

# Annual Quality Assurance Report (2016-17)

**TRACK ID**  
**HRCOGN10903**



**INDIRA GANDHI MAHILA MAHAVIDYALAYA**

**Kaithal-136027 (Haryana)**

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**Affiliated To**

**Kurukshetra University, Kurukshetra**

# The Annual Quality Assurance Report (AQAR) (2016-2017)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

Indira Gandhi Mahila Mahavidyalaya

1.2 Address Line 1

Karnal Road

Address Line 2

Opp. S.P. Residence

City/Town

Kaithal

State

Haryana

Pin Code

136027

Institution e-mail address

[igmmvkaithal@gmail.com](mailto:igmmvkaithal@gmail.com)

Contact Nos.

9416835374

Name of the Head of the Institution:

Mrs. Anita Bansal

Offg. Principal

Tel. No. with STD Code:

01746-222336

Mobile:

9416835374

Name of the IQAC Co-ordinator:

Mrs. Arti Grag

Mobile:

9017688075

IQAC e-mail address:

[igmmvkaithal@gmail.com](mailto:igmmvkaithal@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOGN10325

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/18/A&A/432 & Dated 05 November 2016

1.5 Website address:

[www.igpgmmv.com](http://www.igpgmmv.com)

Web-link of the AQAR:

<http://www.igpgmmv.com/aqar/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	71	2003	2003-08
2	2 <sup>nd</sup> Cycle	B+	2.61	2016	2016-21

1.7 Date of Establishment of IQAC :DD/MM/YYYY

26,MAY,2014

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

NIL

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Computer Science, Mass Communication

1.12 Name of the Affiliating University (for the Colleges)

Kurukshetra University, Kurukshetra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshop /Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Workshops on yoga

2.14 Significant Activities and contributions made by IQAC

- Meeting with heads of different Streams.
- Maintain discipline
- Healthy Atmosphere was created
- Students performance was improved
- It suggest the ways and means to improve the quality of teaching in college for eg. Use of ICT in class rooms, projects, group discussion etc.

2.15 Plan of Action by IQAC/Outcome

Plan of Action/Outcome of the year **Annexure-I (Page No. 27)**

Academic Calendar of the year **Annexure-II Page No. 37)**

2.15 Whether the AQAR was placed in statutory body Yes No

Management  Syndicate  Any other body

Provide the details of the action taken

1. Annual report of the college was placed in the governing body meeting of the college.
2. Emphasis on more efforts for the overall development of the students.
3. Suggested publicity of best efforts of the college for the new session.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	04	00	04	00
UG	07	00	06	00
PG Diploma	01	00	01	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	12	00	11	00
Interdisciplinary	Math & Commerce, Math & Eco, Eco& Commerce, Commerce & Computer, Eco & Computer, Math & computer in BSC			
Innovative	Nil			

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	NIL
Annual	01

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni ☒ Parents ☐ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please See: Annexure III: Feedback from Stakeholders (Page No. 38)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of various courses are provided by the affiliating university (Kurukshetra University, Kurukshetra). However, the faculty of the college have say in designing the course curriculum through representation to the respective departments of the University, as a member of UG/PG Board of Studies of respective department and as member of the academic council of the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Principal
04	00	03	00	01

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	15	03	00	00	00	00	00	03	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

72

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	NIL	NIL
Presented papers			
Resource Persons			



## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Emphasis on practical work in addition to activities like exhibitions, student-seminars, workshops, poem recitations, essay-writing competitions, quiz & declamation competitions, poster and power point presentations, chart-making and expert talks were organized by various departments.
- Increased use of ICT tools in teaching.
- Innovative teaching methodologies like the use of case studies, educational movies, presentations from students were encouraged.
- Departments of Commerce, Economics, Botany, Physics and Zoology arranged institutions/organizations to provide practical experience to students.

2.7 Total No. of actual teaching days during this academic year

190 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University Norms

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

NIL

NIL

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. 6 <sup>TH</sup> SEM	353	00	162	25	2	53.54
B.COM 6 <sup>TH</sup> SEM	157	00	83	33	2	75.15
BSC NON MED 6 <sup>TH</sup> SEM	152	00	103	9	NIL	73.68
BSC MED 6 <sup>TH</sup> SEM	29	00	19	NIL	NIL	65.51
BSC COMPUTER SC 6 <sup>TH</sup> SEM	63	00	38	2	NIL	63.49
BCA 6 <sup>TH</sup> SEM	18	00	12	NIL	NIL	66.66
BAMC 6 <sup>TH</sup> SEM	22	00	18	4	NIL	86.36
MA ENGLISH 4 <sup>TH</sup> SEM	25	00	NIL	NIL	NIL	80.00
MA ECONOMICS 4 <sup>TH</sup> SEM	35	00	NIL	NIL	NIL	94.28
MCOM 4 <sup>TH</sup> SEM	54	00	NIL	NIL	NIL	88.88
MSC MATH 4 <sup>TH</sup> SEM	55	00	20	2	NIL	40.00

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Tutorials
- Feedback from various stakeholders as students, alumni.
- Unitization of syllabus and lesson plan
- Faculty Development Programmes
- Tests, assignments and seminars for students
- Encourage goal oriented teaching
- New faculty orientation
- Students-centred teaching is encouraged
- Seminars, conferences & workshops for teaching faculty to improve their quality of teaching
- Up-gradation of methods of teaching

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	13	NIL	NIL
Technical Staff	01	NIL	NIL	NIL

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are motivated to improve their skills. They are provided with every facility like books and computers to enhance their teaching skills.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

#### 3.5 Details on Impact factor of publications:

Range       Average       h-index       Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

### 3.25 No. of Extension activities organized

University forum	05	College forum	11		
NCC		NSS	02	Any other	01

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Debate, Declamation, Rangoli, Quiz competition, Poster making, Slogan Writing, Mehndi Competitions on various Issues.
- One day camp was organised on 07-Aug-2016 under Swach Bharat Abhiyan.
- Oth Taking Ceremony On Peace And Nonviolence During The Celebration Of International Peace And Nonviolence Week.
- Seven days NSS Camp.
- Lohri Festival Celebrated on 13-01-2017.
- Republic Day Celebrated on 26-01-2017.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 ACRE	00		5 ACRE
Class rooms	29	10	MANAGEMENT	39
Laboratories	08	04	MANAGEMENT	12
Seminar Halls	01	00		01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	NIL	00		NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	00		NIL
Others	NIL	00		NIL

#### 4.2 Computerization of administration and library

##### A. Computerization of administration

- Admission
- Examination
- Website
- System Admin
- Permanent Staff & Sc/OBC Students Attendance
- Accounts & Student Fee Collection
- Smart Class Rooms
- Staff Profile

##### B. Library

- Partially Computerised
- Automated Library with internet facility
- Digitization of books

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27198	3285788	758	223612	27956	3509400
Reference Books	275	62145	00	00	275	62145
e-Books	00	00	00	00	00	00
Journals	33	18230	00	00	33	18230
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	00	00	00	00	00	00
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	90	03	WI FI	02	0	ERP WITH	20	NIL

			WITH 6.11 MBPS			10 MODULE		
Added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Total	90	03	WI FI WITH 6.11 MBPS	02	0	ERP WITH 10 MODULE	20	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

54.70

iii) Equipments

iv) Others

14.56

**Total :**

69.26

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Active use of college website and facebook.
- To IQAC motivated the career guidance & Counselling Cell, sports committee, Anti-ragging committee, grievance redressal cell, canteen committee, anti corruption to provide necessary interface with students.
- IQAC suggested that the college prospectus contained detailed information of various support services e.g. schedule of semester examination, academic calendar etc.



