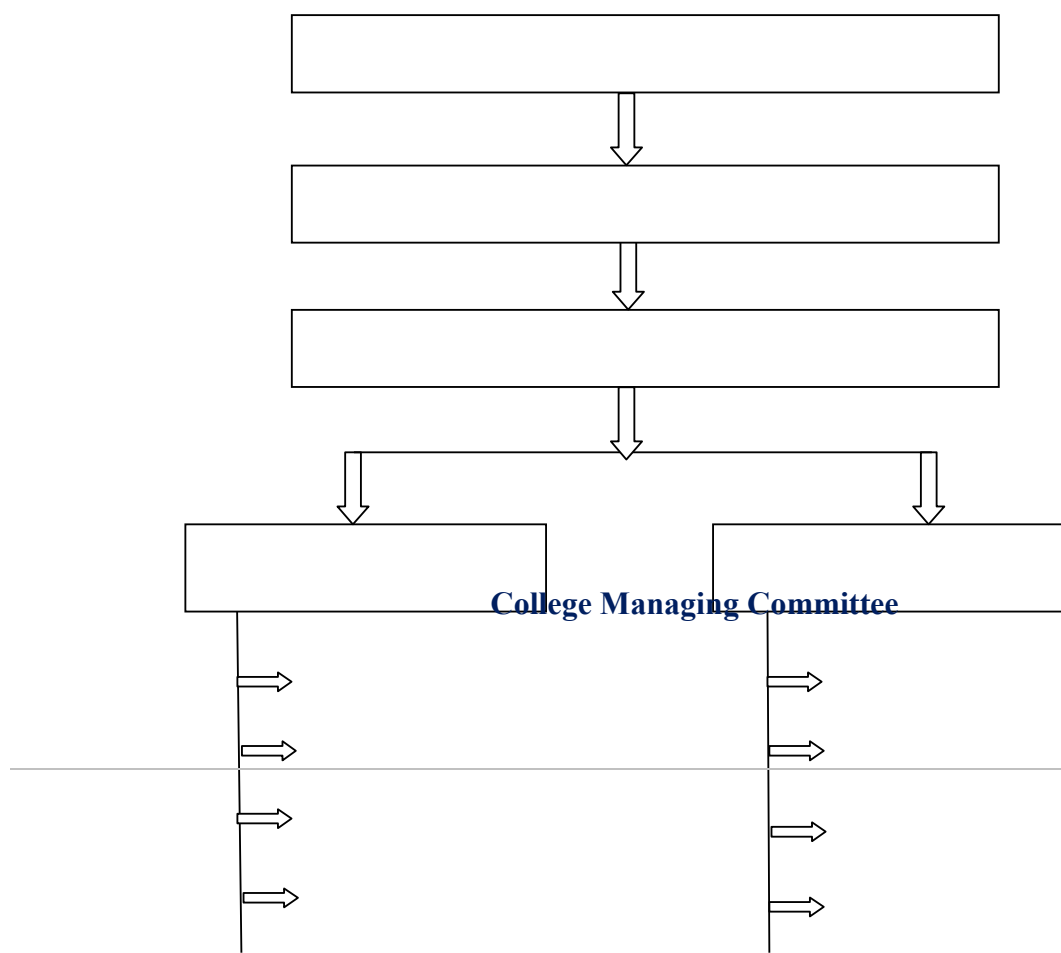
Our institution lays stress on quality in all actions to make our students emerge as the best in the competitive world of today. To ensure quality in each aspect various motivational attempts are made like reducing the number of drop-outs, helping weak students both academically and financially, appreciating the meritorious students who brought laurels to the institution by giving awards for excellence in the field of academics, sports, cultural and other co-curricular activities. Reviewing and improving is a continuous process.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the institute has perspective plans to improve upon academics, infrastructural facilities, ICT usage:

- To introduce programmes of M.Sc. Physics and M.Sc. Chemistry at PG level.
- To motivate teachers to opt for research.
- To buy more equipment according to the needs of various courses.
- To equip more class rooms and labs with ICT equipment.
- To train more teachers to supplement their teaching with ICT.

6.2.3 Describe the internal organizational structure and decision making processes.



Governing Body

Principal

Teaching Staff

Non-Teaching Staff

Advisory Committee

Library Staff

IQAC

Office Staff

HOD's

Technical Staff

**Conveners of various
Committees, Cells &
Activities**

Class IV Staff

For smooth functioning of the institution, it is the team involvement of the Management, Principal, Teaching and Non-Teaching Staff which freely interact and give the concrete shape to the ideas to be implemented.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:-

•Teaching & Learning

Teaching faculty constantly upgrades itself by using new teaching aids i. e use of PPT, Smart Board, Visualizers, and Internet. Reference books, and newspapers also help them in learning and teaching.

•Research & Development

Teachers are inspired and motivated to attend and organize national/international seminars/workshops and conferences funded by UGC, ICSSR, ICHR, and DGHE. They are cordially facilitated to apply for new courses. pursue Ph.D. and opt for major and minor projects of UGC.

•Community Engagement

The college, along with the academic objective, gives weight-age to community service through Van Mahotsav, Republic Day and Independence Day celebration. Our NSS units are actively involved in social activities like – Adult Education , Health Education, awareness about AIDS, cancer, hygiene and social evils like female foeticide, drug addiction etc.

•Human Resource Management

To employ highly qualified teachers and employees, a fair and judicious recruitment and selection procedure is adopted. Moreover the democratic management system is helpful in their training and development.

•Industry interaction

To make our education more pragmatic the placement Cell, Deptt. of Computer Science have organized industry interaction for the partial fulfillment of concerned academic projects and environmental awareness. For career guidance and personality development, College has invited representatives from various Companies:- Microsoft, Aurigo, Pratham, S.V.I.D. and Aspire etc.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal provides adequate information to the top management and stakeholders to review different activities. The information is obtained from students from faculty and office staff in various meetings and conversations.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Decisions taken by the Management and the Principal are well executed by the staff and other in-charges of units or cells through a healthy process of open communication, motivation, direction and encouragement. The teaching staff is appreciated for the good work done by them.

6.2.7 Enumerate the resolutions made by the Management Council in the last

year and the status of implementation of such resolutions.

A meeting of the Governing body held on 6th January, 2013 and the following decisions were taken.

- (i) The matter regarding inauguration of newly constructed Science Block was discussed and resolved unanimously that Sh. J.B.Khurania, President,MMV Samiti and Sh. Narender Miglani are hereby authorized to do the efforts to fix up the date, time and Chief Guest for this purpose.
- (ii) The matter regarding starting of new subject/courses were discussed and resolved unanimously that M.Sc. Mathematics at priority basis, M.Sc. Physics and M.Sc. Chemistry and Computer Science as subject at UG Level be started from the session 2014-15 and Principal is authorized to take necessary steps for starting these degree courses.
- (iii) The matter regarding the arrangement of finance arrangement was discussed and resolved unanimously that donations will be collected from some philanthropists.

Implementation:

According to the Resolutions made by the Management, Computer Science as a Subject at UG Level and M.Sc. Mathematics have been introduced from the session 2014-15.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy? No

6.2.9 How does the Institution ensure that grievances complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The institution ensures a congenial atmosphere for all students and staff. Complaints are promptly attended to by the Grievance Redressal Cell. The students are free to lodge their complaints through a complaint box. Wherever no written complaint has ever been received merely because of transparency and open discussion.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

Year 2010-11	Nil
Year 2011-12	Nil
Year 2012-13	Nil
Year 2013-14	Nil

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, Comparative Study of results is done every year.

- The questions related to teaching, teachers, library, office services, laboratories, co-curricular activities, are asked in tutorials and meetings.
- A result sheet is prepared to analyze the progress and quality improvement.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The efforts made to enhance the professional development of the staff are:

- Organizing faculty development programs in the form of seminars workshops/ extension lectures etc.
- Permitting members to participate in, seminar, workshops, conferences in and out of the country.
- Facilitating the non- teaching staff with every opportunity to harness updated techniques.
- Motivating through recognition & appreciation.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The faculty members are motivated and encouraged to organize/attend seminars, workshops, and orientation courses, refresher courses regarding academic /other roles or responsibilities and get trained or retrained to be empowered to act out their role well in the college and discharge their responsibilities.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Annual confidential report (ACR's) on govt. approved performance is submitted by the staff-annually. ACR's are analyzed by the Principal and Management committee. New annual performance index (API) as per new UGC guidelines aims at better appraisal of the faculty.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Members rated high on the scale are recognized and appreciated and those rated low on the scale are advised and asked to improve.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Welfare schemes for teaching and non-teaching staff include the facility of loan from PF/ CPF, small amount of cash loan refundable in easy installments. The wards of the staff-members are provided benefit of fee-concessions in college and sister institutions on need basis

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Qualified faculty is appointed on merit as per the criterion of the government of Haryana. The institution provides a congenial, respectful, amicable and comfortable atmosphere for the faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Mechanism to monitor effective and efficient use of financial resources includes-

- Internal audit system, constitution of purchase committees and stock Checking committees.
- In the beginning of the session, budgets are prepared after identifying the requirements and available resources.
- Major purchase decisions are approved by the managing committee.
- All purchases are made by the purchase committees after due sanction and approval of the Management and the Principal.
- Bills are thoroughly checked by Principal.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal audit is done by a C.A. appointed by the Managing Committee. For the purpose of income tax the college hires the services of Dipankar Gupta and Co., Kaithal. External audits are regularly conducted by the following government agencies-

- Auditor General (Haryana)
- DGHE (Haryana) Panchkula
- Kurukshetra University, Kurukshetra

Audit of the account for the year 2009-10 was conducted by AG (Haryana). The audit party mentioned in their report that there were no repetitive irregularities but had some minor objections which were removed.

Audit by HEC, Panchkula upto 2012-13 was done and there was no objection. Audit upto 2011-12 was done by Kurukshetra University.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Major sources of institutional receipts funding:-

- Salary grant from the State Government for regular staff
- Fee and funds from students
- Bank Interest
- Grants from UGC and other resources
- Donations

Deficit is met in the following ways:-

- 95% of the deficit grant towards the salary of regular employees by state government.
- 5% of the deficit of the salary by management.
- No reserve fund is available with the college.

Income and expenditure account for the previous four years. Audited statement of income & expenditure for the last four years is Enclosed **Annexure –V**

VI.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

VI.4.5

Sr. No	Funding Agency	Session	Amount
1	Minister of Industry, PWD (B&R), Sh. Randeep Singh Surjewala	2010-11	2,50,000
2	Minister of Industry, PWD (B&R), Sh. Randeep Singh Surjewala	2011-12	2,50,000
3	Minister of Industry, PWD (B&R), Sh. Randeep Singh Surjewala	2012-13	11,00,000
4	Speaker Vidhan Sabha, Haryana, Sh. Kuldeep Sharma	2012-13	11,00,000

6.5 Internal Quality Assurance System IQAS)

6.56.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has established IQAC which aims at holistic development of the institution with regards to academics, administrative financial and other allied spheres.

The institutional policy implies -

- Setting yardsticks for quality performance in the fore said areas .
- Evaluation and reviewing for better follow up.
- Continuous efforts for ensuring quality.

b . How many decisions of the IQAC have been approved by the

management / authorities for implementation and how many of them were actually implemented?

Most of the decisions taken by IQAC for the improvement of the institution in different areas have been approved by the management/ authorities. The actual implementation takes place in accordance with priority and resources available.

c. Does the IQAC have external members on its committee?

If so, mention any significant contribution made by them. Yes, there

is an external member in IQAC who contributes his/her valuable suggestions for the quality enhancement of the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students of the college contribute a lot towards the effective functioning of IQAC as they provide feedback and suggestions related to the teaching – learning process, infrastructure, general functioning of the college etc. through informal interaction in tutorials and general classes. The alumni meet provides an occasion to interact with them. IQAC picks up ideas and suggestions made by the students and alumni and uses them accordingly.

e. How does the IQAC communicate and engage staff from different constituent units of the institution?

IQAC interacts with the staff from different constituents of the institution through individual interaction and meetings to get input for future planning.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’, give details on its operationalisation

At the beginning of the session an annual staff council meeting is convened by the Principal in which the academic calendar is finalized and duties are assigned to the teaching faculty, non-teaching staff and heads of different associations/committees/units and cells. Throughout the academic year work is performed as per duties assigned in order to obtain the goals.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.

Rotation system of assigning duties, associating experienced with amateur faculty and congenial atmosphere is supportive to the training of the staff which brings effectiveness and efficiency in their roles assigned to them.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

Yes, academic audit is done through introspection in which the results and the ACRs are analysed. A result-statement is prepared comparing the results with university results and presented in the Governing Body meetings where the good results are appreciated and advice for improvement wherever needed is given.

External review is also received through periodical inspection by the university every third year. The outcome of the above is used for qualitative improvements in the institutional activities of the college.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

IQAC assures and abides its alignment with affiliating university, DGHE and UGC by planning and working in consonance with their policies, plans and guidelines.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

At the departmental level, structure-wise, the HODs own the responsibility of reviewing the teaching-learning process with the help of other faculty members and feedback from the students. Then the feedback and other suggestion are discussed in the departmental meetings and further conveyed to the Principal. Departmental meetings and ACRs are also the assessing methods of teaching-learning. The outcome is very positive as the problems are solved, obstacles are removed, if any, and this brings significant improvement in the teaching-learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates quality assurance policies, mechanisms and outcomes to the various stakeholders both- internal and external through meetings, notices, college magazine- Sangeeta, annual report, functions, newspapers, cable network, pamphlets, college website and prospectus of the college.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The Principal keeps herself updated with the latest knowledge in the field of education which helps in good governance.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, we are conscious of eco-friendly surroundings. New saplings of medicinal shrubs, climbers and shady trees are planted every year to keep the campus green. N.S.S. unit and Environment society make an assessment of these plants, maintain and replace them with fresh ones.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

*

Energy conservation:

The college lays emphasis on energy conservation.

Incandescent bulbs are replaced with CFL tubes.

- Rajiv Gandhi Akshay Urja Diwas is celebrated every year.
- Generator sets installed on the campus are green labeled which generate minimum carbon dioxide.
- Energy efficient ISI marked electrical appliances are used.
- Various competitions related to energy conservation are organized to create mass awareness.

***Use of renewable energy:** Nil.

***Water harvesting:** Nil

***Check dam construction:** Nil

***Efforts for Carbon neutrality:**

- Tree plantation is undertaken to neutralize carbon in the atmosphere.
- No burning of waste material is allowed in college campus.
- Waste papers are collected from the departments and handed over to the recycling units around the city.

***Plantation:** College celebrates Van Mahotsav and tree plantation is carried out in and around the college. Its motto is to make the campus green and clean.

***Hazardous waste management:** Nil

***E-waste management:**

- E-waste management in the college is done through proper collection, storage and disposal as per Government policy.
- Special talks are also organized by the administration throughout the year to make the students aware of the harmful effects of e-waste, various gases

generated in the environment.

- Poster making and slogan writing competitions are organized.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Several innovations have been introduced to create a positive impact on the functioning of the college which are mentioned as under.

1. Our college Computer Labs are Wi-Fi with internet facility which are made available to the students, teaching and non-teaching staff during the college hours.
2. Mass Communication lab has been equipped with zoom lens cameras and a handy cam for audio-video recording system.
3. College has introduced an Add-on course i.e. Functional English.
4. Functional English lab, equipped with computers, interactive board and a language software, has been established.
5. The college has operational CCTV cameras at crucial points in campus to check the occurrence of any unwanted incident and to ensure security and safety.
6. Intercom facility is made available to provide connectivity to all departmental offices, administrative block, college gates, library, staff room.
7. Library is equipped with Internet Facility.
8. Free weekly OPD facility looked after by a renowned doctor.
10. New Canteen has been constructed with better sitting capacity.
11. Celebration of National festivals and other functions marked the presence of various eminent personalities. It has a positive effect on the overall development of the personality of the students.
12. Ambience of the college has been enhanced by constructing New Science Block.
13. Renovation and up gradation of college gymnasium has been done
14. A well furnished seminar room with interactive projector, lectern and computer with internet facility has been established.
15. College has provided Smart Boards in Science Block and computer labs.
16. Established Jagriti Manch i.e. Legal and Equal Opportunity Cell to sensitize and conduct lectures for the same.
17. Auditorium has been renovated and Seminar Room has been furnished.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the

college.

Best Practice – I

- 1. Title of Practice: Quality Improvement in Academics.**
- 2. Goal:** To empower the so called weaker sex by making them financially independent.
- 3. The Context:** To inculcate moral values and work culture among the students, the institution motivates them to achieve top positions in the university results because in today's competitive world only toppers and diligent students are successful.
- 4. The practice: To motivate the students, the college management gives gold medal and cash prizes to the toppers:**
 1. Girdhari Lal Jain Gold medal is given by late Dr. K.C.Jain to the topper of TDC Part III.
 2. Amar Nath Khurania Gold Medal is given by Sh. S.B.Khurania to the topper of TDC Part II.
 3. Amar Nath Khurania Gold Medal is given by Sh. J.B.Khurania to the topper of TDC Part I.
 4. Smt. Tara Wati Khurania Gold Medal is given by Sh. Ram Bahadur Khurania to the Topper in M.A. Economics.
 5. Amar Nath Khurania Gold Medal is given by Sh. Mohan Bahadur Khurania to the topper of M.A.English.
 6. Bimla Devi Khurania Gold Medal is given by Sh. S.B.Khurania to the topper of B.Com.Part III.
 7. Smt. Kaushalya Chawla Gold Medal is given to the Best Artist in Commercial Art by Dr. Sadhna Thukral, Principal.
 8. Dr. Shanno Devi Award of Rs; 2000/- each is given to the Toppers in Hindi in TDC Part I,II & III by Sh. Anurag Aggarwal, IAS.
 9. Om Prabh Jain Gold Medal is given by Dr. Rohit Jain to the Best Singer of B.A.III.
 10. The management has announced the cash Prizes of Rs. 1,00,000 & 50,000 for the ex-students who will be selected in IAS and HCS.
 11. The toppers of the University get cash prize of 11,000, 5100 & 3100 respectively from Sh. Surjeet Bahadur Khurania, President of Governing Body for securing 1st, 2nd & 3rd.
 12. A cash prize of Rs. 1100/- is given to the student who gets a position in the top ten.
 13. Toppers of the college in every class gets cash prize of 1100/-, 500/- & 250/- respectively for securing 1st, 2nd and 3rd Position.

5. Evidence of Success: The list of toppers is enhancing every year:**2011-2012**

Programmes	Semester	Achievements/ Position in
B.Sc.-I(N.Med)	1	Ms. Pooja 5 th Position
B.Sc.-I(N.Med)	2	
B.Com.-I (G)	1	Ms. Jai Shree 4 th Position

2012-2013

Programmes	Semester	Achievements/ Position in university
BA-I	1	Ms. Sonia 1 st Position
B.Sc.-I(C.Sc.)	1	Ms. Manisha 2 nd Position
B.Com.-IIG)	3	Ms. Jai Shree 4 th Position
B.Com.-III (G)	5	Ms. Neha 3 rd Position
MA English(P)	1	Ms. Jyoti 2 nd Position
MA English(P)	2	
MA English(F)	3	Ms. Anushita 9 th Position Ms. Gazal 10 th Position
MA English(F)	4	Ms. Gazal 1 st Position

MA Eco(P)	1	Ms. Ritu 2 nd Position Ms. Kavita 5 th Position Ms. Poonam 6 th Post. Ms. Neha 7 th Position
MA Eco(F)	3	Ms. Priyanka 4 th Post.
MA Eco(F)	4	Ms. Priyanka 8 th Post. Ms. Rekha 10 th Post.

2013-2014

Program mes	Semester	Achievem nts/ Position
BA-I	1	Ms. Kavita 3 rd Position Ms. Neelam 6 th Position Ms. Renu 8 th Position Ms. Reena 9 th Position
B.Sc.-II(N.Med)	3	Ms. Neha 5 th Position Ms. Gazal 6 th Position
B.Sc.-II(C.Sc)	3	Ms. Sonia 4 th Position
B.Com.-I(G)	2	Ms. Kanika 1 st Position
B.Com.-II(G)	4	Ms. Sonia 2 nd Position Ms. Pooja 4 th Position Ms. Manisha 6 th Position
B.Com,-III(G)	5	Ms. Jai Shree 8 th Position
MA English(F)	3	Ms. Jyoti 9 th Position Ms. Monia 10 th Position
MA English(F)	4	Ms. Monia 10 th Position
MA Eco(F)	3	Ms.Rita 3 rd Position Ms. Anju 9 th Position
MA Eco(F)	4	Ms. Poonam 4 th Position Ms. Neha 5 th Position Ms. Kavita 6 th Position

6. Problems encountered and Resources required:

For the extra classes of the toppers more lecturers are to be deputed. Moreover in semester system teaching period has reduced due to two times exams.

7.Notes : Dr. Sadhna Thukral who took the charge of principalship in 2007, is making efforts from the very first day for the upliftment of rural girls and raising the standard of the education. Recently she has been honoured by Ch.

Dharamveer Singh(C.P.S.) for her excellent works & good results at District Level on Republic Day, 2014 and she has also honoured by Smt. Savitri Jindal(Minister,Haryana) w/o Late Shri O.P Jindal in 2014 on Sewa Shakti march rally. She has also been honoured by Lions club, Bhartiya Vikas Parishad and IMA from time to time.

8. Name of Principal: Dr.(Mrs.) Sadhana Thukral

Name of the institution:INDIRA GANDHI
MAHILA MAHAVIDAYALA

Pin Code:136027

Accredited Status: Accredited in 2003.B

Website:www.igpgmmv.com

E-Mail: igmmvkaithal@gmail.com

Land lineNo.01746-222336

Fax:01746-234546

Mobile:9466521006

Best Practice– II

1. Title of Practice: Environment Consciousness

2. Goal:

- To create environmental awareness in general and awareness related to problems resulting from industrial pollution and increased human activity and their remedies
- To provide eco – friendly environment
- To reduce pollution load resulting from increase in the level of carbon dioxide in the air
- To conserve energy
- To conserve water.

3. The Context:

The flora and fauna is affected by the unwanted deviation in the environmental conditions. Keeping in mind its location, the college is very conscious about the eco – friendly environment in the campus. To achieve this the college administration lays emphasis on sensitizing students by involving them in various activities like:

- Tree plantation drive.
- Conservation of water by not wasting it during drinking and in laboratories.
- Keeping lights and fans off when not in use
- Use of low consumption electric equipments
- Management of waste properly.

The main aim of these activities is to create a holistic environment for overall development of the students.

The practice:

To practice the above said initiatives, the following activities are performed throughout the session.

- The Environment club of the college organizes Van Mahotsav
- Organizing debates, declamation, slogan writing and poster making on environmental issues
- Cleanliness drive in the college undertaken by the N.S.S. volunteers
- Students are advised not to waste papers
- After plantation, the plants are properly looked after
- Plantation is done on the occasion of different functions.
- Extension lectures are organized on prevention of various environmental issues
- The students are also motivated and enlightened for conservation of water in college and in their daily life too.
- This practice is going on from past 30 years.

4. Evidence of Success:

Regular plantation activities provide an aesthetic and a soothing atmosphere in the college campus. The quality of air is improved with a pleasant environment having lower carbon dioxide level. The evidence of success of our efforts is reflected in the standing shady trees, Ashoka trees and other medicinal plants in the college campus.

5. Problems encountered and Resources required:

But for financial resources not much of the problem and for resources we approach the city administration and the Forest Department of Kurukshetra.

6. Notes (optimal):

- College has Palm, Mango and Neem trees in the college campus. Tree Plantation is done by guests in every function.

7. Name of Principal:Dr.(Mrs.) Sadhana Thukral

Name of the institution: INDIRA GANDHI MAHILA MAHAVIDAYALA

Pin Code:136027

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Evaluation Reports of The Departments

1. **Name of the Department-** **Commercial Art Designing and Painting**
2. **Year of Establishment** 1981
3. **Names of Programmes / Courses offered (UG):**
UG: In B.A as an Elective subject (Commercial Art Designing And Painting as a restructured course)
4. **Annual/ semester/choice based credit system (programme wise)** UG: Semester
5. **Participation of the department in the courses offered by other departments** -Nil
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** -Nil
8. **Details of courses/programmes discontinued (if any) with reasons** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	Nil
Asst. Professors	01*	01*
Guest Teacher		
filled by the management on temporary basis..		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization Certifications	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Mrs. Arti Garg	M.A. (Fine-Art).	Assistant Professor		10 Years 6 months	--

11. **List of senior visiting faculty-** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

P.G - M.A Fine Arts	
Theory	Practical
100%	100%

13. Student -Teacher Ratio (programme wise) –

	Theory	Practical
U.G	Approx-60:1	15:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled -

Designation	Sanctioned	Filled
Lab Attendant	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG.

DSc	D.Litt	Ph.D	MPhil	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received -Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received- Nil

18. Research Centre /facility recognized by the University-Nil

19. Publications:

*

a) Publication per faculty- Nil

*

Number of papers published in peer reviewed journals

(national /international) by faculty and students

*

Number of publications listed in International Database

(Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences)

Directory, EBSCO host, etc.)