## 5.2 Efforts made by the institution for tracking the progression

The progression is tracked at the departmental level through personal communication of teachers with students and alumni. Through college website, facebook page and whatsapp groups this objective is being successfully attained with enrolment of large number of students. A separate committee for registration of alumni is contributing in this.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2643	307	0	0

### (b) No. of students outside the state

Nil

### (c) No. of international students

Nil

No	%
0	0

Women

No	%
100	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1837	238	0	624	0	2699	1985	300	0	665	0	2950

Demand ratio:- 99%

Dropout % :- 1%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

## 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

### 5.6 Details of student counselling and career guidance

- An extension lecture was delivered by Dr. Jaibir Dhariwal on 17<sup>th</sup> August, 2016 on the topic “Communication Skills”
- A workshop was organised on the topic “Interview and Communication Skills” from 15<sup>th</sup> to 19<sup>th</sup> February, 2017.

No. of students benefitted

20

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

### 5.8 Details of gender sensitization programmes

Being girls college there is no such need.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

15

National level

01

International level

Nil

No. of students participated in cultural events

State/ University level

24

National level

00

International level

00

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

03

National level

01

International level

Nil

Cultural: State/ University level

11

National level

00

International level

00

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	112	268450/-
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - The college has a student Grievance Redressal Cell. There is no serious grievances as students are free approach the teachers and Principal any time and their problems are solved instantly. Complaint box is also installed in college which is opened at regular intervals. Thankfully no written complaint has ever been received.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision of the Institution:-**

- To provide excellence in teaching by refining standards and providing education in an innovative manner to empower students.
- To achieve administrative excellence by maintaining complete transparency.

##### **Mission of institution:-**

- To inculcate moral values in the women from all strata of life.
- To maintain effectiveness of quality through proper utilization of available resources.

## 6.2 Does the Institution has a management Information System

Yes, the institution has a partial management information system which works through enterprise resource planning system.

- Used for online student admission process, database of students examination.
- Attendance of the SC students and Permanent staff.
- Lecture shortage through SMS.
- MIS is followed in library also.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- The college is bond to strictly follow the syllabi prescribed by the Kurukshetra University for all traditional courses. However various faculty member in board of studies have contributed to curriculum designing.
- For effective delivery of curriculum the institution has provided ICT facilities to the faculty.
- The action plan for effective implementation of the curriculum takes place at the department level.

### 6.3.2 Teaching and Learning

- Seminars, workshops and extension lecturers are regularly organized by different departments to sensitize students on various concurrent, personality development and carrier guidance etc.
- Teachers used innovative teaching approaches like lecture method, power-point presentations, audio visual aids, group discussions and assignments etc.

### 6.3.3 Examination and Evaluation

- Examination and evaluation process is followed as per the Kurukshetra University norms.
- Internal assessment carried 20 percent of total marks of UG and PG programmes is based upon group discussion, class test, Assignments and seminars.
- The college follow university norms strictly for evaluation
  - Regular Classes test in each semester.
  - Two assignments in each semester.

#### 6.3.4 Research and Development

- Teachers are motivated to undertake PhD programmes and research projects.
- Administrative and financial support is provided for research work.
- For the professional enhancement faculty is encouraged to attend and organise seminars, conferences and workshop.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- In order to keep the library updated, each year library is enriched through addition of books, updating of text books and addition of reference books, latest journals, magazines and newspaper etc.
- Computerized and air-conditioned open shelf library.
- Book bank facility for needy students.

#### 6.3.6 Human Resource Management

- The college management ensures a supportive environment and the quality of human resource is constantly improved and upgraded.
- Orientation programmes for staff are held on various occasions.
- Hawan for spiritual enhancement of both staff and student.

#### 6.3.7 Faculty and Staff recruitment

- Recruitment from internal and external sources.

#### 6.3.8 Industry Interaction / Collaboration

- To develop entrepreneurial outlook among students, visits to local industry. On the job training programmes were organised in college.

#### 6.3.9 Admission of Students

- Centralized online admission for all ist year courses at UG and PG level as directed by DHE, Haryana.
- Admission schedule of the college is strictly followed as per the University calendar.
- Admission details are given on the college website and prospectus in detail.

#### 6.4 Welfare schemes for

Teaching	Group insurance, loan facility and maternity leave. Pension and gratuity for staff under aided structure. Interest-free wheat loan and uniform for Class IV employees. A welfare society of the members from teaching and non-teaching employees for extreme exigencies is also working.
Non teaching	
Students	Financial help in form of a large number of scholarships instituted by Alumni and philanthropists. Special aid from SAF towards admission fee and book bank for needy students. The Student Welfare Committee is working as nodal agency for this purpose.

6.5 Total corpus fund generated

Rs 1,47,33,335

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	K.U.K	Yes	Management
Administrative	Yes	C.A/D.G.H.E, Haryana	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☐

For PG Programmes

Yes

☐

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The institution has a vibrant relationship with Alumni. The Annual Alumni Meet is held every year. The Alumni have been supporting different infrastructural projects and library. The seminal initiative of the Alumni in form of financial support to the students is also well institutionalised. Further, the association takes keen interest in college activities and provides useful feedback from time to time. Teaching departments track the progression of alumni.

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

IQAC in coordination with Dept of Computer Science organised computer literacy program with practice sessions for supportive staff to train them with functional knowledge of Computer, Internet Access and e– Governance.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- “Say no to plastic” drive started.
- The college has been maintaining clean & green campus.
- N.S.S units protect, conserve and monitor the environment.
- Dustbins have been placed at various locations.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Learning through quiz contest, power point, project work, poster making, group discussion.
2. Making special efforts to promote of girl in sports and cultural activities.
3. Functional English Lab, equipped with computer, interactive board and a language software, has been established.
4. The college has operational CCTV cameras at crucial points in campus to check the occurrence of any unwanted incident and to ensure security and safety.
5. Intercom facility is made available to provide connectivity to all departmental offices, administrative block, college gates library, staff room etc.
6. New fully furnished Canteen has been constructed with capacity of 200 seats.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**Annexure-I (Page ----)**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

***Details in Annexure IV (Page.....)***

7.4 Contribution to environmental awareness / protection

- Use of LED lights is encouraged to save electricity.
- Using Rain water harvesting system.
- Maintaining a clean and green campus with selected plants.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)



### **The SWOC Analysis of the institution**

#### **S-Strengths**

- Dedicated, committed, progressive, motivating and encouraging Managing Committee.
- Co-operative & Progressive Administration.
- Eco-friendly environment.
- Compulsory Computer education for all.
- Glorious achievement in academic, sports & Cultural Activities.
- About 20 to 25 students got University position in each semester.
- Mobile is banned for students & staff.
- Modern Labs, well established library, class rooms & staff rooms.

Management has provide Basic amenities like Refrigerator, Air-conditioners & microwaves etc.

#### **W-Weaknesses:**

- Shortage of Regular Staff.
- Less Govt. financial support is provided to self- finance staff. The college pays Rs. 21600/- scale to staff members as per University norms. If govt. will also provide same kind of aid for staff then handsome salary can be provided to the staff.

#### **O-Opportunities:**

- Increase in Research Activities.
- Increased focus on multi-disciplinary approach in better learning.

#### **C-Challenges:**

- Maintaining goodwill and emphasis on Quality Education.
- Increasing competition with other institution.
- Inclination of students towards professional colleges.

## 8. Plans of institution for next year

The college is planning to start the following courses from the next session

- To organise more national seminars/workshops sponsored by DGHE, Haryana/UGC/ICSSR language Academies of Haryana.
- Diploma in Banking & Insurance
- M.Sc (Chemistry)
- M.Sc(Physics)
- Evening Session
- B.com Honours

Name : Mrs. Arti Garg

(Asstt. Prof.)



\_\_\_\_\_  
Signature of the Coordinator, IQAC

Name : Mrs. Anita Bansal

(Offt. Principal)



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Signature of the Chairperson, IQAC

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## Annexure-I

S.No.	Plan of Action	Outcome																																																																																																				
1.	Infrastructure Development	<ul style="list-style-type: none"><li>Computer Labs fully upgraded and LAN connectivity.</li><li>Renovation of Music department</li><li>Expansion of Art Block.</li><li>One Rain water harvesting system set up in the college</li></ul>																																																																																																				
2.	Academic Activities	<p style="text-align: center;"><b><u>Department of commerce</u></b></p> <p style="text-align: center;"><b>University position in 2016-17</b></p> <table><tr><th><u>S.no</u></th><th><u>Name</u></th><th><u>Class</u></th><th><u>Semester</u></th><th><u>Position</u></th></tr><tr><td>1</td><td>Meetu</td><td>Bcom</td><td>Ist sem</td><td>9<sup>th</sup> position</td></tr><tr><td>2</td><td>Meetu</td><td>Bcom</td><td>IIInd sem</td><td>2<sup>nd</sup> position</td></tr><tr><td>3</td><td>Reetu</td><td>Bcom</td><td>IIInd sem</td><td>3<sup>rd</sup> position</td></tr><tr><td>4</td><td>Surjeet</td><td>Bcom</td><td>IIInd sem</td><td>13<sup>th</sup> position</td></tr></table> <p style="text-align: center;"><b><u>Department of Economics</u></b></p> <p style="text-align: center;"><b>University positions in 2016-17</b></p> <table><tr><th><u>S.no</u></th><th><u>Name</u></th><th><u>Class</u></th><th><u>Semester</u></th><th><u>Position</u></th></tr><tr><td>1</td><td>Asha</td><td>MA Eco</td><td>Ist sem</td><td>2<sup>nd</sup> position</td></tr><tr><td>2</td><td>Reena</td><td>MA Eco</td><td>Ist sem</td><td>5<sup>th</sup> position</td></tr><tr><td>3</td><td>Poonam</td><td>MA Eco</td><td>Ist sem</td><td>6<sup>th</sup> position</td></tr><tr><td>4</td><td>Kavita</td><td>MA Eco</td><td>Ist sem</td><td>7<sup>th</sup> position</td></tr><tr><td>5</td><td>Nancy</td><td>MA Eco</td><td>Ist sem</td><td>9<sup>th</sup> position</td></tr><tr><td>6</td><td>Reetu</td><td>MA Eco</td><td>Ist sem</td><td>10<sup>th</sup> position</td></tr></table> <p style="text-align: center;"><b><u>Department of Science</u></b></p> <p style="text-align: center;"><b>University positions in 2016-17</b></p> <table><tr><th><u>S.no</u></th><th><u>Name</u></th><th><u>Class</u></th><th><u>Semester</u></th><th><u>Position</u></th></tr><tr><td>1</td><td>Deepika</td><td>BSC MED</td><td>2<sup>nd</sup> sem</td><td>1<sup>st</sup> position</td></tr><tr><td>2</td><td>Neha</td><td>BSC MED</td><td>2<sup>nd</sup> sem</td><td>4<sup>th</sup> position</td></tr><tr><td>3</td><td>Neha</td><td>BSC MED</td><td>2<sup>nd</sup> sem</td><td>6<sup>th</sup> position</td></tr><tr><td>4</td><td>Anjali</td><td>BSC MED</td><td>2<sup>nd</sup> sem</td><td>10<sup>th</sup> position</td></tr></table> <p style="text-align: center;"><b><u>Department of Arts</u></b></p> <p style="text-align: center;"><b>University positions in 2016-17</b></p> <table><tr><th><u>S.no</u></th><th><u>Name</u></th><th><u>Class</u></th><th><u>Semester</u></th><th><u>Position</u></th></tr><tr><td>1</td><td>Pooja</td><td>BA</td><td>1<sup>st</sup> sem</td><td>1<sup>st</sup> position</td></tr><tr><td>2</td><td>Pushpa</td><td>BA</td><td>1<sup>st</sup> sem</td><td>7<sup>th</sup> position</td></tr></table>	<u>S.no</u>	<u>Name</u>	<u>Class</u>	<u>Semester</u>	<u>Position</u>	1	Meetu	Bcom	Ist sem	9 <sup>th</sup> position	2	Meetu	Bcom	IIInd sem	2 <sup>nd</sup> position	3	Reetu	Bcom	IIInd sem	3 <sup>rd</sup> position	4	Surjeet	Bcom	IIInd sem	13 <sup>th</sup> position	<u>S.no</u>	<u>Name</u>	<u>Class</u>	<u>Semester</u>	<u>Position</u>	1	Asha	MA Eco	Ist sem	2 <sup>nd</sup> position	2	Reena	MA Eco	Ist sem	5 <sup>th</sup> position	3	Poonam	MA Eco	Ist sem	6 <sup>th</sup> position	4	Kavita	MA Eco	Ist sem	7 <sup>th</sup> position	5	Nancy	MA Eco	Ist sem	9 <sup>th</sup> position	6	Reetu	MA Eco	Ist sem	10 <sup>th</sup> position	<u>S.no</u>	<u>Name</u>	<u>Class</u>	<u>Semester</u>	<u>Position</u>	1	Deepika	BSC MED	2 <sup>nd</sup> sem	1 <sup>st</sup> position	2	Neha	BSC MED	2 <sup>nd</sup> sem	4 <sup>th</sup> position	3	Neha	BSC MED	2 <sup>nd</sup> sem	6 <sup>th</sup> position	4	Anjali	BSC MED	2 <sup>nd</sup> sem	10 <sup>th</sup> position	<u>S.no</u>	<u>Name</u>	<u>Class</u>	<u>Semester</u>	<u>Position</u>	1	Pooja	BA	1 <sup>st</sup> sem	1 <sup>st</sup> position	2	Pushpa	BA	1 <sup>st</sup> sem	7 <sup>th</sup> position
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3.	Cultural & Sports Activities	<p style="text-align: center;"><b><u>Sports</u></b></p> <ul style="list-style-type: none"><li>A district level Arm Wrestling Competition was held at Aggarwal Dharamshala, Kaithal on 8<sup>th</sup> August, 2016. Our College got 1<sup>st</sup> position and won 6 Gold Medals, 2 Bronze Medals and 3 Silver Medals.</li></ul>																																																																																																				