*

Monographs

Nil

*

Chapter in Books

Nil

*

Books Edited

Nil

*

Books with ISBN/ISSN numbers with details of publishers -Nil

*

Citation Index

Nil

*

SNIP

Nil

*

SJR

Nil

*

Impact factor

Nil

*

h-index

Nil

20. Areas of consultancy and income generated - Nil

21. Faculty as members in

a) National committees - Nil

b) International Committees - Nil

c) Editorial Board - Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme - Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil

23. Awards / Recognitions received by faculty and students
Students:

Sr. No.	Year	Level of Competition	Type of Competition	Name of Winners	Awards	Organized By
1.)	2010-11 17-09-2010	District Level	On the Spot Painting	Radha Aarti	Ist IInd	Legal Literacy Cell
			Slogan Writing	Sapna Ritu Bala	IInd Participated	.
	24-11-2010	Divisional Level	On the Spot Painting	Radha	Ist Rs.5000/- certificate with	
	18-2-2011	State Level	On the Spot Painting	Radha	IInd Rs 8000/- silver medal with	
2.)	27-10-2010	Haryana Day Celebration-RATANAWALI	On the Spot Painting	Radha Mehak	Participated Participated	KUK
3.)	9-2-2011	Inter College Competition	Slogan Writing	Sapna	Ist	Govt.Girls College ,karnal
4.)	15--2-2011	Inter College Competition	On the Spot Painting	Mehak	IIInd	Arya College, Shahbad
			Collage making	Ritubala	IIIInd	
5.)	18-3-2011	Red Ribbon Programme	Rangoli Competition	Jagriti Neetu Sheetal Poonam	Ist IInd IInd IIIInd	Red Ribbon Programme
			Slogan Writing	Rajat RituBala Geeta Sonam	Ist IInd IIIInd	
6.)	2011-12 11-10-2011	State Level	On the Spot Painting	Radha	Ist 2000/- Cash Prize	University College KUK
				Mehak	IIIInd 1000/- cash prize	
			Slogan Writing	Aarti	Ist Rs 2000/-	
				Ritubala	IInd	

7.)	29-12-2011	District Level	Poster Making	Radha Mehak	Rs.1500/- Ist(1000/-) IInd (500/-)	Election Commision of Haryana
			Slogan Writing	Aarti Ritubala	IInd 300/- IIIrd 200/- From KAithal DC(Ms. A.Mona Shrinivasan)	
8.)	18-11-2011	District Level	On The Spot Painting	Radha Mehak	Ist IInd	Legal Literacy Cell
			Slogan Writing	Ritubala Sapna	Ist Participated	
	10-2-2012	Divisional Level	On The Spot Painting	Radha Mehak	Participated Participated	
			Slogan Writing	Ritubala	Participated	
9.)	15-2-2012	Inter College Competition	On The Spot Painting	Radha	IInd 200 cash prize	Arya College Shahbad
			Photography	Mehak Tulika	Ist Rs.250 cash prize each	
10.)	10-3-2012	Inter College Competition	Slogan Writing	Sapna	1st 250 cash prize	Govt. College for girls Karnal
11)	25-2-2012- 29-2-2012	Inter Zonal Youth Festival five days workshop cum competitions	On the Spot Painting	Radha	1st Rs. 1000	DAV College Yamunanar
			Collage Making	Surbhi	2nd Rs. 750	
			Rangoli	Utkrishtha	2nd Rs. 750 (with certificates)	

12.)	30-07-2011	College Competition	Clay modeling	Mehak	Participated	IGMMV KTL
			Poster making	Jagriti	Participated	
			Cartooning	Nisha	Participated	
			Mehandi Competition	Sonam Surbhi Rashmi Utkrishtha Megha Priyanka Priyanka Rubi	Ist IInd IInd IIIRD IVth IVth Vth Vth	
13.)	11-08-2011	College Competition	Rakhi Making	Neeru Malita Nisha Harvinder Nisha Goel Monika	Ist Ist IInd IInd IIIRD IIIRD	IGMMV KTL
			Thali Decoration	Radha Malita Mehak Sonam Neeraj	Ist IInd IInd IIIRD IIIRD	
14.)	27-9-2011	Talent hunt at college level	On the spot painting	Radha Nisha	Ist IInd	IGMMV KTL
			Slogan Writing	Nisha	Ist	
			Cartooning	Mehak Sonu	Ist IInd	
			Collage	Surbhi Jagriti	Ist IInd	
			Rangoli	Jyoti Anju Neeru	Ist IInd IIIRD	
			Mehandi	Megha Sonam	Ist IInd	
15.)	9-10-2012	District Level	Poster Making	Megha Aarti	Ist Ist won Rs. 1000 cash prize each	Election Commission of Haryana
				Soni	IInd Rs. 500 cash prize	
			Slogan Writing	Sapna	Ist	

16.)	25-1-2013	State level	Slogan Writing	Manisha	Ist won Rs. 500 cash prize each	Honoured by Governor of Haryana at DAV School, Faridabad
				Jagriti	IInd Rs. 300	
				Sapna	IIIrd Rs. 1000 cash prize	
	16-11-2012	District Level	Painting	Megha Sonu	Ist IInd	Legal Literacy Cell
			Slogan writing	Sapna Usha	Ist IInd	
	29-1-2013	Divisional Level	Slogan Writing	Sapna	Ist Rs. 5000 With Certificate	
17.)				Usha	Participated	RKSD College , Kaithal
			Painting	Megha Sonu	Participated Participated	
	May,2013	State Level	Slogan Writing	Sapna	Ist Rs. 11000 with Certificate	
	26-02-2013 to 02-03-2013	Inter Zonal Youth Festival Five days Workshop Cum Competitions	Photography	Preeti	Ist	
			Animation	Aarti	IInd	
			Poster Making	Sapna	IInd	
			Rangoli	Utkrishtha	IInd	
			On the Spot Painting	Jagriti	IInd	
			Collage making	Surbhi	IIIrd	
			Cartooning	Megha	Participated	
			Clay Modeling	Manisha	Participated	

18.)	12-3-2013	Inter College Competition	Rangoli	Jagrirti Utrikshtha	Ist Ist	GIMT, Kurukshetra.
			Nail Art	Priyanka Nancy	IIInd IIInd	
			Poster Making	Sapna	Participated	
			Collage Making	Surbhi	Participated	
	2013-2014					
19.)	09-09-2013	District Level Competition	Poster Making	Neelam	Ist Rs.1000 cash prize	Election Commission of Haryana
				Megha	IIInd Rs. 500 cash prize	
	25-01-2014	State Level Competition	Poster Making	Neelam	IIInd Rs. 4000 with Certificate	Honoured by Governor of Haryana, Sh.Jagannath Pahadiya at D.A.V. School Gurgaon Also Honoured by C.P.S. Haryana Ch. Dharamveer Singh on Republic Day
	26-01-2014			Neelam	-do-	
						Legal Literacy Cell
20.)	09-09-2013	District Level Competition	Painting Competition	Surbhi Neelam	Ist IIIrd	
			Slogan Writing	Megha Manisha	Ist IIInd	
	10-02-2014	Divisional Level	Painting Competition	Surbhi	IIIrd Rs.3000 Certificate with	
				Neelam	Participated	
			Slogan Writing	Manisha	IIInd Rs.4000 With Certificate	
				Megha	Participated	

	18-05-2014	State Level Competition	Slogan Writing Competition	Manisha	Participated	
21.)	22-02-2014	Inter College Competition	Rangoli	Megha Harwinder	Participated Participated	G.I.M.T. Kurukshetra
			Mehandi	Deepika Antra Mehga	Participated Participated Participated	
			Collage	Suman Nirmal Surbhi Neelam	Participated Participated Participated	
22.)	18--03-2014 to 22-03-2014	Inter Zonal Youth Festival Five days Workshop Cum Competitions	Poster Making	Megha	Ist Rs. 1000 cash prize	D.A.V. College For Girls, Yamuna Nagar
			Rangoli	Utkrishtha	Ist Rs. 1000 cash prize	
			Photography	Yakshi	IInd Rs.700 cash prize	
			Animation	Deepika	IInd Rs.700 cash prize	
			Collage	Surbhi	Participated	
			Cartooning	Suman	Participated	
			On The Spot Painting	Neelam	Participated	
			Clay Modelling	Manisha	Participated	
23.)	08-08-2013	College Competition	Mehandi Competition	Rashmi Megha Surbhi Utkrishtha Chenika Durga Jyoti Shweta Neha Harjinder Antra Suman Deepshikha---- Nisha----- Rajni Ritu Saloni	Outstanding Outstanding Ist IInd IIIRD IIIrd	IGMMV KTL

24.)	17-08-2013	Collage Competition	Thali Decoration	Ritu Raman Pooja Amita Varsh Pooja Yakshi	Consolation	IGMMV KTL
				Deepshikha Neelam Tulika Yakshi Pooja Suman	Ist IInd IIIRD Consolation	
			Rakhi Making	Damini Manisha Surbhi Deepshikha Sonia Pooja	Ist IInd IIIRD IIIRD Consolation Consolation	
25.)	27-09-2013	Talent hunt at College Level	On the Spot Painting	Neeru Kusum Shobha Priya Aarti Deepika Megha	Ist IInd IIIRD Consolation	IGMMV KTL
			Salogan writing	Antra Harwinder Manisha Suman Surbhi Navita	Ist IInd IIIRD Consolation	
			Cartooning	Megha Usha Tulika Poonam Neelam	Ist IInd IIIRD Consolation	
			Collage	Tulika Gaganpreet Seema Aarti Poonam Manisha	Ist IInd IIIRD Consolation	
			Rangoli	Baby Komal Somi Anju Renu Jyoti	Ist IInd IIIRD Consolation	
			Mehandi	Chenika Rashmi Surbhi Megha Raman Priyanka	Ist IInd IIIRD Consolation	

26)	14-02-2014	Selected Best work at Commercial Art Exhibition	Poster Making	Suman Priya Neelam	Ist IInd IIIrd	IGMMV KTL
			Layout	Manisha Neeru Nirmal	Ist IInd IIIrd	
			Illustration	Surbhi Megha Deepika	Ist IInd IIIrd	
	2014-2015					
27)	02-08-2014	College Level	Rangoli	Aruna Komal Priya Deepshika	Ist IInd IIIrd IIIrd	Election Commission of Haryana
		District Level		Aruna Komal	Ist IInd	
28)	07-11-2014	National Level Under Graduate Competition	Sketch Making Competition	Aruna	Ist Win Trophy with Certificate	Arya P.G. College, Panipat
29)	27-10-2014	RATNAWALI Haryana Day Celebrations	On The Spot Painting	Aruna	IIIrd Rs. 1250 With Certificate	KUK
				Priya	Participated	
30)	10-11-2014	District Level	On the Spot Painting	Aruna	Ist (Selected for Divisional Level)	Legal Literacy Cell
				Aarti Neelam	Participated Participated	
			Slogan writing	Manisha	Ist (Selected for Divisional Level)	
				Antra Deepika	Participated Participated	
31)	28-07-2014	College Level	Mehandi	Nisha Baby Chanika	Ist IInd IIIrd	IGMMV KTL
32)	27-09-2014	Talent Hunt at College Level	On the Spot Painting	Aruna Priya Manisha	Ist IInd IIIrd	IGMMV KTL
			Slogan Writing	Manisha Neelam	Ist IInd	

			Rangoli	Ranjeet Kavita Manisha Aruna Komal Kavita	IIIrd Consolation Consolation Ist IInd IIIrd	
			Mehndi	Chamika Nisha Komal Varsha Seeta Reetu	Ist IInd IInd IIIrd IIIrd Consolation	

24. List of eminent academicians and scientists / visitors to the department-

The following Artists/ academicians visited our department:

Sr. No.	Name	Designation	DateOfVisit
1	Sh.Randeep Singh Surjewala	Minister,Industry,P.W.D.(B&R)	06/02/2010
2.	Mr. Rohit Jain	Son of Late Smt. Om Prabha Jain, Patron of the college	06/02/2010
3	Mr. B.B Kaushik	A.D.C	24/01/2011
4.	Sh. Shamsher Singh Surjewala	Chaiman All India Kissan Khet Mazdoor Congress	24/01/2011
5.	Ms. Amneet P.Kumar	D.C of Kaithal	25/01/2011
6	Sh.RandeepSingh Surjewala	Minister,Industry,P.W.D.(B&R)	06/02/2011
7	Sh.Vijay Kumar Chugh	Chairman Staff Selection Commission Haryana	16/7/2011
8.	Mr. Parikshit Madan	Famous Businessman Of Kurukshetra	16/07/2011
9	Smt. Aruna Oswal	Industrialist And Social Reformer	07/10/2011
10	Sh. Shamsher Singh Surjewala	Chaiman All India Kissan Khet Mazdoor Congress	12/02/2012

11	Sh.Anurag Aggarwal	I.A.S, Haryana	14/02/2012
12	Sh.Anurag Aggarwal	I.A.S, Haryana	14/02/2014

25. Seminars/ Conferences/Workshops organized & the source of funding**a) National - Nil****b) International-Nil****26.Student profile programme/course wise: - * M=Male, F= Female**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.I Semester	18	18		18	100
B.A.II Semester	21	21		21	100
B.A.II Annual	15	15		15	100
B.A.III Annual	16	16		16	100

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	38	38		38	97
II Sem	33	33		33	93.93
B.A.III Semester	17	17		17	100
B.A.IV Semester	17	17		17	100
B.A.III Annual	14	14		14	92.85

2012-2013

Name of the Course/programme)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	24	24		24	100
II Sem	24	4024		24	95.83
B.A. III Sem	28	28		28	96
IV Sem	25	25		25	100
B.A.V Semester	25	25		25	100
B.A.VI Semester	17	17		17	100

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem	20	20		20	100
II Sem	23	23		23	100
B.A. III Sem.	23	23		23	100
IV Sem	21	21		21	90.47
B.A. V Sem	25	25		25	100
VI Sem	25	25		25	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A-I,II,III	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? -Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	30% appox.

**No exact data available*

30. Details of Infrastructural facilities

- a) Library- Total books 400
- b) Internet facilities for Staff & Students—Available in computer lab.
- c) Class rooms with ICT facility:- NA
- d) Laboratories-01
UG-01

31. Number of students receiving financial assistance from college, university, government or other agencies
B.A scholarship: 2013-2014

Year	Govt. Scholarship	
	SC	BC
B.A.I	9	10

B.A.II	2	7
B.A.III	4	6

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts - Special Lectures / Workshops with Eminent Artists: NA

33. Teaching methods adopted to improve student learning -

- Our Dept. organizes various educational tours to give the students exposure of the Scenic places, Museums and Art Galleries etc.
- We encourage students to use ICT (Visualizer & Projector)
- Interactive sessions and group discussions.
- Organization of annual exhibition of students' work.
- The students are encouraged to decorate College during the various functions.
- Dept. teachers give personal attention to PG students in their academic pursuits

34. Participation in Institutional Social Responsibility (ISR) and Extension activities -

Our dept. students are active member of N.C.C, N.S.S, Red Ribbon Club, Blood Donation, Environment Day, Women Cell, Central Association and also show keen interest in all the extension activities organized by the college.

35. SWOC analysis of the Department and Future plans -

S- Strengths:

- Experienced, Hardworking and dedicated faculty.
- Cooperative & Motivating Administration.
- Art is a source of development of an individual to bring forth the abilities, innate talents and instincts.
- Art is an effective medium for encouraging innovative ideas of the students.
- Teaching of commercial Art fulfills the spiritual and moral aim of education and develops right attitude among student which in turn results in the good production of empathic and socially sensitive citizen for the state.
- It induces pleasure among the students and develops appreciation, quality and creative thinking.
- It utilizes energy of the youth and helps in development of vocational skills and hence provides financial support.

W- Weaknesses:

- Most of the students belong to rural background and poor families and therefore are not able to cope up with this subject.
- Lack of awareness about this subject.
- Great difficulty is faced in bringing students out of their shell.
- Mindset of the parents which is the major hinderance for students to take up this subject.

O- Opportunities:

- Students can involve in entrepreneurship and self employment.

- General awareness of the subject lack in the society which hinders the progress of the subject

C-Challenges:

- To attract more students for admissions in this subject which are declining due to mushrooming growth of technical institutions in the state.
- To popularize the use of traditional methods to improve the students learning.
- To minimize economical burden on the students as well as on their parents.
- To maintain the interest of the students in the subject.

Future plans:

- To admit more students in this subject and educate through practical means.
- To organize demonstrative lecture, workshops and exhibitions of artwork done by students in various Arts Galleries at State and National Level in order to explore, motivate and inspire the students to bring out their hidden talents.
- Our department is planning to establish an association of old students to make an Artist Group.
- To make an Art Gallery in college.

1. Name of the Department: **Physical Education**

2. Year of Establishment: **CBR/2003/8477 dated 23/07/2003**

3. Names of Programmes / Courses offered (UG)

UG: In B.A. as an elective subject.

4. Names of Interdisciplinary courses and the departments/units involved: Nil

5. Annual/ semester/choice based credit system (programme wise): Semester

6. Participation of the department in the courses offer by other Departments: Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	Nil
Asst. Professors	-	01*

- *Filled by management on temporary basis.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization n Certificaions	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Mr. Gurdayal Singh	M.A. (Phy.Edu)	Asstt. Professor		6 months	--

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: All

13. Student -Teacher Ratio (programme wise):

Theory	Practical
31:1	20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Designation	Sanctioned	Filled
Ground Man	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

DSc.	D.Litt	Ph.D.	MPhil	PG.
-	-	01	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received -

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

(a) Publication per faculty –

*** Number of papers published in peer reviewed journals (national / international) by faculty and students: Faculty:**

Nil

Research Papers published in International Journal :-

Nil

Research Papers published in National Journals :-

Nil

*** Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc):**

Nil

*** Monographs -**

Nil

*** Chapter in Books -**

Nil

*** Books Edited -**

Nil

*** Books with ISBN/ISSN numbers with details of publishers –**

Nil

*** Citation Index -**

Nil

*** SNIP -**

Nil

*** SJR -**

Nil

*** Impact factor-**

Nil

*** h-index-**

Nil

*** Published -**

Nil

20 Areas of consultancy and income generated:

Nil

21 Faculty as members in:**a) National committees**

Nil

b) International Committees

Nil

c) Editorial Boards

Nil

22 Student projects:**a) Percentage of students who have done in house including interDepartmental/programme:**

Nil

b) Percentage of students placed for projects in organizations outside the institution i e in Research laboratories/industry/other agencies :

Nil

23 Awards / Recognitions received by faculty and students: (A) Awards received by faculty:-**(a) Mrs. Shashi Gulati (Associate Professor in Physical Education) was selected to perform Duty as a Technical official for Athletic competitions during Common Wealth Games organized at Jawahar Lal Nehru Stadium, New Delhi from 3rd Oct to 15th Oct, 2010.****(b) Awards received by students:****2010-2011**

Sr. No.	Name/ Class/ Roll No	Achievements	Awards	Received
1	Seema Goswami	Ist in distt. Level competition in Shot Put at Jat Ground, Kaithal		1 st Prize
2	Ms. Kusum	3 rd position in Inter College Tournament	Bronze Medal	3 rd Prize
3	Team (Seema Preeti & Kusum)	Participated in Kick Boxing		
4	Seema Goswami	2 nd Position in State Level Competition in Bench Press	2 nd Positon	2 nd Prize

5	Ms. Seema Goswami	1 st Position in National Championship at Delhi in 33 rd Arm Wrestling	1 st Position	1 st Prize
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2011-2012

Sr. No.	Name/Class/ Roll No.	Achievements	Awards	Received
1	Team	Participated in Inter College Ball Badminton Tournament of KUK		
2	Team	Winner in Inter College Lawn Tennis Tournament at KUK	Winner	

2012-2013

Sr. No	Name/ Class/ Roll No.	Achievements	Awards	Award Received
1	3 students	Participated in Cross Country Inter College Competition		Held at Kurukshetra
2	Team of 3 students	Runner-up in Inter College Badminton Tournament		Held at Ambala

24. List of eminent academicians and scientists/ visitors to the department during seminar:

1. Hon'ble Naveen Jindal, Member of Parliament visited our college on a Self Defence campaigning in April 09, 2013.
2. Sir William Patric Moore, an Australian trainer trained the girls students about different ways of self-defence.

25 Seminars/ Conferences/Workshops organized & the source of funding:

Nil

26 Student profile programme/course wise:

*M = Male *F = Female

Name of the Course/programme (refer question 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA I Sem	46	46		46	100
BA II Sem	46	46		46	100
BA II Annual	05	05		05	100
BA III Annual	28	28		28	96.42

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA I Sem	27	27		27	81
II Sem	16	16		16	100
BA III Sem	35	35		35	100
BA IV Sem	37	37		37	100
BA III Annual	06	06		06	100

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA I Sem	15	15		15	86.66
II Sem	15	15		15	100
BA III Sem	17	17		17	82
IV Sem	16	16		16	100
BA V Sem	37	37		37	100
BA VI Sem	36	36		36	100

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA I Sem	25	5		25	96
II Sem	27	27		27	77
BA III Sem	26	26		26	100
IV Sem	23	23		23	86.95
BA V Sem	16	16		16	93
VI Sem	16	16		16	100

27 Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
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B A	100	--	--
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28 How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc ? :- Nil

29 Student progression:

Student progression	Against % enrolled
UG to PG/ B Ed	10*

**Exact data not available*

30 Details of Infrastructural facilities

- Library**• Reference Books and General: 975
- Internet facilities for Staff & Students:** Available in Labs.
- Classroom with ICT facility:** Nil
- Laboratories:** Phy Edu Lab I- Gym, LabII-Yoga & Karate

31 Number of students receiving financial assistance from college, university, Government or other agencies

Year	GovtScholarship	
	SC	BC
B.A.I	8	6
B.A.II	4	7
B.A.III	5	2

32 Details on student enrichment programmes (special lectures /workshops/ Seminar) with external experts :- Nil

33 Teaching methods adopted to improve student learning

- Lecture method
- Group Discussions
- Teaching through power point presentation
- Assignments
- Extension lectures by experts
- Motivating students to take part in discussions, presentations and quiz
- Class Tests
- Demonstration Method for practical classes and Practices
- One- to- One interaction and interactive sessions with students

34 Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Active participation of students in all activities of NCC, NSS, Environment Day, Women Cell, Blood Donations and National Festival celebrations, Legal Literary Cell, Self Defence Workshop and Departmental Seminars and Workshops.
- Mrs. Shashi Gulati was convenor of Career and Guidance Cell and women cell, Legal Literacy Cell.
- Mrs. Shashi Gulati is was a member of Principal Advisory Committee.

35 SWOC analysis of the department and Future plans

S – Strengths:

- Champion in Handball, badminton. Kho-Kho
- Contributing Sports- persons up to International, National and All- India-Intervarsity level
- Competent faculty
- Self-defence “ Judo-Karate” coaching to students

W – Weaknesses:

- Poor academic background students
- Less number of students participate in sports activities because of rural background
- Unavailability of Gym Instructor
- Time constraint of rural students
- No permanent ground man
- Playground as per standard norms is not available, but using playground of the sister institution

O – Opportunities:

- Students have wider scope of job ie. Teaching, Coaching, Armed Forces, PGT, trainers, Yoga teachers and Sports anchors
- Weightage for sports-persons in higher education and Government jobs Like - Police, Railways, Air-India and Mahindra Club

C – Challenges:

- To promote participation in sports
- To convince parents to allow their daughters to take part in sports

1. **Name of the Department - Music (Vocal)**
2. **Year of Establishment - 1970**
3. **Names of Programmes / Courses offered (UG) UG: As an elective subject in BA.**
4. **Names of Interdisciplinary courses and the departments/units involved - Nil**
5. **Annual/ semester/choice based credit system (programme wise) - Semester**
6. **Participation of the department in the courses offered by other departments - Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. - Nil**
8. **Details of courses/programmes discontinued (if any) with reasons - Nil**
9. **Number of Teaching posts -**

	Sanctioned	Filled
Professors	--	--
Associate Professors	01	Nil
Asst. Professors	Nil	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. / M. Phil. etc.,**

Name	Qualification	Designation	Specialization	No.ofYears ofExperience	No.of Ph.D.Students guidedforthe last4years
Miss Parul	M.A Music(V)& Instrumental	Temporary Faculty.	Music (Vocal)	6 years	Nil

11. **List of senior visiting faculty – Nil**
12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty - All**
13. **Student -Teacher Ratio (Programme wise) –**

Theory	Practical
15:1	15:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled - 01**

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. --**

DSc.	D.Litt	Ph.D	MPhil	PG
-	-	-	-	-

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - Nil**

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - Nil**

18. **Research Centre /facility recognized by the University - Nil**

19. **Publications:**

*

Number of papers published in peer reviewed journals

(national /international) by faculty and students - Nil

*

Number of publications listed in International Database (For Eg: Web of Science,

Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

-- Nil

*

Monographs - Nil

*

Chapter in Books /Published

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Nil

*

Books Edited –

Nil

*

Books with ISBN/ISSN numbers with details of publishers –

Nil

*

Citation Index -

Nil

*

SNIP -

Nil

*

SJR -

Nil

*

Impact factor -

Nil

*

h-index -

Nil

20. **Areas of consultancy and income generated** - Nil
21. **Faculty as members in**
- a) **National committees –** Nil
 - b) **International Committees** -- Nil
 - c) **Editorial Boards --** Nil
22. **Student projects**
- a) **Percentage of students who have completed in-house projects including inter departmental/programme** - Nil
 - b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies -** Nil
23. **Awards / Recognitions received by faculty and students:--**
Faculty: Nil
Students:

2010-2011`

S.No.	Date	Competition	Names	Position	In/Organized By
1	27 th -30 th Oct	State Level Haryana Day “Ragini”	Shweta	IIIrd	K.U.K.
2	Sep	Inter College “Geet”	Rekha	Ist	Arya Kanya Mahavidyalaya Shahabad
3	Sep	Inter College “Bhajan”	Rekha	Ist	Govt. Girls College Karnal

2011-2012

S.No.	Date	Competition	Names	Position	In/Organized By
1	23 rd -25 th Oct	Zonal Youth Featival "Folk Song" "Western Vocal" "Group Song"	Rekha Chetna Team	Commended Commended Commended	B.P.R. College of Education K.K.R.
2	2 nd -5 th Nov.	State Level Haryanvi Lok Geet Haryanvi Gazal Haryanvi Group Song	Rekha Rekha Team	Ist IV th Commended	K.U.K.
3	15 th Feb	Inter College "Folk Song" "Bhajan"	Rekha Rekha	Ist IInd	Arya Kanya Mahavidyalaya Shahabad
4	10 th Mar	Inter College "Bhajan" "Folk Dance"	Rekha Menka	IIIrd IIIrd	Govt. Girls College Karnal
5	5 th Feb.	Convocation Function	Rekha	Honored By Minister Sh. Randeep Singh Surjewala & got Cash Prize Of Rs.11000/-	I.G.M.M.V. Ktl.