		<table><tr><td>Name</td><td>Medal</td><td>Name</td><td>Medal</td><td>Name</td><td>Medal</td></tr><tr><td>Billo</td><td>Gold</td><td>Renu</td><td>Silver</td><td>Suman</td><td>Bronze</td></tr><tr><td>Naveena</td><td>Gold</td><td>Gomti</td><td>Silver</td><td>Neelam</td><td>Bronze</td></tr><tr><td>Arti</td><td>Gold</td><td>Monika</td><td>Silver</td><td></td><td></td></tr><tr><td>Vijay</td><td>Gold</td><td></td><td></td><td></td><td></td></tr><tr><td>Jyoti</td><td>Gold</td><td></td><td></td><td></td><td></td></tr><tr><td>Ritu</td><td>Gold</td><td></td><td></td><td></td><td></td></tr></table> <ul style="list-style-type: none"><li>Naveena, Seema and Anita got 3<sup>rd</sup> position in All Haryana Inter College Judo Competition held at Govt. College, Hisar from 8<sup>th</sup> to 10<sup>th</sup> Sep. 2016.</li><li>Our college students participated in inter College cross Country Champion held at K.U.K. on 8<sup>th</sup> Sep.2016.</li><li>Ritu (B.AI) got 3<sup>rd</sup> position in High Jump in 54<sup>th</sup> Annual Atheletic Meet, held at Kurukshetra University, Kurukshetra from 8<sup>th</sup> to 10<sup>th</sup> November, 2016. She got 1<sup>st</sup> position in North Zone Inter University Football Championship (Women) held at K.U.K. from 4<sup>th</sup> to 10<sup>th</sup> February, 2017. She also got 4<sup>th</sup> position in All India University Football Championship (Women) held at Anna Malai Chennai University, Chennai from 25<sup>th</sup> Feb. to 1<sup>st</sup> March, 2017.</li></ul> <p style="text-align: center;"><b><u>Cultural</u></b> <b><u>Music</u></b></p> <ul style="list-style-type: none"><li>In Zonal Youth festival held at Bhagwan Parshuram College, Kurukshetra from 15<sup>th</sup> to 17<sup>th</sup> Oct.2016, ourstudents got following position:-</li></ul> <table><tr><td><b>Name</b></td><td><b>Item</b></td><td><b>Position</b></td></tr><tr><td>Rashmi Dhiman</td><td>Haryanvi Folk Song</td><td>Recommended</td></tr><tr><td>Surbhi</td><td>Western Vocal solo</td><td>Recommended</td></tr><tr><td>Surbhi &amp; Group</td><td>Group Song General</td><td>Commended</td></tr><tr><td>Sushmita &amp; Group</td><td>Group Dance General</td><td>Commended</td></tr><tr><td>Rashmi Dhiman</td><td>Haryanvi Gazal</td><td>Commended</td></tr><tr><td>Rashmi &amp; Group</td><td>Haryanvi Group Song</td><td>Commended</td></tr><tr><td>Surbhi &amp; Group</td><td>Western Group Song</td><td>Commended</td></tr></table> <ul style="list-style-type: none"><li>Our college students participated in State Level Festival ‘Ratnawali’ on ‘Haryana Day’ from 24<sup>th</sup> to 27<sup>th</sup> Oct.2016 and got the following position:-</li></ul> <table><tr><td><b>Name</b></td><td><b>Item</b></td><td><b>Position</b></td></tr><tr><td>Rashmi &amp; Group</td><td>Haryanvi Group Song</td><td>1st</td></tr><tr><td>Sonam &amp; Rashmi</td><td>Haryanvi Solo Dance</td><td>1st</td></tr><tr><td>Surbhi</td><td>Haryanvi Bhajan</td><td>2nd</td></tr><tr><td>Surbhi</td><td>Haryanvi Lok Geet</td><td>3rd</td></tr><tr><td>Rashmi</td><td>Raagni</td><td>5<sup>th</sup></td></tr></table> <ul style="list-style-type: none"><li>Our college students Rashmi &amp; Surbhi participates in</li></ul>	Name	Medal	Name	Medal	Name	Medal	Billo	Gold	Renu	Silver	Suman	Bronze	Naveena	Gold	Gomti	Silver	Neelam	Bronze	Arti	Gold	Monika	Silver			Vijay	Gold					Jyoti	Gold					Ritu	Gold					<b>Name</b>	<b>Item</b>	<b>Position</b>	Rashmi Dhiman	Haryanvi Folk Song	Recommended	Surbhi	Western Vocal solo	Recommended	Surbhi & Group	Group Song General	Commended	Sushmita & Group	Group Dance General	Commended	Rashmi Dhiman	Haryanvi Gazal	Commended	Rashmi & Group	Haryanvi Group Song	Commended	Surbhi & Group	Western Group Song	Commended	<b>Name</b>	<b>Item</b>	<b>Position</b>	Rashmi & Group	Haryanvi Group Song	1st	Sonam & Rashmi	Haryanvi Solo Dance	1st	Surbhi	Haryanvi Bhajan	2nd	Surbhi	Haryanvi Lok Geet	3rd	Rashmi	Raagni	5 <sup>th</sup>
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		<p>Inter Zonal Youth Festival held at K.U.K. from 9<sup>th</sup> to 11<sup>th</sup> November,2016 and Rashmi (M.Sc.1<sup>ST</sup>) was recommended with cash prize of Rs. 1300 in Haryanvi Folk Song.</p> <ul style="list-style-type: none"><li>An Inter College Cultural Fest was held at our college on 24<sup>th</sup> Feb.2017 in which Rashmi got 1<sup>st</sup> position in Haryanvi Folk Song.</li></ul> <p>State level Annual Inter College Academic &amp; Cultural Fest Organized by Commerce Association, Arya P.G.College, Panipat on 25<sup>th</sup> feb.2017, Surbhi got 3<sup>rd</sup> position wih cash prize of Rs. 500 in Folk Song</p> <p style="text-align: center;"><b><u>Commercial Art</u></b></p> <ul style="list-style-type: none"><li>In District Level Competition organized by Haryana State Council for Child Welfare, District Branch Bal Bhawan, Kaithal on 4<sup>th</sup> August, 2016, our students got the following positions in different competitions:-</li><li><b>Mehandi:-</b><table><tr><td>Simran (B.Sc.3<sup>RD</sup>)</td><td>1<sup>st</sup></td></tr><tr><td>Rajvinder Kaur (B.Sc.3<sup>RD</sup>)</td><td>2<sup>nd</sup></td></tr><tr><td>Anuj (B.Sc.I)</td><td>3<sup>rd</sup></td></tr></table></li><li><b>Sari Wearing:-</b><table><tr><td>Rozy (B.A.1<sup>ST</sup>)</td><td>2<sup>nd</sup></td></tr><tr><td>Harshita</td><td>3<sup>rd</sup></td></tr></table></li><li><b>Dance:-</b><table><tr><td>Sonika (B.A.I)</td><td>1<sup>st</sup></td></tr><tr><td>Deepali (B.A.I)</td><td>2<sup>nd</sup></td></tr><tr><td>Prabhjeet Kaur (B.Com.II)</td><td>3<sup>rd</sup></td></tr></table></li><li><b>Make up:-</b><table><tr><td>Geetu (B.A.III)</td><td>1<sup>st</sup></td></tr></table></li><li>A Commercial Art Exhibition was organized on 20<sup>th</sup> August, 2016 and the event was launched by Justice Sh. S.N.Aggarwal(Retd.) on the occasion of the inauguration of Newly Constructed Block.</li><li>Our college organized 'Thali Decoration' &amp; 'Rakhi Making' competition on the occasion of 'Raksha Bandhan' and students got the following positions:-</li><li><b>Thali Decoration:-</b><table><tr><td>Sapna (B.A.I)</td><td>1<sup>st</sup></td></tr><tr><td>Pooja (B.A.I)</td><td>2<sup>nd</sup></td></tr><tr><td>Neha &amp; Rinki (B.A.III)</td><td>3<sup>rd</sup></td></tr></table></li><li><b>Rakhi Making:-</b><table><tr><td>Parveen &amp; Mamta (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Ravina &amp; Jyoti(B.A.I &amp; III)</td><td>2<sup>nd</sup></td></tr><tr><td>Rekha &amp; Neha (B.A.III)</td><td>3<sup>rd</sup></td></tr></table></li><li>NAAC Peer Team visited Commercial Arts Block on</li></ul>	Simran (B.Sc.3 <sup>RD</sup> )	1 <sup>st</sup>	Rajvinder Kaur (B.Sc.3 <sup>RD</sup> )	2 <sup>nd</sup>	Anuj (B.Sc.I)	3 <sup>rd</sup>	Rozy (B.A.1 <sup>ST</sup> )	2 <sup>nd</sup>	Harshita	3 <sup>rd</sup>	Sonika (B.A.I)	1 <sup>st</sup>	Deepali (B.A.I)	2 <sup>nd</sup>	Prabhjeet Kaur (B.Com.II)	3 <sup>rd</sup>	Geetu (B.A.III)	1 <sup>st</sup>	Sapna (B.A.I)	1 <sup>st</sup>	Pooja (B.A.I)	2 <sup>nd</sup>	Neha & Rinki (B.A.III)	3 <sup>rd</sup>	Parveen & Mamta (B.A.III)	1 <sup>st</sup>	Ravina & Jyoti(B.A.I & III)	2 <sup>nd</sup>	Rekha & Neha (B.A.III)	3 <sup>rd</sup>
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		<p>20<sup>th</sup> Sep, 2016 and appreciated the work of the students.</p> <ul style="list-style-type: none"><li>• In Talent Hunt at our college on 30<sup>th</sup> Sept, 2016 students participated in different competitions and got the following positions:-</li><li>• <b>On the Spot Painting:-</b><table><tr><td>Aruna (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Kavita (B.A.III)</td><td>2<sup>nd</sup></td></tr><tr><td>Deepshikha (B.A.III)</td><td>3<sup>rd</sup></td></tr></table></li><li>• <b>Collage Making</b><table><tr><td>Rinki (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Manisha (B.A.III)</td><td>2<sup>nd</sup></td></tr><tr><td>Pooja (B.A.I)</td><td>3<sup>rd</sup></td></tr></table></li><li>• <b>Poster Making:-</b><table><tr><td>Jyoti (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Aruna</td><td>2<sup>nd</sup></td></tr><tr><td>Priyanka (B.A.I)</td><td>3<sup>rd</sup></td></tr></table></li><li>• <b>Cartooning:-</b><table><tr><td>Aruna (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Rinki (B.A.III)</td><td>2<sup>nd</sup></td></tr><tr><td>Saloni (B.A.I)</td><td>3<sup>rd</sup></td></tr></table></li><li>• <b>Clay Modelling:-</b><table><tr><td>Aruna (B.A.III)</td><td>1<sup>st</sup></td></tr><tr><td>Pooja (B.A.I)</td><td>2<sup>nd</sup></td></tr><tr><td>Manpreet (B.A.II)</td><td>3<sup>rd</sup></td></tr></table></li><li>• Students participated in Zopnal Youth Festival held at B.P.R. College, Kurukshetra from 15<sup>th</sup> to 17<sup>th</sup> October, 2016 and achieved various positions:<table><tr><td>Aruna (B.A.III)</td><td>On the Spot Painting</td><td>1<sup>st</sup></td></tr><tr><td>Aruna (B.A.III)</td><td>Photography</td><td>2<sup>nd</sup></td></tr><tr><td>Deepshikha (B.A.I)</td><td>Collage Making</td><td>1<sup>st</sup></td></tr><tr><td>Manisha (B.A.III)</td><td>Poster Making</td><td>Participation</td></tr><tr><td>Aruna (B.A.III)</td><td>Clay Modelling</td><td>1<sup>st</sup></td></tr><tr><td>Kavita (B.A.III)</td><td>Rangoli</td><td>Participation</td></tr><tr><td>Rinki (B.A.III)</td><td>Cartooning</td><td>1<sup>st</sup></td></tr></table></li><li>• Students participated in Inter-Zonal Youth Festival held in KUK from 10<sup>th</sup> to 12<sup>th</sup> November, 2016. Aruna stood 1<sup>st</sup> in On the Spot Painting Competition and won a cash prize of Rs. 1300/- and 2<sup>nd</sup> in Clay Modelling competition and won a cash prize of Rs. 900/-.</li><li>• District Level Competitions were organized by Election Commission of Haryana at our college on 26<sup>th</sup> October, 2016. Aruna stood 1<sup>st</sup> , Rinki 2<sup>nd</sup> and Manisha 3<sup>rd</sup> in Poster Making Competition.</li><li>• District Level Competitions organized by Election Commission of Haryana at R.K.S.D.College, Kaithal</li></ul>	Aruna (B.A.III)	1 <sup>st</sup>	Kavita (B.A.III)	2 <sup>nd</sup>	Deepshikha (B.A.III)	3 <sup>rd</sup>	Rinki (B.A.III)	1 <sup>st</sup>	Manisha (B.A.III)	2 <sup>nd</sup>	Pooja (B.A.I)	3 <sup>rd</sup>	Jyoti (B.A.III)	1 <sup>st</sup>	Aruna	2 <sup>nd</sup>	Priyanka (B.A.I)	3 <sup>rd</sup>	Aruna (B.A.III)	1 <sup>st</sup>	Rinki (B.A.III)	2 <sup>nd</sup>	Saloni (B.A.I)	3 <sup>rd</sup>	Aruna (B.A.III)	1 <sup>st</sup>	Pooja (B.A.I)	2 <sup>nd</sup>	Manpreet (B.A.II)	3 <sup>rd</sup>	Aruna (B.A.III)	On the Spot Painting	1 <sup>st</sup>	Aruna (B.A.III)	Photography	2 <sup>nd</sup>	Deepshikha (B.A.I)	Collage Making	1 <sup>st</sup>	Manisha (B.A.III)	Poster Making	Participation	Aruna (B.A.III)	Clay Modelling	1 <sup>st</sup>	Kavita (B.A.III)	Rangoli	Participation	Rinki (B.A.III)	Cartooning	1 <sup>st</sup>
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		<p>on 10<sup>th</sup> November, 2016 and Deepshikha got 1<sup>st</sup> position with a cash prize of Rs. 1,000/- and Kavita got 3<sup>rd</sup> position with a cash prize of Rs. 300/- in Rangoli Competition.</p> <ul style="list-style-type: none"> <li>• Inter College Competition for UG students (female) organized by Mata Sundri Khalsa Giel College, Nissing, Karnal on 9<sup>th</sup> February, 2017, Simran got 1<sup>st</sup> position with cash prize of Rs. 400/- &amp; Ritu Dhun got 3<sup>rd</sup> position with cash prize of Rs. 300/- in Slogan Writing &amp; Face Painting Competition respectively.</li> <li>• District Level Competition organized by Legal Literacy Cell at Govt. College, Kaithal on 9<sup>th</sup> February, 2017. In on the Spot Painting Competition Radha got 1<sup>st</sup> &amp; Aruna got 2<sup>nd</sup> Position and in Slogan Writing Competition Manisha got 2<sup>nd</sup> position. They also selected for the Divisional Level Competitions.</li> <li>• Inter College Cultural Fest held at our college on 24<sup>th</sup> February, 2017, Aruna got 2<sup>nd</sup> prize in Poster Making &amp; Isha got 3<sup>rd</sup> prize in Rangoli Competition.</li> </ul>
4.	<b>Research Promotion</b>	<p>Paper Presentation in the international Seminar on the topic "Martins me Bhartiya Sanskriti Jivan Shelly ke andrbh me" in Kurukshetra University, Kurukshetra on 11<sup>th</sup> Sep.2016.</p>
5.	<b>Departmental Activities</b>	<p><b><u>Faculty of Commerce:-</u></b></p> <ul style="list-style-type: none"> <li>• Organized a seminar on the topic "Career opportunity in commerce education"</li> <li>• Students of deptt. Won prizes in chart making competition held in our college on topic 'Theories of motivation'.</li> <li>• Inter college declamation organised by Economic deptt. Of R.K.S.D. college, kaithal, 17<sup>th</sup> Feb 2017 Isha Bcom 2<sup>nd</sup> got 1<sup>st</sup> position.</li> </ul> <p><b><u>Faculty of Arts:-</u></b></p> <ul style="list-style-type: none"> <li>• Students of deptt. Participated in Distt. Level competitions under legal literacy cedll.</li> <li>• Students of deptt. Participated in declamation and debate competitions.</li> <li>• Organized Inter College quiz contest.</li> <li>• Students won prizes on state and national level organized by University.</li> <li>• A documentary film was presented by students in Ratnawali held in KUK on 25<sup>th</sup> Oct, 2016 titled "Documentary film on Haryana".</li> <li>• Students participated in Power Point Presentation on Digital India held on 25<sup>th</sup> Oct, 2016 in Markanda national College, Shahabad.</li> </ul>