2012-2013

S.No.	Date	Competition	Names	Position	In/Organized By
1	17 th -19 th Oct	Zonal youth Festival “Haryanvi Gazal” “Folk Song” “Western Vocal” “Western Group Song” “Group Song” “Pop Song” Group Dance”	Rekha Rekha Rekha Team Team Team Team	Re-Commended Re-Commended Re-Commended Commended Commended Commended Commended	Jat College Ktl.
2	27 th - 30 th Oct	Haryana Day State Level Festival-Ratanawali “Haryanvi Group Song” “Haryanvi Lok Geet” “Haryanvi Gazal”	Team	Ist IInd IIIRD	K.U.K.
3	3 rd -5 th Nov	Inter Zonal Youth Festival “Gazal”	Team	Recommended	D.H. College Hissar

2013-2014

S.No.	Date	Competition	Names	Position	In/Organized By
1	27 th -30 th Oct	State Level-Ratanawali “Group Song” “Bhajan” “Ragini” Lok Geet”	Team(Surbhi, Upasana, Sonam, Anuradha, Bhawna, Shagun) Surbhi Surbhi Surbhi	Ist & Prize Money Rs.5000/- IIInd & Prize of Rs7.50/- IIInd & Prize of Rs.750/- IIIrd & Prize of Rs.1250/-	K.U.K.

(2014-2015)

S.No.	Date	Competition	Names	Position	In/Organized By
1	10 th -12 th Nov	Inter Zonal youth Festival “Haryanvi Folk Song” “Skit”	Surbhi Manju Ritu Billo Priyanka Sonia Preety	Ist Commended Commended Commended Commended Commended Commended	Guru Nanak Girls College, Santpura Yamuna Nagar

24. List of eminent academicians and scientists/ visitors to the department :-

Sr. No.	Name	Designation	DateOfVisit
1	Sh.RandeepSingh Surjewala	Minister,Industry,P.W.D.(B&R)	06/02/2010
2	B.B Kaushik	A.D.C	23/01/2010
3	Sh.RandeepSingh Surjewala	Minister,Industry,P.W.D.(B&R)	06/02/2011
4	Sh.Vijay Kumar Chugh	Chairman Staff Selection commission Haryana	16/7/2011
5	Sh.RandeepSingh Surjewala	Minister,Industry,P.W.D.(B&R)	12/02/2012
6	Sh.Anurag Aggarwal	I.A.S	14/02/2012
7	Sh.Anurag Aggarwal	I.A.S	14/02/2014

25. Seminars/ Conferences/Workshops organized & the source of funding --

a) National :-- Nil

b) International :-- Nil

26. Student profile programme/course wise:-

Name of the Course/programme/ (refer question no. 4)	Applications received (Appeared)	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A I Sem.	18	18		18	100
B.A II Sem.	19	19		19	100
B.A II Annual	13	13		13	100
B.A III Annual	23	23		23	100

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	17	17		17	94
B.A. II Sem.	14	14		14	100
B.A. III Sem.	14	14		14	100
B.A. IV Sem.	14	14		14	100
B.A. III Annual	15	15		15	100

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	25	25		25	100
B.A. II Sem.	25	25		25	100
B.A. III Sem.	16	16		16	87
B.A. IV Sem.	1407	14		14	100
B.A. V Sem.	14	14		14	100
B.A. VI Sem.	15	15		15	100

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	26	26		26	96
B.A. II Sem.	24	24		24	95
B.A. III Sem.	27	27		27	96.29
B.A. IV Sem.	25	25		25	96
B.A. V Sem.	14	14		14	85
B.A. VI Sem.	14	14		14	100

*M=Male *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (Music)	99	1	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? - Nil**29. Student progression**

Student progression	Against % enrolled
UG to PG	5

**Exact data not available*

30.Details of Infrastructural facilities

- a) **Library** – Reference Books, text books - 471
- b) **Internet facilities for Staff & Students**–Available in Labs.
- c) **Class rooms with ICT facility:** Nil
- d) **Laboratories:-** Nil

31. Number of students receiving financial assistance from college, university, government or other agencies -2013-2014

Year	Govt. Scholarships	
	SC	BC
B.A.I	05	05
B.A.II	05	07
B.A.III	03	06

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts -- Nil**33. Teaching methods adopted to improve student learning :--**

- a) Lecture Method
- b) Group Discussions
- c) Recitation Demonstration by the teacher herself.
- d) Assignments
- e) Extension lectures by the experts
- f) Motivating students to take part in various cultural competitions.
- g) Class Tests

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :-

Active participation in social activities like- N.C.C, N.S.S, Blood Donation & Celebration of National Festival & Youth Festival.

35. SWOC analysis of the department and Future plans :

S – Strength:

- Vast interest of students in the field of media.

W- Weaknesses:

- Poor academic background of students.
- Time constraints of rural students.
- Lack of direct job opportunities.
- Not adequate number of students.
- Lack of interest in instrumental music.

O – Opportunities:

- Students have wide scope in the field of theatre, singing & dance.
- Student can opt for the job of a radio anchor or TV jockey..

C - Challenges:

- To sustain the interest of the students and take it to higher level of performance at social or commercial level
- To convince parents to allow their wards to take music as a subject.

Future Plans :

- To organize international seminars.
- Add-on-courses in Singing, Dance & Theatre for students who do not opt music as a subject.

1. **Name of the Department:** **Home Science**

2. **Year of Establishment:** July 1970

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

UG: As an elective subject in B.A.

4. **Names of Interdisciplinary courses and the departments/units involved:** Nil

5. **Annual/ semester/choice based credit system (programme wise) :** Semester

6. **Participation of the department in the courses offered by other departments :-**
Faculty of this Department teaches environmental studies EVS as a Compulsor Subject to Ist year students of all the faculties

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil

8. **Details of courses/programmes discontinued (if any) with reasons :**

Due to poor response of students this subject was discontinued.

9. **Number of Teaching posts:-**

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	01
Asst. Professors	Nil	Nil

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Ms. Neerja Uppal	M.Sc in Food & Nutrition	Asst. Prof.	Food & Nutrition	34 Years	Nil

11. **List of senior visiting faculty :** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :**

Theory	Practical
--------	-----------

Nil	Nil
-----	-----

13. Student -Teacher Ratio (programme wise):

Theory	Practical
30:1	15 to 20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

	Sanctioned	Filled
LabAttendant	01*	01*

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG :

DSc	D.Litt.	Ph.D.	M.Phil.	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

- Publication per faculty: Nil
- Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
- Monographs Nil
- Chapter in Books Nil
- Books Edited Nil
- Books with ISBN/ISSN numbers with details of publishers Nil

21. Faculty as members in
a) Board of Studies of Home Science of K.U.K.
b) Selection Committee of Home Science of K.U.K.

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

Awards / Recognitions received by faculty and students:

Nil

23. List of eminent academicians and scientists / visitors to the department: Nil:

24. Seminars/ Conferences/Workshops organized & the source of funding:

a)National - Nil

b)International - Nil

25. Areas of consultancy and income generated;- Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer to Q-4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.III Annual	13	13		13	100

-
- Citation Index Nil
 - SNIP Nil
 - SJR Nil
 - Impact factor Nil
 - h-index Nil

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	99	1	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG/B.Ed	20

30. Details of Infrastructural facilities: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts

33. Teaching methods adopted to improve student learning

- 1:1 interaction, Group Discussions
- Assignments
- Practicals
- Sessionals
- Demonstrations
- Class tests

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Students are active members of NCC, NSS and participate in celebration of Environment Day, National Festivals, Women Cell activities and Blood Donation Camp.

35. SWOC analysis of the department and Future plans : NIL

1. **Name of the Department - History**

2. **Year of Establishment - 1970**

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

UG: as an Elective Subject in BA.

4. **Names of Interdisciplinary courses and the departments/units involved - Nil**

5. **Annual/ semester/choice based credit system (programme wise)- Semester**

6. **Participation of the Department in the courses offered by other Departments - Nil**

7. **Courses in collaboration with other universities, industries, foreign institutions, etc. -Nil**

8. **Details of courses/programmes discontinued (if any) with reasons - Nil**

9. **Number of Teaching posts -**

	Sanctioned	Filled
Professors	--	--
AssociateProfessors	01	01
Asst.Professors	-	-

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No.ofYears of Experience	No.ofPh.D. Students guidedforthe last4years
Mrs. Anita Bansal	M.A ,M.Phil,	Asso. Prof.	Modern History	27 Years	--

11. **List of senior visiting faculty – Nil**

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty - Nil**

13. **Student -Teacher Ratio (Programme wise)**

UG

80:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled – Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. --

DSc.	D.Litt	Ph.D	MPhil	PG
-	-	-	01	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - Nil

18. Research Centre /facility recognized by the University - Nil

19. Publications:

- **Publication per Faculty:**

*

Number of papers published in peer reviewed

journals(national/international) by faculty and students - Nil

A) Research Papers Published in International Journals:- Nil

B) Research Papers Published in National Journals :- Nil

C) Research Paper published in Seminar proceedings:- Nil

D) Research Paper Presented at Conferences and Seminars:- Nil

1) Paper Presented in Conferences :- Nil

2) Paper Presented in Seminars :- Nil

*** Number of publications listed in International Database (For Eg: Web of Science,**

Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) -- Nil

*

Monographs - Nil

*

Chapter in Books /Publised- Nil

*

Books Edited - Nil

* **Books with ISBN/ISSN numbers with details of publishers –** Nil

Citation Index – Nil

* **SNIP -** Nil

* **SJR -**

Impact factor - Nil

h-index - Nil

20. Areas of consultancy and income generated - Nil

21. Faculty as members in

a) **National committees –** Dr. Mumtaz, Life member, Indian History & Culture Society, B-17
Qutab Institutional Area ,New Delhi(L.M. 271)

b) **International Committees --** Nil

c) **Editorial Boards --** Nil

22. Student projects: Nil

23. Awards / Recognitions received by faculty and students :-- Nil

24. List of eminent academicians and scientists/ visitors to the department-Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) **National :--** Nil

b) **International :--** Nil

26. Student profile programme/course wise:-

Name of the Course/ programme (refer to question 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011 :-

Name of the Course/programme/	Applications received	Selected	Enrolled		Pass percent age
			*M	*F	
B.A.I Sem.	68	68		68	95
B.A.II Sem.	60	60		60	98.33
B.A.II Annual	75	75		75	100
B.A.III Annual	94	94		94	96.80

2011-2012 :-

Name of the	Applications received	Selected	Enrolled	Pass
-------------	-----------------------	----------	----------	------

Course/programme/			*M	*F	percentage
B.A.ISem.	97	97		97	87
B.A.IISem.	87	87		87	97.70
B.A.III Sem.	53	53		53	96.22
B.A.IV Sem.	55	55		55	96
B.A.IIIAnnual	70	70		70	100

2012-2013 :-

Nameofthe Course/programme/	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.ISem.	84	84		84	90.4
B.A.IISem.	83	83		83	81.9
B.A.III Sem.	94	94		94	88
B.A.IV Sem.	87	87		87	97
B.A. V Sem.	52	52		52	94.23
B.A. VISem.	49	49		49	87.55

2013-2014 :-

Nameofthe Course/programme/	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.ISem.	73	73		73	86
B.A.IISem.	77	77		77	94.70
B.A.III Sem.	72	72		72	87.50
B.A.IV Sem.	72	72		72	81.94
B.A. V Sem.	85	85		85	100
B.A. VISem.	82	82		82	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100	Nil	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? - Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15-20
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil

**No exact data is available*

30. Details of Infrastructural facilities

a) Library

•Total books: 1330

31. Number of students receiving financial assistance from college, university, government or other agencies -2013-2014

	Govt. Scholarships	
Class	SC	BC
B.A. I	11	25
B.A.II	09	25
B.A.III	14	30

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts -- Nil

33. Teaching methods adopted to improve student learning :

- Group discussions & motivations to take part in discussions & presentation
- Assignments, class tests
- Quiz for effective learning
- Use of visualizer for map-work
- Visits to excavation sights and historical cities.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities :-
The students of the department participate in different activities like, NCC, NSS, National Festive celebrations & Legal Literacy Cell.

35. SWOC analysis of the department and Future plans: S- Strength:

- Experienced and dedicated faculty
- Good number of students opting for the subject

W- Weaknesses:

- Trend of professional courses being opted by the students slowly effecting the subject

O- Opportunities:

- More helpful in learning about Indian heritage, culture and back drop
- Main subject for civil services and other competitive exams
- There are four universities situated within the radius of 100 km. from where eminent historians can be invited to enrich the knowledge of students.

C- Challenges:

- Preference for professional courses
- Lack of competitive spirit

Future Plans:

- To organize International Seminars, Workshops
- More research work and more historical visits for students and exposure to world heritage sites through internet facilities.

1. **Name of the Department:** **Economics**
2. **Year of Establishment:** 1970
3. **Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**
 UG: In B.A as an Elective Subject
 PG: M.A. Economics
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ Sem.ester/choice based credit system (programme wise):**
 UG - Semester
 PG - Semester
6. **Participation of the Department in the courses offered by other Departments**
 B.Com I– Micro & Macro Economics
 B.Com III- Business Environment
 M.Com.- Managerial Economics & Business Environment
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil.
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts:**

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	Nil
Asst. Professors	Nil	05*
* Filled by Managing Committee on temporary basis.		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization (Certifications)	No. of Years of Experience	No .of Ph.D. Students guided for the last 4 years
Ms. Arti Chawla	M.A.B.Ed. HTET	Asst. Prof	-	3 years 4 months	-
Ms. Nirmala	M.A.B.Ed.	Asst. Prof	--	2 years.10 months	-

Ms. Priyanka	M.A	Asst. Prof	--	11 months	-
Ms. Meenakshi	M.A.B.Ed. HTET	Asst. Prof	--	11 months	-
Ms. Sweety Sharma	M.A	Asst. Prof	--	1 year	-

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

UG	PG
100%	100%

13. Student -Teacher Ratio (programme wise):

U.G	P.G
Approx 80:1	Approx 40:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

DSc	D.Litt.	Ph.D.	M.Phil.	PG
-	-	-	-	05

16. Number of faculty with ongoing projects from

a) National :

Nil

b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

a) National committees b) International Committees c) Editorial

Board:

Nil

22. Student projects:

Nil

23. Awards / Recognitions received by faculty and students:

Ms.. Meenu Gupta, an Asstt. Prof. of the college was awarded with Junior Research Scholarship at Kurukshetra University in June, 2013 and she also qualified NET in Dec, 2012.

STUDENTS: Univirsity Positions

No.	Name	Marks	University Position/ Session
1.	Ritu		2 nd Position in M.A. Eco. in KUK in 1 st Sem. in 2011-12
2.	Priyanka		4 th Position in M.A. Eco. in KUK in 3 rd Sem in 2012-13.
3.	Priyanka		8 th Position in M.A. Eco. in KUK in 4 th Sem. in 2012-13.
4	Kavita		5 th Position in M.A. Eco. in KUK in 1 st Sem. in 2012-13
5	Rita		3 rd Position in M.A. Eco. in KUK in 2 nd Sem. in 2013-14.
6	Poonam		4 th Position in M.A. Eco. in KUK in 4 th Sem. in 2013-14
7	Kavita		5 th Position in M.A. Eco. in KUK in 4 th Sem. in 2013-14.

24. List of eminent academicians and scientists/ visitors to the Department:

Sr. No.	Name	Designation&Dept.
1	Sh. Chander Shekhar	Deputy Commissioner, Kaithal
2	Dr. M.M.Goel	Dean, Faculty of Social Sciences K.U.K
3	Sh. Ashwani Kumar	Associate Prof. Delhi University
4	Dr. Balwinder Singh Tiwania	
5	Dr. S.C.Aggaarwal	Director, SAJIMT Ambala City
6	Sh. S.K.Garg	Secretary to V.C. H.P.University Simla

25. Seminars/ Conferences/Workshops organized & the source of funding:

- National:** National Seminar held on 18th August, 2012 on – Issues, Challenges & Strategies for Poverty Alliviation. The Chief Guest was Sh. R.P.Gupta(I.A.S.) Commissioner.
- International:** Nil

26. Student profile programme/course wise:

*M = Male *F = Female

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem..	51	51		51	100
II Sem..	54	54		54	77.77
B.A II Annual	67	67		67	100
B.A.III Annual	71	71		71	100
M.A.(P)ISem..	21	21		21	47.60
M.A.(P)II Sem..	21	21		21	90.47
M.A.(F)III Sem..	12	12		12	83.33
M.A.(F)IV Sem..	12	12		12	83.33

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem..	109	109		109	77
II Sem..	99	99		99	83.83
B.A. III Sem..	45	45		45	97.77
IV Sem..	41	41		41	97.56
B.A.III Annual	65	65		65	100
M.A.(P)ISem..	21	21		21	95.24
M.A.(P)II Sem..	21	21		21	100
M.A.(F)III Sem..	18	18		18	83.33
M.A.(F)IV Sem..	18	18		18	100

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem..	61	61		61	91.8
II Sem.	61	61		61	86.88
B.A. III Sem..	90	90		90	90
IV Sem.	85	85		85	97
B.A. V Sem.	40	40		40	100
VI Sem.	41	41		41	100
M.A.(P)ISem.	29	29		29	79.31
M.A.(P)II Sem.	29	29		29	90
M.A.(F)III Sem.	21	21		21	90
M.A.(F)IV Sem.	21	21		21	90

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem..	58	58		58	86.20
II Sem.	51	51		51	84

B.A. IIISem.	63	63	63	98.4
IV Sem.	63	6	63	93.65
B.A. V Sem.	84	84	84	92
VISem.	84	84	84	100
M.A.(P)ISem.	20	20	20	95
M.A.(P)IISem.	20	20	20	100
M.A.(F)IIISem.	29	29	29	96.55
M.A.(F)IV Sem.	28	28	28	96.42

27. Diversity of Students:

2013-14

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100	Nil	Nil
M.A.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG/ B.Ed.	Approx 10%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA

** No exact data is available*

30. Details of Infrastructural facilities

a) Library:

- Total Books:1394

b) Internet facilities for Staff & Students: Available in the Labs.

d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

2013-14

Name of Programme	Govt. Scholarship		
		SC	BC
B.A.I		9	16
B.A.II		6	9
B.A.III		8	14
M.A.		3	5

32. Details on student enrichment programmers (special lectures/workshops/ Seminar) with external experts Extension Lectures: NA

33. Teaching methods adopted to improve student learning

- Group Discussions, Interactive Sessions
- Assignments, Class Tests
- Relating theory to real economic issues

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students of the department actively participate in social activities like N.S.S., N.C.C., blood donation and take part in extension activities organized by college

35. SWOC analysis of the department and Future plans

S – Strengths:

- Experienced and dedicated faculty.
- Popular subject among students.
- Choicest subject for B.Ed. Combination.

W – Weaknesses:

- Rural background of students with less exposure.
- Rural students face the problem of transportation.
- Under privileged strata of society.
- Less attention to women education.

O – Opportunities:

- Good subject for competitive exams.
- Useful in pursuing further studies.
- Students can be guided to explore the existing opportunities in the field of social service.

C – Challenges:

- Time constraints for completion of syllabus and for extra co- curricular activities.

Future Plans:

- To organize National seminar.
- To arrange excursions.
- To arrange extension lectures.

1. Name of the Department: **Political Science**

2. Year of Establishment: 1970

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG: As an elective subject in BA.

4. Names of Interdisciplinary courses and the departments/units involved Nil

5. Annual/ semester/choice based credit system (programme wise)

Semester

6. Participation of the department in the courses offered by other departments Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil

8. Details of courses/programmes discontinued (if any) with reasons Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	--	Nil
Associate Professors	01	Nil
Asst. Professors	--	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4
Mr. Satish Kumar	M.A, B.Ed. B.Lib, HTET	Asstt. Professor	-	1 ½ Years	--

11. List of senior visiting faculty Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty Nil

13. Student -Teacher Ratio (programme wise)

UG
80:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

D.Sc	D.Litt	Ph.D	MPhil	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received Nil

18. Research Centre /facility recognized by the University Nil

19. Publications:
•Publication per faculty: Nil

20. Areas of consultancy and income generated

Honorary consultation to the students, appearing privately in UG and PG exams.

21. Faculty as members in

- | | |
|-----------------------------|-----|
| a) National committees | Nil |
| b) International Committees | Nil |
| c) Editorial Boards.... | Nil |

22. Student projects

- | | |
|--|-----|
| a) Percentage of students who have done in-house projects including inter departmental/ programme | Nil |
| b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies | Nil |

23. Awards / Recognitions received by faculty and students:- Nil

24. List of eminent academicians and scientists / visitors to the department:- Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- | | |
|-----------------------------|-----|
| a) National: | Nil |
| b) International: | Nil |
| c) Seminars and Workshops:- | Nil |

26. Student profile programme/course wise:

Name of Course/ program (refer to question 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-11

Name of Course/ program	Application Received	Selected	Enrolled F	Pass percentage
B.A.ISem.	120	120	120	98
B.A.IISem.	110	110	110	99.09
B.A.IIAnnual	146	146	146	89.72
B.A.IIIAnnual	187	187	187	97.32

2011-12

Name of Course/ program	Application Received	Selected	Enrolled F	Pass percentage
B.A.ISem.	142	142	142	85
B.A.IISem.	135	135	135	90.37
B.A.III Sem.	109	109	109	99.08
B.A.IV Sem.	105	105	105	68.57
B.A.IIIAnnual	134	134	134	100

2012-13

Name of Course/ program	Application Received	Selected	Enrolled F	Pass percentage
B.A.ISem.	104	104	104	91.34
B.A.IISem.	104	104	104	96.15
B.A.III Sem.	122	122	122	95
B.A.IV Sem.	119	119	119	99
B.A. V Sem.	104	104	104	100
B.A. VISem.	103	103	103	94.17

2013-14

Name of Course/ program	Application Received	Selected	Enrolled F	Pass percentage
B.A.ISem.	104	104	104	100
B.A.IISem.	76	76	76	100
B.A.III Sem.	105	105	105	99.04
B.A.IV Sem.	100	100	100	83
B.A. V Sem.	118	118	118	85
B.A. VISem.	118	118	118	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
--------------------	-----------------------------------	---------------------------------	---------------------------

B.A.	99	01	Nil
------	----	----	-----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15 to 20
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Student progression	Against % enrolled
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus selection	Nil
• Other than campus recruitment	3 to 5
Entrepreneurship/Self-employment	5

* No exact data is available

30. Details of Infrastructural facilities

a) Library: a separate section for Pol. Sc. in central library.

• Books: 1292

b) Internet facilities for Staff & Students:- Available in computer labs.

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Class	SC	BC
B.A.I	14	16
B.A.II	9	26
B.A.III	8	25

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts

33. Teaching methods adopted to improve student learning

- Class-Tests, Assignments, Group- Discussions, .
- Quiz and Essay Writing Contests are also held to update knowledge.
- One to one interaction and interactive sessions with students

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The dept. organized various college level functions to make the students socially accountable like, student's participation in the National Festivals.
- Active members of N.C.C. & N.S.S. Blood Donation, help in educating the masses in eradicating social evils and inter-act with their non-peer groups.

35. SWOC analysis of the department and Future plans

S – Strengths:

- Experienced and dedicated faculty.
- Popular subject among students.
- Choicest subject for B.Ed. Combination.

W – Weaknesses:

- Rural background of students with less exposure.
- Rural students face the problem of transportation.
- Under privileged strata of society.
- Less attention to women education.

O – Opportunities:

- Good subject for competitive exams.
- Useful in pursuing further studies.
- Students can be guided to explore the existing opportunities in the field of social service.