		<p><b><u>Faculty Science:-</u></b></p> <p>1) Pradeep and Annu [B.sc 3<sup>rd</sup>], Sunyana and Vandana[B.sc Ist ] and Pooja[B.sc.2<sup>nd</sup> got the Ist prize in chart making competition held in physics, chemistry and zoology Dept. respect. In our college on 30<sup>th</sup> Aug 2016.</p> <p>2) Shivani (B.sc(f)), Preeti[B.sc. 2<sup>nd</sup>] and Pooja [B.sc Ist] got 2<sup>nd</sup> position at District level Quiz Competition held at B.R Ambedkar college,kaithal on 7<sup>th</sup> sept 2016.</p> <p>3) Smriti(B.sc III), Preeti(Bsc II) and Pooja(Bsc i) got 2<sup>nd</sup> Position at District level Quiz Competition held at B.R Ambedkar College, Kaithal on 7<sup>th</sup> sept,2016.</p> <p>4) Shivani, Arshdeep(Bsc III) and Pooja(Bsc II) got 2<sup>nd</sup> position in quiz competition held at D.A.V College, Cheeka on 14<sup>th</sup> oct,2016.</p> <p>5) Our college students participated in Zonal-level quiz competition held at M.L.N college,Yamunanagar on 8<sup>th</sup> nov,2016.</p> <p>6) State level Essay writing competition organized by Science-deptt of K.U.K and Smriti(B.sc III) got consolation prize of Rs.4000/-.</p> <p><b><u>JOURNALISM &amp; MASS COMMUNICATION DEPTT.:-</u></b></p> <ul style="list-style-type: none"> <li>• Six students of B.A. Mass Communication participated in Media Fest (Prerna Utsav -2017) organized by Arya P.G. College, Panipat and there Navneet got 3<sup>rd</sup> position in Slogan Writing Competition.</li> </ul> <p><b><u>HINDI DEPARTMENT:-</u></b></p> <ul style="list-style-type: none"> <li>• On 14<sup>th</sup> September, 2016 Hindi Diwas was celebrated by the department.</li> <li>• On the occasion of Maharaja Aggarsain Jayanti, a College Level Essay Writing Competition was organized by Aggarwal Vaish Sabha, Kaithal on 6<sup>th</sup> October, 2016. Ms. Jyoti stood 1<sup>st</sup> in this competition.</li> <li>• Students of our college participated in three days workshop on 'Writing Skills Development' held at S.D.College, Panipat from 21<sup>st</sup> to 23<sup>rd</sup> October, 2016.</li> <li>• Our three students participated in State Level Essay Writing Competition organized by Dayal Singh College, Karnal on 26<sup>th</sup> October, 2016.</li> <li>• Three students Reena, Sonia &amp; Suman of B.A.III were participated in five days workshop organized</li> </ul>
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		<p>by Hindi Sahitya Academy at Rashoba College of Education, Sirsa from 2<sup>nd</sup> to 7<sup>th</sup> February, 2017.</p> <ul style="list-style-type: none"><li>• Inter College Competitions organized by Mata Sundri Khalsa Girls College, Nissing, Karnal on 9<sup>th</sup> February, 2017. Rozy Rana (B.A.I) got 2<sup>nd</sup> position in Declamation Competition.</li><li>• District Level Competition under Legal Literacy Cell organized at Govt. College, Kaithal on 9<sup>th</sup> February, 2017, Anu (B.A.II) got 2<sup>nd</sup> position in Poem Recitation Competition and Nisha (B.A.I) got 2<sup>nd</sup> position in Essay Writing Competition.</li></ul> <p><b>ENGLISH DEPARTMENT:-</b></p> <ul style="list-style-type: none"><li>• Ms. Isha (B.Com.II) was Recommended in Debate Competition in Zonal Youth Festival held at Parshuram College, Kurukshetra on 16<sup>th</sup> October, 2016. The topic was “Govt.Job”. She also participated in Inter Zonal Youth Festival held at Kurukshetra University.</li><li>• Ms. Smriti (B.Sc.III) was commended in Debate Competition in Zonal Youth Festival held at Parshuram College, Kurukshetra.</li><li>• Ms. Smriti got cash prize of Rs. 5,000/- for 3<sup>rd</sup> position in State Level Debate Competition held at Govt. College, Panchkula on 1<sup>st</sup> May, 2016.</li><li>• District Level Competition under Legal Literacy Cell organized at Govt. College, Kaithal on 9<sup>th</sup> February, 2017, Isha &amp; Megha got 2<sup>nd</sup> position in Debate Competition &amp; Smriti got 3<sup>rd</sup> position in Declamation Competition.</li><li>• Ms. Isha Ahuja (B.COm.II) won 2<sup>nd</sup> prize in Declamation in Inter College Cultural Fest held in the memory of Late Lala Amar Nath Khurania at our college on 24<sup>th</sup> February, 2017.</li></ul>															
6.	Extension Activities Performed by Various Cells of the College	<p><b>Participants of Inter College Essay Writing Competition held on Sep 2017 on the topic ‘Ban On Teen Talaq &amp; Its Feasibility.</b></p> <table><tr><th>Sr no.</th><th>NAME</th><th>CLASS</th><th>ROLL NO</th><th>VENUE</th></tr><tr><td>1.</td><td>Renu devi</td><td>B.Sc I</td><td>20009</td><td>C.R.M Jat College ,Hisar</td></tr><tr><td>2.</td><td>Mahesh</td><td>B.Sc I</td><td>10034</td><td>C.R.M Jat College ,Hisar</td></tr></table>	Sr no.	NAME	CLASS	ROLL NO	VENUE	1.	Renu devi	B.Sc I	20009	C.R.M Jat College ,Hisar	2.	Mahesh	B.Sc I	10034	C.R.M Jat College ,Hisar
Sr no.	NAME	CLASS	ROLL NO	VENUE													
1.	Renu devi	B.Sc I	20009	C.R.M Jat College ,Hisar													
2.	Mahesh	B.Sc I	10034	C.R.M Jat College ,Hisar													

		3.	Poonam	B.Sc I	20021	C.R.M Jat College ,Hisar
		4.	Yogesh pal	B.Sc I	10020	C.R.M Jat College ,Hisar
		5.	Raminder kaur	B.AII	430	Mukund Lal National College, Radaur
		6.	Pooja	BM.CI	92002	Mukund Lal National College, Radaur
		7.	Priyanka	B.AIII	733	Mukund Lal National College, Radaur
		8.	Heena rashid	B.A I	20093	Arya Post Graduate College ,Panipat
		9.	Nibita	B.AI	20066	Arya Post Graduate College ,Panipat
		10.	Simran	B.AIII	51098	K.V.A D.A.V College For Women Karnal
		11.	Pooja	B.M.CI	20002	Daya Nand Post Graduate College Hisar

**WINNERS**

	Name	Prize
1.	Simran	1st
2.	Raminder Kaur	2nd
3.	Renu Devi	3rd
4.	Nibita	3rd

**INSTALLATION OF SANITARY NAPKINS VENDING MACHINES ALONG WITH INCINERATORS IN THE COLLEGE**

- According to the letter from the Director of Higher Education Department, Haryana, Panchkula to all the Principal of govt aided private colleges of Haryana state on 7<sup>th</sup> feb, 2017,

		<p>we installed SANITARY NAPKINS VENDING MACHINES IN THE WASHROOM for girls in the month of feb.</p> <p><b>INTER COLLEGE ESSAY WRITING COMPETITION</b></p> <ul style="list-style-type: none"> <li>Inter college essay writing competition was organised by the women cell in the month of jan ,2017, on the topic” MOBILE:A BOON OR BAN”.</li> </ul> <p><b>ESSAY WRITING COMPETITION FOR” AMBEDKAR JAYANTI FUNCTION”</b></p> <ul style="list-style-type: none"> <li>Our 30 students participated in the essay writing competition and five students won the prizes.</li> <li>These students were awarded with the cash prize of Rs. 5100/-, 3100/-, 2100/-,1100/-,1100/- in a function held at R.K.S.D. college on Dr. Ambedkar Jayanti on 14<sup>th</sup> april 2017.</li> </ul> <table border="1"> <tr> <th>Sr. No.</th> <th>Name</th> <th>class</th> <th>prize</th> </tr> <tr> <td>1</td> <td>Krishna</td> <td>B.A.I</td> <td>1st</td> </tr> <tr> <td>2</td> <td>Meenu ranga</td> <td>B.A.I</td> <td>2<sup>nd</sup></td> </tr> <tr> <td>3</td> <td>Smriti saluja</td> <td>B.SC.III</td> <td>3<sup>rd</sup></td> </tr> <tr> <td>4</td> <td>Anu</td> <td>B.SCII</td> <td>4<sup>th</sup></td> </tr> <tr> <td>5</td> <td>Simran</td> <td>B.SCIII</td> <td>5th</td> </tr> </table> <p><b>AADYA INTER COLLEGE COMPETITION</b></p> <ul style="list-style-type: none"> <li>This competition was organised by the women cell, legal literacy cell and Department of Home Science at Ch. Ishwar Singh Kanya Mahavidyalaya Fatehpur ,Pundri which included the Declamation and Power Point Presentations in which Isha Ahuja won 2<sup>nd</sup> prize).</li> </ul>	Sr. No.	Name	class	prize	1	Krishna	B.A.I	1st	2	Meenu ranga	B.A.I	2 <sup>nd</sup>	3	Smriti saluja	B.SC.III	3 <sup>rd</sup>	4	Anu	B.SCII	4 <sup>th</sup>	5	Simran	B.SCIII	5th
Sr. No.	Name	class	prize																							
1	Krishna	B.A.I	1st																							
2	Meenu ranga	B.A.I	2 <sup>nd</sup>																							
3	Smriti saluja	B.SC.III	3 <sup>rd</sup>																							
4	Anu	B.SCII	4 <sup>th</sup>																							
5	Simran	B.SCIII	5th																							
7.	Spiritual Empowerment & Social outreach programme	<ul style="list-style-type: none"> <li>On 5<sup>th</sup> September, 2016 ‘Teachers’ Day’ was celebrated in the college by honouring all the teachers aof the college.</li> <li>Talent Hunt was organized on 30<sup>th</sup> September, 2016 in which students participated with great enthusiasm.</li> <li>Voter Awareness Campaign was held on 26<sup>th</sup> October, 2016 in which a Bebate Competition was held .</li> <li>Diwali was celebrated on 27<sup>th</sup> October, 2016.</li> <li>A religious trip was aorganized by the College Management</li> </ul>																								

		<p>for college staff on 9<sup>th</sup> November, 2016 to Mathura-Vrindavan-Agra.</p> <ul style="list-style-type: none"> <li>• Our college organized an excursion for teaching staff on the occasion of ‘Geeta Jayanti’ held in Kurukshetra.</li> <li>• A book fare was organized in our college to develop the reading habits among the students and teachers.</li> <li>• Quiz competition organized under Police Road Safety Week at Karnal on 11<sup>th</sup> January, 2017 &amp; Ms. Priyanka student of M.A.Economics (F) got 1<sup>st</sup> position and selected for State Level Competition.</li> <li>• Celebrating Swaran Jayanti Festival on 30 January, 2017, a musical event was organised by our college. A famous &amp; renowned flute player Sh. Nityanand Haldipur graced the occasion and enchanted the listeners by his melodious ‘Lalit Raag’ on flute.</li> </ul>
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## Annexure-II

SCHEDULE OF ACADEMIC CALENDER	
UNDER-GRAUDATE COURSES	
EVENT	DURATION
Admissions	01.07.2016 to 14.07.2016
<b>ODD SESMESTER</b>	
Teaching	15.07.2016 to 11.11.2016
Examination	12.11.2016 onwards
Winter Vacations	19.12.2016 to 01.01.2017
<b>EVEN SEMESTER</b>	
Teaching	02.01.2017 to 25.04.2017
Examination	26.04.2017 onwards
Summer Vacations (2015-16)	06.05.2017 to 30.06.2017
POST-GRAUDATE COURSES	
Admission	01.07.2016 to 21.07.2016
<b>ODD SESMESTER</b>	
Teaching	22.07.2016 to 16.11.2016
Examination	17.11.2016 onwards
Winter Vacations	19.12.2016 to 01.01.2017
<b>EVEN SEMESTER</b>	
Teaching	02.01.2017 to 25.04.2017
Examination	20.04.2017 onwards
Summer Vacations (2015-16)	06.05.2017 to 30.06.2017