C – Challenges:

- Time constraints for completion of syllabus and for extra co- curricular activities.

Future Plans:

- To organize National seminar.
 - To arrange excursions.
 - To arrange extension lectures.
- .

1. **Name of the Department:** **Sanskrit**
2. **Year of Establishment:** 1970
3. **Names of Programmes / Courses offered (UG)**
UG: As an elective subject in BA.
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (programme wise):** Semester
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of teaching posts:**

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	Nil
Asst. Professors	Nil	01

* Dr. Seema Tanwar worked for 7 years as Asstt. Prof. and now Mr. Silender is working as Asstt. Prof. on temporary basis.

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization (Certifications)	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Silender	M.A, B.Ed	Asstt. Prof.		2 years and 8 Months	

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty** Nil

13. Student -Teacher Ratio (programme wise):

B.A	B.Sc
60:1	80:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NA

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

DSc	D.Litt.	Ph.D.	M.Phil.	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

• **Publication per faculty** Nil

• **Number of papers published in peer reviewed journals (national / international) by faculty and students:** Nil

(A) Research Papers published in International Journals: Nil

(B) Research Papers published in National Journals: Nil.

(C) Research Paper published in other Journals/Seminar Proceedings:

(i)Dr. Seema Tanwar,

Sr. No.	Title of the Paper/Book	Name of the Journal Proceedings/ Magazines
1.	Book Published Adhunik Maahakavya Rakshmtam Ek Adhyan	
2.	Paper Published “Ramayan Mein Parivaarik Sambandh”	PrachyaVidyanu/Sandhanam
3.	“Sanskrit Vangmay Naari”	Hari Prabha-Haryana Sanskrit Academy
4.	“Utsah Nijhridyi Sancharya (Kavita)”	Sanskrit Samvad Prakashan

• Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

• Monographs Nil
 • Chapter in Books Nil
 • Books Edited Nil
 • Books with ISBN/ISSN numbers with details of publishers Nil
 • Citation Index Nil
 • SNIP Nil
 • SJR Nil
 • Impact factor Nil
 • h-index Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

a) National committees Nil
 b) International Committees Nil
 c) Editorial Boards Nil

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
 b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students:

FACULTY: Nil

STUDENTS: Nil

24. List of eminent academicians and scientists/ visitors to the department

No.	Name	Dept. & Place
1	Dr. Saroj Sethi	Principal & Asso. Prof. Adarsh Mahila Mahavidyalaya Bhiwani
2	Dr. Sudesh Kathuria	Asso. Prof. D.N. College, Kurukshetra

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National Nil
 b) International Nil
 c) Seminars and Workshops:- Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

--	--	--	--	--	--

*M = Male *F = Female

2010 – 2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA Sem-I	53	53		53	100
BA Sem-II	39	39		39	100
BA –II Annual	41	41		41	100
BA –III Annual	72	72		72	98.6

2011 – 2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA Sem-I	52	52		52	73
BA Sem-II	38	38		38	81.57
BA Sem-III	35	35		35	100
BA Sem-IV	35	35		35	100
BA –III Annual	41	41		41	97.56

2012 – 2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA Sem-I	42	42		42	100
BA Sem-II	39	39		39	97.43
BA Sem-III	39	39		39	82
BA Sem-IV	38	38		38	97
BA Sem- V	32	32		32	78.12
BA Sem- VI	31	31		31	90.32
B.Sc.III Sem	89	89		89	100
B.Sc. IV Sem	89	89		89	100

2013 – 2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA Sem-I	57	57		57	100
BA Sem-II	58	58		58	98
BA Sem-III	36	36		36	94.44
BA Sem-IV	36	36		36	88.88
BA Sem- V	36	36		36	88
BA Sem- VI	36	36		36	97
B.Sc NM Sem-III	58	58		58	100
B.Sc NM Sem-IV	58	58		58	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	99	01	-
B.Sc.	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	10 to 20
PG to M. Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus selection	Nil
• Other than campus recruitment	5 to 10*
Entrepreneurship/Self-employment	5 to 10*

** No exact data is available*

30. Details of Infrastructural facilities

a) **Library:** Separate section for Sanskrit in central library.

• Total books: 797

b) **Internet facilities for staff & students:** In computer labs.

c) **Class rooms with ICT facility :** Nil

d) **Laboratories:** NA

31. Number of students receiving financial assistance from college, university, government or other agencies:-

2010 – 14

Class	Govt. Scholarships	
	SC	BC
BAI	9	12
B.A.II	3	12
B.A.III	4	6

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

• **Havan ceremony** is organized once a week to make the students aware of Indian Culture and Sanskrit language

33. Teaching methods adopted to improve student learning

1. Interactive session
2. One- to- one interaction
3. Group Discussion

4. Various competitions, tests, assignment, students' presentations are added to strengthen the traditional method of teaching.
5. Lecture, discussions & Rhythmic method are used to teach and create interest in students

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:
Students are active members of N.S.S, N.C.C and other cells and associations of the college which provide ample opportunities to participate in the Institutional Social Responsibility and Extension Activities.

35. SWOC analysis of the department and future plans:-

S – Strengths:

- Rich literary values of the subject
- Promote vedic culture and human values
- Sanskrit Language makes human being adjustable and useful to the society
- This encourages human being to progress without bothering for the result

W – Weaknesses:

- Less no. of students due to ignorance of the importance of this subject.

O – Opportunities:

- Govt. & communities have realized its importance and give lot of incentives to promote it. The Rashtriya Sanskrit Sansthan(Deemed University) Delhi provides scholarships for the students for different levels of education as an incentive.
- Foreign countries like England, Britain, America, Japan also lay emphasis on exploring Vedas & Upanishads for best solutions for new challenges in the area of medical and Vedic mathematics.

C – Challenges:

- To popularize the ancient subject of Sanskrit among the younger generation.
- Changing attitude of the society for this traditional subject.

Future Plans:

- To organize National Seminar on Sanskrit.
- Sanskrit speaking course to be started.
- Workshop to be conducted for Sanskrit plays & Dramas.

-
1. **Name of the Department:** **Geography**
 2. **Year of Establishment:** **2009**
 3. **Names of Programmes/ Courses offered (UG)**
UG: As an elective subject in B.A.
 4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
 5. **Annual/semester/choice based credit system(programme wise):**
Semester
 6. **Participation of the department in the courses offered by other departments:**
Nil
 7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :**Nil
 8. **Details of courses/programmes discontinued(if any)with reasons:** Nil
 9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	01*

*Filled by the management on temporary basis
 10. **Faculty profile with name, qualification, designation, specialization, D.Sc./D.Litt./Ph.D./M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Nirmal Kumar	M.Sc.M.Phil, B.Ed.NET(6 time)HTET(2 time)CTET	Asstt. Prof.	Physical Geography & Human Geography	6 yrs.	Nil
 11. **List of senior visiting faculty :** Nil
 12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty :** All

13. **Student –Teacher Ratio(programme wise) :**

UG
Approx 80:1

14. Number of academic support staff(technical)and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/ PG.

DSc	D.Litt.	Ph.D.	M.Phil.	PG
-	-	-	01	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:
Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre/facility recognized by the University : Nil

19. Publications:

*

a) Publication per faculty : Nil

*

Number of papers published in peer reviewed journals

(national/ international)by faculty and students: Nil

*

Number of publications listed in International Database(For

Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : Nil

*

Monographs:

Nil

*

Chapter in Books:

Nil

*

Books with ISBN/ISSN numbers with details of publishers : Nil

*

Citation Index :

Nil

*

SNIP:

Nil

*

SJR:

Nil

*

Impact factor:

Nil

*

h-index :

Nil

20. Areas of consultancy and income generated:

Nil

21. Faculty as members in

a) National committees:

Nil

b) International Committees :

Nil

c) Editorial Boards.....:

Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme:

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

Nil

23. Awards/Recognitions received by faculty and students :

Students:-

• Mamta secured top position in Geography in **KUK** in 5th Semester in 2011-12.

• Jyoti secured top position in Geography in **KUK** in 1st Semester in 2013-14.

• Team of Geography students (Monika, Nisha & Paramjeet) won 1st Prize in Inter College Geography Quiz Competition.

• Paramjit secured top position in Geography in **KUK** in 2nd Semester in 2013-14.

24. List of eminent academicians and scientists/ visitors to the Department:

Nil

25. Seminars/Conferences/Workshops organized & the source of funding

a) National :

Nil

b) International :

Nil

26. Student profile programme/course wise: * M=Male *F=Female

Name of the Course/ programme (refer to question4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	21	21		21	76
II Sem.	19	19		19	94.73
B.A.II Annual	23	23		23	91.30

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	32	32		32	93
II Sem.	24	24		24	100
B.A. III Sem.	20	20		20	85
IV Sem.	20	20		20	100
B.A.III Annual	20	20		20	100

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	4646	46		46	95
II Sem.		46		46	95
B.A. III Sem.	24	24		24	87
IV Sem.	24	24		24	100
B.A. V Sem.	22	22		22	100
VI Sem.	19	19		19	100

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I Sem.	5659	56		59	89.28
II Sem.		59			96
B.A. III Sem.	50	50		50	90
IV Sem.	44	44		44	95.45
B.A. V Sem.	20	20		20	95
VI Sem.	20	20		20	100

27. Diversity of Students :

2013-14

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	99	1	--

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE,Civil services, Defense services,etc.?: Nil

29. Student progression

Student progression	Against %enrolled
UG to PG /B.ED	Approx10 to 20
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D.to Post-Doctoral	N.A.
Student progression	Against% enrolled
Employed	
• Campus selection	Nil
• Other than campus recruitment	Approx5 to 10*
Entrepreneurship/Self-employment	Approx5*

* No exact data is available

30. Details of infrastructural facilities a) Library:

•Books: 123

b) Internet facilities for Staff& Students : Available in the Labs.

c) Class rooms with ICT facility : Nil

d) Laboratories: 01.

31. Number of students receiving financial assistance from college, university, government to another agencies :

2013-14

Class	Govt. Scholarships	
	SC	BC
B.A –I	06	15
B.A-II	08	12
B.A-III	06	06

32. Details on student enrichment programmes (special lectures/workshops/ seminar)with externalexperts : Nil

33. Teaching methods adopted to improve student learning :

- Group discussions
- Group tests
- Assignments
- Class tests
- One-to-One interaction and interactive sessions with students.

• Students are encouraged to visit the library to enrich themselves with knowledge of literature.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students actively participate in co-curricular activities organized by N.C.C, N.S.S and the Departments of Home-Science, Sports and Commercial Art.

35. SWOC analysis of the department and Future plans

S-Strengths :

- Interest of students in Panjabi due to mother-tongue.
- Experienced and dedicated faculty member
- Rich stock of literary books available in library

W-Weaknesses :

- Rural background of students with less exposure
- Lack of literary atmosphere at home
- Time constraints and transportation problem for rural students.
- Early marriage of girls is a big obstacle and gender-bias at home keeps them away from participating and attending literary activities organized anywhere.
- Declining interest of students in reading literature due to media.

O-Opportunities :

- Jobs in government schools
- Ample scope in Journalism

C-Challenges :

- Rapidly changing technology has lessened the interest of students in Language and Literature.
- Motivating students for higher education.
- Motivating students to appearing various Career-oriented exams.

Future Plans :

- Focus on extension lectures.
- To organize seminars (U.G.C & D.H.E Sponsored).
- To apply for Minor Research Projects from U.G.C.
- Efforts for developing communication skills in the students.
- To organize educational trips to enrich students' knowledge in literature/heritage.

1 Name of the Department - **Hindi**

2. Year of Establishment - 1970

3. Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG: As a compulsory subject in BA and Optional Subject in B.Sc.

4. Names of Interdisciplinary courses and the departments/units involved - Nil

5. Annual/ semester/choice based credit system (programme wise) UG: Semester

6. Participation of the department in the courses offered by other departments - Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons Nil

9. Number of Teaching posts : -

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	02	Nil
Asst. Professors	03*	03*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.,) -

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Ms. Teena Narang	M.A(Hindi), B.ED	Asst. Professor		6 years	
Ms. Reetu	M.A(Hindi), M.Phil, M.ed	Asst. Professor		1 year	
Ms. Shweta Tanwar	M.A(Hindi), B.ED	Asst. Professor		1 year	

11. List of senior visiting faculty - Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty -

Programme Level	Name of Programme/course	Percentage of lecture provided by temporary faculty
UG	B.A	Nil

13. Student -Teacher Ratio (programme wise) -

Programme Level	Student-Teacher ratio
UG	80:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled – Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG -

D.Sc	D.Litt	Ph.D	MPhil	PG
-	-	00	01	02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received Nil

18. Research Centre /facility recognized by the University- Nil

19. Publications:

Mrs. Poonam Ranga presented paper entitled: “Rashtra nirmaan mei naari ki bhumika” in a

national Level Seminar at I.G.(P.G.) M.M.V. in Mar, 2012 and completed L.L.B in 2011

20. Areas of consultancy and income generated:-

Nil

21. Faculty as members in

- a) National committees - Nil
- b) International Committees - Nil
- c) Editorial Boards.... - Nil

22. Student projects:-

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry /other agencies Nil

23. Awards / Recognitions received by faculty and students –

Faculty:

Mrs. Teena Narang Lecturer in Hindi delivered a lecture during a workshop organized at Power Grid.

Students: Best Speakers in Hindi: Manu (2011-2012)

Urvashi (2012-13)

Students: Other Achievements

S.No.	Date	Competition	Names	Position	In/Organized By
1	31/10/10	Declamation	Astha Nikki Perna	Ist IIInd IIIrd	I.G.M.M.V. Ktl./ Power Grid Kaithal
2	10/08/11	Debate	Team (Nikki & Samandeep) Team(Tulika & Komal)	Ist IIIrd	I.G.M.M.V. Ktl. / Legal Literacy Cell
3	16/11 /11	Inter- University Declamation	Genius	IIIrd	Youth & Cultural Deptt. K.U.K.

4	19/11/11	Debate Poetry	Team(Nikki & Astha) Team(Anjali & Sukhwinder) Ritu	Ist IInd Ist	B.R.A. Govt. College / Legal Literacy Cell
5	15/02/12	Declamation on the Birth Anniversary Of Shanno Devi	Khushboo & Sonam Sonia Preeti	Ist IInd IIIrd	I.G.M.M.V. Ktl.
6	13/03/12	Inter College Debate	Team(Manu & Urvashi)	Ist	Govt. College for Women Karnal
7	16/03/12	Declamation	Manu & Urvashi	Ist	B.R.A. Govt. College /Co-operative Society Haryana
8	07/10/12	Essay Writing on Ahimsa Divas	Oseen Neha & Sunanda Nikki & Suman	Ist IInd IIIrd	I.G.M.M.V. Ktl.
9	10/10/12	Inter College Declamation on Voter Awareness Program	Praveen Urvashi	Ist IInd	I.G.M.M/V. Ktl.
10	17/11/12	District Level Declamation	Urvashi Manu	Ist IInd	B.R.A. Govt. College / Legal Literacy Cell
11	02/02/13	Debate	Team (Urvashi & Manu)	IIIrd	B.R.A. Govt. College / Legal Literacy Cell
12	06/03/13	Debate	Team(Prerna & Genius)	Ist Running Trophy	M.D.S.D. Girls College Ambala

13	13/03/13	Poem Recitation	Monty Neha	Ist IInd	G.I.M.T. K.K.R.
14	13/08/13	Declamation	Neeraj Nishu	Ist IIIrd	B.R.A. Govt. College/Co- operative Society Haryana
15	27/10/13	District Level Essay Writing Competition	Ekta Geeta Sukhwinder	Vth VIIth Xth	B.R.A. Govt. College
16	13/11/13	Debate Competition	Team(Neeraj & Nisha)	IInd	B.R.A. Govt. College/ Literacy Legal
17	21/12/13	40 th Kamalnayan Bajaj Memorial Inter-College Declamation	Urvashi	Ist & Cash Prize Rs.1000/- Also, Recommended to go to Vardha in the Next Series Of this Competition	K.U.K. K.K.R.
18	22/01/14	Declamation	Urvashi Genius	1 st 3 rd	I.G.M.M.V.Ktl
19	25/01/14 26/01/14	State Level Essay Writing	Oseen Oseen	Ist Honoured by Governor of Haryana Sh.Jagannath Pahadiya Also, Honoured by C.P.S. Haryana Ch. Dharamveer Singh on Republic Day in	D.A.V. School Gurgaon Kaithal

20	04/04/14	State Level Essay Writing	Ritu Grover & Sukhwinder	Got Position in Top 15 & Cash Prize Of Rs.3000/-	Ch. Charan Singh Agricultural University Hissar/ Haryana Science & Technology Deptt.
21	17/09/14	Declamation	Aakanksha	Ist	R.K.S.D. Ktl.
22	09/11/14	National Level Inter College Debate Essay Writing Competition	Team(Genius & Kajal) Aakanksha&Pinky Jain	Ist IIIrd	Arya College, Panipat

24. List of eminent academicians and scientists / visitors to the

Department:

Sr. No	Name	Desigation&Dept.
1	Dr.Mukta	Director, Hindi Litrerature Academy,Panchkula
2.	Dr.Babu Ram	Ass.Prof, Hindi Deptt. K.U.K
3.	Dr.Jai Prakash Sharma	Prof. (Retd.) Hindi Deptt.P.U. Chandigarh
4.	Dr. Naresh Mishra	Prof.Hindi Deptt. M.D.U., Rohtak
5.	Dr. Brahmanand	Ex-Director,Hindi Deptt., K.U.K.
6.	Dr Saroj Sethi	Prof.(Retd.) Adarsh Mahila Mahavidyalya Bhiwani

25. Seminars/ Conferences/Workshops organized & the source of funding.

a) National

One day National Level Seminar was organized by Hindi Deptt.on Mar 26.The topic was
“ Structure and importance of Hindi Language”

It was inaugurated by the founder member of I.G.(P.G)M.M.V , Sh.Mohan Bahadur khurania .

Sh.Jagdish bahadur Khurania, President,M.M.V.Samiti and Sh. Ram Bahadur Khurania,vice-president were also present in the seminar.Our principal Dr.Sadhana Thukral welcomed the Chief guest. Dr.Mukta,Director,Hindi Literature Academy,Panchkula,described about the plans organized by Haryana Govt.For the development of Hindi language.The Key-not described about the “changing structure of Hindi with the passing of time.” by Dr.Babu Ram ,Ass.Prof.,Hindi Deptt.,K.U.K. In Technical Session -I, Dr Jai Prakash Sharma, Prof. (Retd.) Hindi Deptt., P.U. Chandighr, threw light on the value of Hindi. Dr. Naresh Mishra, Prof. Hindi Deptt. M.D.U. emphasized that the solutions to the problem related with Hindi Language are effective only with the co-operative efforts of all the units. In the Technical session-II, Dr. Brahmanand, Ex-Director, Hindi Deptt. K.U.K. emphasized the value of Hindi as necessary for the emotional development of the nation. Dr. Saroj Sethi, Prof.(Retd.), Adarsh Mahila Mahavidyalaya expressed her views on the value of Hindi as a symbol of our racial and national pride.

b) International - Nil

c) Regional Seminar- DGHE sponsored seminar organized by the Hindi Dept. on the topic ‘Hindi Dasha aur Disha’ on March 26,2010.

26. Student profile programme/course wise:

Name of the Course/ programme (refer to question 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Nameofthe Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem.	232	232		232	89
B.A-IISem.	224	224		224	99.10
B.A.IIAnnual	219	219		219	98.17
B.A.IIIAnnual	246	246		246	98.37

2011-2012

Nameofthe Course/programme)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A - ISem.	268	268		268	94
B.A - IISem.	264	264		264	95.45
B.A. - IIISem.	198	198		198	94.44
B.A- IV Sem.	194	194		194	96.39
B.A.IIIAnnual	191	191		191	98.95

2012-2013

Nameofthe Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.- ISem.	292	292		292	94.86
B.A - IISem.	257	257		257	93.77
B.A. - IIISem.	228	228		228	82
B.A - IV Sem.	242	242		242	98.34
B.A. -V Sem.	173	173		173	98.84
B.A -VISem.	169	169		169	96.44

B.Sc.III Sem	27	27	27	100
B.Sc. IV Sem	27	27	27	100

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.- I Sem.	254	254		254	79.52
B.A - II Sem.	240	240		240	97
B.A. - III Sem.	228	228		228	96.49
B.A - IV Sem.	198	198		198	93.43
B.A. - V Sem.	213	213		213	90
B.A - VI Sem.	210	210		210	99.5
BSc NM III Sem	39	39		39	100
Bsc NM IV Sem	39	39		39	100

*M=Male *F =Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	99	1%	Nil
M.A	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG / B.Ed	30 - 40

30. Details of Infrastructural facilities

- a) Library: Total Books: 2030
- b) Internet facilities for Staff & Students – Available in Labs.
- c) Class rooms with ICT facility - Nil
- d) Laboratories NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	Class	Govt Scholarship	
		SC	BC
2013-14	BA-I	22	38
	BA-II	17	39
	BA-III	20	32

32. Details on student enrichment programmes (special lectures /workshops / seminar) with external experts

One day National Level Seminar was organized by hindi Deptt.on Mar 26.The topic was “ **Structure and important of Hindi Language**”,–Details in point 25

33. Teaching methods adopted to improve student learning -

- To strengthen the traditional method, group discussions are held.
- Class tests are conducted quite frequently.
- Students submit assignments related to their syllabi.
- Sessional tests are conducted during the semester.
- With the use of the black board, writing skill of the students is checked
- Pronunciation of students is checked by giving them some tasks, chapters from the text books to read out in the class one by one.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities –

Students are members of N.C.C, N.S.S, Red Cross & Red Ribbon Club.

They actively participate in Blood Donation Camps, Tree Plantation and actively shoulder the responsibilities during college functions organized by various associations.

35. SWOC analysis of the department and Future plan

S Strength-

- Hindi being a compulsory subject for all the students of Arts, the teachers of the dept. remain in touch with a maximum no. of students. A large number of students become the strength of the department.
- Dedicated faculty over the years .

W - Weaknesses-

- Hindi being the mother tongue, students do not take this subject seriously.
- Most of the students come from rural areas. Their local dialect and accent affects the direct grasping of the Hindi language.

O - Opportunities-

- Expose the students to the rich library & cultural heritage of the language beyond their syllabus.

C - Challenges-

- To create student's interest in this traditional subject.
- To enhance reading habit among students.

Future plans-

- Put in more efforts to increase the interest of students in reading Hindi literature & motivate them to take interest in creative writing.
- More lectures/ workshops/ seminars will be conducted by the department.
- More literature will be purchased to explore new dimensions of the subject.
- Minor and major research projects will be applied.
- To improve phonetics an advanced language lab will be set up.

1. **Name of the Department:** **English**
2. **Year of Establishment:** 1970
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :**
 - **UG:**
 - a) B.A. Compulsory Subject
 - b) B.Sc-1(Medical, Non-Medical, Comp. Sc.) Compulsory subject
 - c) B.M.C
 - d) B.C.A-1
 - **PG : M.A English****Add On Course : Functional English**
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/semester/choice based credit system(programme wise):**

UG Courses:	Semester
PG Courses:	Semester
Add-on-course:	Annual
6. **Participation of the department in the courses offered by other departments:**
Faculty of the Deptt.teaches English as a compulsory subject in UG courses of different faculties like, Arts Science, B.A.Mass Communication and B.C.A. and M.A. English.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc:** Nil
8. **Details of courses/programmes discontinued (if any)with reasons:** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	
Associate Professors	03	01
Asst. Professors	Nil	* 05
* Filled by Management on Temporary basis.		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students

					guided for the last 4 years
Dr. Meenakshi Kaushal	M.A, B.Ed M.Phil & Ph.D	Associate Professor	American fiction	32years	-
Ms. Kirti	M.A, M.Phil B.Ed.	Asst. Prof.	-	6years	-
Ms. Rajni	M.A. B.Ed, M.Ed. CTET & HTET	Asst. Prof.	-	2.6years	-
Ms. Ekta	M.A, M.Phil B.Ed.	Asst. Prof.	-	6 months	-
Ms. Pooja Yadav	M.A.B.Ed. & HTET	Asst. Prof.	-	1 Year	
Ms. Suman Grover	M.A. M.Phil.	Asst. Prof.	-	3 Years	

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Theory	
B.A	60%
B.Sc	100%
B.C.A	100%
BMC	100%
M.A.	100%

13. Student –Teacher Ratio(programme wise) :

Arts	Science	B.C.A	BMC	MA
80:1	80:1	25:1	40:1	40:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/ PG.

DSc	D.Litt	Ph.D	MPhil	PG
-	-	11	03	03

16. Number of faculty with on going projects from

a) National:

Nil

b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST;UGC,DBT, ICSSR, etc.and total grants received: Nil

18. Research Centre/ facility recognized by the University: Nil

19. Publications:

Dr. Meenakshi Vasishtha, Associate Prof. in English Published the following Research Papers :

1. "From Sin to Salvation: Temple Drake in William Faulkner's fiction "In Kurukshetra University Research Journal (Art and Huminity) ed. By Prof. Bhim Singh, Volume-XLII : 2008, in 2011.
2. 'Sin in William Faulkner;s Fiction " in Chintan (International Referred) edf. By Acharya Sheelak Ram, Volume: Oct 4-Dec-20.
3. Submitted Ph.D. Thesis entitled:
"Images of Women in William Faulknmer's Fiction" in March, 2013.

20. Areas of consultancy and in come generated: Nil

21. Faculty as members in:

- a) National committees Nil
- b)International Committees Nil
- c)Editorial Boards.... Nil

22. Student projects:

- a) Percentage of students who have done in-house projects including interdepartmental /programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students:

- (a) Awards received by Faculty: Nil
- (b) Awards received by Students:

Name	Class	Achievements	Awards	Awards Received From	Date
Gazal	M.A.	1 st Position in KUK	Gold Medal &Rs. 11000/-	Management of the college.	2012-13
Ms Jyoti Rani	M.A 1 st sem	2 nd Position in KUK			2012-2013
Ms Jyoti Rani	M.A 3 rd sem	9 th Position in KUK	Rs. 2100/-	Management of the college.	2013-2014
Ms. Monia	M.A 3 rd sem	10 th Position in KUK	Rs. 2100/-	Management of the college.	2013-2014

Ms. Monia	M.A 4 th sem	6 th Position in KUK	Rs. 2100/-	Management of the college.	2013-2014
Ms. Mahak	M.A 1 st sem	16 th Position in KUK	Rs. 2100/-	Management of the college.	2013-2014
Ms. Gurpreet	M.A 1 st sem	16 th Position in KUK	Rs. 2100/-	Management of the college.	2013-2014

S.No.	Date	Competition	Major Topics	Venue
1	19-11-2010	Celebration of The Birthday of Indira Gandhi	Life and Contributions of Indira Gandhi	IGMMV, Kaithal
2	24-11-2010	Celebration of Women's Day	Social Evils & Their Eradication	IGMMV, Kaithal
3	21-3-2011	A Seminar in Collaboration with Red Ribbon Club Youth Red Cross Society & NSS	Female Foeticide, Child Marriage, Dowry System, Corruption & Unemployment	IGMMV, Kaithal
4	22-02-2012	One Day State Level Seminar	Teaching and Learning of English in India : Problems, Scope and its Efficacy	Seminar Hall, I.G.M.M.V. kaithal
5	March, 2012	InterCollege Essay Writing Competition	Status of Women In India, Indian Society & Sexual Discrimination, Crime Against Women : Who is Responsible?, Changing Social Attitudes towards Woman & How much woman is aware of her right.	IGMMV, Kaithal
7	Oct., 2013	InterCollege Essay Writing Competition	Honour Killings in 21 st Century	IGMMV, Kaithal
8	15-2-14	InterCollege Essay Writing Competition	Osheen Got 2 nd Prize	SD Mahila Mahavidyalya, Narwana
9	6-8-2014	District Level Speech Competition	Akansha got 3 rd prize	Election Commission
10	16-9-2014	State Level Poetic	Akansha got 1st prize	RKSD College, Kaithal

		Recitation		Golden Jubilee Function
11	Oct,2014	InterCollege Essay Writing Competition	Reservation Policy in Democracy :Is it Justified?	IGMMV,Kaithal
12	7-11-2014	National Level Inter College Quiz,Debate,Sketch Making & Essay Writing Competitions	Debate – Genius & Kajal 2 nd Essay Writing – Manisha 2 nd Quiz – Pinki Jain & Aakansha 3 rd	Arya PG College,Panipat

24. List of eminent academicians and scientists/ visitors to the department:

1. Dr. K.K.Kathuria; Former Chair Person;Deptt. Of English, KUK.
2. Dr. Dinesh Kumar; Former Chair Person;Deptt. Of English, KUK.
3. Dr. Tejinder Kaur, Director, Distance Education, P.U.Patiala.

25. Seminars/ Conferences/Workshops organized &the source of funding:

- a)State : 01 by UGC
b) National: Nil
c)International: Nil

26. Studentprofileprogramme/coursewise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem.	233	149		149	63
II Sem.	224	224		224	79
B.A.II Annual	219	219		219	91.32
B.A.III Annual	262	262		262	86.64
MA Eng Sem I	32	32		32	60
MA Eng Sem II	32	32		32	53.12
MA Eng Sem III	18	18		18	11.11
MA Eng Sem IV	18	18		18	16.66

2011-2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem.	306	306		306	58
II Sem.	297	297		297	58.58
B.A. IIISem.	198	198		198	49.49
IV Sem.	194	194		194	40.72
B.A. III Annual	205	205		205	82.92
MA Eng Sem I	25	25		25	84
MA Eng Sem II	24	24		24	83.33
MA Eng Sem III	25	25		25	92
MA Eng Sem IV	25	25		25	72

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem.	292	292		292	86.98
II Sem.	257	2957		184	71.59
B.A. IIISem.	256	256		256	63
IV Sem.	242	242		242	67.76
B.A. V Sem.	190	190		190	59.47
VI Sem.	1869	186		186	50.53
B.Sc. ISem.	102	102		102	100
B.Sc. II Sem.	101	101		101	100
MA Eng Sem I	39	39		39	84.61
MA Eng Sem II	36	36		36	61.11
MA Eng Sem III	24	24		24	70.83
MA Eng Sem IV	24	24		24	83

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem.	254	254		254	86.61
II Sem.	240	240		240	52
B.A. IIISem.	228	228		228	62.71
IV Sem.	221	221		221	45.24
B.A. V Sem	238	238		238	70
B.A VI Sem	235	235		235	85
MA Eng Sem I	20	20		20	95
MA Eng Sem II	20	20		20	75
MA Eng Sem III	33	33		33	87.87
MA Eng Sem IV	32	32		32	78.12

27. Diversity of Students:

Name of the Course	%of Students from the same state	% of Students from other states	%of Students from Abroad
B.A./ B.Sc./B.C.A BMC/M.A.	99	1%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET,GATE,Civil services,Defense services,etc.? : Nil

29. Student Progression:

Student progression	Against%enrolled
UG to PG/B.Ed.	10 – 20

30. Detail so Infrastructural facilities

a) **Library:** A separate English Section with 1767 Books in central library.

- Total Books: 3519

b) **Internet facilities for Staff & Students:** Available in Library.

c) **Class rooms with ICT facility:** Nil

d) **Laboratories:** 01 (Language Lab.)

31. Number of students receiving financial assistance from college, university, Government or other agencies:

Year	Class	Govt Scholarship	
		SC	BC
2013 -14	BA-I	43	62
	BA-II	26	60
	BA-III	29	56

32. Details on student enrichment programmes(speciallectures/workshops/seminar)with external experts: Nil

33. Teaching methods adopted to improve student learning:

- The traditional Lecture method is used.
- Class tests & Assignments.
- Sessional tests are conducted during semesters.
- Group discussions are held.
- To check the pronunciation of students they are made to read the passages from the texts.

34. Participation in Institutional Social Responsibility(ISR)and Extension activities:

Students actively participate in various social activities like N.C.C, N.S.S, Tree Plantation Blood

Donation, National Festival Celebrations and activities of Women Cell.

35. SWOC analysis of the department and Future plans: S-Strengths:

- Hard working and dedicated staff
- Rich collection of books
- Peaceful environment
- Availability of Functional English Lab

W-Weaknesses:

- Poor academic background of rural students
- A large number of students from Hindi medium schools
- Time constraint of rural students because of transportation problem
- English, being foreign language, is difficult to understand
- Poor communication skills

O-Opportunities:

- Functional English as one of the “Add-on-course”
- Improvement of communication skills
- Overall development of the personality of students

C-Challenges:

- To teach the subject to the rural students
- Lengthy Syllabi

Future Plans:

- To organize Inter class & Inter college Poetic Recitation and Declamation Contests
- To organize extension lecture & Quiz

1. Name of the Department: **Music (Instrumental)**

2. Year of Establishment: 1970

3. Names of Programmes / Courses offered (UG)

UG: As a Elective subject

4. Names of Interdisciplinary courses and the departments/units involved: Nil

5. Annual/Semester/choice based credit system(programme wise): Semester

6. Participation of the department in the courses offered by other departments: Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued(if any)with reasons:

Due to poor response of the students the subject was discontinued.

9. Number of Teaching posts.

	Sanctioned	Filled
Professors	-	-
Associate Professors	01	Nil
Asst. Professors	Nil	Nil

10. Student profile programme/ course wise:

Name of the Course/ programme(refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

Name of the course	Application received	Selected	Enrolled		Pass percentage
			M	F	
2010 – 11					
B.A.III	7	7		7	100

1. Name of the Department: **Mathematics**

2. Year of establishment: 2007

3. Name of programmes/ courses offered(UG,PG,M.Phil,Ph.D., Integrated masters, integrated Ph.D., etc.)

UG: i) As a compulsory subject in B.Sc. (Non Med.), B.Com and BCA.
ii) As an elective subject in BA.

P.G:- M.Sc. Mathematics.

4. Name of inter disciplinary courses and the departments/units involved: Nil

5. Annual/Semester/choice based credit system (programme wise) : Semester

6. Participation of the Department in the courses offered by other department:

Programme Level	Name Of The Programme/Course	Department
UG	B.A. B.Sc. (Non Med.) BCA B.Com	Arts Science Computer Sc. Commerce
PG	M.Sc. Mathematics.	

7. Courses in Collaboration with other universities, foreign institutions: Nil

8. Details Of Courses / Programmes discontinued (if any) with reasons : Nil

9. Number Of Teaching Posts :

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	Nil	09
*Filled by the Management on Temporary basis.		

10. Faculty profile with name, qualification,designation, specialization (D.Sc./ D,Litt./Ph.D./ M.Phil.,etc)

Name	Qualification	Designation	Specialization	No. Of Years Of Experience	No. Of Ph.D. Students Guided In Last 4 Years
Ms. Sangeeta	M.Sc,M.Phil B.Ed. & HTET	Asst. Prof.	Applied Mathematics	6years	Nil

Ms. Anu	M.Sc. B.Ed. HTET	Asst. Prof.	Pure Mathematics	3years	Nil
Ms. Anju	M.Sc, B.Ed	Asst. Prof.	Pure Mathematics	2years	Nil
Ms. Monika	M.Sc, B.Ed	Asst. Prof.	Applied Mathematics	2years	Nil
Ms. Sakshi Gupta	M.Sc, B.Ed	Asst. Prof.	Applied Mathematics	1year	Nil
Ms. Neha Gupta	M.Sc.	Asst. Prof	Applied Mathematics	2 Years	Nil
Ms. Nishtha	M.Sc.	Asst. Prof	Pure Mathematics	6 months	Nil
Ms. Payal	M.Sc.B.Ed.	Asst. Prof	Pure Mathematics	5 months	Nil
Ms. Shilpa	M.Sc.	Asst. Prof	Pure Mathematics	5 months	Nil

11. **List of Senior Visiting Faculty:** Nil

12. **Percentage of Lectures delivered and practical classes handled (programme wise) by temporary faculty:**

Programme Level	Theory	Practicals
B.A./B.Sc.	100%	100%
B.Com.	100%	N.A.
BCA	100%	N.A.

13. **Student-Teacher Ratio:**

Name Of The Programme/Course	Theory	Practical
B.A./ B.Sc.	90:1	30:1
B.Com. & BCA	70:1	N.A..

14. **Number of academic support staff(technical) and administrative staff sanctioned and filled:**

One technical assistant, in sharing with Computer Deptt. for practicals only.

15. **Qualification of teaching faculty with D.Sc./ D.Litt./ Ph.D/ M.Phil/P.G.:**

D.Sc.	D.Litt.	Ph.D.	M. Phil.	PG
Nil	Nil	Nil	01	08

16. **Number of faculty with ongoing projects from**

a) **National**

Nil.

b) **International funding agencies and grants received.**

Nil.

17. **Departmental projects funded by DST-FIST,UGC,DBT,ICSSR, etc. and total grants**

- received: Nil.
18. Research centre/facility recognized by the university: Nil.
19. Publications: Nil
20. Areas of consultancy and income generated: Nil.
21. Faculty as members in
a) National Committees: Nil
b) International Committees: Nil
c) Editorial Boards: Nil
- 22) Student projects :
a) Percentage of students who have done in-house projects including interdepartmental/ programme. Nil.
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies. Nil.
- 23) Awards / Recognitions received by faculty and students.
1. Ritu Grover, B.Sc.2nd Sem 2nd in Maths in KUK in 2011-12 by securing 148/150 marks.
2. Anu B.Sc. 3rd Sem. 1st in Maths in KUK in 2013-14 by securing 150/150.
3. Gazal B.Sc. 3rd Sem. 1st in Maths in KUK in 2013-14 by securing 150/150.
- 24) List of eminent academicians and scientists / visitors to the department: Nil.
- 25) Seminars/Conferences/Workshops organized and the source of funding.
a) National Nil.
b) International Nil

26) Student profile programme/ course wise:

Name of the Course/ programme (refer to question4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

**Result Register Damaged*

2010-11

Name of the course/ programme	Applications received	Selected	Enrolled	Pass Percentage
B.Com 1 st Sem	104	104	104	80.76
B.Com 2 nd Sem	82	82	82	95.12
B.A. 1 st Sem	40	40	40	77
B.A. 2nd Sem	41	41	41	73.17
B.A.II Annual	32	32	32	90.62
B.A.III Annual	21	21	21	95.23

2011-12

Name of the course/ programme	Applications received	Selected	Enrolled	Pass Percentage
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B.Sc. (N.M.) 1 st Sem	129	129	129	68
B.Sc. (N.M.) 2 nd Sem	128	128	128	68
B.Com 1 st Sem	112	112	112	74
B.Com 2 nd Sem	115	115	115	89
BCA 1 st Sem	1515	15	15	93.33
BCA 2 nd Sem	15	15	15	60
B.A. 1 st Sem	54	54	54	68
B.A. 2nd Sem	50	50	50	54
B.A. 3rd Sem	36	36	36	80
B.A. 4th Sem	35	35	35	80
B.A.III Annual	31	31	31	100

2012-13

Name of the course/ programme	Applications received	Selected	Enrolled	Pass Percentage
B.Sc. (N.M.) 1 st Sem	102	102	102	87.25
B.Sc. (N.M.) 2 nd Sem	101	101	101	92.07
B.Sc. (N.M.) 3 rd Sem	116	116	116	100
B.Sc. (N.M.) 4 th Sem	116	116	116	94
B.Com 1 st Sem	151	151	151	76
B.Com 2 nd Sem	148	148	148	78
BCA 1 st Sem	6	6	6	16.66
BCA 2 nd Sem	6	6	6	33.32
BCA 3 rd Sem	15	15	15	66
BCA 4 th Sem	15	15	15	100
B.A. 1 st Sem	29	29	29	79
B.A. 2 nd Sem	21	21	21	90
B.A. 3 rd Sem	44	44	44	59
B.A. 4 th Sem	43	43	43	60
B.A. 5 th Sem	33	33	33	84
B.A. 6 th Sem	32	32	32	65.62

2013-14

Name of the course/ programme	Applications received	Selected	Enrolled	Pass Percentage
B.Sc. (N.M.) 1 st Sem	154	154	154	93.50
B.Sc. (N.M.) 2 nd Sem	152	152	152	88.81
B.Sc. (N.M.) 3 rd Sem	97	97 9797	97	100
B.Sc. (N.M.) 4 th Sem	97	97	97	70
B.Sc. (N.M.) 5 th Sem	115	115	115	87
B.Sc. (N.M.) 6 th Sem	115	115	115	97
B.Com 1 st Sem	150	150	150	70
B.Com 2 nd Sem	128	128	128	84
BCA 1 st Sem	7	7	7	57
BCA 2 nd Sem	5	5	5	60
BCA 3 rd Sem	7	7	7	85
BCA 4 th Sem	6	6	6	83
B.A. 1 st Sem	51	51	51	68.62
B.A. 2 nd Sem	50	50	50	86 86.

B.A. 3 rd Sem	25	25	25	84
B.A. 4 th Sem	25	25	25	68
B.A. 5 th Sem	40	40	40	70
B.A. 6 th Sem	40	40	40	90

27) Diversity of Students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc. (N.Med+C.Sc.)	99	1%	--
B.A.	100	---	--
B.Com.	100	---	--
BCA	100	-	--

28) How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil services, Defense services ,etc: Nil

29) Student progression:

Student progression	Against % enrolled
UG to PG/B.Ed	10
PG to M.Phil	---
PG TO Ph.D	---
Ph.D to Post-Doctral	---
Employed	
▪ Campus selection	---
▪ Other than campus recruitment	---
Entrepreneurship/ Self employment	25

30) Details of Infrastructural facilities :

a) Library: Separate section for Mathematics in central library.

- Reference books/ text books: 850

b) Internet facilities for Staff and Students: Available in library.

d) Laboratories:

- 03 Computer labs on sharing basis with Computer Deptt.

31) Number of students receiving financial assistance from college, university, government or other agencies.

2013-14

Class	Govt. Scholarship	
	SC	BC
B.Sc. (N. Med +C. Sc.)	19	90
B.Com I	19	82
BCA	2	2
B.A.	12	22

32) Details on student enrichment programme (special lectures/workshops/seminars) with external experts. :- Nil

33) Teaching methods adopted to improve student learning

- Combo method is used where practical and theory methods are synchronized.
- Charts and models are used for effective innovative teaching.
- The students are also encouraged to use these devices while making their presentation.
- Regular assignment, tests are taken to make the teaching effective.
- Interactive session in the class and one to one interaction is encouraged in the class.
- Teachers regularly encourage the students to do some creative work with the subjects like to write own views about the role of mathematics in life etc.

34) Participation in institutional social responsibility (ISR) and extension activities.
Our students actively participate in Blood Donation Camp, NSS and NCC programmes.

35) SWOC analysis of the department and future plans.

S-Strengths

- Largest chunk of students in the different streams are the student of mathematics
- Dedicated and hardworking faculty
- Lots of job opportunities
- 100% marks can be obtained in this subject
- The sudden change of interest towards basic science has increased theno. Of students in mathematics.

W-Weaknesses

- Lesser no. Of permanent staff.
- Most of the students being from rural background lack exposure and communication skill.
- Many of the students come from remote areas facing the problem of transportation and facilities.

O-Opportunities

- Self – employment.

C-Challenges

- To make teaching of mathematics more interesting.
- To make the students aware of the use of mathematics in actual life situation

Future Plans

- Development of a new computer laboratory for mathematics department.
- Regular activities for enrichment of students such as student seminars, quiz competition, debate, paper presentation etc.
- Development of a departmental library.
- To organize National Seminar.
- To organize extension lecture of eminent persons.
- To buy more books and educational CD's

1. Name of the Department: **Computer Science & Applications**

2. Year of Establishment: **2010**

3. Names of Programmes/ Courses offered (UG,)

- UG: (i) BCA
(ii) In B.Sc. (Computer Sc.)
(iii) In B.Com as a subject
(iv) In B.A (Computer Sc.)
(v) In BMC as a subject

PG:- (i) PGDCA

4. Names of Interdisciplinary courses and the departments/units involved:

- a) B.Sc. with Computer Science.
b) B.A with Compute Science.

5. Annual/Semester/choice based credit system(programmewise):

- Semester: (i) BCA
Annual: (i) PGDCA

6. Participation of the department in the courses offered by other departments

Faculty of deptt.teaches Basics of Computer Education to all students of BA and B.Sc.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.
Nil

8. Details of courses/ programmes discontinued(if any) with reasons:

PGDCA:-No admission in 2014-2015 session but not Discontinued.

9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
AssociateProfessors	Nil	Nil
Asst.Professors	Nil	8**

*Filled by Management Committee on Temporary basis.

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided forthe last4 years
Ms. Suman Malik	MCA, B.Ed	Asst. Prof.	---	3 year	--

Ms.Jyoti Gupta	M.Sc., B.Ed	Asst. Prof.	---	2 year	--
Ms.Neha Goyal	M.Tech	Asst. Prof.	---	1 year	--
Ms. Vartika	B.Tech	Asst. Prof.	---	1 year 6 months	--
Ms.Neha Kansal	MCA	Asst. Prof.	---	1 year	--
Ms. Shitanshi	M.Tech.	Asst. Prof.	---	6 months	--
Ms. Neelam	B.Tech	Asst. Prof.	---	6 months	--
Ms.Charvee	B.Tech	Asst. Prof.	---	6 months	--

11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Under Graduate	Post Graduate
100%	100%

13. Student –Teacher Ratio(programmewise):2014-2015

Sr. No.	Programme	Theory	Practicals
1	B.Sc. (Comp.Sc.)	17:1	17:1
2	B.M.C	2:1	2:1
3	BCA	5:1	5:1
4	B.A.(Comp. Sc.)	1:1	1:1
5	B.Com. (Gen)	31:1	31:1
6	M.Com(F)	7:1	7:1

14. Number of academic support staff(technical)and administrative staff;sanctioned and filled:

	Sanctioned	Filled
Technical Asst.	-	-
Lab Attendant	01	Nil*
*Filled by Management Committee on Temporary basis.		

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/ PG.:

DSc	D.Litt.	Ph.D.	U.G.	PG
Nil	Nil	Nil	03	05

16. Number of faculty with ongoing projects from
a) National Nil
b) International
funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:
•Publication per faculty : Nil
•Number of papers published in peer reviewed journals(national/ international)by faculty and students: Nil
•Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.): Nil
•Monographs Nil
Chapter in Books Nil
• Books Edited Nil
• Books with ISBN/ISSN numbers with details of publishers Nil
• Citation Index Nil
• SNIP Nil
• SJR Nil
• Impact factor Nil
• h-index Nil
- Papers presented in National Level Seminars: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in:
a) National committees Nil
b) International Committees Nil
c) Editorial Boards Nil
22. Student projects:
a) Percentage of students who have one in-house projects including interdepartmental/ programme : Nil
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students:
University Position:-

S.No	Name	University Position
1.	Ms.Pooja	5 th
2.	Ms. Manisha	2 nd

Student Awards:-

S.No	Date	Competition	Names	Position	In/Organized By
1	07/11/14	Inter College PPT Presentation	Ms. Smiti	3d	NIILM University
2	12/11/14	District level PPT Presentation	Team of Ms. Isha & Ms. Madhu Team of Ms.Pooja & Ms. Pagati	Participated	Legal literacy Cell in B.R.A College, kaithal
3	27/11/2014	Poem Recitation on Ratnawali Haryana Day Calibration	Ms.Manisha	Participated	KUK

24. **List of eminent academicians and scientists/visitors to the department:** Nil
25. **Seminars/Conferences/Workshops organized & the source of funding:** Nil
- a) **National:** Nil
- b) **International:** Nil
26. **Student profile programme/ course wise:**

Name of the Course/ programme (referto question 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010 – 11

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA Sem..-I	7	7		7	100
BCA Sem..-II	7	7		7	0
PGDCA Annual	14	14		14	0

2011 – 12

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

BCA Sem..-I	15	15		15	93.33
BCA Sem..-II	15	15		15	60
BCA Sem..-III	7	7		7	71.42
BCA Sem..-IV	7	7		7	71.42
PGDCA Annual	14	14		14	57.14

2012 – 13

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA Sem..-I	6	6		6	16.66
BCA Sem..-II	6	6		6	0
BCA Sem..-III	15	15		15	46.66
BCA Sem..-IV	15	15		15	86.66
BCA Sem..- V	7	7		7	83
BCA Sem..- VI	7	7		7	83
B.Sc. (Comp.Sc.) Sem.. -I	33	33		33	97
B.Sc. (Comp.Sc.) Sem.. -II	33	33		33	100
PGDCA Annual	7	7		7	0

2013 – 14

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA Sem..-I	7	7		7	42.86
BCA Sem..-II	5	5		5	60
BCA Sem..-III	7	7		7	71.43
BCA Sem..-IV	6	6		6	83.33
BCA Sem..- V	15	15		15	100
BCA Sem..- VI	15	15		15	100
B.Sc. (Comp.Sc.) Sem.. -I	46	46		46	76.86
B.Sc. (Comp.Sc.) Sem.. -II	46	46		46	Result Awaited
B.Sc. (Comp.Sc.) Sem.. -III	33	33		33	100
B.Sc. (Comp.Sc.) Sem.. -IV	33	33		33	100

PGDCA Annual	8	8	8	87.5
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27. Diversity of Students:

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
PGDCA	100	--	---
BCA	100	--	---
B.Sc. C.Sc.	100	-	---
B.Com. (Comp.	100	-	---

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?:- Nil

29. Student Progression:

Student progression	Against %enrolled
UG to PG/ B.Ed.	40 – 50
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D.to Post-Doctoral	---

** No exact data available.*

30. Details of Infrastructural facilities

a) Library: Faculty and the students of the deptt.have a free access to the college library.

- Total Books: 680.

- Facility of INTERNET.

b) Internet facilities for Staff &Students: Broadband internet, Tata Net setter connectivity is available in labs.

c) Class rooms with ICT facility: Required ICT facility is available in labs.

d) Laboratories: Three A.C. labs housing 95 computers, 01 Laser Jet printer and 03 projectors.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Year	Class	Govt. Scholarships	
		SC	BC
2013 -14	BCA	02	02
2013 -14	B.Sc(Comp.Sc).	05	22

32. Details on student enrichment programmes (special lectures/workshops/Seminar)with external experts

Dept.organizes Quiz and Power Point Presentation competitions time to time. Students also participate in various enrichment programmes like, personality development and career guidance programmes organized in the campus by other faculties.