### Annexure-III

FEEDBACK FROM ALL STAKEHOLDERS					
EDUCATIONAL FEEDBACK					
E1	HOW FREQUENTLY DO YOU ATTEND THE CLASS?				
		Response (%)			
	ONCE A WEEK	2.40			
	TWICE A WEEK	4.28			
	THRICE A WEEK	10.00			
	REGULARLY	83.32			
E2	HOW OFTEN DO YOU APPROACH YOUR TEACHERS BEFORE OR AFTER THE CLASSES?				
		Response (%)			
	ONCE A WEEK	74.80			
	TWICE A WEEK	19.05			
	THRICE A WEEK	4.81			
	REGULARLY	1.34			
E3	DO YOUR TEACHERS PROVIDE YOU WITH ADDITIONAL LEARNING INPUT/NOTES FOR CLEAR UNDERSTANDING OF THE SUBJECT?				
		Response (%)			
	YES	75.25			
	NO	24.75			
E4	HAVE YOU EVER APPROACH ANY OF YOUR TEACHERS FOR CAREER GUIDANCE AND ASSISTANCE?				
		Response (%)			
	YES	85.3			
	NO	14.7			
E5	HOW WOULD YOU RATE THE FOLLOWING PARAMETERS?				
		Response (%)			
	Parameter	Average	Good	Very Good	Excellent
	EXTENT OF SYLLABI COVERED IN THE CLASS	6.2	17.5	8.6	67.7
	OVERALL EXPERIENCE WITH INTERNAL ASSESMENT	4.7	14.3	22.6	58.4
	INTEGRATION OF THEORY AND PRACTICAL CLASSES	22.3	7.2	5.05	65.45
	OVERALL LEARNING ENVIRONMENT	15.1	8.6	13.6	62.7
COLLEGE AND ADMINISTRATIVE INFRASTRUCTURE AND SUPPORT					
	HOW WOULD YOU RATE FOLLOWING PARAMETERS?(TICK ANY ONE)				
		Response (%)			
	Parameters	Average	Good	Very Good	Excellent
a.	Physical Infra of the College (Building, Labs, Library etc.)	1.3	3.12	21.15	74.45
b.	Collection of Books, Journals and other reading material in the Library	4.3	3.18	32.33	60.19
c.	Support and assistance of staff (Administrative, Labs, Library etc.)	1.63	13.25	10.36	74.76

d.	Facilities and Assistance provided at the college Sports Ground		1.3	3.4	20.2	75.1
e.	Canteen facility	Food Quality	50.12	12.25	14.5	26.13
		Support Staff	45.25	24.45	9.6	29.65
f.	Internet Facility		50.13	14.4	8.7	27.43
g.	College Website		17.45	7.25	30.2	46.22
h.	Boys/Girls Common Room		3.4	17.2	14.42	64.98
i.	Drinking Water Facility		12.63	20.14	9.3	57.93
j.	Greenery and Cleanliness in the College Campus, Classrooms & Washrooms		8.3	21.01	20.11	50.58

**EXTRA CURRICULAR/CO-CURRICULAR ACTIVITIES(TICK ANY ONE)**

D1	Do you take part in activities of Departmental Association/NCC/NSS/Women Cell/Legal Cell/Red Ribbon Club/Any Other, organized in the college campus?				
	Yes	90	No	10	
D2	Do you take part in any Extra Curricular Activities in the College?				
	Yes	89	No	11	
D3	Are the practice session for the above activities organized, satisfied with the amenities and assistance available at the college for these Extra Curricular Activities?				
	Yes	96.7	No	3.3	
D4 D4	Have you been a part of the organizing team of any of these activities and their events?				
	Yes	81.65	No	18.35	
D5	Have you won prizes and awards for winning competitions organized under the Cultural events and ther activities?				
	Yes	90.5	No	9.5	
D6	Do you think such Cultural Events and Activities are useful and add to the all round development of the students?				
	Yes	96.8	No	3.2	

## **Annexure-IV**

### **Best Practice – I**

**1. Title of Practice: Quality Improvement in Academics.**

**2. Goal:** To empower the so called weaker sex by making them financially independent.

**3. The Context:** To inculcate moral values and work culture among the students, the institution motivates them to achieve top positions in the university results because in today's competitive world only toppers and diligent students are successful.

**4. The practice: To motivate the students, the college management gives gold medal and cash prizes to the toppers:**

1. Girdhari Lal Jain Gold medal is given by late Dr. K.C.Jain to the topper of TDC Part III.
2. Amar Nath Khurania Gold Medal is given by Sh. S.B.Khurania to the topper of TDC Part II.
3. Amar Nath Khurania Gold Medal is given by Sh. J.B.Khurania to the topper of TDC Part I.
4. Smt. Tara Wati Khurania Gold Medal is given by Sh. Ram Bahadur Khurania to the Topper in M.A. Economics.
5. Amar Nath Khurania Gold Medal is given by Sh. Mohan Bahadur Khurania to the topper of M.A.English.
6. Bimla Devi Khurania Gold Medal is given by Sh. S.B.Khurania to the topper of B.Com.Part III.
7. Smt. Kaushalya Chawla Gold Medal is given to the Best Artist in Commercial Art by Dr. Sadhna Thukral, Principal.
8. Dr. Shanno Devi Award of Rs; 2000/- each is given to the Toppers in Hindi in TDC Part I,II & III by Sh. Anurag Aggarwal, IAS.
9. Om Prabh Jain Gold Medal is given by Dr. Rohit Jain to the Best Singer of B.A.III.
10. The management has announced the cash Prizes of Rs. 1,00,000 & 50,000 for the ex-students who will be selected in IAS and HCS.
11. The toppers of the University get cash prize of 11,000, 5100 & 3100 respectively from Sh. Surjeet Bahadur Khurania, President of Governing Body for securing 1st, 2nd & 3rd .
12. A cash prize of Rs. 1100/- is given to the student who gets a position in the top ten.
13. Toppers of the college in every class gets cash prize of 1100/-, 500/- & 250/- respectively for securing 1st, 2nd and 3rd Position.

### **Best Practice– II**

**1. Title of Practice: Environment Consciousness**

**2. Goal:**

- To create environmental awareness in general and awareness related to problems resulting from industrial pollution and increased human activity and their remedies
- To provide eco – friendly environment
- To reduce pollution load resulting from increase in the level of carbon dioxide in the air
- To conserve energy
- To conserve water.

**3. The Context:**

The flora and fauna is affected by the unwanted deviation in the environmental conditions. Keeping in mind its location, the college is very conscious about the eco – friendly environment in the campus. To achieve this the college administration lays emphasis on sensitizing students by involving them in various activities like:

- Tree plantation drive.
- Conservation of water by not wasting it during drinking and in laboratories.
- Keeping lights and fans off when not in use
- Use of low consumption electric equipments
- Management of waste properly.



The main aim of these activities is to create a holistic environment for overall development of the students.

**The practice:**

To practice the above said initiatives, the following activities are performed throughout the session.

- The Environment club of the college organizes Van Mahotsav
- Organizing debates, declamation, slogan writing and poster making on environmental issues