33. Teaching methods adopted to improve student learning

- 1:1 interaction is encouraged during daily classes
- Student performance is regularly evaluated through class tests
- Faculty members use projectors in labs for effective demonstrations
- Students are encouraged to submit their assignments regularly in the form of presentations to make learning more interactive and interesting
- Dept.organizes computer quiz contests and seminars based on the curriculum and latest technology.

34. Participation in Institutional Social Responsibility (ISR) and Extensionactivities
Students actively participate in social activities like N.S.S. ,N.C.C., blood donation, etc.

35. SWOC analysis of the department and Futureplans

S– Strengths:

- Providing unconventional subject to girls of surrounding villages.
- Young, energetic, well qualified and dedicated faculty.
- Dept.has largest faculty strength as it caters to 100% students of the college through related courses and compulsory computer classes.
- Well equipped labs.
- Rich library facilities.

W– Weaknesses:

- Frequent changes in contractual staff.
- No orientation courses for contractual faculty to enhance their teaching skills.
- Students from rural background lack awareness as a result academically poor students opt for BCA course.
- Students with language problems and poor communication skills due to Hindi medium background.

O– Opportunities:

- College has a number of co-curricular activities for the personality development of the students.

C– Challenges:

- To cope up with rapidly changing technology.
- To motivate students for enhancing personality development and improvement of communication skills.
- To motivate students top ursue higher education and career in computers and IT.
- Competing with govt.colleges and various institutes of the near by areas.

Future Plans:

- Focus on organization of more extension lectures.
- To organize seminars (UGC/ DHE sponsored).
- To apply for some minor research project from UGC.
- To provide opportunities of campus placement to students.
- To encourage the faculty to publish research papers.

1. **Name of the Department: Psychology**

2. **Year of Establishment: 2009**

3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):–**

UG: As an elective subject in B.A

4. **Names of Interdisciplinary courses and the departments/units involved - Nil**

5. **Annual/Sem.ester/choice based credit system(programmewise):**

U.G:- Semester

6. **Participation of the department in the courses offered by other departments- Nil**

7. **Courses in collaboration with other universities, industries, hforeign institutions, etc.: Nil**

8. **Details of courses/programmes discontinued(if any)with reasons: Nil**

9. **Number of teaching posts**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst.Professors	Nil	01*
Instructors	Nil	Nil
*Filled by management on temporary basis.		

10. **Faculty profile with name,qualification,designation,specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,)**

Name	Qualification	Designation	Specialization (Certifications)	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Ms. Lalita	M.Phil Psychology	Asst. Prof.	-	2 year	

11. **List of senior visiting faculty: Nil**

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Theory	Practical
100%	100%

13. Student –Teacher Ratio(programmewise):

Theory	Practical
20:1	20:1

14. Number of academic support staff(technical)and administrative staff;sanctioned and filled:

	Sanctioned	Filled
Lab attendant	Nil	Nil

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/ PG.:

DSc.	D.Litt	Ph.D	MPhil	PG.
-----	-----	-----	01	-

16. Number of faculty with ongoing projects from

- a) National :- Nil
b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST;UGC,DBT, ICSSR, etc.and total grants received: Nil

18. Research Centre/facility recognized by the University: Nil

19. Publications:

- Publication perfaculty: Nil
- Number of papers published in peer reviewed journals (national/ international)by faculty and students: Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete,Dare Database –International Social Sciences Directory,EBSCOhost,etc.): Nil
- Monographs Nil
- ChapterinBooks Nil
- BooksEdited Nil
- BookswithISBN/ISSN numbers with details of publishers:Nil
- Faculty: Nil

• CitationIndex	Nil
• SNIP	Nil
SJR	Nil

- Impactfactor Nil
- h-index Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

- a) National committees: Nil
b) International Committees Nil
c) Editorial Boards Nil

22. Student projects:

- a) Percentage of students who worked on in-house projects including interdepartmental/ programme: Nil
b) Percentage of students placed for projects in organization outside the institution i.e. in research laboratories/ industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National: Nil
b) International: Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-2011

Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem	30	21		30	100
B.A.IISem.	21	21		21	100
B.A.II Annual	17	17		17	100

2011-2012

Name of the course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. ISem	39	39		39	89
B.A. IISem	35	35		35	100
B.A..IIISem.	25	25		25	100
B.A.IV Sem.	24	24		24	100
B.A.III Annual	15	15		15	93.33

2012-13

Name of the	Applications	Selected	Enrolled	Pass percentage
-------------	--------------	----------	----------	-----------------

course/ programme	recieved		*M	*F	
B.A..ISem.	37	37		37	97.29
B.A.IISem.	34	34		34	94.11
B.A..IIISem.	36	36		36	94
B.A.IV Sem.	35	35		35	100
B.A.V Sem	22	22		22	95.45
B.A,VI Sem	24	24		24	100

2013-14

Name of the course/ programme	Applications recieved	Selected	Enrolled		Pass percentage
			*M	*F	
B.A..ISem.	24	24		24	79.16
B.A.IISem.	35	35		35	82
B.A..IIISem.	36	36		36	86.11
B.A.IV Sem.	36	36		36	83.33
B.A.V Sem	35	35		35	94
B.A,VI Sem	35	35		35	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc..? Nil

29. Student progression

Student progression	Against%enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D.to Post-Doctoral	Nil
Employed	
• Campus selection	Nil
• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	5 to 10*

* No exact data available.

30. Details of Infrastructural facilities

- Library: Total Books:-100
- Laboratories: 01

31. Number of students receiving financial assistance from college, university, government or other agencies:

Course	Govt. Scholarship	
	SC	BC
B.A I	3	5
B.A II	2	4
B.A III	3	5

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external experts.

Extension lectures organized by the department: Nil

Workshops organized: Nil

33. Teaching methods adopted to improve student learning:

- Group discussions.
- Assignments & Class Tests.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students are active members of N.S.S, N.C.C and other cells of the College which provide ample opportunities to participate in the institutional social responsibility & extension activities.

35. SWOC analysis of the department and Future plans: S-Strengths

- Experienced & hard working faculty.
- Career oriented subjects in MBA.
- Co operating & motivating administration.
- Books and sufficient equipments add to strength.

W-Weaknesses

- Lack of awareness about the subject and its benefits in carving the career.

O-Opportunities

- Many job opportunities in industry. Students can be entrepreneurs and self dependent and can generate jobs for others as well.

C-Challenges

- To make the students and their parents aware of the use of this course as they have their mind set on doing traditional courses.

Future Plans

- To help students in placements.
- To organize special workshops and extension lectures.
- To start P.G. in the subject.

1. Name of the Department : **Chemistry**
2. Year of Establishment : 2011
3. Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
UG: As a compulsory subject in B.Sc. (Med. & Non Med.)
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise) : Semester
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	Nil	Nil
Asst.Professors	Nil	03*
*Filled by management on temporary basis.		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Ms. Bina Sharma	M.Sc. B.Ed.	Asstt.Prof.	Organic Chemistry	1 years 6 months	--
Ms. Shifali Aggarwal	M.Sc. B.Ed	Asstt.Prof.	Organic Chemistry	1 years 6 months	--
Ms. Uma Goyal	M.Sc. B.Ed	Asstt.Prof.	Physical Chemistry	6 months	--

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Theory	Practical
100%	100%

13. Student -Teacher Ratio (programme wise)

Theory	Practical
80:1	20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

	Sanctioned	Filled
Lab Attendant	Nil*	1*
*Filled by management on Temporary basis		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil. / PG

DSc	D.Litt	Ph.D	M.Phil.	PG
--	--	-	-	03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

*

a) Publication per faculty:-

Nil

*

Number of papers published in peer reviewed journals

(national / international) by faculty and students:-

Nil

20. Areas of consultancy and income generated:-

Nil.

21. Faculty as members in

a) National committees:

Nil

b) International Committees:

Nil

c) Editorial Board:

Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme :

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:

Nil

23. Awards / Recognitions received by faculty and students

Recognitions received by faculty: –

UNIVERSITY POSITIONS

Name	Position In KUK
Neha Gill	5 th (3 rd Sem.)
Gazal	6 th (3 rd Sem.)
Manisha	2 nd (3 rd Sem.)
Gazal	1 st (5 th Sem.)
Ritu	4 th (5 th Sem.)

Recognitions received by students: 2010-11

Name		Prize
Genius B.Sc 1 st	Inter University Speech Competition	3rd Position
Urvashi B.Sc 1 st	Inter University Speech Competition	1 st Position

2012-13

Name		Prize
Urvashi B.Sc 3 rd Sem	State Level Speech Competition	1 st Position

2013-14

Name		Position
Urvashi	Inter College Hindi Speech Competition	1 st Position
Team(Monica,Payal,Payal)	District Level Quiz Competition	1 st Position
Ritu Gover	District Level Essay Writing Competition	1st
Ekta	District Level Essay Writing Competition	4th
Geeta	District Level Essay Writing Competition	7th
Priyanka Garg	District Level Essay Writing Competition	9 th
Sukhvinder Kaur	District Level Essay Writing Competition	10th
Ritu Grover	State Level Essay Writing Competition held in Hisar	Consolation Prize of 3000/-
Sukhvinder Kaur	State Level Essay Writing Competition held at Hisar	Consolation Prize of 3000/-
Kajal	District Level Essay Writing Competition	3 rd Position
Smriti	Iner College Presentation	3 rd

24. List of eminent academicians and scientists / visitors to the department

Name	Designation
Sh. Kuldeep Sharma	Speaker, Vidhan Sabha Haryana
Sh. Randeep Singh Surjewala	Industry & PWD (B&R) Minister Hr.
Sh. Naveen Jindal	M.P.Kurukshetra
Sh. Shamsheer Singh Surjewala	Ex-Minister Hr.

Sh. Vijay Kumar Chugh	Chairman, Staff Selection Commission
Sh. Parikshit Madaan,	Industrialist, Haryana
Mrs. Aruna Oswal	Lioness

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course /programme (refer question no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2011-12

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc-I Sem.	129	129	-	129	68
B.Sc-II Sem.	128	128	-	128	71

2012-13

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc-I Sem.	102	102		102	99.01
B.Sc-II Sem.	101	101	-	101	94.05
B.Sc-III Sem.	116	116	-	116	100
B.Sc-IV Sem.	116	116	-	116	94

2013-14

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc-I Sem.	154	154		154	98.70
B.Sc-II Sem.	152	152		152	96.71
B.Sc-III Sem.	97	97	-	97	100
B.Sc-IV Sem.	97	97	-	97	100
B.Sc. V Sem	115	115		115	98.26
B.Sc. VI Sem	115	115		115	99

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc	99.74	0.26	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG/B.ED	40-50

PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • Campus selection • Other than campus recruitment	Nil 5 -10 *
Self-employment	10-15 *

**No exact data is available*

30. Details of Infrastructural facilities a) Library:

- Total books: 385

b) Internet facility: Broadband internet with wi-fi connection is available in the computer labs.

c) Classroom with ICT facility: LCD projectors and Audio-aids are available for effective teaching and learning.

d) Laboratories:- 02 Labs, 01 Balance room, 02 Stores.

31. Number of students receiving financial assistance from college, university, government or other agencies

Class	Govt. scholarship	
	SC	BC
B.Sc.I	9	45
B.Sc.II	1	161
B.Sc.III	4	7

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts :- Nil

33. Teaching methods adopted to improve student learning

- One to one interactive sessions.
- Group discussions.
- Question answer sessions/viva-voce.
- ICT is used to strengthen the traditional methods of teaching and learning.
- Regular class tests and assignments also a part of teaching to improve student learning
- Due attention is given to both slow and fast learners.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Students of the department are active members of NCC, Red Cross, Environment, Red Ribbon Club, Women Cell, Legal Cell through which they participate in the extension activities and ISR.

35. SWOC analysis of the department and Future plans

S-Strengths:

- Experienced, hardworking and dedicated faculty and technical staff
- Well equipped labs with specialized instruments
- Use of ICT techniques of teaching

- Large number of students in the science stream

W-Weaknesses:

- Less number of Permanent staff.
- Poor student quality due to lack of exposure and communication skills.
- Obsolete syllabus which does not meet the present-day demands.

O-Opportunities:

- Eminent scientists and scholars can be invited from universities situated in the vicinity of the college
- Students have the opportunity to get admission in PG courses.
- Opportunity of research
- Opportunity of self employment

C-Challenges

- Adhocism in faculty.
- To cope up with ICT
- To cope up with language barrier faced by the rural students
- Time constraint in semester system

Future plans

- To adopt recent trends in Chemistry such as Green Chemistry
- Equipping the labs with more ultra –modern instruments
- To adopt modern methods of teaching
- To make the database of alumni
- Subscription to more journals and periodicals and purchase of more reference books
- To organize national level seminar
- Provide exposure to students by inviting eminent scientists to the department
- More scientific excursions to be organized.

1. **Name of the Department -** **Physics**
2. **Year of Establishment -** 2011
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
U.G: As a compulsory subject in B.Sc. (Non Med. and Comp.Sc.)
4. **Names of Interdisciplinary Courses and the department/ unit involved:** Nil
5. **Annual/ Semester/choice based credit system (programme wise):** Semester
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmes discontinued (if any) with reasons-** Nil
9. **Number of teaching posts**

	Sanctioned	Filled
Professors	--	--
Associate Professors		
Asst.Professors	Nil	03 *
*filled by college managing committee on Temporary/ basis.		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D./ M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No.of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Ashish Sodi	M.Sc(Physics)	Asstt. Professor		6 months	--
Ms. Sweety kaushik	M.Sc. Physics,	Assistant Professor		6 months	--
Ms Nisha Mittal	M.Sc Physics	Assistant Professor		6 months	--

11. **List of senior visiting faculty -**Nil
12. **Percentage of lectures delivered and practical classes handled**

(programme wise) by temporary faculty

Theory	Practical
50%	66.6%

13. Student -Teacher Ratio (programme wise)-

Theory	Practical
86:1	22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

	Sanctioned	Filled
Lab Attendant	Nil	2 *
* Filled by College Managing Committee on Temporary basis.		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil. / PG.

DSC	D.Litt	Ph.D	M.Phil	PG
-	-	-	-	03

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received- Nil

18. Research Centre /facility recognized by the University - Nil

19. Publications:

a) Publication per faculty – Nil

*** Number of paper published in peer reviewed journals (national / international) by faculty and students- Nil**

***Number of publication listed in International database (For Eg: Web of Science, Scopus, Humanities international Complete, dare database International Social Sciences Directory, EBSCO host, etc.) - Nil**

***Monographs - Nil**

***Chapter in Books – Nil**

***Books Edited- Nil**

***Books with ISBN/ISSN number with details of publishers- Nil**

***Citation Index- Nil**

***SNIP- Nil**

***SJR- Nil**

***Impact factor- Nil**

***h-index- Nil**

20. Areas of consultancy and income generated

21.Faculty as members in

- | | |
|------------------------------|-----|
| a) National Committees)- | Nil |
| b) International Committees- | Nil |
| c) Editorial Boards- | Nil |

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme - Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies - Nil

23. Awards / Recognitions received by faculty and students

Recognition received by faculty:- Nil

Recognition received by students:- Nil

24. List of eminent academicians and scientists / visitors to the department

Name	Designation
Sh Kuldeep	Speaker, Vidhan Sabha
Sh Randeep Singh Surjewala	Industry & PWD Minister HR.
Sh Naveen Jindal	MP
Sh Shamsher Singh	Ex.Minister HR

25. Seminars/ Conferences/Workshops organized & the source of funding

a) **National** - Nil

b) **International-** Nil

26. Student profile programme/course wise:

Name of the Course/ programme (Refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage

2011-12

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc.ISem	129	129	-	129	67.00
B.Sc.IISem	128	128	-	128	69.00

2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc.ISem	102	102	-	102	100
B.Sc.IISem	101	101	-	101	99
B.Sc.III Sem	116	116	-	116	100
B.Sc.IV Sem	116	116	-	116	94

2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc.ISem	154	154		154	95.45
B.Sc.IISem	152	152		152	88.15
B.Sc.III Sem	97	97		97	97.93
B.Sc.IV Sem	97	97		97	100

B.Sc. V Sem	115	115	-	115	100
B.Sc. VISEM	115	115	-	115	99

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc.	98.71	1.28	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG/ B.Ed.	40 - 50
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed	
• Campus selection	5 – 10*
• Other than campus recruitment	5 – 10*
Entrepreneurship/Self-employment	5*

**No exact data is available*

30. Details of Infrastructural facilities

a) **Library:** A spacious central library with separate Physics section with variety of books.

• **Total books:** 410

b) **Internet facilities for staff and students:** Internet facility is available in Library.

c) **Class rooms with ICT facility:** 04

d) **Laboratories:** Four labs, including one dark room and one computer lab.

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	Govt. Scholarship	
	SC	BC
B.Sc.I	9	45
B.Sc.II	1	16
B.Sc.III	4	7

32. Details on student enrichment programmes(special lectures/workshops/ Seminar) with external experts

Various enrichment programmes were organized like, Science exhibitions, declamations, debates, excursions, quiz, essay writing competition, etc.

33. Teaching methods adopted to improve student learning

- Group discussions.
- Assignments.
- Extension lectures.
- Class tests.
- One to one need based interactions.
- Interactive sessions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Our students are active members of NSS, NCC, Red Cross Society, Environmental Society, & participate in all activities related to ISR.

35. SWOC analysis of the department and Future plans

S-Strengths:

- Maximum no. of students in the science stream (430)
- Dedicated and experienced faculty
- Lots of job opportunities
- Well equipped labs.

W-Weaknesses:

- Less permanent staff.
- Poor academic background of students.
- Department lacks minor/ major research projects.
- Language barrier
- Time constraints for rural students.

O-Opportunities:

- Placements in Defence services, IT, Research and Teaching.

C-Challenges:

- To make teaching more interesting and skill oriented.
- To improve the quality of students coming from rural background with minimum amenities and exposure.
- To organize enrichment programmes along with syllabus completion.
- To meet the expectation of doing research along with full workload.

Future plans:

- To organize a Seminar.
- To apply for minor research project to UGC.
- To organise more enrichment programmes for students like extension lectures, visits etc.
- To buy more books and DVDs for the library.
- To arrange workshop for students to improve their practical knowledge.
- To motivate students for participation in more extra-curricular activities.

1. Name of the Department -

Zoology

2. Year of Establishment-

2011

3. Names of Programmes / Courses offered (UG.)

U.G:As a compulsory subject in B.Sc. (Med.)

4. Names of Interdisciplinary Courses and the department/ unit involved:

Nil

5. Annual/ Semester/choice based credit system (programme wise):

Semester

6. Participation of the department in the courses offered by other departments:

Nil

7. Courses in collaboration with other universities,industries,foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons-

Nil

9. Number of teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors		
Asst.Professors	Nil	01 *
* Filled by college managing committee on Temporary Contractual basis.		

10. Faculty profile with name,qualification,designation,specialization,
(D.Sc./D.Litt./Ph.D./M.Phil.etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No. ofPh.D. Students guidedfor thelast4 years
Ms Jyoti seth	M.Sc.Zoology,B.Ed	Asstt. Professor	Wild Life	1year 6 months	--

11. List of senior visiting faculty-Nil

12. Percentage of lectures delivered and practical classes handled
(programme wise) by temporary faculty

Theory	Practical
100%	100%

13. Student –Teacher Ratio(programme wise)-

Theory	Practical
86:1	22:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

	Sanctioned	Filled
Lab Attendant	Nil	1 *
* Filled by College Managing Committee on Temporary basis.		

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/M.Phil./ PG.

DSC	D.Litt	Ph.D	M.Phil	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received- Nil

18. Research Centre/ facility recognized by the University- Nil

19. Publications:

- a) Publication per faculty- Nil

- *Number of paper published in peer reviewed journals (national / international) by faculty and students- Nil

- *Number of publication listed in International database (For Eg: Web of Science, Scopus, Humanities international Complete, dare database International Social Sciences Directory, EBSCO host, etc.) : Nil

- *Monographs- Nil

- *Chapter in Books- Nil

- *Books Edited- Nil

- *Books with ISBN/ISSN number with details of publishers- Nil

- *Citation Index- Nil

- *SNIP- Nil

- *SJR- Nil

- *Impact factor- Nil

- *h-index- Nil

20. Areas of consultancy and income generated: Nil.

21. Faculty as members in

- a) National Committees)- Nil

- b) International Committees- Nil

- c) Editorial Boards- Nil

22. Student projects

- a) Percentage of students who have done in-house projects including interdepartmental/programme - Nil

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies- Nil

23. Awards/Recognitions received by faculty and students

- Recognition received by faculty:- Nil

- Recognition received by students:- Nil

24. List of eminent academicians and scientists / visitors to the department

Name	Designation
Sh Kuldeep	Speaker, Vidhan Sabha
Sh Randeep Singh Surjewala	Industry & PWD Minister HR.
Sh Naveen Jindal	MP
Sh Shamsheer Singh	Ex.Minister HR

25. Seminars/Conferences/Workshops organized & the source of fundinga) **National-** Nilb) **International-** Nil**26. Student profile programme/course wise:**

Name of the Course/ programme (Refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage
B.Sc.I sem	46	46	46	Result Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc.	100	-	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil**29. Student progression**

Student progression	Against % enrolled
UG to PG/ B.Ed.	20 -30
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--

No exact data is available*30. Details of Infrastructural facilities**a) **Library:** A spacious central library with variety of books.

• Total books: 60

b) **Internet facilities for staff and students:** Internet facility is available in library.c) **Class rooms with ICT facility:** Nild) **Laboratories:** 01**31. Number of students receiving financial assistance from college, university, government or other agencies**

Year	Govt. Scholarship	
	SC	BC
B.Sc.I	3	5

32. Details on student enrichment programmes(special lectures/workshops/ Seminar)with external experts.: Nil

33. Teaching methods adopted to improve student learning

- Group discussions.
- Assignments.
- Extension lectures.
- Class tests.
- One to one need based interactions.
- Inter active sessions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Our students are active members of NSS, NCC, Red Cross Society, Environmental Society, & participate in all activities related to ISR.

35. SWOC analysis of the department and Future plans

S-Strengths:

- Maximum no. of students in the science stream
- Dedicated and experienced faculty
- Lots of job opportunities
- Well equipped labs.

W-Weaknesses:

- Less permanent staff.
- Poor academic background of students.
- Language barrier
- Time constraints for rural students.

O-Opportunities:

- Placements in Defence services, Research and Teaching.

C-Challenges:

- To make teaching more interesting and skill oriented.
- To improve the quality of students coming from rural background with minimum amenities and exposure.
- To organize enrichment programmes along with syllabus completion.
- To meet the expectation of doing research along with full workload.

Futureplans:

- To organize a Seminar.
- To organise more enrichment programmes for students like extension lectures, visits etc.
- To buy more books and DVDs for the library.
- To arrange workshop for students to improve their skills.
- To motivate students for participation in more extra-curricular activities.

1. Name of the Department -

Botany

2. Year of Establishment-

2014

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

U.G: As a compulsory subject in B.Sc. (Med.)

4. Names of Interdisciplinary Courses and the department/ unit involved:

Nil

5. Annual/ Semester/choice based credit system (programme wise): Semester

6. Participation of the department in the courses offered by other departments:

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil

8. Details of courses/programmes discontinued(if any)with reasons-

Nil

9. Number of teaching posts

	Sanctioned	Filled
Professors	--	--
Associate Professors		
Asst.Professors	Nil	01 *
* Filled by college managing committee on Temporary basis.		

10. Faculty profile with name, qualification, designation, specialization, D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms Sarita	M.Sc.Botany	Asstt. Professor	-	6 months	--

11. List of senior visiting faculty- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Theory	Practical
100%	100%

13. Student –Teacher Ratio(programme wise)-

Theory	Practical
86:1	22:1

14. Number of academic support staff (technical)and administrative staff; sanctioned and filled

	Sanctioned	Filled
Lab Attendant	Nil	1 *
* Filled by College Managing Committee on Temporary basis.		

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/M.Phil./ PG.

DSC	D.Litt	Ph.D	M.Phil	PG
-	-	-	-	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR, etc. and total grants received- Nil

18. Research Centre/facility recognized by the University- Nil

19. Publications:

a) Publication per faculty–	Nil
* Number of paper published in peer reviewed journals (national / international) by faculty and students-	Nil
*Number of publication listed in International database (ForEg: WebofScience, Scopus, Humanities international Complete, dare database International Social Sciences Directory, EBSCO host, etc.)	Nil
*Monographs–	Nil
*ChapterinBooks–	Nil
*Books Edited-	Nil
*Books with ISBN/ISSN number with details of publishers-	Nil
*Citation Index-	Nil
*SNIP-	Nil
*SJR-	Nil
*Impact factor-	Nil
*h-index-	Nil

20. Areas of consultancy and in come generated:- Nil.

21. Faculty as members in
a) National Committees)- Nil
b) International Committees- Nil
c) Editorial Boards- Nil

22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme - Nil
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies- Nil

23. Awards/Recognitions received by faculty and students
Recognition received by faculty:- Nil
Recognition received by students:- Nil

24. List of eminent academicians and scientists / visitors to the department

Name	Designation
Sh Kuldeep	Speaker, Vidhan Sabha
Sh Randeep Singh Surjewala	Industry & PWD Minister HR.
Sh Naveen Jindal	MP
Sh Shamsher Singh	Ex.Minister HR

25. Seminars/Conferences/Workshops organized & the source of funding
a) National- Nil
b) International- Nil

26. Student profile programme/course wise:

Name of the Course/ programme (Refer question no. 4)	Applications received	Selected	Enrolled	Pass percentage
B.Sc.I sem	46	46	46	Result Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc.	100	-	--

28. How many students have cleared national and state competitive examinations such as NET,SLET,GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against %enrolled
UGto PG/ B.Ed.	20 -30
PGtoM.Phil.	--
PGtoPh.D.	--

Ph.D.toPost-Doctoral	--
----------------------	----

**No exact data is available*

30. Details of Infrastructural facilities:

- a) **Library:** A spacious central library with separate Physics section with variety of books.
Total no. of books: 69
- b) **Internet facilities for Staff & Students available in library.**
- c) **Classroom with ICT facility:** Nil
- d) **Laboratories:** 01

31. Number of students receiving financial assistance from college, university, government or other agencies.

Year	Govt. Scholarship	
	SC	BC
B.Sc.I	3	5

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external experts:-

Nil

33. Teaching methods adopted to improve student learning.

- Group discussions.
- Assignments.
- Extension lectures.
- Class tests.
- One to one need based interactions.
- Inter active sessions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

- Our students are active members of NSS, NCC, Red Cross Society, Environmental Society, & participate in all activities related to ISR.

35. SWOC analysis of the department and Future plans

S-Strengths:

- Maximum no. of students in the science stream
- Dedicated and experienced faculty
- Lots of job opportunities
- Well equipped labs.

W-Weaknesses:

- Less permanent staff.
- Poor academic background of students.
- Language barrier
- Time constraints for rural students.

O-Opportunities:

- Placements in Defence services, Research and Teaching.

C-Challenges:

- To make teaching more interesting and skill oriented.
- To improve the quality of students coming from rural background with minimum amenities and exposure.
- To organize enrichment programmes along with syllabus completion.
- To meet the expectation of doing research along with full workload.

Futureplans:

- To organize a Seminar.
- To organise more enrichment programmes for students like extension lectures, visits etc.
- To buy more books and DVDs for the library.
- To arrange workshop for students to improve their communication skill.
- To motivate students for participation in more extra-curricular activities.

1. **Name of the Department:** **BA Mass Communication**
2. **Year of Establishment:** 2010-11
3. **Names of Programmes / Courses offered (UG)**
U.G:- B.A. Mass Communication
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/Semester/choice based credit system (programmewise):** Semester
6. **Participation of the department in the courses offered by other department :** Nil.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmed is continued (if any)with reasons:** Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	-	-

Associate Professors	Nil	Nil
Asst. Professors	Nil	1*
*Filled by managing committee on temporary basis.		

10. **Faculty profile with name, qualification, designation, specialization, D.Sc./D.Litt./Ph.D./M.Phil.etc.,)**

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guidedfor the last4 years
Mr. Vijay Kumar	MJMC D.Ed.	Asst. Professor	-	2 years,5Months	-
Mrs. Seema	M.A. Mass Comm. B.Ed.	Asst. Professor	--	2 Years	-

11. **List of senior visiting faculty:**

Nil

12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty**

UG	Theory	Practical
B.A. Mass Comm.	100%	100%

13. **Student –Teacher Ratio (programmewise) :**

Theory	Practical
25:1	25:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**

	Sanctioned	Filled
Lab Attendant	Nil	Nil

15. **Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/ PG.**

DSc	D.Litt	Ph.D	MPhil	PG
-	-	-	-	02

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17. **Departmental projects funded by DST-FIST;UGC,DBT,ICSSR, etc.and total grants received:** Nil

18. **Research Centre/facility recognized by the University:** Nil

19. **Publications:**

*

a) Publication per faculty

*

Number of papers published in peer reviewed journals

(national/ International)by faculty and students: Nil

*

Number of publications listed in International Database (For Eg:

**Web of Science, Scopus, Humanities International Complete, Dare Database–
International Social Sciences Directory, EB.SC.O host, etc.):**

Nil

*

Monographs:

Nil

*

Chapter in Books:

Nil

*

Books Edited:

Nil

*

Books with ISBN/ISSN numbers with details of publishers: Nil

*

Citation Index: Nil

*

SNIP: Nil

*

SJR: Nil

*

Impact factor: Nil

*

h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in
a) National committees: Nil
b) International Committees: Nil
c) Editorial Board: Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards/Recognitions received by faculty:

Nil

Recognition received by students:2011-12

Sr.no	Name	Achievements	Awards
1	Monty Rana BMC	Poem Recitation Corruption	Participated in National College Ambala Cantt.

Recognition received by students:2012-13

Sr.no	Name	Achievements	Awards
1	Monty Rana BMC 5 th Semester	Poem Recitation At G.I.M.T. KKR.	1 st Position
2	Neha Rana BMC 5 th Semester	Poem Recitation At G.I.M.T. KKR. Best N.S.S. Worker	2 nd Position
3	Neeraj Sharma	Participated in Seminar at B.R. Ambedkar College	Participation

Recognition received by students:2013-14

Sr.no	Name	Achievements	Awards
1	Neeraj Sharma	Debate Competition At B.R. Ambedkar College on the topic Importance Of Mass Media	2 nd Position
2	Raman Kaur IVth Sem.	Poem Recitation at Kanya Maha Vidyalaya Dhand on the topic R.T.I.	2 nd Position

24. List of eminent academicians and scientists / visitors to the department :

Nil

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise:

Name of the Course/ programme (refer to question4)	Application s received	Selected	Enrolled		Pass percentage
			*M	*F	
2010 – 11					
BMC Ist Sem	8	8		8	50
BMC 2 nd Sem	8	8		8	100
2011 – 12					
BMCISem.	9	9		9	100
BMC.IISem.	8	8		8	75
BMCIIISem.	7	7		7	42.85
BMCIV Sem.	7	7		7	71.42
2012 – 13					
BMCISem.	7	7		7	71.42
BMC.IISem.	6	6		6	100
BMCIIISem.	8	8		8	75
BMCIV Sem.	8	8		8	50
BMC V Sem	7	7		7	100
BMC VI Sem	7	7		7	71.42
2013 – 14					
BMCISem.	11	11		11	18.18
BMC.IISem.	10	10		10	100
BMCIIISem.	6	6		6	83.33
BMCIV Sem.	6	6		6	66.66
BMC V Sem	8	8		8	100
BMC VI Sem	8	8		8	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BMC	100	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against%enrolled
UG to PG	40 – 50
PG to M.Phil.	--
PG to Ph.D.	--
Student progression	Against % enrolled
Ph.D.to Post-Doctoral	--
Employed	
•Campusselection	--
•Otherthan campus recruitment	5-10*
Entrepreneurship/Self-	5-10*

* No exact data is available

30. Details of Infrastructural facilities

a) Library:

- No. of books : 320
- Facility of INFLIBMENT - Nil

b) Internet facilities for staff & students in the Library.

c) Class rooms with ICT facility: Nil

d) Laboratories: 01

31. Number of students receiving financial assistance from college, university, government or other agencies:

Year	Govt. Scholarship	
	SC	BC
2013-14	10	07

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts:

- Every year various enrichment programs like Essay Writing competition, Inter-College Quiz competition and photography sessions are organized in the college.
- Annual schedule is prepared for various activities like preparing reports, writing news daily etc.

33. Teaching methods adopted to improve student learning:

- Lecture method.
- Group discussions.
- Teaching through Power Point Presentation.
- Class tests & Assignments.
- Motivating students to take part in discussions, presentations and quiz.
- Demonstration method for practical classes, practice & Photography(Video) is done by the students of BMC in all the functions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students of department are active members of NCC, NSS, Red Cross Society, EVS Society, Red Ribbon Club, Women Cell, Legal Cell through which they participate in the extension activities and institutional social responsibility (ISR).

35. SWOC analysis of the department and Future plans:

S-Strength:

- Vast interest of students in the field of media.
- Reporting, News Writing, News Paper, Photography & Video Recording.
- Teachers act as mentors and provide all kind of counseling and remain concerned.
- Highly qualified & dedicated staff.
- Latest teaching methods—LCD projector with visualize.
- Creative, innovative teaching methods.
- Sharp increase in the student number in department every year.

W-Weaknesses:

- Less permanent staff.
- Poor student quality due to lack of exposure and communication skills.

O-Opportunities:

- Chances of doing P.G.
- Opportunity for teaching profession.
- Opportunity for self employment.

C-Challenges:

- Rural students lack communication skills.
- Students lack command on English required for subject.
- To cope-up with new teacher every year.
- Time constraints in Semester system.

Future plans:

- To organize academically oriented field visits.
- To improve communication skills of the students through group discussions.

1. **Name of the Department :-** **Commerce**
2. **Year of Establishment: -** 2003
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
 •UG: B.Com (General)
 •PG: M.Com
4. **Names of Interdisciplinary courses and the departments/units involved.** Nil
5. **Annual/ Semester/choice based credit system (programme wise)**
 a) B.Com & M.Com.: semester
6. **Participation of the department in the courses offered by other departments: -** Nil
7. **Courses in collaboration with the run iversities, industries, foreign institutions, etc. :** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:-** Nil
9. **Number of teaching posts**

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	Nil	11
*Filled by Managing Committee on Temporary basis.		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D.. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.ofPh.D. Students guidedfor thelast4 years
Ms. Renu Bindlish	M.Com., M.Phil.,MA Eco MA Edu., MHRM,MMM B.Ed.NET(EDU NET(Mgt)	Asst. Professor	Mktg. & HRM	7.6years	--

Ms. Harsh	M.Com., M.Ed. HTET	Asst. Professor	-	3.6years	--
Ms. Ankita	M.Com, B.Ed, NET HTET	Asst. Professor	--	2.6years	--
Ms. Suman Tanwar	M.Com.B.Ed.	Asst. Professor	--	2.6years	--
Ms. Mamta	M.Com.,B.Ed. MA Eco,NET HTET	Asst. Professor	--	3.3 Years	--
Ms. Nandita	M.Com., MBA	Asst. Professor	Finance & Mktg.	1.6 Years	--
Ms. Priyanka Bindlish	M.Com.MBA LLB	Asst. Professor	Law	1 Year	--
Ms. Suman Goel	M.Com.,	Asst. Professor	--	6 months	--
Ms. Priyanka Goel	M.Com.	Asst. Professor	-	6 months	-
Ms. Sarika Bansal	M.Com.,MBA	Asst. Professor	HRM	6 months	-
Ms. Isha Gupta	M.Com.,	Asst. Professor	-	6 months	-

11. List of senior visiting faculty: -

Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:-

Under Graduate	Post Graduate
100%	100%

13. Student -Teacher Ratio (programme wise)

Programme	Theory	Practical
B.Com.	60:1	-
M.Com.	40.1	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: -

Nil

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D./ MPhil / PG.

D.Sc.	D.Litt.	Ph.D.	M.Phil.	PG.
--	--	-	01	10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: -

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

- Departmental project funded by UGC :-

Nil

18. Research Centre /facility recognized by the University: -	Nil
*	
19. Publications:-	Nil
Publication per faculty:	Nil
*	
Number of papers published in peer reviewed journals	
(National / International) by faculty and students:	Nil
*	
Number of publications listed in International Database (For	
Eg: Web of Science, Scopus, Humanities International Complete, Dare	
Database - International Social Sciences Directory, EBSCO host, etc.):	Nil
*	
Monographs	Nil
*	
Chapter in Books	Nil
*	
Books Edited	Nil

*

Books with ISBN/ISSN numbers with details of publishers: Nil

*

Citation Index Nil

*

SNIP Nil

*

SJR Nil

*

Impact factor Nil

*

h-index

Nil

20. Areas of consultancy and income generated:

Nil

21. Faculty as members in

- a) **National Committees :-** Nil
- b) **International Committees: -** Nil
- b) **Editorial Boards: -** Nil

22. Student projects

- a) **Percentage of students who have worked on in-house projects including inter departmental/programme.** Nil
- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: -** Nil

23. Awards / Recognitions received by faculty and students Students: University Positions

S.No.	Name	Class	Percentage	Uni. Position
1.	Neha Malhotra	5 th Sem	82.50	3 rd
2.	Jai Shree	3 rd Sem	84	4 th
3.	Jai Shree	5 th Sem	77.66	8 th
5	Kanika Malhotra	2 nd Sem	86.16	1 st
6	Sonia	4 th Sem	93	2 nd
7	Pooja Rani	4 th Sem	92.16	4 th
8	Manisha	4 th Sem	90.66	6 th

24. List of Eminent academicians and scientists / visitors to the department.

Name	Designation
Dr. Vikas Madan	Head of the Deptt. Of Commerce Shri Ram College of Commerce Delhi University, Delhi
Er.Sanjeev Bindlish	Regional Manager, Oracle India Pvt. Ltd Gurgaon
Mr. Ankit Khurania	Chartered Accountant, Delhi
Ms. Eshika Khurania	Asstt. Manager, Ernst & Young Pvt. Ltd Gurgaon
Dr. S.C.Davar	Head of the Deptt. Of Commerce Kurukshetra University, Kurukshetra

25. Seminars/ Conferences/Workshops organized & the source of funding.

- a) **National Seminar:** A National Level Seminar was organized by the Deptt. Of Commerce on 24th March 2012 on the Utiliy of Electronic Commerce. On this occasion the Key note

addressee was Dr.Vikas Madan ,Head of Commerce Deptt.Shri Ram College of Commerce,Delhi University, Delhi.

b) International:- Nil

26. Student profile programme/ course-wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

2010-11

Name of the Course/ Programme	Application received	Selected	Enrolled	Pass percentage
B.Com.I(Gen.)ISem.	82	82	82	68.29
B.Com.I(Gen.)IISem.	82	82	82	81.70
B.Com. II(Gen.) IIISem.	66	66	66	83.33
B.Com .II(Gen.) IVSem.	65	65	65	73.84
B.Com.III(Gen.) Annual	50	50	50	78
M.Com. I Sem	29	29	29	86.20
M.Com. II Sem	29	29	29	89.35
M.Com.III Sem	31	31	31	87.09
M.Com.IV Sem	29	290	29	96.29

2011-12

Name of the Course/ programme	AApplication received	Selected	Enrolled	Pass percentage
B.Com.I(Gen.)ISem.	145	145	145	78.57
B.Com.I(Gen.)IISem.	115	115	115	45.21
B.Com.II(Gen.)IIISem.	78	78	78	41.02
B.Com.II(Gen.)IVSem.	77	77	77	75.32
B.ComIII(Gen.)V Sem.	64	64	64	71.87
B.ComIII(Gen.) VISem.	64	64	64	81.25
M.Com.I Sem	43	43	43	93
M.Com.II Sem	436	43	43	81.39
M.Com.III Sem	27	27	27	88.88
M.Com.IV Sem	27	27	27	96.29

2012-13

Name of the Course/ Programme	AApplication received	Selected	Enrolled	Pass percentage
B.Com.I(Gen.)ISem.	151	151	151	67.54
B.Com.I(Gen.)IISem.	150	150	150	69.33
B.ComII(Gen.)IIISem.	111	111	111	81
B.ComII(Gen.)IVSem.	110	110	110	94.54
B.ComIII(Gen.)V Sem.	78	78	78	66.66

B.Com.III(Gen.) VISEm.	76	76	76	64.47
M.Com.I Sem	61	61	61	70.49
M.Com.II Sem	59	59	59	88
M.Com.III Sem	42	42	42	88.09
M.Com.IV Sem	42	42	42	66.66

2013-14

Name of the Course/ programme	Application received	Selected	Enrolled	Pass percentage
B.Com.I(Gen.) I Sem.	150	150	150	40
B.Com.I(Gen.) II Sem.	128	128	128	68.75
B.Com.II(Gen.) III Sem.	142	142	142	73.23
B.Com.II(Gen.) IV Sem.	139	139	139	93.52
B.Com.III(Gen.) V Sem.	104	104	104	97.11
B.Com.III(Gen.) VI Sem.	101	101	101	95.04
M.Com.I Sem	55	55	55	63
M.Com.II Sem				Result Awat.
M.Com.III Sem	59	59	59	77.96
M.Com.IV Sem	57	57	57	89

27. Diversity of Students

Name of the Course	% of students from same state	% of students from other States	% of students from abroad
B.Com.	98	2	--
M.Com	100	--	--

28. How many students have cleared National and State Competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15 to 20
PG to M.Phil.	N.A
PG to Ph.D..	N.A
Ph.D.. to Post-Doctoral	N.A
Employed • Campus selection • Other than campus recruitment	01 03 to 5*
Entrepreneurship/Self-employment	05 to 10*

* no exact data is available

30. Details of Infrastructural facilities

a) Library -

- Total no. of Books-3215

i) UG:-Total Books-2425

ii) PG:- Total Books- 790

b) Internet facilities for staff & students in labs

c) Class rooms with ICT facility: Nil

d) Laboratories:- NA

31. Number of students receiving financial assistance from college, university, government or other agencies

2013-14

Class	Govt. Scholarship	
	SC	BC
B.Com.I	11	27
B.Com.II	5	34
B.Com.III	3	21

32. Details on student enrichment programmes (special lectures /workshops /Seminar) with external experts:- Extension Lecture: Nil

33. Teaching methods adopted to improve student learning: -

- Group Discussions
- Sessionals, Assignments & Class-Tests
- Presentations & Quiz-Competitions
- Interactive-Sessions
- One to One Interactions

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: -

The students of the department are active members of NCC, NSS and participate in Blood-Donation Camp, Tree-Plantation etc.

35. SWOC analysis of the department and Future plans:-

S –Strengths:

- Hardworking and dedicated faculty.
- Increasing interest of students towards Commerce.
- Addition of P.G Classes.
- Rich Library.

W-Weaknesses:

- Time constraint of students coming from rural areas because of transport problem.
- Shortage of permanent faculty.
- Job opportunities for students are less because of Semi-urban areas.
- Lack of job-oriented syllabus.

O-Opportunities:

- Rural remote areas, surrounding the institution helps providing higher education to students

of remote areas.

- More and more students are opting for commerce stream that provided a great opportunity to expand the department to P.G course. B.Com students can pursue higher education at campus itself.

C-Challenges:

- Lengthy syllabus of Semester system.
- Difficult to teach students from rural areas, especially students from Hindi medium.
- To teach students who don't have facilities because most of them belong to rural areas.
- Scarcity of permanent faculty.

Future plans:

- To organize quiz, more extension lectures and inter-college competitions etc.
- To start a new course- B.B.A.
- To add more vocational streams like - Office Management and Banking
- To organize national level seminar.

F – Post Accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages.

Indira Gandhi Mahila Mahavidyalya, Kaithal is one of the first colleges in Haryana who volunteered for the First Cycle of Assessment and Accreditation by NAAC in the session 2002-2003. The college was granted Grade B with CGPA of 71.00 on 21 March 2003.

After accreditation college has expanded and progressed through all these years in all aspects. Student's strength increased from 1060 in 2002-2003 to 1229 in 2010-2011 and 1393 in 2011-2012, 1701 in 2012-2013, 1909 in 2013-2014 and 2321 in 2014-15. Number of temporary teachers has also reached to 60 in 2014-2015. Number of courses from 01 in 2002-2003 to 12 in 2014-2015. Four new subjects also have been added in the list of subjects for UG classes. Many class rooms, labs, equipments, books, ICT facilities have been added in the infrastructure. Ambience of college is enhanced with the construction of a new Science block. Lots of initiatives have been undertaken for all this progress, some of them are presented below:

A. Curricular Aspects

- I. **Eleven new courses** namely B.Com, B.C.A., B.M.C., B.Sc. (Non Medical, Medical, Computer Science) have been introduced to provide more choice of programmes at UG level. In the session 2014-15. Psychology, Geography, Mathematics and Computer Science have been added in the list of subjects for B.A.
- II. At PG level College has introduced , M.A. Economics, M.A. English, M.Com, M.Sc. Mathematics and P.G.D.C.A .
- III. Functional English(add on course) was introduced in 2008.
- IV. The college got **additional seats** sanctioned from the university to meet the demand. We increased the number of seats in B.Com. (General) from 60 to 180, B.Sc.(N. Med.) from 80 to 160 and B.Sc. (Comp. Sc.) from 40 to 80.
- v. Students brought laurels to the institution through **good academic results**. The pass percentage always has been better than university pass percentage. Twenty to twenty five positions in top ten in every year has become a regular feature of the college. The number of the students who secured more than 60% marks is 476 in 2010-2011, 552 in 2011-2012, 908 in 2012-2013 and 1175 in 2013-2014. It is note worthy that ten- twelve PG students also secure their places in first ten university positions.

B. Enhancement of Teachers' Skills, Knowledge and Research:

I. Teachers have been motivated to improve their skills and knowledge:-

They have responded well and most of them are using ICT to complement and strengthen their teaching. Many teachers have participated in State/ National level seminars/workshops. Papers were also presented by teachers in above seminars during

these four years. Five papers were published in reputed national/international journals. It is pertinent to mention that **Dr Meenakshi Vasistha(Kaushal)**, Associate Professor of English has completed her Ph.D. in American Fiction on the topic, “The Images of Woman in Willam Faulkner’s Fiction”. **Miss Meenu** got JRF for Ph.D. in Economics.

II. Mrs. Shashi Gulati(Associate Professor in Physical Education) was Selected to perform Duty as a Technical official for Athletic competitions during Common Wealth Games organized at Jawahar Lal Nehru Stadium, New Delhi from 3rd Oct to 15th Oct, 2010..

C. Seminars/Workshops, Extension Lectures

Seminars/Workshops have been regularly organized in the college since 2010 with the help of UGC, ICSSR and college funds. Following Seminars/Workshops were organized during last four years:

- i) English Seminar was held on 7th Aug. 2010 on the topic “Teaching and Learning in India: Problem ,Scope and its Efficacy” sponsored by U.G.C.
- ii) On 30th Nov 2010 a seminar was arranged by Shri Randeep Singh Surjewala. The representatives of four Companies gave the Tips for communication-skill while the students face the interviews.
- iii) Hindi Seminar was held on 26th March 2011, on the topic ,”Hindi Bhasha Ka Swaroop Aur Mehataav”, sponsored by U.G.C.
- iv) Computer Seminar was held on the 18th April, 2011, on personality development and tips for placements were also given to the U.G. & P.G. students. The seminar was organized by “Aspire” company under the banner of “Career Orientation”.
- v) A National level Seminar was organized by Women Cell on 22.2.2012 on the topic,“Relevance of Gandhian Philosophy for Women Empowerment in the Present Scenario” ,sponsored by U.G.C.
- vi) A National level seminar on “E-Commerce: The Future of Commerce” was organized by Commerce Deptt. On 24.3.2013.
- vii) A National Seminar on “Issues, Challenges & Strategies for Poverty Alleviation” was organized by the Department of Economics on 18th Aug.2012. it was sponsored by UGC.
- viii) One state level Seminar on “Environmental Issues and Ethics in Harmony with Nature” was held on 19th Jan.2013 sponsored by ICSSR.
- ix) Legal Cell & Women Cell have organized various Extension lectures, Essay Writing Completions and Slogan Writing Competitions .

Extension lectures/Workshops have been organized to make the students aware of a woman’s legal rights and gender sensitization.

D. Teachers’ Extension Activities and Awards:

Principal, Dr. Sadhna Thukral, who took the charge of principalship in 2004, is making efforts from the very first day for the upliftment of rural girls and inraising the standard of the education. Recently she has been honoured by Ch. Dharamveer Singh(C.P.S.) for her excellent works & good results at District Level on Republic Day,

2014 and she has also been honoured by Smt. Savitri Jindal w/o Late Shri O.P Jindal in 2014 on the day of Sewa Shakti March Rally. She has also been honoured by Lions Club, Bhartiya Vikas Parishad and IMA from time to time. .

E. Enhancement of Infra-structure and Equipments:

Lots of initiatives have been taken after the first cycle of accreditation to improve upon the **infrastructure of college**. **Some newly built areas are:-**

1. Lala Amar Nath Khurania Commerce & P.G Block.
2. Multi Purpose Block .
3. Three Computer labs with Software Networking and internet facilities.
4. O.P.Jindal Memorial Gym.
5. Dr. Shanno Devi Seminar Hall.
6. Rajiv Arora Memorial Fitness Hall.
7. Functional English Lab.
8. Construction of Staff Room and toilets.
9. Pt. Chiranji Lal Sharma Science Block.
10. Canteen.
11. Construction of Roads.
12. Construction of Reading Room.
13. **Many areas have been extended, renovated and reorganized** like- Library, Administrative block, Auditorium, Commercial Art block, Music(vocal) room, toilet blocks..
14. 20 classrooms have been furnished with new furniture. Six hundred chairs have been purchased for the sufficient seating in Auditorium , Common Room and Library Seminar Hall has also been furnished with 24 three seaters & 20 two seaters. New furniture has been added in the library i.e. 10 new double – sided almirahs. New furniture has also been provided in departmental rooms i.e. main staff room, offices, canteen and NCC/NSS room.
15. **Two soundless generators**, (82.5 HP and 62.5 HP) with electricity distribution panel have been installed. Five new inverters with UPS have been installed which cover computer labs and all the buildings. **To save and conserve energy** old bulbs have been changed with CFL's and old heavy fans with new light fans.
16. Initiatives have been taken to strengthen the supply of safe **drinking water** by digging for a new submersible pump with power back up. College has installed 6 new water coolers with water purifiers and 10 big water storage tanks.
17. **Equipments** have been purchased to equip all new and old labs, class rooms, staff rooms, offices and auditorium. CCTV Cameras have been installed at all strategic points. Intercom system has made communication easy and fast. Facility of internet in all Computer Labs with airtel broadband connection has been provided.

F. Student Welfare and Scholarships

1. As the feeding area of college is totally rural and semi urban, **students come from economically and educational backward sections**. The mindset of people regarding

girl's education has not changed till now. They wish their daughters to be educated but if there is any problem related to conveyance, domestic, security, economic-the first prey is girl's education and girls suddenly stop coming to college.

The dropout rate has reduced in all these years but still it's a challenge. Initiatives have been taken to help such girls as they are granted liberal concessions and flexibility in fee schedules. They are also provided long leave in case of mother's illness, marriage, childbirth and in other hours of need. Teachers make **efforts to bridge the gap** between their school education and college syllabi.

2. **Govt. scholarships for the students** of SC/BC, ST--categories are great help to them. College takes initiative by helping them in filling the scholarship forms and distribution of the scholarship amount as soon as it is received.

G. Extra Curricular and Extension Activities

1. Indira Gandhi Mahila Mahavidyalya is known for its co-curricular and extra-curricular activities and achievements. Initiatives have been taken for qualitative improvement in them.

N.C.C. was introduced in college in 1971. Since then many cadets have been able to receive the top honour of participation in the National Republic Day Parade at Raj Path. U.O. Seema Goswami did advance course in mountaineering from Nehru Institute of Mountaineering near Uttar Pradesh and was selected for National NCC expedition and hoisted National Flag on Lamkhaga peak.

2. **N.S.S. Unit** of the college has always been known for its social work and achievements. **Now college has two N.S.S. Units** which are actively organizing Blood Donation Camps, Annual 7 days' Camps and 2 one day camps and many other activities like Tree Plantation, Cleanliness Drive in college, help in all college functions. They also have done socio economic and medical surveys, awareness drives for oral health, AIDS and women issues in the adopted area Amar Garh colony and Patti Afgan a few kms away from Kaithal. Cultural workshops for the children of that village have become a distinct feature. The sarpanch along with other people of the Patti Afgan attended the valedictory function of the annual camp. There the children of the area performed the cultural items which they learnt in the camp.

3. **In cultural sphere**, initiatives have been taken to make students participate in **dramatics also** along with dance and music. Our students have participated up to Inter Zonal level and brought laurels to college. For the all around development of the students, they are motivated to participate in all kinds of competitions.

Radha won 1st prize at State level "On the Spot Painting Competitions" for two times in the year 2011 organized by Legal Literacy Cell and University college, KUK with a cash prize of 13000/- and 2000/-. Sapna won IIIrd prize at State level in "Slogan writing Competition" organized by Election Commission of Haryana in the year 2013 and was honoured by the Governor of Haryana with a cash Prize of 1000/- and with a certificate at DAV college, Faridabad. Sapna also won 1st prize at State level in "Slogan writing Competition" organized by Legal literacy cell in the year 2013 with a cash prize of 11000/-. Neelam won 2nd prize at State level in "Poster making Competition" organized by Election Commission of Haryana on 25-01-2014 and was honoured by the Governor of Haryana, Sh. Jaganath Pahadiya with a cash Prize of 4000/- at DAV School,

Gurgaon and she was also honoured by CPS of Haryana Ch. Dharamveer Singh on Republic Day, 2014 at Kaithal. Aruna won 1st prize at National Level in Under Graduate “Sketch Making Competition” organized by Arya PG College Panipat with a Trophy and a certificate in the year 2014. Since 2007, our commercial art students have been winning 1st prize in different items in Inter Zonal Youth Festival Five Days Workshop cum Competitions. Commercial art Dept. has been organizing exhibitions every year on current topics.

In session 2011-12 Ms. Rekha got 1st prize in Haryanvi folk song and Haryanvi gazal in the session 2012-13 on Haryana Day in State level function. She was awarded the cash prize of Rs.11000/- by the Hon’ble Minister, Industry, P.W.D.(B&R), Sh.Randeep Singh Surjewala.

H. Governance and Management

1.Many committees have been constituted for the smooth running of the college. Advisory Council and conveners of different committees are of great help in planning and execution of the plans. The office bearers of the association serve as a good communication link between students and administration.

2. Initiatives have been taken for the automation of the systems.

Library is fully computerized. Software of Fee Receipt System has made the accounts work easy and systematic. ‘New Academic monitoring system’ also has been introduced. We have installed Attendance Management System for staff to manage their attendance.

I. Healthy Practices

1. Initiatives have been taken to imbibe the healthy practice of regular weekly Havan and assemblies on important days.

2. The organization of ‘**Monthly Tutorials**’ is also a healthy practice that was introduced and internalized after the first cycle of accreditation. Every teacher is allotted approximately 50 students, with whom he/she interacts on current and important social and national issues. Students also share their problems in these tutorial periods of 40 minutes every month.

3. Health care is also a healthy practice of our college. Dr. Sunita Gupta, a renowned gynecologist of Kaithal gives medical advice to our students. In Hemoglobin Check up Camps many times it was found that 98% girls of the college were not having hemoglobin above 10.

4. Our best practices ‘Environment Awareness’ and ‘Quality Improvement’ have also been strengthened.

5. The students’ feedback is taken in various meetings with the Principal and staff.

6. The members of ‘The Alumni Association’ also contribute in the progress of college with their valuable suggestions at their meet.

7. As improvement is an on-going process, Our college is travelling on the path of improvement step by step since 1970, the year of its inception. It is still moving forward

and will continue this improvement. We are recognizing our potentials and we hope this second cycle of Assessment and Accreditation will enable us to build upon more on our strengths, overcome our weaknesses and utilize the opportunities while facing the challenges as a co-operative team of Management, Principal, Teachers, Non-teaching staff and Students.

G – Specific Future Plans of the Institution for Quality Enhancement:

The future plans of Indira Gandhi Mahila Mahavidyalya:

1. To introduce some new courses like M.Sc. Physics and M.Sc. Chemistry.
2. To introduce new subjects at BA level –especially Sociology.
3. To introduce M.A Education.
4. To start four year integrated programme leading to B.Sc.B.Ed/BA.B.Ed Degree
5. To strengthen the course of PGDCA.
6. To introduce an innovative course under UGC scheme.
7. To encourage more teachers to use ICT in their teaching.
8. To motivate more teachers to apply for major and minor research projects from UGC.
9. To continue organizing national seminars/workshops sponsored by DGHE Haryana/UGC/ICSSR/Language academies of Haryana.
10. To build or renovate an area as Student Centre.
11. To install rain water harvesting system.
12. To motivate contractual teachers to improve their knowledge and ability and clear NET.
13. To motivate philanthropists to support fatherless/needy and meritorious students.
14. To convert tutors of monthly tutorials into mentors for their tutorial group students.
15. To continue and strengthen the regular practices concerning teaching learning co-curricular-extracurricular activities student support and governance.
16. To strengthen our girls physically healthy, mentally strong, socially enthusiastic, nationally devoted and internally spiritual.
17. To continue our efforts to realize the vision, mission and objectives of our great founders.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Indira Gandhi Mahila Mahavidyalaya
Kaithal, affiliated to Kurukshetra University, Haryana as
Accredited¹
at the **B** level².
(among the Affiliated / Constituent Colleges)*

Date : March 21, 2003



Indira
Director

1. This certification is valid for a period of Five years with effect from the academic year 2002 - 2003.
2. An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C* grade, 65-70 - C** grade, 70-75 - B grade, 75-80 - B* grade, 80-85 - B** grade, 85-90 - A grade, 90-95 - A* grade, 95-100 - A** grade (upper limits exclusive).

Quality Profile

Name of the Institution : Indira Gandhi Mahila Mahavidyalaya

Place : Kaithal, Haryana

Criterion	Criterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Ci x Wi)
I. Curricular Aspects	70	10	700
II. Teaching-learning and Evaluation	70	40	2800
III. Research, Consultancy and Extension	60	05	300
IV. Infrastructure and Learning Resources	80	15	1200
V. Student Support and Progression	72	10	720
VI. Organisation and Management	73	10	730
VII. Healthy Practices	65	10	650
		100	$\Sigma C_i W_i = 7100$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7100}{100} = 71.00$$

Unakpai
Director

285
4/12/14



DEAN OF COLLEGES

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)
("A" Grade NAAC Accredited)

Ph.No.- 01744- 238347

PBX: - 01744- 238410

Ext.- 2118

No.CBR/2014/ 24505

Dated 1-12-14

To whom it may concern

Certified that **Indira Gandhi Mahila Mahavidyalaya, (Kaithal)** is affiliated with Kurukshetra University, Kurukshetra and affiliation has been granted for the following courses:-

Under Graduate Courses:-

Sr. No.	Name of course	Duration of course	Affiliation Permanent/ Temporary	Period of Validity for the year(s)
1.	B.A.	Three Year Course	Permanent	-----
2.	B.Com.	Three Year Course	Permanent	-----
3.	B.Sc. (Non-Medical)	Three Year Course	Provisional	2014-15
4.	B.Sc. Medical	Three Year Course	Provisional	2014-15
5.	BCA	Three Year Course	Provisional	2014-15
6.	B.Sc. Computer Science	Three Year Course	Provisional	2014-15
7.	B.A. Mass Communication	Three Year Course	Provisional	2014-15

Post- Graduate Courses:-

Sr. No.	Name of course	Duration of course	Affiliation Permanent/ Temporary	Period of Validity for the year(s)
1.	M.A. Economics	Two Year Course	Provisional	2014-15
2.	M.Com.	Two Year Course	Provisional	2014-15
3.	M.Sc. Mathematics	Two Year Course	Provisional	2014-15
4.	PGDCA	One Year Course	Provisional	2014-15
5.	M.A. English	Two Year Course	Provisional	2014-15

29.11.14
DEAN OF COLLEGES
(Dr. D.D. Arora)

2014
Mr. Anand Kumar

PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)
4.12.2014
4/12/14

H. Affiliation letter from Kurukshetra University Kurukshetra

Annexure II UGC List of College under Section 2(f) & 12(B)

IV. Infrastructure and

80

15

1200

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-336/2014 (CPP-I/C)



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

June, 2014

30 JUN 2014

The Principal,
Indira Gandhi (P.G) Mahila Mahavidyalaya
Kaithal – 136 027
Haryana

Sub: - Recognition of I.G. Mahila Mahavidyalaya, Kaithal, Dist. Kaithal, Haryana – 132 027 under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

With reference to your letter no. IGM/14/UGC/267 dated 21.06.2014 on the above subject, I am directed to say that the name of **I.G. Mahila Mahavidyalaya, Kaithal, Dist. Kaithal, Haryana – 132 027** established in the year of **1970**, affiliated to **Kurukshetra University, Kurukshetra** is included in the list of Colleges maintained under Section **2 (f) & 12 (B)** of the UGC Act, 1956 under the head '**Non-Government College teaching upto Bachelor's Degree**'.

Note to
Mr. S. K. Meenami
Mr. Renukesh
Mr. Anand
Principal
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)
8/7/14

Yours faithfully,

Sunita
(Sunita Khanna)
Section Officer

Annexure-III Audited Statement of Income and expenditure

Indira Gandhi Mahila Mahavidyalaya, Kaithal

Amalgamated Fund

Income & Expenditure Account for the Year ended 31.03.2012

Expenditures	Amount (Rs)	Incomes	Amount (Rs)
To Advertisement	23970.00	By Amalgated Fund	765910.00
To Function Expenses	324258.00	By Audio Visual Fund	34375.00
To Games & Sport Expenses	2637.00	By Correspondence Fee	55040.00
To General Expenses	118150.00	By Building Fund	59087.00
To Com. Art Contingencies	3400.00	By Dilapidation Fees	96375.00
To Library Books	900.00	By Education Tour	55080.00
To Water & Electricity Expenses	330029.00	By Generator Fund	72821.00
To Maintenance of College	210572.00	By House Exam Fee	82630.00
To Repair of Furniture	99811.00	By I. Card Fee	27660.00
To Postage	10036.00	By Interest	29514.00
To Audit Fee	5000.00	By Computer Fee	1111365.00
To Student Welfare Exp.	77048.00	By Late Fee Fine	20.00
To Printing & Stationary	147459.00	By Alumni Fee	64375.00
To Refreshment Exp.	79059.00	By Electricity Fee	497105.00
To Reading Room Exp.	21038.00	By N.S.S.	8286.00
To Salary Non Teaching	650751.00	By Red Cross Fee	66094.00
To Salary Teaching Staff	1916362.00	By Student Fund Fee	6900.00
To T.A.	44481.00	By R.K. Fund	55100.00
To Annual Cont. Fee	5090.00	By Women Cell Fee	13810.00
To Continuation Fee	400.00	By Form Attestation Fee	150.00
To Telephone Bill	55439.00	By Misc. Income	41887.00
To New Course Fee	52500.00	By Cycle Shed	7900.00
To White Wash	46514.00	By Sports Fee	66930.00
To Photostate Expenses	800.00	By Youth Welfare Fee	68410.00
To Bank Charges	1969.00	By WHDO Fee	6905.00
To Incentive Staff	4654.00	By Subject Change Fee	1560.00
To Late Admission Fee	66700.00	By Eligibility Fee	3920.00
To Registration Fee	52660.00	By Fun Fair	11000.00
To Migration Fee	3200.00	By Seminar Fee	3360.00
To Youth Festival Exp.	48814.00		
To BSc Contingency	188693.00		
To University Exam Fee	2060.00		
To Income Tax	1740.00		
To Musical Vocal Cont.	14245.00		
To NCC	2538.00	By Deficit- Excess of Expenditure	
To Psychology Cont.	24155.00	Over Income	1328043.00
To RTI Act Fee	60.00		
To Uniform Expenses	4420.00		

4641612.00

For Indira Gandhi Mahila Mahavidyalaya, Kaithal

Principal

Bursur

Accountant

Place : Kaithal
Dated : 26.07.2012

[Signature]
PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)
[Signature]

Compared form Books of Accounts Produced
Before Us & Explanations Given Thereat
For Dipankar Gupta & Co,
Chartered Accountants

[Signature]
DIPANKAR GUPTA & CO.
KAITHAL
(Dipankar Gupta)
Prop.
CHARTERED ACCOUNTANTS

Indira Gandhi Mahila Mahavidyalaya, Kaithal

Amalgamated Fund

ail of Sundry Creditors as on 31.03.2012

Annexure - I

1 Ved Parkash	16320.00
2 Anandi Devi	4944.00
3 Centre Supdt.	8100.00
4 Jagroop	35000.00
5 Allawadi	10000.00
6 Sudha	83.10
7 Shashi Gulati	2457.45
8 Sadhna	845.74
9 N Ram	4000.00
10 Ram Charan	3500.00
11 Karuna	205.45
12 Mangal Singh	1000.00
13 Mohinder Singh	4000.00
14 Manoj Kumar	60330.00
15 Om Parkash	30000.00
16 Rampal	750.00
17 Madhu Gupta	405.50
18 Anita	70103.00
18 Neerja	1023.72
19 Pomey Malhotra	72.65
20 Amar Nath	48.00
21 Naya Swapan Printer	33750.00
22 Ujjwal Sharma	5.00
23 V.K. Gupta	20.00
	<u>286963.61</u>

ail of Fixed Assets as on 31.03.2012

Annexure -II

1 Cycle Shed & Canteen Building	9718.40
2 Furniture	857057.30
3 Fixture & Fitting	637237.38
4 Microscope	134.58
5 Utensils	52.72
6 Open Theatre	1652.85
7 U.G.C. Recreation Center	184.40
8 Handpump	59.67
9 U.G.C. Homescience Furniture	126.09
10 U.G.C. Liab. Books	1339.94
11 U.G.C. Homescience Equipments	10.96
12 Water Cooler	254.01
13 Cycle	476.49
14 Mike	684.36
15 Duplication Machine	678.61
16 Liabrary Books	68701.97
17 Music(I)	4676.33
18 Book Bank Books	13763.49
19 Ceiling Fan	2480.45
20 Intercomm	1200.00
21 Typewriter	5038.00
22 Music Instrument	15080.75
23 <u>Building</u>	
-Opening Balance	5480355.00
Add: Additions during the year	300000.00
	<u>5780355.00</u>
Less: Discretionary Grant Received	250000.00
	<u>5530355.00</u>
24 Computer	95222.00
	<u>7246185.75</u>



Detail of Loan & Advances as on 31.03.2012

1 Management Loan	138751.70
2 Dinesh	3740.00
3 Bimla Bhandula	11000.00
4 Rajbir Singh	99.00
5 Daya Kishan	2500.00
6 Ram Kumar	708671.80
7 Grind Singh	2216.00
8 Gian Chand	3000.00
9 Harpal	7500.00
10 Kaliram	5000.00
11 Darshan singh	500.00
12 Saroj	1069.07
13 Dinesh Rana	1000.00
14 Harmeeek	2000.00
15 Pushpa	1300.00
16 Vishal	4.00
17 Sanjay Kumar Plumber	5500.00
18 Pardeep Kumar	171751.30
19 Sohan Lal Mistri	56691.30
20 Avtaar	15000.00
21 Jaipal	9500.00
22 Aasa Ram	3000.00
23 Jai Ambay	193.80
24 Gandhi Electrical	5000.00
25 Ram Diya	20410.50
26 Jai Bhagwan	4000.00
27 Lalu Ram	25000.00
28 Manmohan	8000.00
29 Dalbir Singh	4600.00
30 Rajesh	5000.00
31 Joginder Kalra	4950.00
32 Meenakshi	1754.05
33 Vijinder	400.00
34 Ashwani	21000.00
35 Subhash Contractor	1161147.30
36 Ramesh Singhal	671.00
37 Santosh	19999.20
38 Sunil Camera	50000.00
39 Jitender Arora	1500.00
40 Amrit Pal Kaur	8390.00
41 Darshna	1000.00
	<u>2492810.02</u>

Annexure - III

Detail of Securities & Deposits as on 31.03.2012

1 Security with H.S.E.B.	6648.55
2 Post Office Security	55.00
3 Telephone Security	3480.00
4 P.N.B. FDR	187982.00
5 Endowment FDR	25000.00
6 T.D.S.	2690.00
	<u>225855.55</u>

Annexure - IV

Detail of Cash & Bank Balances as on 31.03.2012

1 S.B.I. A/c No. 1903	541.50
2 S.B.I. Scholarship	1774.07
3 P.N.B., Kaithal	564734.56
4 UBI, Kaithal	8160.00
5 PNB (LIG), Kaithal	1000.00
	<u>576210.13</u>

Annexure - V



Indira Gandhi Mahila Mahavidyalaya, Kaithal
Amalgamated Fund
Balance Sheet as on 31.03.2012

Liabilities	Amount(Rs)	Assets	Amount(Rs)
<u>General Capital Fund:</u>		<u>Fixed Assets</u>	
Opening Balance :	2059987.16	[As per Annexure - II]	7246185.75
Less: Excess of Expenditure Over Income	<u>-1328043.00</u>	<u>Loans & Advances</u>	
		[As per Annexure - III]	2492810.02
<u>Student Aid Fund</u>		<u>Securities & Deposits</u>	
Balance As per previous year	312416.65	[As per Annexure - IV]	225855.55
Add :Collection during the year	<u>27600.00</u>		
		<u>Cash & Bank Balances</u>	
<u>Medical Fund</u>		[As per Annexure - V]	576210.13
Balance As per previous year	430210.49		
Add :Collection during the year	<u>34460.00</u>	<u>U.G.C.</u>	
		Balance As per previous year	7781016.15
<u>Magazine Fund</u>		Add :Collection during the year	<u>149709.00</u>
Balance As per previous year	799882.00		7930725.15
Add :Collection during the year	<u>124020.00</u>		
<u>Cycle Fee Fund</u>			
Balance As per previous year	66394.00		
Less: Used during the year	<u>0.00</u>		
<u>Building Fund</u>			
Balance As per previous year	8488.00		
Less: Used during the year	<u>0.00</u>		
<u>Development Fund</u>			
Balance As per previous year	2012816.50		
Less: Used during the year	<u>309630.00</u>		
<u>Governing Body</u>			
Balance As per previous year	10006705.50		
Add :Collection during the year	<u>1933322.00</u>		
<u>I.G.M.M.V. Samiti</u>			
			20454.14
<u>Book Bank Security</u>			
Balance As per previous year	86734.00		
Less: Utilized during the year	<u>-14300.00</u>		
			72434.00
<u>College Security</u>			
Balance As per previous year	1041026.00		
Add :Collection during the year	<u>236450.00</u>		
			1277476.00
<u>Sundry Creditors</u>			
[As per Annexure - I]			286963.61
Salary Payable			7620.60
Scholarship Fund			7658.95
Din Dayal Scholarship			690.00

Contd...2..



Smt. Ganashi Devi Scholarship
Planning Form

200.00
400.00

18471786.60

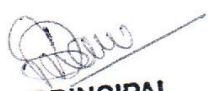

For Indira Gandhi Mahila Mahavidyalaya, Kaithal

Principal

Bursur

Accountant

Place : Kaithal
Dated : 26.07.2012


PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)


18471786.60
Compared form Books of Accounts Produced
Before Us & Explanations Given Thereat
For Dipankar Gupta & Co,
Chartered Accountants


(Dipankar Gupta)
Prop.

I. Certificate of Compliance



कर्मण्येवाधिकारस्ते

Indira Gandhi (P.G.) Mahila Mahavidyalaya Kaithal-136027 (Haryana)

Ph. 01746-222336
Fax. 01746-234546
www.igpgmmv.com
E-mail : igmmvkaithal@gmail.com

Ref. No.....

Dated.....10.1.2015

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized/Institutions)

This is to certify that Indira Gandhi Mahila Mahavidyalaya fulfils all norms.

1. Stipulated by the affiliating University and /or
2. Regulatory Council/Body (such as UGC,NCTE,AICTE,MCI,DCI,BCI, etc.) and
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)

Date: 10.1.2015

Place: Kaithal

Principal/Head of the Institution

(Name and Signature with Office Seal)

J. Declaration by the Head of the Institution I.



कर्मण्येवाधिकारस्ते

**Indira Gandhi (P.G.) Mahila Mahavidyalaya
Kaithal-136027 (Haryana)**

Ph. 01746-222336

Fax. 01746-234546

www.igpgmmv.com

E-mail : igmmvkaithal@gmail.com

Ref. No.....

Dated.....10.1.2015

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)

Signature of the Head of the Institution

With seal:

Place: 10.1.2015

Date: kaithal

K.

Latest letter from UGC for allotment of grants Dated



UNIVERSITY GRANTS COMMISSION
Northern Regional College Bureau (NRCB)
35, Ferozeshah Road
New Delhi-110001
Ph: 011-23381261(O)

F. No.3- 1(19)/2012(UG/NRCB)

January, 2013

The Under Secretary (FD-III)
University Grant Commission
Bahadur Shah Zafar Marg,
New Delhi -110 002

06 FEB 2013

(College Code:-53050)

Sub: Development Assistance to College during 12th Plan period under UG Scheme.

Sir,


I am directed to convey the Sanction of the University Grants Commission to the payment of an "on account" grant of Rs.425000/- (Rupees Four Lakh Twenty Five Thousand only) to the Principal, I.G. Mahila Mahavidyalaya, KAITHAL, DIST.:Kaithal, HARYANA-132027. The College may utilize this grant on items relating to Books & Journals and Equipment (in the ratio of XI Plan allocation as these items).

The break- up of grant under various components is as under :-

S. No.	Category	Head of Account No.	Code-35 (Rs.)
1.	SC - 20%	1 B(ii)(i)(a)	85000/- ✓
2.	ST	1 B(ii)(ii)(a)	Not applicable
3.	General 80%	1.B(i)a	340000/ ✓
	Total		425000/- ✓

1. The Sanction is Valid for Payment during the financial year 2012-13.
2. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer), University Grant Commission on the Grant-in-aid bill and shall disbursed to and credited to the Principal, I.G. Mahila Mahavidyalaya, KAITHAL, DIST.:Kaithal, HARYANA-132027 through Cheque/Demand Draft/Mail Transfer.
3. The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/ College/Institution.
4. The University/College shall maintain proper accounts of the expenditure out the Grants which shall be utilized only on approved items of expenditure.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned, shall be furnished to the University Grants commission as early as possible after the close of the current financial year.
6. The assets acquired wholly or substantially out of UGC Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given without proper sanction of the University Grants commission and should at any time the college ceased to function, such assets shall revert to the University grants Commission.
7. A Register of assets acquired wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.

.....Contd./2-


PRINCIPAL
I.G. Mahila Mahavidyalaya
KAITHAL (HARYANA)

